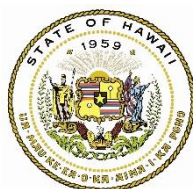


DAVID Y. IGE  
GOVERNOR

JOSH GREEN  
LIEUTENANT GOVERNOR



LESLIE WILKINS  
CHAIRPERSON

ALLICYN C.H. TASAKA  
EXECUTIVE DIRECTOR

**STATE OF HAWAII  
WORKFORCE DEVELOPMENT COUNCIL**

830 Punchbowl Street, Suite 417, Honolulu, Hawaii 96813  
Phone: (808) 586-8630 Web: <http://labor.hawaii.gov/wdc/>

**FINANCE COMMITTEE MEETING  
Wednesday, February 12, 2020  
8:30 A.M. – 9:30 A.M.  
Princess Ruth Keelikolani Building  
830 Punchbowl Street, Room 417  
Honolulu, Hawaii 96813**

**MINUTES**

**ATTENDEES:**

Shannon Okinaka, Finance Committee Chair, Hawaiian Airlines  
Karen Wong, Finance Committee Vice Chair, Lanakila Pacific

**STAFF:**

Kathy Miyahira, Accountant, Workforce Development Council  
Jayson Muraki, Workforce Information & Data Coordinator, Workforce Development Council  
Lina Rivera, Accountant, Workforce Development Council

- I. **Call to Order**.....*Committee Chair Shannon Okinaka*  
The meeting was called to order at 8:31 a.m. by Committee Chair Shannon Okinaka.
- II. **Approval of Minutes from the October 29, 2019 Meeting**  
Committee Chair Shannon Okinaka requested a motion to approve the minutes. There were no comments or corrections. Committee Vice Chair Karen Wong moved to approve the minutes of the October 29, 2019 meeting. Committee Chair Okinaka seconded the motion. The motion to approve the minutes was approved unanimously.
- III. **Overview of budget for period 2019**  
In the six-month period from July – December 2019, WDC expended \$452,198 in WIOA Admin funds, leaving \$952,364 through June 30, 2020. Rapid Response had \$776,416 returned to the state from the counties. About \$245,000 will lapse if it's not spent by June 30, 2020. The Reemployment/Integration grant closed as of December 31, 2019 and had \$122,521 in unused funds. Chair Okinaka will check with Allicyn Tasaka regarding plans to spend the \$546,599 in Local PY17 Funds Returned to WDC. There is \$355,000 in

State General Funds that will lapse on June 30, 2020. \$316,000 of that has been allocated to committees and WDC staff driven requests.

Looking at the status of local area funds as of December 31, 2019, the counties have spent close to 50% of allocated funds in the past six months. If they continue to spend at the current rate, there should be very little PY18 funds to be returned to WDC as of June 30, 2020. All programs for all counties have service providers as seen in the detail of number of participants served, though Hawaii County's Youth program is still zero but the youth provider just started so the numbers should improve.

**IV. Review local area participation rate and expenditures**

A. Dashboards for performance measures with negotiated rates  
Jayson Muraki presented the Performance Dashboard, which can be found at the following link:

<https://labor.hawaii.gov/wdc/files/2020/03/State-Performance-Assessment.pdf>

**V. Next Meeting**

Chair Okinaka will consult Allicyn Tasaka to schedule the next meeting.

**VI. Announcements**

There were no announcements.

**VII. Adjournment.....Committee Chair Shannon Okinaka**  
Chair Okinaka adjourned the meeting at 9:09 a.m.