



HALEKULANI CORPORATION

DEPT. OF LABOR AND
INDUSTRIAL RELATIONS
DIRECTOR'S OFFICE

July 13, 2020

2020 JUL 15 PM 4:00

The Honorable Kirk Caldwell
Mayor
City and County of Honolulu
Honolulu Hale
530 South King Street
Honolulu, HI 96813

Mr. Scott T. Murakami
Director
Department of Labor and Industrial Relations
830 Punchbowl Street
Room 321
Honolulu, HI 96813

Dear Mayor Caldwell and Director Murakami:

Due to the rapidly changing situation caused by the COVID 19 pandemic we have decided to extend the temporary closure of the Halekulani. Based upon the rapidly changing circumstances, we are providing you with shortened notice pursuant to the unforeseen business circumstances exception in 29 U.S.C. §2101(b)(2)(A).

Pursuant to the Worker Adjustment and Retraining Notification Act, this is to inform you that, Halekulani at 2199 Kalia Road, Honolulu, Hawaii 96815, will be extending its temporary closure due to unforeseen business circumstances, and will therefore continue the layoff of almost all of its employees. This will be a temporary transaction. There are no bumping rights.

A listing of the job classifications affected and number of affected employees in each job classification is attached.

The address of the Employer for mailing purposes is 2199 Kalia Road, Honolulu, Hawaii 96815. The name and telephone number of the contact person is: Linda Nakaima, Corporate Director of Human Resources, (808)535-0625.

Thank you for your kind attention to this matter.

Sincerely,

Peter Shaindlin
Chief Operating Officer

Enclosure

Halekulani WARN Notice 07/13/2020**List of Affected Number of Employees and Job Classifications**

No. of Employees	Job Classifications
1	Account Analyst
1	Accounting Clerk
1	Accounting Coordinator
1	Accounting Manager
1	Director of Purchasing
1	General Cashier
1	Income Audit Manager
4	Income Auditor
1	Inventory Control Associate
1	IT Manager
1	IT Systems Analyst
1	Print Shop Manager
1	Printer
1	Purchasing Coordinator
4	Storeroom Attendant
1	Storeroom Manager
1	Cost Analyst
1	Credit Manager
1	Mail Clerk
6	Apprentis
1	Assistant Chief Steward
10	Assistant Cook
2	Assistant Pastry Chef
1	Banquet Event Chef
2	Chef de Cuisine
8	Chef de Partie
1	Chef de Partie Overnight Pastry
4	Chef de Partie Pastry
1	Chief Steward
3	Commis de Cuisine 1
3	Commis de Cuisine 1 Baker
25	Commis de Cuisine 2
5	Commis de Cuisine 2 Pastry
13	Commis de Cuisine 3
1	Commis de Cuisine 3 Baker
1	Commis de Cuisine 3 Overnight Baker
1	Executive Chef
4	Floor Steward
1	Food and Beverage Intern/Extern
1	House Without a Key Chef
1	Japanese Chef

1	Japanese Cook
8	Junior Sous Chef
1	Orchids Sous Chef
1	Overnight Cook
34	Utility Steward
1	Administrative Assistant to Catering
1	Administrative Assistant to the Director of Catering
1	Catering Sales Manager
1	Director of Catering
1	Assistant Director of Engineering
1	Engineering Administrative Supervisor
1	Engineering Storeroom Attendant
2	Engineering Supervisor
9	Maintenance 1st Class
12	Maintenance 2nd Class
4	Maintenance 3rd Class
1	Overnight Maintenance 2nd Class
1	Administrative Assistant to the Director of Food and Beverage
1	Assistant Director of Food and Beverage
5	Assistant Restaurant Manager
1	Banquet Manager
5	Banquet Porter
3	Bar Porter
12	Bartender
2	Buffet Runner
20	Bus Help
8	Captain
3	Cocktail Server
5	Expeditor
8	Host Help
1	Host Help
3	Host Help
10	Host Help
1	House Without a Key AM Manager
1	House Without a Key Manager
1	In-room Dining Manager
1	La Mer Manager
1	Lead Banquet Captain
1	Lead IRD Captain/Relief Manager
1	Orchids Manager
5	Order Taker
3	Overnight Server
1	Pool & Fitness Manager

12	Pool Attendant
4	Pool Server
1	Restaurant Sales Manager
1	Senior Banquet Captain
1	Senior Host help
109	Server
1	Sommelier
1	Wine Manager/Lead Sommelier
3	Assistant Front Office Manager
1	Assistant Head Florist
1	Assistant Pool Manager
8	Boutique Associate
1	Boutique Buyer/Manager
1	Boutique Operations Manager
1	Chef Concierge
5	Concierge
4	Concierge Les Clefs d'Or
1	Director of Front Office Operations
1	Director of Guest Experiences
1	Director of Spa and Wellness
1	Duty Manager
3	Esthetician
3	Floral Attendant
1	Front Office Manager
4	Guest History Coordinator
3	Guest Relations Manager
23	Guest Service Agent
1	Guest Services Manager/Relief Assistant Manager
1	Hairstylist
1	Head Florist
1	Hotel Ambassador
1	Intern/Extern - F/O
1	Lead Massage Therapist
1	Lead Spa Coordinator
14	Massage Therapist
3	Nail Technician
2	Night Guest Service Agent
7	PBX Operator
1	Principal Massage Therapist
1	Rooms Control Coordinator
1	Skin Care and Salon Supervisor
8	Spa Coordinator
1	Supply Runner
3	Door Attendant
1	Front Services Manager
3	Head Porter

1	Hotel Car Driver
8	Luggage Porter
3	Overnight Luggage Porter
4	Porter Clerk
18	Valet Parking Attendant
1	Assistant Executive Housekeeping
1	Assistant Housekeeper
1	Executive Housekeeper
37	Housekeeper I - General
60	Housekeeper I - Rooms
2	Housekeeper II
3	Operations Clerk
8	Overnight Housekeeper I & II
3	Quality Controller
1	Seamstress
19	Turndown Housekeeper I
1	Uniform Controller
1	Working Supervisor
1	Director of Learning and Development
1	Housekeeping/Laundry Office Supervisor
1	Housekeeping/Laundry Operations Supervisor
3	Laundry Coordinator
3	Laundry Dry Cleaner
1	Laundry Manager
1	Laundry Mender
2	Laundry Valet Runner
17	Laundry Worker II
3	Marker/Sorter
2	Presser
1	Director of Revenue Management
1	Revenue Manager
1	Administrative Assistant to the Director of Sales
1	Associate Director of Sales
1	Associate Director of Sales and Marketing - Asia
2	Conference Services Manager
1	Public Relations Manager
1	Public Relations Manager - Asia
11	Reservations Agent
1	Sales and Marketing Coordinator
1	Sales Coordinator - Asia/Pacific
2	Sales Manager
1	West Regional Sales Manager

VERIFIED MAIL



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HALEKULANI CORPORATION

2222 Kalakaua Avenue, Suite 900
Honolulu, Hawaii 96815

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Mr. Scott T. Murakami

Director

Department of Labor & Industrial Relations

830 Punchbowl Street, Room 321

Honolulu, HI 96813

RETURN REQUESTED

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DIRECTOR'S OFFICE

2020 JUL 15 PM 12:00

96813-508040

