

**VSE PACIFIC INC.**

**WESTIN NANEA OCEAN RESORT & VILLAS: 45 Kai Malina Parkway, Lahaina, HI 96761**

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September 2, 2020

**Via Email (David.M.Morihara@hawaii.gov) and U.S. Mail**

David Morihara

WIOA Specialist / Statewide Rapid Response Coordinator

Workforce Development Council

830 Punchbowl Street, Room 417

Honolulu, HI 96813

**Via Email (mayors.office@mauicounty.gov) and U.S. Mail**

Maui County

Mayor Michael P. Victorino

Kalana O Maui Bldg., 9th Floor

200 S. High Street

Wailuku, Hawaii 96793

**Re: WARN Notice — Permanent Layoffs**

Dear Mr. Morihara and Mayor Victorino:

Due to the sudden, dramatic, and, unfortunately, continuing effects of the COVID-19 pandemic, VSE PACIFIC INC. (“the Company”) has experienced unforeseen business circumstances, including enormous and unexpected financial losses. As a result, pursuant to the Worker Adjustment and Retraining Notification Act (“WARN”), we are writing to notify you that the Company will be conducting permanent layoffs at its facility located at 45 Kai Malina Parkway, Lahaina, HI 96761.

The Company will layoff affected employees on November 13, 2020. At this time, we anticipate that 77 employees will be affected by this layoff, and we expect these layoffs to be permanent. A list of the job titles of positions to be affected and the number of affected employees in each job classification is attached hereto. No bumping rights exist, and no employees are represented by a union.

The vast reach of the coronavirus outbreak, including the travel restrictions imposed by the State of Hawaii beginning with the March 23, 2020 Stay at Home Order and the April 1, 2020 Interisland Travel Restrictions, as well as the August 29, 2020 announcement that travel restrictions will remain in effect through September 30, 2020, was unforeseeable and caused, and will continue to cause, among other things, a drastic impact on our business. After reviewing our staffing and business needs, we are providing this notice to you at the earliest possible time.

If you have any questions, please contact Justin Taylor, Area Director Human Resources at 808-662-2611 or via email at [Justin.Taylor@vacationclub.com](mailto:Justin.Taylor@vacationclub.com) for more information.

Sincerely,

Anthony Vazquez

Vice President Human Resources

On behalf of VSE PACIFIC INC.

Enclosure

**List of Job Titles of the Affected Positions**

<b>Job Title of the Affected Position:</b>	<b>Number of Affected Employees in this Position:</b>
FA1133 - Supervisor Document Processing NE	1
FA1152 - Document Processor	1
MS1004 - Sales Executive	12
MS1005 - Sales Executive Senior	2
MS1008 - Sales Executive Trainee NE FTB	1
MS1009 - Sales Executive NE FTB	3
MS1010 - Sales Executive FTB	9
MS1024 - Sales Executive Team Leader	2
MS1036 - Specialist Sales Front Desk	2
MS1051 - Coordinator Marketing OPC	3
MS1052 - Coordinator Marketing Encore	6
MS1053 - Coordinator Marketing In House	16
MS1065 - Supervisor Marketing NE	1
MS1090 - Coordinator Customer Relations	3
MS1097 - Customer Service Representative	1
MS1121 - Specialist Tour Desk	1
MS1232 - Driver MS	7
MS5167 - Director Sales Project	1
MS5168 - Manager Marketing 14	3
MS5174 - Manager Sales 18	2
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