

**HOTEL MANAGEMENT SERVICES, LLC**  
**ILIKAI HOTEL & LUXURY SUITES: 1777 Ala Moana Blvd., Honolulu, HI 96815**

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September 2, 2020

**Via Email (David.M.Morihara@hawaii.gov) and US Mail**

David Morihara  
WIOA Specialist / Statewide Rapid Response Coordinator  
Workforce Development Council  
830 Punchbowl Street, Room 417  
Honolulu, HI 96813

**Re: WARN Notice — Extended Furloughs**

Dear Mr. Morihara:

Due to the sudden, dramatic, and, unfortunately, continuing effects of the COVID-19 pandemic, HOTEL MANAGEMENT SERVICES, LLC (“the Company”) has experienced unforeseen business circumstances, including enormous and unexpected financial losses. As a result, pursuant to the Worker Adjustment and Retraining Notification Act (“WARN”), we are writing to notify you that the Company will be extending the current furlough status of a number of its employees employed at its facility located at 1777 Ala Moana Blvd., Honolulu, HI 96815 for beyond six months.

The Company will formally extend the furlough status of affected employees on September 4, 2020. At this time, we anticipate that 4 employees will be affected by this furlough extension. At this time, we anticipate the extended furlough will last until January 22, 2021. If an employee has not been recalled by this date, he or she will be considered to have been permanently laid off. A list of the job titles of positions to be affected and the number of affected employees in each job classification is attached hereto. The affected employees are represented by UNITE HERE! Local 5 Hawaii. The president of the Union is Gemma Weinstein, whose address is 1516 South King Street, Honolulu, Hawaii 96826. No bumping rights exist.

The vast reach of the coronavirus outbreak, including the travel restrictions imposed by the State of Hawaii beginning with the March 23, 2020 Stay at Home Order and the April 1, 2020 Interisland Travel Restrictions, as well as the August 29, 2020 announcement that travel restrictions will remain in effect through September 30, 2020, was unforeseeable and caused, and will continue to cause, among other things, a drastic impact on our business. After reviewing our staffing and business needs, we are providing this notice to you at the earliest possible time.

If you have any questions, please contact me at 808-931-1509 or via email at [Janice.wakatsuki@vhhi.com](mailto:Janice.wakatsuki@vhhi.com) for more information.

Sincerely,

Janice Wakatsuki  
Senior Vice President Human Resources  
On behalf of HOTEL MANAGEMENT SERVICES, LLC

Enclosure

**HOTEL MANAGEMENT SERVICES, LLC**  
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**List of Job Titles of the Affected Positions**

Job Title of the Affected Position:	Number of Affected Employees in this Position:
AA1039 - Attendant Bell/Valet AA	1
AA5076 - Executive Housekeeper AAH	1
AA5084 - Manager Housekeeping AAH	1
RO1081 - Guest Services Associate	1
<b>Hotel Management Services LLC</b>	<b>4</b>