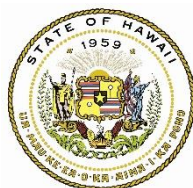


DAVID Y. IGE
GOVERNOR

JOSH GREEN
LIEUTENANT GOVERNOR



LESLIE WILKINS
CHAIRPERSON

ALLICYN C.H. TASAKA
EXECUTIVE DIRECTOR

**STATE OF HAWAII
WORKFORCE DEVELOPMENT COUNCIL**

830 Punchbowl Street, Suite 417, Honolulu, Hawaii 96813
Phone: (808) 586-8630 Web: <http://labor.hawaii.gov/wdc/>

PERFORMANCE MEASURES AND ACCOUNTABILITY COMMITTEE MEETING

Wednesday, January 20, 2021

9:00 A.M. – 10:00 A.M.

Online via Zoom

Due to the COVID-19 pandemic, protecting the health and welfare of the community is a priority. The meeting was held remotely, with Committee members and staff participating via an online meeting venue.

MINUTES

ATTENDEES:

Brian Lee, Chair, Performance Measures & Accountability Committee; Director, Hawaii

Laborers & Employers Cooperation and Education Trust Fund

Sean Knox, Vice Chair, Performance Measures & Accountability Committee; CEO & President,
Hawaii Employment Services

David DeLuz, Jr., Chair, Hawaii County Workforce Development Board

Alan Hayashi, Consult808

Bernadette Howard, University of Hawaii - Career and Technical Education

Evan Nakatsuka, Lanakila Pacific

Keala Peters, Chamber of Commerce Hawaii

Suzanne Skjold, Aloha United Way

Janice Wakatsuki, Aston-Aqua Hospitality

Dina Yoshimi, University of Hawaii - Hawaii Language Roadmap Initiative

STAFF:

Allicyn Tasaka, Workforce Development Council

Michelle Miyashiro, Workforce Development Council

Jayson Muraki, Workforce Development Council

Jeanne Ohta, Workforce Development Council

Edward Uechi, Workforce Development Council

I. Call to Order.....Committee Chair Brian Lee

The meeting was called to order at 9:01 a.m. by Committee Chair Brian Lee

II. Approval of Minutes for September 23, 2020 Meeting

A motion to approve the minutes of the meeting held on September 23, 2020 was made by Bernadette Howard. The motion was seconded by Sean Knox. There were no amendments, questions or objections. David DeLuz, Jr. abstained from the vote. The motion to approve the minutes passed.

III. Review Local Workforce Development Board Expenditures and Participants

Executive Director Allicyn Tasaka, Jeanne Ohta, and Edward Uechi presented the Local Area Expenditures and Participants, which can be found at the following links:

<https://labor.hawaii.gov/wdc/files/2021/01/02-Local-area-and-Graph-Adult-DW-113020.pdf> and <https://labor.hawaii.gov/wdc/files/2021/01/02-Local-area-and-Graph-Youth-LAC-113020.pdf>.

Kauai County has not had Youth Program participants since program year 2016. The WDC staff is asking this committee to recommend action from the Executive Committee to intervene with Kauai County. A motion to request the Executive Committee to address concerns with Kauai County was made by David DeLuz, Jr. The motion was seconded by Bernadette Howard. There were no objections or further discussion. The motion passed unanimously.

Executive Director Tasaka also presented participant counts from July 1, 2019 – June 30, 2020, and July 1 – December 31, 2020, which can be found at the following links:

<https://labor.hawaii.gov/wdc/files/2021/01/Copy-of-Participants-7.1.19-6.30.20.pdf> and <https://labor.hawaii.gov/wdc/files/2021/01/Participants-7.1.20-12.31.20.pdf>.

IV. Review Statewide Annual Performance Measures Report

Jayson Muraki presented the Statewide Annual Performance Measures Report, which can be found at the following link: <https://labor.hawaii.gov/wdc/files/2021/01/PY19-Performance-Measures.pdf>.

Jayson Muraki will be adding a row to each category on the Statewide Annual Performance Measures Report to show how many participants each county had.

V. Report from Opportunities Population Sub-Committee

Evan Nakatsuka and Keala Peters presented an update on the Opportunity Population Sub-Committee, which can be found at the following link:

https://labor.hawaii.gov/wdc/files/2021/01/Opportunity-Pop-Report_Jan-2021-1.pdf.

VI. Updates on Committee Budget and Projects

A. Statewide evaluation of training providers

A request for proposal for a statewide evaluation of training providers was issued on January 11, 2021. WDC is looking for a provider to evaluate the current training providers that the American Job Centers refers clients for training and compliance

with federal, state and county policies. Proposals are due by February 12, 2021. The budget is \$75,000.

B. Statewide evaluation of service providers

WDC is working on the request for proposals to evaluate service providers with a budget of \$75,000. Target date will be to issue the RFP by end of February 2021.

C. Training for training providers

A budget of \$15,000 was approved to provide training for training providers. After an internal review, it was decided that the training can be conducted within WDC with the assistance of the HireNet Hawaii vendor Geographic Solutions. The \$15,000 was reallocated to another project.

The projects need to be completed and funds need to be expended by June 30, 2021.

VII. Schedule Meetings

A. The WDC Board meetings are scheduled for February 11, May 13, August 12, and November 18.

Prior to the pandemic, this committee planned to visit the neighbor islands to tour the American Job Centers. With the current conditions, travel is not an option. David DeLuz, Jr. offered a virtual tour of the Hawaii County American Job Center and to join the next board meeting. If the timing doesn't work out, this committee will tentatively plan to meet in May 2021.

VIII. Adjournment

Committee Chair Lee adjourned the meeting at 10:11 a.m.