

FAIRMONT ORCHID

One North Kaniku Drive
Kohala Coast, Hawaii USA 96743
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DEPT. OF LABOR AND
INDUSTRIAL RELATIONS
DIRECTOR'S OFFICE
2020 [REDACTED] PM 12:17
OCT - 1 2020

September 28, 2020

Scott Murakami
830 Punchbowl Street, Room #321
Honolulu, HI 96813

Re: Worker Adjustment and Retraining Notification (WARN) Act Notice Update

Dear Scott:

Now that six months have gone by and while we never anticipated to be closed this long, here we all are, trying to adapt as best as possible to this most unusual time.

Due to the increased cases and continued spread of COVID-19, and the Governor's most recent order, the Fairmont Orchid, LLC dba The Fairmont Orchid, located at One North Kaniku Drive, Kohala Coast Hawaii, is extending its temporary furlough until at least November 1, 2020 or earlier if needed. It remains that the Hotel may not be able to resume normal operations and may need to reduce some of its workforce. Given the unusual circumstances, there is still a great level of uncertainty and we will continue to keep you informed as we regularly re-assess the business environment. Please note that bumping rights do not exist for any non-bargaining unit positions but do exist for bargaining unit positions.

Exhibit "A" contains a listing of the job titles of each impacted classification and the number of employees in each job classification. The lists are separated between non-bargaining and bargaining unit employees. Bargaining unit employees are represented by the ILWU, Local 142.

We are hopeful that business levels resume soon and look forward to the day that the Hotel is able to reopen. Until then, employees will be recalled based on business levels.

If you have any questions or need further information, please don't hesitate to contact Doreen DeSilva, Director of Talent and Culture at (808) 345-6146.

Sincerely,
The Fairmont Orchid Hotel


Charles Head
General Manager

Attachment: Exhibit A - Non-Union and Union Employees

EXHIBIT A
NON-UNION AND UNION POSITIONS & NAMES

NON-UNION:

Accounts Receivable Coordinator	1
Accounts Receivable Credit Specialist	1
Administrative Assistant	2
Assistant Director of Banquets	1
Assistant Director of Food & Beverage	1
Assistant Director of Guest Services	1
Assistant Director, Talent & Culture	1
Assistant Executive Housekeeper	1
Assistant Stewarding Manager	1
Banquet Chef	1
Banquet Director	1
Beach Concierge	3
Catering Sales Manager	3
Chef de Cuisine	2
Concierge Supervisor	1
Coordinator	2
Cosmetologist	1
Cosmetologist - Lead	1
Director of Guest Experience	1
Director, Group Sales	1
Director, Spa	1
Director, Training & Learning	
Development	1
Engineering Generalist	1
Executive Administrative Assistant	1
Executive Pastry Chef	1
Executive Sous Chef	1
Executive Steward	1
Fairmont Gold Manager	1
Fairmont Gold Supervisor	2
Fitness Instructor	2
Front Office Supervisor	1
Gold Floor Supervisor	1
Group Billing Coordinator	1
Group Sales Manager	1
Guest Services Manager	1
Housekeeping Supervisor	3

Landscape	5
Laundry Attendant	3
Lead Cook 1- Orchid Court	1
Limo/Shuttle Driver	4
Maintenance Mechanic 1	1
Maintenance Mechanic 1-Lead	1
Maintenance Mechanic 2	3
Maintenance Mechanic 3	8
Maintenance Mechanic 4	3
Night Cleaner	5
Night Guest Service Agent	1
Ordertaker/F&B Cashier	3
Overnight Bell Attendant	1
Pastry 2	4
Pastry 3	4
Public Area Attendant	2
Recreation Attendant	6
Retail Clerk	6
Room Attendant	47
Server (T)	39
Service Attendant (T)	9
Spa/Fitness Attendant I	2
Spa/Fitness Attendant I- Lead	1
Spa/Fitness Attendant II	1
Special Projects Attendant	2
Steward	26
Storekeeper	2
Turndown Attendant	8
Valet Attendant (T)	3

Fairmont

Fairmont Orchid
One North Kaniku Drive
Kohala Coast, Hawaii
United States 96743

fairmont.com

PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT
OF THE RETURN ADDRESS. FOLD AT DOTTED LINE
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Scott Murakami
830 Punchbowl Street, Room #321
Honolulu, HI 96813

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