

The New Otani
KAIMANA BEACH HOTEL

DEPT. OF LABOR AND
INDUSTRIAL RELATIONS
DIRECTOR'S OFFICE

2020 JUL 13 AM 11:03

Executive Offices

July 10, 2020

State Department of Labor and Industrial Relations
830 Punchbowl Street, Room 321
Honolulu, HI 96813
Attn: DOL Director

RE: WARN / DWA Notice – Closure of Miyako Restaurant

To DOL Director,

This notice is being provided in pursuant to the Federal Worker Adjustment Retraining and Notification (WARN) Act, and Hawaii Dislocated Workers (HDW) Act, Chapter 394B, along exceptions in terms from Governor Ige's Executive Order No. 20-02.

COVID-19 has significantly affected many businesses across the nation. This letter is to inform you that Miyako Restaurant, owned and operated by The New Otani Kaimana Beach Hotel, dba Hotel Kaimana, Inc., 2863 Kalakaua Avenue, Honolulu, HI 96815 will not re-open. The scheduled closing date will be on August 31, 2020, whereby 14 employees currently assigned to Miyako Restaurant will end its employment.

Enclosed is the notice that was given to 14 employees of Miyako Restaurant. Affected positions are 7 cooks/kitchen workers, and 7 servers/cashier.

Please note that The New Otani Kaimana Beach Hotel will not be ceasing operations.

Please contact me at 808-921-7033 or email to human.resources@kaimanabeach.com if you have any questions.

Sincerely,



Lisa Reasoner
Human Resources Manager
The New Otani Kaimana Beach Hotel

On the Beach at Waikiki

Website: www.kaimana.com

The New Otani
KAIMANA BEACH HOTEL

Executive Offices
July 8, 2020

<employee name>
<employee address>

Dear (name of employee)

We hope you are doing well during this difficult time, and collecting unemployment insurance on a timely manner.

Over the last several months of the unprecedented hardship effects of this COVID-19 pandemic, the events have caused many local businesses to close. As we reviewed the past years performance and explored many options for the future of Miyako, it is our deepest regret to announce Miyako Restaurant will officially close at the end of August, and your employment will end at this time. Your medical coverage will also be ending August 31, 2020.

I have enclosed the following:

- Please sign and return the **Termination Resignation Form**. You mail or fax this back to 921-7094.
- Your final paycheck which includes any vacation balances.
- If you have a 401(k)-retirement plan, please contact Scott Matsumoto of **Mutual of America**. Their phone number is (808) 532-1055.
- **UHA** medical/dental/vision/drug benefits will end August 31, 2020.
- You do have the option to elect COBRA continuation coverage under employer's health plan, as you will responsible for the COBRA UHA premium for up to 18 months. Enclosed are the forms for this.
- I have notified **AFLAC** and they should be contacting you for more information. If you have any questions, please call Steve Aranio at (808) 526-4444.
- **Pacific Guardian Group Life Insurance** with the hotel will end, so if you wish to convert your life insurance policy – please date and sign the conversion notice and mail to Pacific Guardian.

Please return employee handbook, uniforms, and name tag. If you need to clean out your locker, please do so at this time.

On the Beach at Waikiki

Website: www.kaimana.com

We would like to express a wholehearted MAHALO for all the outstanding work and to acknowledge the invaluable services that you have provided to the company for many years. Thank you with warm regards, best wishes, and God be with you.

J.P. Cercillieux
General Manager

Lisa Reasoner
Human Resources Manager



The New Otani

KAIMANA BEACH HOTEL

2863 KALAKAUA AVENUE

HONOLULU, HAWAII 96815

www.kaimana.com

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"Maikai's Great Pagodas"

96813-508040

