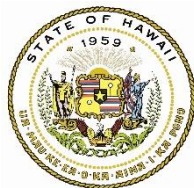


**DAVID Y. IGE**  
GOVERNOR

**JOSH GREEN**  
LIEUTENANT GOVERNOR



**LESLIE WILKINS**  
CHAIRPERSON

**ALLICYN C.H. TASAKA**  
EXECUTIVE DIRECTOR

**STATE OF HAWAII  
WORKFORCE DEVELOPMENT COUNCIL**

830 Punchbowl Street, Suite 417, Honolulu, Hawaii 96813  
Phone: (808) 586-8630 Web: <http://labor.hawaii.gov/wdc/>

**Workforce Development Council's Executive Committee  
Friday, August 7, 2020  
1:00 p.m. – 2:00 p.m.  
Livestreamed via YouTube**

*Due to the COVID-19 pandemic, protecting the health and welfare of the community is a priority. The meeting was held remotely, with Board members and staff participating via online meeting venue.*

**MINUTES**

**Members Present:**

Leslie Wilkins, Chair Board  
Alan Hayashi, Vice Chair  
Yvette Gibson, Vice Chair, Sector Strategies & Career Pathways Committee  
Jason Ito, Chair, Data Management & Technology Committee  
Glen Kaneshige, Chair, Employer Engagement Committee  
Sean Knox, Chair, Performance Measures & Accountability Committee  
Shannon Okinaka, Chair, Finance Committee  
Edward Richardson, Chair, Military & Veterans Affairs Committee

**Members Absent:**

Ian Kitajima, Chair Youth Services Committee

**Staff Present:**

Allicyn Tasaka, Executive Director  
Michelle Miyashiro, Office Manager  
Jayson Muraki, Workforce Information & Data Coordinator  
Jeanne Ohta, Special Projects Specialist

**Guests Present:**

Doris Dvorchak, Deputy Attorney General

**I. Call to Order**

Chair Leslie Wilkins called the meeting to order at 1:02 p.m.

Chair Wilkins reported the following updates:

- A. Yvette Gibson has agreed to chair the Sector Strategies and Career Pathways Committee.

**II. Approval of Minutes**

**A. July 23, 2020**

A motion was made by Vice Chair Alan Hayashi to approve the minutes of the Executive Committee meeting on July 23, 2020. The motion was seconded by General Edward Richardson. There was no further discussion or amendments. The motion was approved.

**B. July 23, 2020 Executive Session**

A motion was made by Vice Chair Alan Hayashi to approve the minutes of the Executive Committee meeting on July 23, 2020. The motion was seconded by Jason Ito. There was no further discussion or amendments. The motion was approved.

**III. Executive Session**

Vice Chair Alan Hayashi motioned to move into Executive Session to discuss personnel matters regarding the annual evaluation of the Executive Director under Hawaii Revised Statutes Chapter 92-5(a)(2). Edward Richardson seconded the motion. There were no objections. The motion was adopted. The meeting entered Executive Session at 1:13 p.m.

Sean Knox motioned to move out of Executive Session. Glen Kaneshige seconded the motion. There were no objections. The motion was adopted. The meeting exited Executive Session at 2:06 p.m.

**IV. Review recommendations to the full board meeting on August 13, 2020**

**A. Workforce Resiliency Initiative**

The Executive Committee will be recommending the approval of the concept of the Workforce Resiliency Initiative and provide support to implement the plan.

**B. Budget of Projects and Activities Ending June 30, 2021**

The Finance Committee has carefully reviewed the use of returned funds from the counties and the Executive Committee approved the recommended projects and activities to expend funds no later than June 30, 2021.

**V. 2020 Meeting Schedule**

The remaining board meetings will be on Thursday, August 13 and Thursday, November 12 at 9:30 a.m. via Zoom/YouTube.

**VI. Adjournment**

The meeting was adjourned at 2:11 p.m.