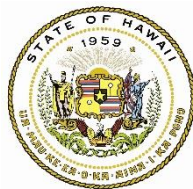


DAVID Y. IGE
GOVERNOR

JOSH GREEN
LIEUTENANT GOVERNOR



ALAN HAYASHI
VICE CHAIR

ALLICYN C.H. TASAKA
EXECUTIVE DIRECTOR

**STATE OF HAWAII
WORKFORCE DEVELOPMENT COUNCIL**

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**Workforce Development Council's Executive Committee
Friday, May 28, 2021
9:00 A.M. – 11:00 A.M.
Online via Zoom**

Due to the COVID-19 pandemic, protecting the health and welfare of the community is a priority. The meeting was held remotely, with Board members and staff participating via online meeting venue.

MINUTES

Members Present:

Alan Hayashi, Vice Chair, Interim Chair, Military and Veterans Affairs Committee
Yvette Gibson, Chair, Sector Strategies & Career Pathways Committee
Ian Kitajima, Chair, Youth Services Committee
Jason Ito, Chair, Data Management & Technology Committee
Brian Lee, Chair, Performance Measures & Accountability Committee

Staff Present:

Allicyn Tasaka, Executive Director
Edward Uechi, Employment Analyst
Harrison Kuranishi, Employment Service Specialist

Guest Present:

Doris Dvonch, Deputy Attorney General

I. Call to Order..... Vice Chair Alan Hayashi

Vice Chair Alan Hayashi called the meeting to order at 9:03 a.m.

Vice Chair Hayashi informed the committee on the amended agenda that Director Anne Perreira-Eustaquio was scheduled to provide an update to members. Due to a legal opinion from the Office of Information Practices (OIP), non-committee members from the board are not able to attend. WDC hopes to address this issue by amending the By-Laws and will have further discussions on this issue with guidance from legal counsel.

Vice Chair Hayashi thanked Chair Leslie Wilkins for her leadership and commitment. Ms. Wilkins informed WDC that she will be departing the Chairperson position. She will remain an active member of the WDC Board through her role as Chair of the Maui County Workforce Development Board.

II. Approval of Minutes for the May 4, 2021 Executive Committee Meeting

A. Regular meeting minutes for May 4, 2021

A motion was made by Jason Ito to approve the regular meeting minutes of the Executive Committee meeting held on May 4, 2021. The motion was seconded by Brian Lee. There was no further discussion or amendments. The motion was unanimously approved.

B. Executive session meeting minutes for May 4, 2021

A motion was made by Jason Ito to approve the minutes of the Executive Session held on May 4, 2021. The motion was seconded by Ian Kitajima. There was no further discussion or amendments. The motion was unanimously approved.

III. Discussion regarding board governance as it relates to HB200 HD 1 SD2 CD1 (State budget bill).

The House's version of the state budget bill transferred WDC's six permanent civil service positions, and all the state and federal funding to the Workforce Development Division (WDD). It eliminated five exempt positions and the budget program ID. The House claimed duplication of services were being provided by WDC and WDD. The Executive Director position was restored as a permanent exempt position. Allicyn Tasaka retains her position appointed by the WDC Board. WDC has been consolidated into the Department of Labor and Industrial Relations (DLIR) and will be a part of WDD with the WDC Executive Director reporting to the WDD Administrator, who reports to the Director. A major concern is the WIOA firewall requirements for contracting services. WDC will work with DLIR and WDD to create a structure that complies with WIOA and Legislative intent.

There is no progress to report for the situation on Kauai. A meeting with Mayor Kawakami has not been scheduled. PY2020 funding is on hold, contracts have not been executed and Kauai has not submitted a local plan and annual budget plan. Kauai's Executive Director has indicated they will return about \$67,000 from the PY 2019 budget. PY 2019 funding ends on June 30, 2021. The WDD Administrator has been informed.

Brian Lee will be the intermediary between WDC and Kauai to start new rounds of communication.

The Workforce Resiliency Initiative was included in the Governor's Hawaii 2.0 plan. Digital readiness and broadband connectivity are the buzz words of the future and the initiative showcases WDC. The funding for the project ends on July 15, 2021. Leslie Wilkins will work with Project Manager Ka'ala Souza to possibly organize a public-private partnership and funding base for the project to continue.

IV. Executive Session

Brian Lee motioned to move into Executive Session to consult with the Board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities under Hawaii Revised Statutes Chapter 92-5(a)(4) and discussion on personnel matters under Hawaii Revised Statutes Chapter 92-5(a)(2). Ian Kitajima seconded the motion. There were no questions. The motion was adopted. The meeting entered Executive Session at 9:31 a.m.

Ian Kitajima motioned to exit Executive Session. Jason Ito seconded the motion. There were no questions. The motion was adopted. The Executive Committee exited Executive Session at 9:53 a.m. and reconvened the public meeting.

Deputy Attorney General Doris Dvonch explained that during the WDC's recent administrative transition due to the state budget bill, it was found that there was some uncertainty about whether the Executive Director position was extended through June 30, 2021. Although appropriate administrative measures were taken to extend the position, in an abundance of caution, a proposal was recommended that the Council clarify that during the June 13, 2019 WDC meeting, Allicyn Tasaka, in the position of Executive Director, was extended through June 30, 2021.

A motion was made by Brian Lee to recommend to the Council that the Council clarify that during the June 13, 2019 WDC meeting, Allicyn Tasaka, in the position of Executive Director, was extended through June 30, 2021. The motioned was seconded by Ian

Kitajima. There was no objections or abstentions. The motion was approved unanimously.

A second proposal was recommended, also in the abundance of caution and related to the prior motion, that the Council clarify that Allicyn Tasaka's actions in her role as Executive Director were authorized by the Council through the present.

A motion was made by Brian Lee to recommend to the Council that the Council clarify that Allicyn Tasaka's actions in her role as Executive Director were authorized by the Council through the present. The motioned was seconded by Yvette Gibson. There was no objections or abstentions. The motion was approved unanimously.

It was recommended to extend Allicyn Tasaka as WDC Executive Director through June 30, 2022.

A motion was made by Ian Kitajima to recommend to the Council that the Council extend Allicyn Tasaka as WDC Executive Director through June 30, 2022. The motion was seconded by Brian Lee. There was no objections or abstentions. The motion was approved unanimously.

V. Announcements

Brian Lee announced he will be speaking to a member on the Kauai Workforce Development Board on May 28, 2021. He will then follow up with the Kauai Managing Director.

Jason Ito thanked the WDC staff for hanging in there during this awkward transition. It is a very stressful time but he knows that we will all there as one team and thanked everyone for their efforts.

VI. Adjournment

There being no further business, Vice Chair Hayashi adjourned the meeting at 10:03 a.m.