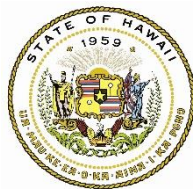


DAVID Y. IGE
GOVERNOR

JOSH GREEN
LIEUTENANT GOVERNOR



LESLIE WILKINS
CHAIRPERSON

ALLICYN C.H. TASAKA
EXECUTIVE DIRECTOR

STATE OF HAWAII
WORKFORCE DEVELOPMENT COUNCIL
830 Punchbowl Street, Suite 417, Honolulu, Hawaii 96813
Phone: (808) 586-8630 Web: <http://labor.hawaii.gov/wdc/>

Workforce Development Council's Executive Committee
Tuesday, May 4, 2021
11:00 A.M. – 1:00 P.M.
Online via Zoom

Due to the COVID-19 pandemic, protecting the health and welfare of the community is a priority. The meeting was held remotely, with Board members and staff participating via online meeting venue.

MINUTES

Members Present:

Leslie Wilkins, Board Chair
Alan Hayashi, Board Vice Chair, Interim Chair, Military and Veterans Affairs Committee
Yvette Gibson, Chair, Sector Strategies & Career Pathways Committee
Ian Kitajima, Chair, Youth Services Committee
Jason Ito, Chair, Data Management & Technology Committee
Brian Tatsumura, Vice Chair, Employer Engagement Committee
Brian Lee, Chair, Performance Measures & Accountability Committee
Shannon Okinaka, Chair, Finance Committee
Karen Wong, Vice Chair, Finance Committee

Staff Present:

Allicyn Tasaka, Executive Director
Edward Uechi, Employment Analyst
Harrison Kuranishi, Employment Services Specialist

Guest Present:

Doris Dvonch, Deputy Attorney General

I. Call to Order..... Chair Leslie Wilkins

Chair Leslie Wilkins called the meeting to order at 11:03 a.m.

II. Approval of Minutes for the February 5, 2021 Executive Committee Meeting

A. Regular meeting minutes for February 5, 2021

A motion was made by Vice Chair Alan Hayashi to approve the regular minutes of the Executive Committee meeting held on February 5, 2021. The motion was seconded by Jason Ito. There was no further discussion or amendments. The motion was unanimously approved.

B. Executive session meeting minutes for February 5, 2021

A motion was made by Vice Chair Alan Hayashi to approve the minutes of the Executive Session held on February 5, 2021. The motion was seconded by Brian Lee. There was no further discussion or amendments. The motion was unanimously approved.

III. Executive Director's Report

Allicyn Tasaka presented the Executive Director's report, which can be found at this link <https://labor.hawaii.gov/wdc/files/2021/05/EXECUTIVE-DIRECTORS-REPORT-for-5.4.2021.pptx>

IV. Executive Session

Shannon Okinaka motioned to move into Executive Session to consult with the Board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities under Hawaii Revised Statutes Chapter 92-5(a)(4). Vice Chair Alan Hayashi seconded the motion. There were no questions. The motion was adopted. The meeting entered Executive Session at 11:25 a.m.

Vice Chair Alan Hayashi motioned to move out of Executive Session. Brian Tatsumura seconded the motion. There were no questions. The motion was adopted. The meeting exited Executive Session at 12:19 p.m.

V. Recommendations and Action Items Only from Board Committees. Full report will be provided at the WDC Board meeting on May 13, 2021.

With full reports by Committee Chairs scheduled at the next WDC Board meeting, no further discussion or action items were presented.

VI. 2021 Meeting Schedule

The remaining WDC board meetings for 2021 are scheduled for May 13, August 12, and November 18. The Executive Committee meetings will be scheduled to coincide with the WDC board meeting schedule.

VII. Announcements

Chair Leslie Wilkins announced STEM Works internships will begin this summer. The internships are statewide and plan to have interns throughout the state. The internships are focused in the innovation sectors that are not visitor dependent. Agriculture and construction internships will be outdoors and in person, while indoor internships with host companies will be virtual. To participate in this six-week internship, applications must be received by May 14, 2021. The internship is open to high school and college students.

VIII. Adjournment

There being no further business, Chair Wilkins adjourned the meeting at 12:24 p.m.