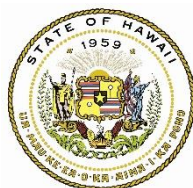


DAVID Y. IGE
GOVERNOR

JOSH GREEN
LIEUTENANT GOVERNOR



LESLIE WILKINS
CHAIRPERSON

ALLICYN C.H. TASAKA
EXECUTIVE DIRECTOR

**STATE OF HAWAII
WORKFORCE DEVELOPMENT COUNCIL**

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PERFORMANCE MEASURES AND ACCOUNTABILITY COMMITTEE MEETING

Wednesday, September 23, 2020

2:00 P.M. – 3:00 P.M.

Online via Zoom

MINUTES

ATTENDEES:

Brian Lee, Chair, Performance Measures & Accountability Committee; Director, Hawaii Laborers & Employers Cooperation and Education Trust Fund
Sean Knox, Vice Chair, Performance Measures & Accountability Committee; CEO & President, Hawaii Employment Services
Alan Hayashi, Consult808
Bernadette Howard, University of Hawaii - Career and Technical Education
Keala Peters, Chamber of Commerce Hawaii
Dina Yoshimi, University of Hawaii - Hawaii Language Roadmap

STAFF:

Allicyn Tasaka, Workforce Development Council
Michelle Miyashiro, Workforce Development Council
Jayson Muraki, Workforce Development Council
Jeanne Ohta, Workforce Development Council
Edward Uechi, Workforce Development Council

I. Call to Order.....Committee Chair Brian Lee

The meeting was called to order at 2:03 p.m. by Committee Chair Brian Lee

II. Oral Comments from Public

No members from the public were present.

III. Approval of Minutes for January 7, 2020 Meeting

A motion to approve the minutes of the meeting held on January 7, 2020 was made by Bernadette Howard. The motion was seconded by Sean Knox. There were no amendments, questions or objections. The motion to approve the minutes passed unanimously.

IV. Brief Overview of Statewide Customer Satisfaction Survey Results

Edward Uechi, WDC Employment Analyst, presented a brief overview of the Statewide American Job Center Customer Satisfaction Survey Results, which can be found at the following link: <https://labor.hawaii.gov/wdc/files/2020/09/Final-PPT-WDC-CustomerSatisfactionSurvey-Performance-Measures-for-9.23.2020.pdf>

V. Review Local Workforce Development Board Expenditures and Participants

The Committee reviewed local area numbers for Adult, Dislocated Worker, Youth, Administrative Costs and HireNet Participants, which can be found at the following links: <https://labor.hawaii.gov/wdc/files/2020/09/02-Local-area-and-Graph-063020-Adult-DW.pdf>, <https://labor.hawaii.gov/wdc/files/2020/09/02-Local-area-and-Graph-063020-YT-LAC.pdf>, and <https://labor.hawaii.gov/wdc/files/2020/09/Participants-from-HireNet-as-of-063020.pdf>

VI. Review and Discussion on Committee Budget and Projects

A. Statewide evaluation of training providers

There are not enough training providers to offer classes for participants who receive services at the American Job Centers. We would like to do an evaluation to identify training providers and develop a plan to outreach to them and train them. With the current pandemic, several providers shutdown and it is questionable if they will return.

B. Statewide evaluation of service providers

For the past several years, local boards have had difficulties getting qualified service providers for Adult, Dislocated Worker and Youth programs. Recently, Maui and Hawaii Counties contracted Goodwill to serve Adults and Dislocated Workers. Goodwill has been the Youth provider on Hawaii Island. There are still some pockets that need to be filled.

C. Training for training providers

There is a new module on HireNet for training providers. It is unknown if there was any training for providers in the past, but none has been provided in the past four years.

The committee is in agreement to continue with the previously approved projects listed above. Funds must be expended by June 30, 2021.

VII. Schedule Meetings

A. Meetings have been held quarterly. The committee will tentatively schedule the next meeting to be held on Wednesday, January 20, 2021 at 2:00 p.m. via Zoom.

VIII. Adjournment

Committee Chair Lee adjourned the meeting at 3:17 p.m.