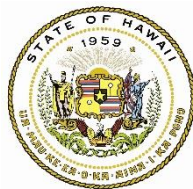


DAVID Y. IGE  
GOVERNOR

JOSH GREEN  
LIEUTENANT GOVERNOR



ALAN HAYASHI  
VICE CHAIR

ALLICYN C.H. TASAKA  
EXECUTIVE DIRECTOR

STATE OF HAWAII  
WORKFORCE DEVELOPMENT COUNCIL  
830 Punchbowl Street, Suite 417, Honolulu, Hawaii 96813  
Phone: (808) 586-8630 Web: <http://labor.hawaii.gov/wdc/>

**Workforce Development Council's Executive Committee**  
**Thursday, June 17, 2021**  
**3:00 P.M. – 4:00 P.M.**  
**Online via Zoom**

*Due to the COVID-19 pandemic, protecting the health and welfare of the community is a priority. The meeting was held remotely, with Board members and staff participating via online meeting venue.*

**MINUTES**

**Members Present:**

Alan Hayashi, Vice Chair  
Yvette Gibson, Chair, Sector Strategies & Career Pathways Committee  
Ian Kitajima, Chair, Youth Services Committee  
Jason Ito, Chair, Data Management & Technology Committee  
Brian Lee, Chair, Performance Measures & Accountability Committee  
Ken Loui, Chair, Military and Veterans Affairs Committee  
Glenn Kaneshige, Chair, Employment Engagement Committee

**Staff Present:**

Allicyn Tasaka, Executive Director  
Harrison Kuranishi, Employment Specialist  
Jayson Muraki, Workforce Development Division

**Guest Present:**

Doris Dvonch, Deputy Attorney General  
Anne Perreira-Eustaquio, Director, Department of Labor and Industrial Relations  
JoAnn Vidinhar, Deputy Director, Department of Labor and Industrial Relations  
Maricar Pilotin-Freitas, Administrator, Workforce Development Division  
Jarret Yip, Program Officer, Workforce Development Division  
Nalani Brun, Director, Kauai County Department of Economic Development

Mike Dahilig, Managing Director, County of Kauai Office of the Mayor  
Dan Fort, Executive Director, County of Kauai Workforce Development Board

**I. Call to Order.....Vice Chair Alan Hayashi**

The Executive Committee meeting was called to order at 3:00 p.m. by Vice Chair Alan Hayashi.

Vice Chair Hayashi introduced Ken Loui as the new Chair of the Military and Veterans Affairs Committee. Mr. Loui is the newest member of the Executive Committee. Vice Chair Hayashi also welcomed Mike Dahilig, Managing Director for Kauai County Mayor Derek Kawakami. Vice Chair Hayashi acknowledged the guests attending. An Office of Information Practices opinion prevents the participation of WDC board members who are not members of the Executive Committee.

**II. Approval of Minutes for the May 28, 2021 Executive Committee Meeting**

**A. Regular meeting minutes for May 28, 2021**

A motion was made by Brian Lee to approve the regular minutes of the Executive Committee meeting held on May 28, 2021. The motion was seconded by Jason Ito. There was no further discussion or amendments. The motion was unanimously approved.

**B. Executive session meeting minutes for May 28, 2021**

A motion was made by Yvette Gibson to approve the minutes of the Executive Session held on May 28, 2021. The motion was seconded by Ian Kitajima. There was no further discussion or amendments. The motion was unanimously approved.

**III. Discussion regarding board governance as it relates to Federal and State compliance of the Kauai Workforce Development Board.**

Brian Lee updated the committee on his efforts to communicate with Kauai County. Mike Dahilig, who has been authorized by Mayor Kawakami to work towards a resolution. Mr. Dahilig reported Kauai County would not be able to reach the benchmarks of what is required under WIOA federal requirements for Title 1 adults, dislocated workers and youth programs. The county does not have the manpower or resources available to maintain good standing. Kauai is falling short of performance goals and despite best efforts is having difficulty finding participates and service providers. Kauai cannot commit positions to properly resource the Title 1 programs. Mr. Dahilig suggested Kauai be absorbed by Oahu Workforce Development Board or another

local area as possibilities to continue services on the island.

**IV. Executive Session - Discussion to consult with the Board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities under Hawaii Revised Statutes Chapter 92-5(a)(4)**

Ian Kitajima motioned to move into Executive Session to consult with the Board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities under Hawaii Revised Statutes Chapter 92-5(a)(4) and discussion on personnel matters under Hawaii Revised Statutes Chapter 92-5(a)(2). Brian Lee seconded the motion. There were no questions. The motion was adopted. The meeting entered Executive Session at 3:48 p.m.

Yvette Gibson motioned to exit Executive Session. Ken Loui seconded the motion. There were no questions. The motion was adopted. The Executive Committee exited Executive Session at 4:06 p.m. and reconvened the public meeting.

Brian Lee as Chair of the Performance Measures and Accountability Committee, asked if the committee should go forward with the annual evaluation of the Executive Director or delay it to the next review period. Vice Chair Hayashi said that action was taken to extend the Executive Director to June 30, 2022, therefore the performance review can take place next year.

**V. Announcements**

The next WDC Board meeting is on Wednesday, June 23, 2021 at 9:30 a.m.

**VI. Adjournment**

The meeting was adjourned at 4:09 p.m.