

DAVID Y. IGE
GOVERNOR

JOSH GREEN
LIEUTENANT GOVERNOR



LESLIE WILKINS
CHAIRPERSON

ALLICYN C.H. TASAKA
EXECUTIVE DIRECTOR

STATE OF HAWAII
WORKFORCE DEVELOPMENT COUNCIL
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Workforce Development Council Meeting
Thursday, February 11, 2021
9:30 a.m. — 12:30 p.m.
Online via Zoom

Due to the COVID-19 pandemic, protecting the health and welfare of the community is a priority. The meeting was held remotely, with Board members and staff participating via an online meeting venue.

MINUTES

Member Attendees:

Leslie Wilkins, WDC Chairperson, and Chair, Maui County Workforce Development Board
April Chun Acquavella, Training Coordinator, Hawaii Carpenters Apprenticeship
Maureen Bates (Designee for Cathy Betts, Director, Department of Human Services)
Jason Bradshaw, Legislative Representative, ILWU Local 142
Jason Brand, President, Brand Industrial Group
Nalani Brun, Designee for Mayor Derek Kawakami, Kauai County Mayor)
Jon Chin (Designee for Governor David Ige)
David De Luz, Jr., Chair, Hawaii County Workforce Development Board
Alan Hayashi, WDC Vice Chair, and Owner, Consult 808
Kira Higa, HR Director, Hawaiian Telcom
Bernadette Howard (Designee for David Lassner, President, UH)
JoAnn Inamasu (Designee for Mayor Michael Victorino, Maui County Mayor)
Jason Ito, Director of Administration & Planning, Kyo-Ya Management Company
Jackie Kaina, Acting Chair, Kauai County Workforce Development Board
Glen Kaneshige, President, Nordic PCL Construction, Inc.
Ian Kitajima, Director of Corporate Development, Oceanit
Erika Lacro (Designee for David Lassner, President, UH)
Brian Lee, Executive Director, Hawaii Laborers-Employers Cooperation & Education Trust Fund
Wayne Liou (Designee for Mike McCartney, Director, DBEDT)
Ken Loui, Vice President, Pacific Marine
Cary Miyashiro, Community Outreach Representative, HawaiiUSA Federal Credit Union
Alicia Moy, President & CEO, Hawaii Gas Co.
Sheryl Nojima, President, Gray, Hong, Nojima, and Associates
Shannon Okinaka, Executive Vice President & CFO, Hawaiian Airlines

Maricar Pilotin-Freitas (Designee for Anne Perreira-Eustaquio, Director, Department of Labor and Industrial Relations)
Helen Sanpei (Designee for Christina Kishimoto, Superintendent, Department of Education)
Chuck Shima, Training Coordinator, Plumbers Union Local 675
Brian Tatsumura, Owner, Briant 808 LLC
Winona Whitman, Employment & Training Director, Alu Like, Inc.
Karen Wong, Vice President of Administration, Lanakila Pacific
Tim Wong (Designee for Jason Chang, Chair, Oahu Workforce Development Board)

Members Absent:

Mayor Rick Blangiardi, City & County of Honolulu Mayor
Senator Stanley Chang, Hawaii State Senate
Yvette Gibson, HR Manager, Talent Acquisition, Hawaii Pacific Health
Sean Knox, President, Hawaii Employment Services
Representative Mark Nakashima, Hawaii State House of Representatives
Mayor Mitch Roth, Hawaii County Mayor

Guests:

Jeri Arucan, Research & Statistics, Department of Labor & Industrial Relations
Cheryl Cross, Booze Allen Hamilton
Doris Dvonch, Office of the Attorney General
Rossella Guardascione, Marriott King Kamehameha Kona Beach Hotel
Sandra Goodale, Hawaii County Workforce Development Board
Lois Hamaguchi, Career & Technical Education
Kaitlyn Hashimoto, Research & Statistics, Department of Labor & Industrial Relations
M. Levinson
Tina Matsuo, Waipahu Community School for Adults
Evan Nakatsuka, Lanakila Pacific
Jean Osumi, Hawaii P-20
Christine Park, Waipahu Community School for Adults
Keala Peters, Chamber of Commerce Hawaii
Linda Puppolo, Maui County Workforce Development Board
Adam Rosenberg, Office of the Attorney General
Jen Sakurai, Waipahu Community School for Adults
Giovanni Vila, Research & Statistics, Department of Labor & Industrial Relations
Dina Yoshimi, HI Language Roadmap UHM

Staff:

Allicyn Tasaka, Executive Director
Kathy Miyahira, Accountant
Michelle Miyashiro, Office Manager
David Morihara, Statewide Rapid Response Coordinator
Jayson Muraki, Workforce Information & Data Coordinator
Jeanne Ohta, Special Projects Specialist
Lina Rivera, Accountant
James Kaala Souza, Employment Analyst
Edward Uechi, Employment Analyst

I. Call to Order

A. Chair’s Updates by Chair Leslie Wilkins

Chair Wilkins called the meeting to order at 9:34 a.m. and declared that quorum was achieved. Chair Wilkins thanked General Edward Richardson for his work on the Military and Veterans Affairs Committee and the Executive Committee. General Richardson has resigned from the Board due to health reasons but will remain as a committee member of the Military and Veterans Affairs Committee. Chair Wilkins thanked Vice Chair Alan Hayashi for stepping in as Interim Committee Chair. Chair Wilkins also announced that Bernadette Howard has stepped up as Vice Chair of the Sector Strategies and Career Pathways Committee, joining Committee Chair Yvette Gibson to lead the committee.

Chair Wilkins announced that on January 21, she participated in the National Governors Association peer-to-peer learning opportunity for states that received the USDOE’s Reimagine Workforce grant. Hawaii was one of eight states to be awarded \$13.3 million in partnership with WDC and the University of Hawaii.

II. Approval of Minutes

A. Regular Meeting held November 12, 2020

Vice Chair Alan Hayashi motioned to adopt the minutes of the November 12, 2020 board meeting. Bernadette Howard seconded the motion. David DeLuz, Jr. and Alicia Moy abstained. There was no further discussion, questions or amendments. The motion was adopted as circulated.

B. Executive Session held November 12, 2020

Vice Chair Alan Hayashi motioned to adopt the executive session minutes of the November 12, 2020 board meeting. Winona Whitman seconded the motion. David DeLuz, Jr., Alicia Moy, Jason Ito, and Alison Lum abstained. There was no further discussion, questions or amendments. The motion was adopted as circulated.

III. Administration Updates

A. Comments and updates from Governor’s Administration by Jon Chin for Kym Sparlin, Senior Special Assistant, Office of the Governor

Jon Chin reported that Governor Ige outlined a digital economy, and the jobs that come with it, in the future outlook in his State of the State address. The WDC will be playing an integral part in transitioning the workforce as the state moves forward with recovery. The Governor’s Office created a group from different agencies to pursue a National Governor’s Association Workforce Innovation Network Grant opportunity. The proposal is to explore a centralized online resource hub for people to access state services efficiently.

IV. Chair’s Prerogative to move agenda items out of order

Chair Wilkins announced she will be exercising Chair’s prerogative to move the published agenda to allow for committee reports to be presented early.

A. Performance Measures & Accountability Committee Report by Committee Chair Brian Lee

Brian Lee presented the Performance Measures & Accountability Committee report, which can be found at this link: <https://labor.hawaii.gov/wdc/files/2021/02/Final-Report-Performance-Measures-Accountability-Exec-Comm-for-02.05.21.pdf>

B. Finance Committee Report by Committee Chair Shannon Okinaka

Shannon Okinaka presented the Finance Committee report, which can be found at this link: <https://labor.hawaii.gov/wdc/files/2021/02/Final-WDC-Finance-Comm-Report-2021-02-04.pdf>

C. Data Management & Technology Committee Report by Committee Chair Jason Ito

Jason Ito presented the Data Management & Technology Committee report, which can be found at this link: <https://labor.hawaii.gov/wdc/files/2021/02/Final-Data-Management-and-Technology-Committee-Update-for-2.5.2021.pdf>

D. Employer Engagement Committee Report by Committee Chair Glen Kaneshige

Glen Kaneshige presented the Employer Engagement Committee report, which can be found at this link: <https://labor.hawaii.gov/wdc/files/2021/02/Final-Employer-Engagement-Report-to-Exec-Committee-02.05.21.pdf>

V. Executive Session – Discussion to consult with the Board’s attorney on questions and issues pertaining to the board’s powers, duties, privileges, immunities, and liabilities under Hawaii Revised Statutes Chapter 92-5(a)(4)

Vice Chair Alan Hayashi motioned to move into Executive Session to consult with the Board’s attorney on questions and issues pertaining to the board’s powers, duties, privileges, immunities, and liabilities under Hawaii Revised Statutes Chapter 92-5(a)(4). Bernadette Howard seconded the motion. There were no questions or objections. The motion was adopted. The meeting entered Executive Session at 10:22 a.m.

Vice Chair Alan Hayashi motioned to move out of Executive Session. Bernadette Howard seconded the motion. There were no questions or objections. The meeting exited Executive Session at 10:41 a.m.

VI. Final Report of the On-Demand Economy in Hawaii by Wayne Liou, Ph.D., Economist, DBEDT and Jean Osumi, Ed.D., Hawaii P-20 Partnership for Education, UH

Dr. Wayne Liou and Jean Osumi presented the final report of the On-Demand Economy in Hawaii, which can be found at this link: <https://labor.hawaii.gov/wdc/files/2021/02/NGA-WDC-Presentation-for-WDC-Mtg-2.11.2021.pdf>

VII. Updates Relating to Board Governance for November 2020 to February 2021

A. Executive Committee Report and Recommendations

Chair Wilkins reported that the Executive Committee voted to approve \$61,000 for civic internships through the University of Hawaii. The internships are competitive and scholarship-based, and will be full-time in the State Legislature, Governor and Lt. Governor's offices, and Prosecutor and Public Defender offices. There were no objections nor further comments from the WDC members.

Chair Wilkins thanked the committees for their robust and engaged work and collaborations.

B. Board Committee Reports on Activities for November 2020 to February 2021

1. Military and Veterans Affairs Committee by Interim Committee Chair Alan Hayashi

Vice Chair Alan Hayashi presented the Military and Veterans Affairs Committee report, which can be found at this link:

<https://labor.hawaii.gov/wdc/files/2021/02/Final-Chair-Report-Military-and-Veterans-Affairs-Committee-for-2.5.2021.pdf>

2. Sector Strategies & Career Pathways Committee by Committee Vice Chair Bernadette Howard for Committee Chair Yvette Gibson

Bernadette Howard presented the Sector Strategies & Career Pathways Committee report, which can be found at this link:

<https://labor.hawaii.gov/wdc/files/2021/02/Final-Report-Sector-Strategies-and-Career-Pathways-Committee-for-2.5.2021.pdf>

3. Youth Services Committee by Committee Chair Ian Kitajima

Ian Kitajima presented the Youth Services Committee report, which can be found at this link: <https://labor.hawaii.gov/wdc/files/2021/02/Final-Youth-Services-Report-to-Exec-Committee-02.05.21.pdf>

4. Opportunities Population Sub-Committee by Co-Chairs Evan Nakatsuka, Lanakila Pacific & Keala Peters, Chamber of Commerce Hawaii

Evan Nakatsuka and Keala Peters presented the Opportunities Population Sub-Committee report, which can be found at this link:

https://labor.hawaii.gov/wdc/files/2021/02/Opportunity-Pop-Subcommittee_WDC-Board_Feb-2021.pdf

C. Executive Director's Report by Allicyn Tasaka

Allicyn Tasaka presented the Executive Director's report, which can be found at this link: <https://labor.hawaii.gov/wdc/files/2021/02/Executive-Director-Report-for-WDC-Board-2.11.2021.pdf>

D. Update Report on the Workforce Resiliency Initiative by Kaala Souza, Employment Analyst, WDC

Kaala Souza presented the Workforce Resiliency Initiative, which can be found at this link: <https://labor.hawaii.gov/wdc/files/2021/03/WDC-Feb-2021-WRI-Board-Meeting.pdf>

The basic computer skills class will likely have an April launch date. It will be a statewide, 3-hour class in various locations such as libraries, community centers, and the American Job Centers for around 3 to 10 participants at a time. The MOA with the UH Community Colleges runs through June 2021 for this pilot program. WDC is partnering with the State Libraries for the curriculum through Northstar Digital Literacy and they will provide a digital literacy assessment, curriculum, and ability to tag and track participants. There will be a pre-pilot run of the program at Salt Lake library on March 20 and 27.

VIII. Reports Related to the Workforce Innovation and Opportunity Act (WIOA) Program Highlights from Each County's Workforce Development Board for November 2020 to February 2021

A. Hawaii County Workforce Development Board by Sandra Goodale for Chair David DeLuz, Jr.

Sandra Goodale presented the Hawaii County Workforce Development Board report for David DeLuz, Jr., which can be found at this link:

<https://labor.hawaii.gov/wdc/files/2021/02/FINAL-HAWAII-COUNTY-WORKFORCE-DEVELOPMENT-BOARD-UPDATE-REPORT-for-February-2021.pdf>

B. Kauai Workforce Development Board by Chair Jackie Kaina

Jackie Kaina presented the Kauai County Workforce Development Board report, which can be found at this link:

<https://labor.hawaii.gov/wdc/files/2021/02/FINAL-KAUAI-COUNTY-WORKFORCE-DEVELOPMENT-BOARD-UPDATE-REPORT-for-February-2021.pdf>

C. Maui Workforce Development Board by Chair Leslie Wilkins

Chair Leslie Wilkins presented the Maui County Workforce Development Board report, which can be found at this link:

<https://labor.hawaii.gov/wdc/files/2021/02/Final-Maui-WDB-Update-Report-to-WDC-for-FEB-2021.pdf>

D. Oahu Workforce Development Board by Tim Wong for Chair Jason Chang

Tim Wong presented the Oahu Workforce Development Board report, which can be found at this link: <https://labor.hawaii.gov/wdc/files/2021/02/Oahu-Report-to-WDC-Feb-2021-all.pdf>

IX. Reports from WIOA Core Partner Updates for November 2020 – February 2021

A. Adult Education and Career Pathways (Dept. of Education and University of Hawaii) by Helen Sanpei, Bernadette Howard, Erika Lacro

Erika Lacro presented the UH Community Colleges report, which can be found at this link: https://labor.hawaii.gov/wdc/files/2021/02/WDC_UHCC_20210205.pdf

Bernadette Howard reported that the U.S. Senate HELP Committee confirmed the nomination of Dr. Miguel Cardona to serve as the Secretary of the U.S. Department of Education. The U.S. Senate HELP Committee also confirmed Mayor Marty Walsh to be the next Secretary of Labor.

Helen Sanpei presented the Adult Education report by McKinley Community School for Adults and Waipahu Community School for Adults, which can be found at the following links: <https://labor.hawaii.gov/wdc/files/2021/02/McKinley-CSA-Update-2.8.21.pdf>, <https://labor.hawaii.gov/wdc/files/2021/02/Waipahu-Community-School-for-Adults-Updates-for-WDC-Meeting-2-11-21.pdf>, and <https://labor.hawaii.gov/wdc/files/2021/02/Adult-Education-Family-Literacy-Act-AEFLA-Update-021121.pdf>

B. Division of Vocational Rehabilitation (Dept. of Human Services) by Maureen Bates

Maureen Bates presented the Division of Vocational Rehabilitation report, which can be found at this link: <https://labor.hawaii.gov/wdc/files/2021/02/WDC-report-Draft-to-MB-9Feb2021-2.10.2021.pdf>

C. Wagner-Peyser Act (Dept. of Labor & Industrial Relations – Workforce Development Division) by Maricar Pilotin-Freitas

Maricar Pilotin-Freitas reported that 19 WDD staff, including the Senior Community Services Program, the Veteran Program, and all other programs provided by the WDD, will be moving to the new Oahu American Job Center Hawaii location at the Dole Cannery Complex. WDD contracts the City to provide services to youth under the Disability Employment Initiative and were able to pivot services to the disabled youth during the pandemic through videos. WDD, in partnership with WDC, applied for a federal bonding program to allow for services and to encourage employers to hire ex-offenders recovering from drug addiction.

X. 2021 Meeting Schedule

Board meetings are scheduled for the second Thursdays quarterly from 9:30 a.m. – 12:30 p.m. The next meetings are scheduled for May 13, August 12, and November 18, 2021.

XI. Announcements

Chair Wilkins thanked the current board members who have agreed to serve for another term and also congratulated the new members joining the board.

Chair Wilkins also announced that February 21 – 26, 2021 is National Engineers Week and thanked Sheryl Nojima for being a breakthrough pioneer for women in engineering, and Glen Kaneshige for his contributions to engineering. STEM Works is celebrating

their 21st “Introduce a Girl to Engineering Day”, which is the Thursday of National Engineers Week.

XII. Adjournment

Bernadette Howard motioned to adjourn the meeting. Vice Chair Alan Hayashi seconded the motion. There were no questions or objections. Chair Wilkins adjourned the meeting at 12:33 p.m.