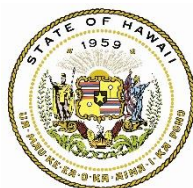


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GOVERNOR

JOSH GREEN
LIEUTENANT GOVERNOR



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CHAIRPERSON

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**STATE OF HAWAII
WORKFORCE DEVELOPMENT COUNCIL**

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YOUTH SERVICES COMMITTEE MEETING

Tuesday, August 18, 2020

1:30 P.M. – 2:30 P.M.

Online via Zoom

MINUTES

ATTENDEES:

Ian Kitajima, Committee Chair, Director of Corporate Development, Oceanit
Winona Whitman, Committee Vice Chair, Director Employment & Training, Alu Like, Inc.
Josiah Akau, Kinai Eha
Stacy Ferreira, State of Hawaii Senate
Lois Hamaguchi, UH CTE
Jason Ito, Kyo-Ya Management Company
David Miyashiro, HawaiiKidsCan
Dani Ruiz, Social Worker
Steve Sue, Bizgenics Foundation
Troy Sueoka, DOE – CTE
Nisa Tokunaga, American Job Center Hawaii
Erin Yagi, Workforce Alignment & Learning Opportunities Specialist, Hawaii P-20

STAFF:

Allicyn Tasaka, Workforce Development Council
Duke Olds, Workforce Development Council
Michelle Miyashiro, Workforce Development Council
Kaala Souza, Workforce Development Council
Jeanne Young, Workforce Development Council

I. Call to Order.....Committee Chair Ian Kitajima
The meeting was called to order at 1:35 p.m. by Committee Chair Ian Kitajima.

II. Approval of Minutes
A. February 18, 2020

A motion to approve the minutes of the meeting held on February 18, 2020 was made by Stacy Ferreira. The motion was seconded by Nisa Tokunaga. There were no questions or objections. The motion to approve the minutes passed unanimously.

III. Workforce Development Council Update

It has been six months since the last meeting in February 2020. A budget of \$75,000 to support youth workforce initiatives was approved by the committee at the November 6, 2019 meeting. These initiatives include implementing a trauma-informed assessment for WIOA youth participants, enhancing the entrepreneurial skills training element, and the work experience and preparing youth for post-secondary training and education elements. The budget was submitted to the Finance Committee. The committee, supported by the workforce development board, approved the budget request. At the February 18, 2020 meeting subcommittees were formed to focus on building out the concept for each of the initiatives.

Committee members were informed there was an increase in the budget to support the three initiatives. The new budget cap is \$120,000 and must be expended by June 30, 2021. Each initiative will receive the following amounts: \$40,000 for trauma-informed assessment, \$50,000 for entrepreneurial skills training, and \$30,000 for the work experience/preparation for post-secondary training and education. The boost in funds is a direct result of the lower than projected program expenditures by the counties due to COVID-19.

Going forward, subcommittees are asked to work on concept development, including framework, tasks, coordinating instructions, resources, timeline, costs, etc., meet as required and provide updates at committee meetings.

IV. Subcommittee Updates

A. Entrepreneurial skills training

Steve Sue reported that this subcommittee would like to create a pilot program for high school students at the Youth Services Center at the Oahu American Job Center. Over four months, four entrepreneurial tracks would be offered both online and in person. The goal is to take the program statewide.

B. Comprehensive guidance and counseling; trauma-informed assessment.

Stacy Ferreira reported on how trauma-informed care is being implemented in the Department of Education complex of Kailua-Kalaheo and how it can be extended into the American Job Centers. The funding will provide training for providers of the implementers of the program and the trauma screenings. The subcommittee will meet with WDC staff to work on details.

C. Work experience and preparing youth for post-secondary education and training.

Nisa Tokunaga reported on the possibility of using this funding to extend current six-week work experience programs as many youth participants change their minds

throughout the program. There was a concern about the youth program using their funds on top of the required 20% of their allocated funds. This program should also be available statewide.

V. Announcements

A. Members' announcements

Lois Hamaguchi shared that Hawaii Association for Career and Technical Education's annual conference will change due to current circumstances. Possibly starting this fall, webinars directed at teachers ranging from technology, distance learning, and homeschooling will be offered once or twice a month.

David Miyashiro asked committee members to contact him if anyone is interested in discussing digital equity as it relates to learning and employment.

Troy Sueoka reported that the Department of Education Office of Career and Technical Education is looking for advisors to sit on their pathway advisory councils as they roll out 13 new CTE pathways. They will start with law and public safety, education, engineering and architecture, health services, building and construction, and transportation services for the next school year. The following years will include advanced manufacturing, engineering, IT, agriculture, business, hospitality and tourism, and cultural arts and media entertainment. They may be reaching out to the group for assistance with standards and getting feedback from industries.

Steve Sue shared that they recently finished an SCL literacy curriculum for James Campbell High School to be shared with the rest of the DOE. BizzyB, a student innovation challenge platform, has been busy with everything going remote. The focus has been changed to enrich online curriculum to effectively keep students engaged. Project participants are working on a volunteer service tracking app for Punahou School. They will also be working heavily in video graphic productions at Creative Space at the Entrepreneur Sandbox.

B. Future virtual meeting dates: October 20 and December 15, 2020.

C. Virtual meeting: Members meet on Zoom.

VI. Adjournment

Committee Chair Kitajima adjourned the meeting at 2:43 p.m.