

Hawaii Eligible Training Provider Completed Evaluations

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Oahu Workforce Area Eligible Providers

Provider:	Applied Computer Technology and Training
Date of Review:	9/17/21
Provider Background:	ACTT is licensed to provide Information Technology and Computer Application training by the State of Hawaii Department of Education, and an authorized Eligible Training Provider (ETP). Our student population is diverse with various professional backgrounds and includes former veterans, injured or displaced workers, Department of Defense and government employees, as well as corporate environment clientele. 18 ETPL Courses are offered ranging from 40-240 hours of instruction.

Currently Approved Programs:

Name	Format	Hours	Credential
Cisco Certified Network Administrator (CCNA) Certification Part I	Primarily in-person	40	None (see Part II for CCNA)
Cisco Certified Network Administrator (CCNA) Certification Part II	Primarily in-person	80	Cisco Certified Network Administrator
CompTIA Network+	Primarily in-person	100	CompTIA Network+
CyberSAFE: Security Assets fo End Users	Primarily in-person	16	Logical Operation CyberSafe Certification
Certified Ethical Hacker (CEH)	Primarily in-person	80	Certified Ethical Hacker
Certified Information System Security Professional (CISSP)	Primarily in-person	80	Certified Information System Security Professional (CISSP)
CyberSecurity First Responder (CFR)	Primarily in-person	80	CyberSecurity First Responder (CFR)
CompTIA Cybersecurity Analyst (CySA+)	Primarily in-person	100	CompTIA Cybersecurity Analyst (CySA+)
CompTIA PenTest+	Primarily in-person	100	CompTIA PenTest+
CompTIA Security+	Primarily in-person	100	CompTIA Security+
Microsoft Windows Server Installation and Configuration	Primarily in-person	100	Microsoft Certification
Microsoft Windows Server Configuring Advanced Services	Primarily in-person	100	Microsoft Certification
Microsoft Windows Server Deploying, Managing and Maintaining	Primarily in-person	100	Microsoft Certification
Microsoft Configuring Windows Devices	Primarily in-person	100	Microsoft Certification
Microsoft Windows Installing & Configuring	Primarily in-person	100	Microsoft Certification

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CompTIA A+	Primarily in-person	240	CompTIA A+ Certification
ITIL Course	Primarily in-person	40	ITIL Certification
Certified Sales Development Rep Course - AA-ISP	Classroom and Online	40	AA-ISP Certification
Help Desk Institute - HDI-CSR Course	Classroom and Online	40	HDI Customer Service Certification

Data Reporting Capacity:

Understanding of reporting requirements	Understands the reporting requirements but some information requested they don't capture. They were informed to leave those areas blank.
Compliance with reporting requirements / support needed	Has previously successfully reported. Reported for nine programs in PY2018 and ten in PY 2019

Program Expansion Capacity:

Capacity for additional WIOA in current programs	Has significant room for additional WIOA enrollments. Recent years WIOA enrollments have been a very small portion of students
Plans/capacity for additional courses of study	No plans for additional courses added to ETPL. Current offerings cover a wide range of IT career pathways

Program Design and Delivery:

Evaluation Category	CompTIA Security+	Help Desk Institute - HDI-CSR Course
Instructional Design		
The course organization and design is clear, coherent, and presented in a developmentally appropriate way. Concepts and skills build logically and purposefully throughout the course, with transitions to support development and understanding from skill to skill.	Yes	Yes
The course design purposefully integrates "soft" employment skills along with the hard skill content	Yes	Yes
The texts are at appropriate reading levels and offer supports for readers at lower levels.	Yes	Yes
The course uses active learning strategies to engage students and foster deep understanding and a multi-modal approach to	Yes	Yes

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Evaluation Category	CompTIA Security+	Help Desk Institute - HDI-CSR Course
learning by facilitating content in a variety of methods.		
Instructional Materials		
The course includes detailed lesson plans and facilitation notes.	Yes	Yes
All instructional materials are accurate, complete, and current.	Yes	Yes
Learning objectives are clearly matched to industry standards and employer needs and align with end-of-course assessments.	Yes	Yes
Supplementary materials for enrichment and remedial activities are provided, including activities and assignments that students can complete outside of the classroom.	Yes	Yes
Assessments and Assignments		
Assignments and assessments are challenging, appropriate, and align to learning objectives, and mimic job functions and industry relevant tasks.	Yes	Yes
The course employs multiple methods to assess student performance and inform instructional practice.	Yes	Yes
There is a test bank of valid and reliable assessment items	Yes – practice items from certifications exams	unknown
Hands-on activities are included to enhance student understanding.	Yes	Yes
The course provides opportunities for students to track their progress in meeting learning objectives.	Yes	Yes
Course Validation Evaluation and Revision		
The course is accredited by a recognized accreditation agency.	Yes	Yes
The course has been validated and vetted by local industry partnerships, employers, or professional organizations.	Yes	Yes
The provider conducts ongoing internal evaluations to evaluate the accuracy and quality of the curriculum.	Yes	Yes
Instructors are qualified by either receiving extensive training and/or have practical experience in the field of study.	Yes	Yes
There is a process in place to seek feedback from students on the quality of program and instruction	Yes	Yes
There is a process in place to update course materials and lesson plans in response to changing credential or industry requirements	Yes	Yes
Distance Learning (if applicable)		

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Evaluation Category	CompTIA Security+	Help Desk Institute - HDI-CSR Course
Students are provided a course orientation, an introduction to the online learning technologies, and resources to support successful online engagement.	N/a	Yes
The course provides a high degree of interaction between teacher and student, and among students	N/a	Yes
Clear standards for instructor availability are communicated to the student, including office hours, response to questions, etc.	N/a	Yes
Instructors and students can easily access detailed course progress and learning data.	N/a	Yes
Curriculum uses the features and functions of the LMS to create dynamic and interactive learning experiences.	N/a	Yes

Key Points / Evaluation Summary:

ACCT is a well established ETP with a wide range of IT course offerings. The credentials offered overlap significantly with MedCerts and Honolulu Community College's Pacific Center for Technical Training. ACCT understands and has fulfilled the data reporting requirements.

Hawaii Eligible Training Provider Completed Evaluations

Provider:	Hawaii Dental Assisting Academy
Date of Review:	9/28/21
Provider Background:	Hawaii Dental Assisting Academy prepares students for careers in dental assisting in a variety of settings including general and specialty practices, dental clinics and hospitals. Students learn front and back dental office skills, dental office management, emergency procedures, chairside assisting, radiology, and effective interpersonal communication. Through our 15-week program, we prepare students to become a competent dental assistant for clinical and didactic in Radiology, four handed dentistry, oral anatomy, infection control, sterilization, handling dental materials and office management. We provide resume writing, interview preparation and job referral.

Currently Approved Programs:

Name	Format	Hours	Credential
Dental Assisting	Classroom /Clinic / Externship	15 weeks; 120 hours (Class time)	Opportunity to take National Entry Level Dental Assistant Board Exam after 300 hours work experience post-training. (Certification not required for Dental Assistant employment in Hawaii)

Data Reporting Capacity:

Understanding of reporting requirements	New to the ETP list so has not been required to report yet. Has a moderate understanding of requirements
Compliance with reporting requirements / support needed	n/a

Program Expansion Capacity:

Capacity for additional WIOA in current programs	New provider, currently one WIOA student currently but has capacity for up to 20 students per cohort. Classes run three times per year.
Plans/capacity for additional courses of study	No current plans to expand course offerings

Program Design and Delivery:

Evaluation Category	Dental Assisting
Instructional Design	
The course organization and design is clear, coherent, and presented in a developmentally appropriate way. Concepts and skills build logically and	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Dental Assisting
purposefully throughout the course, with transitions to support development and understanding from skill to skill.	
The course design purposefully integrates "soft" employment skills along with the hard skill content	Yes
The texts are at appropriate reading levels and offer supports for readers at lower levels.	Yes
The course uses active learning strategies to engage students and foster deep understanding and a multi-modal approach to learning by facilitating content in a variety of methods.	Yes
Instructional Materials	
The course includes detailed lesson plans and facilitation notes.	Yes
All instructional materials are accurate, complete, and current.	Yes
Learning objectives are clearly matched to industry standards and employer needs and align with end-of-course assessments.	
Supplementary materials for enrichment and remedial activities are provided, including activities and assignments that students can complete outside of the classroom.	
Assessments and Assignments	
Assignments and assessments are challenging, appropriate, and align to learning objectives, and mimic job functions and industry relevant tasks.	Yes
The course employs multiple methods to assess student performance and inform instructional practice.	Yes
There is a test bank of valid and reliable assessment items	
Hands-on activities are included to enhance student understanding.	Yes
The course provides opportunities for students to track their progress in meeting learning objectives.	
Course Validation Evaluation and Revision	
The course is accredited by a recognized accreditation agency.	Yes
The course has been validated and vetted by local industry partnerships, employers, or professional organizations.	Yes
The provider conducts ongoing internal evaluations to evaluate the accuracy and quality of the curriculum.	Yes
Instructors are qualified by either receiving extensive training and/or have practical experience in the field of study.	Yes
There is a process in place to seek feedback from students on the quality of program and instruction	
There is a process in place to update course materials and lesson plans in response to changing credential or industry requirements	Yes
Distance Learning (if applicable)	n/a – Course is

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Dental Assisting
	designed for in person learning; Students can attend lectures remotely if sick
Students are provided a course orientation, an introduction to the online learning technologies, and resources to support successful online engagement.	n/a
The course provides a high degree of interaction between teacher and student, and among students	n/a
Clear standards for instructor availability are communicated to the student, including office hours, response to questions, etc.	n/a
Instructors and students can easily access detailed course progress and learning data.	n/a
Curriculum uses the features and functions of the LMS to create dynamic and interactive learning experiences.	n/a

Key Points / Evaluation Summary:

- | |
|--|
| <ul style="list-style-type: none"> • Emphasized importance of interview process to determine interest and likelihood of student success. Will interview referrals from American Job Center. • Very high demand position. Employment offers before end of training, usually connected to externship placement, are very common. • Medcerts also offers a Dental Assistant program on the ETPL. |
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Hawaii Eligible Training Provider Completed Evaluations

Provider:	Hawaii Medical College
Date of Review:	9/8/21
Provider Background:	Hawaii Medical college, located on the island of Oahu, has been around for 14 years. They have been an ETP for several years.

Currently Approved Programs:

Name	Format	Hours	Credential
Advanced Nurse Aide / Patient Care Technician	Classroom and Online	150	Certification exam at completion of program
Business Administration	Classroom and Online	905	Certification exam at completion of program
Pharmacy Technician	Classroom and Online	32 Credit Hours Minimum	Pharmacy Technician Certification Board Exam
Clinical Medical Assistant	Classroom and Online	53 Credit Hours Minimum	(Eligible to take post completion): Certified Medical Assistant Certified Phlebotomy and Certified EKG exams from National Health Career Association
Healthcare Administration Billing and Coding	Classroom and Online	32 Credit Hours Minimum	eligible to take post completion): Certified Professional Coder Exam from American Academy of Professional Coders

Data Reporting Capacity:

Understanding of reporting requirements	No issues sending/understanding data requests. Provider did mention that hopefully moving forward that they only need WIOA data.
Compliance with reporting requirements / support needed	Provider has previously reported requested data with no issues.

Program Expansion Capacity:

Capacity for additional WIOA in current programs	Percentage of WIOA students coming through is small. Previously had 10-15 a year and more recently two or three. Hopes to get back to having a closer relationship with the Job centers.
Plans/capacity for additional courses of study	N/A

Program Design and Delivery:

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Clinical Medical Assistant	Healthcare Admin Billing & Coding	Pharmacy Technician
Instructional Design			
The course organization and design is clear, coherent, and presented in a developmentally appropriate way. Concepts and skills build logically and purposefully throughout the course, with transitions to support development and understanding from skill to skill.	Yes	Yes	Yes
The course design purposefully integrates "soft" employment skills along with the hard skill content	Yes	Yes	Yes
The texts are at appropriate reading levels and offer supports for readers at lower levels.	Yes	Yes	Yes
The course uses active learning strategies to engage students and foster deep understanding and a multi-modal approach to learning by facilitating content in a variety of methods.	Yes	Yes	Yes
Instructional Materials			
The course includes detailed lesson plans and facilitation notes.	Yes	Yes	Yes
All instructional materials are accurate, complete, and current.	Yes	Yes	Yes
Learning objectives are clearly matched to industry standards and employer needs and align with end-of-course assessments.	Yes	Yes	Yes
Supplementary materials for enrichment and remedial activities are provided, including activities and assignments that students can complete outside of the classroom.	Yes	Yes	Yes
Assessments and Assignments			
Assignments and assessments are challenging, appropriate, and align to learning objectives, and mimic job functions and industry relevant tasks.			
The course employs multiple methods to assess student performance and inform instructional practice.			
There is a test bank of valid and reliable assessment items			

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Clinical Medical Assistant	Healthcare Admin Billing & Coding	Pharmacy Technician
Hands-on activities are included to enhance student understanding.	Yes	Yes	Yes
The course provides opportunities for students to track their progress in meeting learning objectives.			
Course Validation Evaluation and Revision			
The course is accredited by a recognized accreditation agency.	Yes	Yes	Yes
The course has been validated and vetted by local industry partnerships, employers, or professional organizations.			
The provider conducts ongoing internal evaluations to evaluate the accuracy and quality of the curriculum.	Yes	Yes	Yes
Instructors are qualified by either receiving extensive training and/or have practical experience in the field of study.			
There is a process in place to seek feedback from students on the quality of program and instruction			
There is a process in place to update course materials and lesson plans in response to changing credential or industry requirements	Yes	Yes	Yes
Distance Learning (if applicable)			
Students are provided a course orientation, an introduction to the online learning technologies, and resources to support successful online engagement.	Yes	Yes	Yes
The course provides a high degree of interaction between teacher and student, and among students	Yes	Yes	Yes
Clear standards for instructor availability are communicated to the student, including office hours, response to questions, etc.			
Instructors and students can easily access detailed course progress and learning data.	Yes	Yes	Yes
Curriculum uses the features and functions of the			

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Clinical Medical Assistant	Healthcare Admin Billing & Coding	Pharmacy Technician
LMS to create dynamic and interactive learning experiences.			

Key Points / Evaluation Summary:

Long-term successful provider with a good understanding of data reporting expectations.

HMC was off the ETP list for a period in 2020-2021, due to “paperwork being lost in role shift”.

Hawaii Eligible Training Provider Completed Evaluations

Provider:	Hotel and Restaurant Industry Employment and Training Trust (HARIETT)
Date of Review:	9/9/21
Provider Background:	HARIETT is a 501 (c)(3) non-profit organization, that is also a labor-management partnership/Taft-Hartley fund that provides benefits to both members of UNITE HERE! Local 5 and their signatory employers throughout the state of Hawaii. HARIETT has a non-credit partnership with University of Hawaii System.

Currently Approved Programs:

Name	Format	Hours	Credentials
Professional Cook's Program	Primarily in person	212 hours over 4 months	Kapiolani / HARIETT Certificate of Education and Training ServSafe Food Protection Manager certificate and/or Food Handler Certificate

Data Reporting Capacity:

Understanding of reporting requirements	Reporting tool was hard to navigate and FTP was a bit cumbersome. Hoping to get a more detailed instructional guide to better understand reporting.
Compliance with reporting requirements / support needed	No participants last year. 11 people go through the program and were all Local 5 members. Provider still reported previous years.

Program Expansion Capacity:

Capacity for additional WIOA in current programs	Low enrollment across the board so room for more participants.
Plans/capacity for additional courses of study	Has significant other course offerings that could potentially fit the ETPL. Applied for Housekeeping program but was not approved.

Program Design and Delivery:

Evaluation Category	Professional Cook's Program
Instructional Design	
The course organization and design is clear, coherent, and presented in a developmentally appropriate way. Concepts and skills build logically and purposefully throughout the course, with transitions to support development and understanding from skill to skill.	Yes
The course design purposefully integrates "soft" employment skills along with	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Professional Cook's Program
the hard skill content	
The texts are at appropriate reading levels and offer supports for readers at lower levels.	Yes
The course uses active learning strategies to engage students and foster deep understanding and a multi-modal approach to learning by facilitating content in a variety of methods.	Yes
Instructional Materials	
The course includes detailed lesson plans and facilitation notes.	
All instructional materials are accurate, complete, and current.	Yes
Learning objectives are clearly matched to industry standards and employer needs and align with end-of-course assessments.	Yes
Supplementary materials for enrichment and remedial activities are provided, including activities and assignments that students can complete outside of the classroom.	
Assessments and Assignments	
Assignments and assessments are challenging, appropriate, and align to learning objectives, and mimic job functions and industry relevant tasks.	Yes
The course employs multiple methods to assess student performance and inform instructional practice.	Yes
There is a test bank of valid and reliable assessment items	
Hands-on activities are included to enhance student understanding.	Yes
The course provides opportunities for students to track their progress in meeting learning objectives.	
Course Validation Evaluation and Revision	
The course is accredited by a recognized accreditation agency.	Yes
The course has been validated and vetted by local industry partnerships, employers, or professional organizations.	Yes
The provider conducts ongoing internal evaluations to evaluate the accuracy and quality of the curriculum.	Yes
Instructors are qualified by either receiving extensive training and/or have practical experience in the field of study.	
There is a process in place to seek feedback from students on the quality of program and instruction	
There is a process in place to update course materials and lesson plans in response to changing credential or industry requirements	
Distance Learning (if applicable)	
Students are provided a course orientation, an introduction to the online learning technologies, and resources to support successful online	

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Professional Cook's Program
engagement.	
The course provides a high degree of interaction between teacher and student, and among students	
Clear standards for instructor availability are communicated to the student, including office hours, response to questions, etc.	
Instructors and students can easily access detailed course progress and learning data.	
Curriculum uses the features and functions of the LMS to create dynamic and interactive learning experiences.	

Key Points / Evaluation Summary:

- Frustrating application experience with planned Housekeeping program. Most of HARRIET's training offerings are geared toward Local 5 members looking to advance, the Housekeeping training was designed as an entry point to union employment. Received notification from Local Workforce area that application was approved but WDC needed to approve. HARRIET had begun enrolling students based on Oahu's indicated approval and needed to seek other funding when rejected.
- HARIETT expressed hope data reporting process could be streamlined

Hawaii Eligible Training Provider Completed Evaluations

Provider:	Medcerts LLC
Date of Review:	7/16/21
Provider Background:	MedCerts is an online career training school. Focused on direct-to-consumer certifications in the healthcare and IT fields, they help students gain the skills and knowledge necessary to excel in new careers and deliver employers the right candidates to fit their organization. Focused on completions, credentials and placements by providing short-term job skills training and career services. They are an approved ETPL in 30+ states and an approved DOL Apprenticeship Intermediary.

Currently Approved Programs:

Name	Format	Hours	Credential(s)
Foundational Skills for Manufacturing	Primarily distance learning	160	Foundational Skills for Manufacturing Certificate of completion, and CCSP - Certified Customer Service Professional
Allied Healthcare Professional	Primarily distance learning	576	CMAA - Certified Medical Administrative Assistant, CBCS- Certified Billing and Coding Specialist, CPhT- Certified Pharmacy Technician, CEHRS- Certified Electronic Health Records Specialist.
Clinical Medical Professional	Primarily distance learning	560	CCMA- Certified Clinical Medical Assistant, CCSP- Certified Customer Service Professional, CMAA- Certified Medical Administrative Assistant, CET- Certified EKG Technician CPT- Certified Phlebotomy Technician
Clinical Medical Specialist	Primarily distance learning	496	CCMA- Certified Clinical Medical Assistant CCSP- Certified Customer Service Professional, CMAA- Certified Medical Administrative Assistant, CPT- Certified Phlebotomy Technician
Pharmacy Technician Professional	Primarily distance	448	CPhT - Certified Pharmacy Technician

Hawaii Eligible Training Provider Completed Evaluations

	learning		
Medical Assistant	Primarily distance learning	432	CCMA-Certified Clinical Medical Assistant, CMAA- Certified Medical Administrative Assistant, CCSP- Certified Customer Service Professional
Dental Assistant and Office Administration	Primarily distance learning	384	Dental Assistant Certificate of Completion, CMAA- Certified Medical Administrative Assistant, Radiation Health and Safety certificate, Infection Control Certificate
Healthcare Administration Professional	Primarily distance learning	368	CMAA- Certified Medical Administrative Assistant, CBCS- Certified Billing and Coding Specialist, CEHRS- Certified Electronic Health Records Specialist.
Patient Care Technician	Primarily distance learning	368	CPCT - Certified Patient Care Technician CCSP- Certified Customer Service Professional
Medication Care Coordinator Program	Primarily distance learning	352	Certified Medical Administrative Assistant (CMAA) Certified Pharmacy Technician (CPhT) certifications.
Dental Assistant	Primarily distance learning	320	Dental Assistant Certificate of Completion, Radiation Health and Safety certificate, Infection Control Certificate
Professional Coder	Primarily distance learning	320	Certified Electronic Health Records Specialist (CEHRS) Certified Billing and Coding Specialist (CBCS)
Medical Front Office Assistant & Administration	Primarily distance learning	304	CMAA- Certified Medical Administrative Assistant CBCS - Certified Billing and Coding Specialist
Veterinary Assistant	Primarily distance learning	295	AVA- Approved Veterinary Assistant
Health Unit Coordinator	Primarily distance learning	272	CHUC- Health Unit Coordinator CEHRS- Certified Electronic Health Records Specialist
Electronic Health Records and Reimbursement Specialist	Primarily distance learning	272	Certified Electronic Health Records Specialist (CEHRS) Certified Billing and Coding

Hawaii Eligible Training Provider Completed Evaluations

			Specialist (CBCS)
Medical Front Office and Electronic Health Records Program	Primarily distance learning	272	Certified Electronic Health Records Specialist (CEHRS) Certified Medical Administrative Assistant (CMAA)
Behavior Technician and the Medical Office	Primarily distance learning	272	Certified Medical Administrative Assistant (CMAA), Certified Customer Service Professional (CCSP), Registered Behavior Technician (RBT)
Pharmacy Technician Specialist Program	Primarily distance learning	256	Certified Pharmacy Technician (CPhT)
Cardio-Phlebotomy Technician	Primarily distance learning	240	CPT- Certified Phlebotomy Technician CET- Certified EKG Technician CCSP - Certified Customer Service Professional
Medical Billing Specialist	Primarily distance learning	224	CBCS - Certified Billing and Coding Specialist
Medical Front Office Administration Specialist	Primarily distance learning	208	CMAA- Certified Medical Administrative Assistant
Behavior Technician Specialist	Primarily distance learning	208	Registered Behavior Technician (RBT) Certified Customer Service Professional (CCSP)
EKG Technician	Primarily distance learning	176	CET- Certified EKG Technician CCSP- Certified Customer Service Professional
Phlebotomy Technician	Primarily distance learning	176	CPT- Certified Phlebotomy Technician CCSP- Certified Customer Service Professional
Electronic Health Records Specialist Program	Primarily distance learning	160	Certified Electronic Health Records Specialist (CEHRS)
Healthcare IT Technician	Primarily distance learning	416	CompTIA A+, CompTIA Net+, or CEHRS - Certified Electronic Health Records Specialist.
IT Helpdesk Administrator	Primarily distance learning	288	CompTIA A+ CompTIA Network+ Certification
IT Security & Network Technician	Primarily distance learning	288	CompTIA Security+ CompTIA Net+
IT Network Technician	Primarily	192	CompTIA Net+

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	distance learning		
IT Security Specialist	Primarily distance learning	192	CompTIA Security+
PC Technician	Primarily distance learning	192	CompTIA A+
IT Support Professional	Primarily distance learning	160	CompTIA A+ CompTIA IT Fundamentals
Ethical Hacker (PenTest+)	Primarily distance learning	96	CompTIA PenTest+. CCSP- Certified Customer Service Professional
Administrative Customer Support Specialist	Primarily distance learning	96	CCSP - Certified Customer Service Professional, CompTIA IT Fundamentals
Cybersecurity Analyst (CySA+)	Primarily distance learning	80	CompTIA CySA+ CCSP- Certified Customer Service Professional
Fundamentals of IT	Primarily distance learning	48	CompTIA IT Fundamentals

Data Reporting Capacity:

Understanding of reporting requirements	Strong understanding of requirements.
Compliance with reporting requirements / support needed	Consistently reports, did not indicate issues in fulfilling requirements. Some challenges in pulling Hawaii specific enrollments from larger data set.

Program Expansion Capacity:

Capacity for additional WIOA in current programs	Still room in all programs. MedCerts is one of the larger providers.
Plans/capacity for additional courses of study	N/a

Program Design and Delivery:

Evaluation Category	Medical Assistant	Medical Billing & Coding
Instructional Design		
The course organization and design is clear, coherent, and presented in a developmentally appropriate way. Concepts and skills build logically and purposefully throughout the course, with transitions to support	Yes	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Medical Assistant	Medical Billing & Coding
development and understanding from skill to skill.		
The course design purposefully integrates “soft” employment skills along with the hard skill content		
The texts are at appropriate reading levels and offer supports for readers at lower levels.	Yes	Yes
The course uses active learning strategies to engage students and foster deep understanding and a multi-modal approach to learning by facilitating content in a variety of methods.		
Instructional Materials		
The course includes detailed lesson plans and facilitation notes.	Yes	Yes
All instructional materials are accurate, complete, and current.	Yes	Yes
Learning objectives are clearly matched to industry standards and employer needs and align with end-of-course assessments.	Yes	Yes
Supplementary materials for enrichment and remedial activities are provided, including activities and assignments that students can complete outside of the classroom.		
Assessments and Assignments		
Assignments and assessments are challenging, appropriate, and align to learning objectives, and mimic job functions and industry relevant tasks.		
The course employs multiple methods to assess student performance and inform instructional practice.		
There is a test bank of valid and reliable assessment items		
Hands-on activities are included to enhance student understanding.	Yes	Yes
The course provides opportunities for students to track their progress in meeting learning objectives.		
Course Validation Evaluation and Revision		
The course is accredited by a recognized accreditation agency.	Yes	Yes
The course has been validated and vetted by local industry partnerships, employers, or professional	Yes	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Medical Assistant	Medical Billing & Coding
organizations.		
The provider conducts ongoing internal evaluations to evaluate the accuracy and quality of the curriculum.	Yes	Yes
Instructors are qualified by either receiving extensive training and/or have practical experience in the field of study.	Yes	Yes
There is a process in place to seek feedback from students on the quality of program and instruction		
There is a process in place to update course materials and lesson plans in response to changing credential or industry requirements	Yes	Yes
Distance Learning (if applicable)		
Students are provided a course orientation, an introduction to the online learning technologies, and resources to support successful online engagement.		
The course provides a high degree of interaction between teacher and student, and among students	Yes	Yes
Clear standards for instructor availability are communicated to the student, including office hours, response to questions, etc.	Yes	Yes
Instructors and students can easily access detailed course progress and learning data.	Yes	Yes
Curriculum uses the features and functions of the LMS to create dynamic and interactive learning experiences.	Yes	Yes

Key Points / Evaluation Summary:

- Substantial course offerings and online format make Medcerts an important part of the ETP
- Most course topics have overlap with other providers and other options on Oahu
- Medcerts plays a key role in offering flexible training options in Hawaii County and Maui

Hawaii Eligible Training Provider Completed Evaluations

Provider:	National Institute for Medical Assistant Advancement
Date of Review:	8/18/21
Provider Background:	NIMAA was created in 2016 by community health centers to provide access to education and employment opportunities in the communities they serve, while addressing a critical workforce shortage. NIMAA is a collaboration between two of the nation's leading Federally Qualified Health Centers, <u>Community Health Center, Inc. (CHC)</u> in Connecticut and <u>Salud Family Health Centers</u> in Colorado.

Currently Approved Programs:

Name	Format	Hours	Credential
Medical Assistant	Primarily Distance Learning	960 hours (over 6-12 months)	NHA exam for Certified Clinical Medical Assistant prior to end of program

Data Reporting Capacity:

Understanding of reporting requirements	Strong understanding of requirements. Reported a learning curve in understanding and fulfilling the reporting requests. Unclear on some parts on how to report information. Reported in both PY2018 and PY2019.
Compliance with reporting requirements / support needed	In first year of approval they didn't record some fields of information. Able to comply going forward once the requirements were understood.

Program Expansion Capacity:

Capacity for additional WIOA in current programs	Can accept additional WIOA participants. WIOA is a small percentage of course enrollment
Plans/capacity for additional courses of study	None at this time.

Program Design and Delivery:

Evaluation Category	Medical Assistant
Instructional Design	
The course organization and design is clear, coherent, and presented in a developmentally appropriate way. Concepts and skills build logically and purposefully throughout the course, with transitions to support development and understanding from skill to skill.	Yes
The course design purposefully integrates "soft" employment skills along with	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Medical Assistant
the hard skill content	
The texts are at appropriate reading levels and offer supports for readers at lower levels.	Yes
The course uses active learning strategies to engage students and foster deep understanding and a multi-modal approach to learning by facilitating content in a variety of methods.	Yes
Instructional Materials	
The course includes detailed lesson plans and facilitation notes.	Yes
All instructional materials are accurate, complete, and current.	Yes
Learning objectives are clearly matched to industry standards and employer needs and align with end-of-course assessments.	Yes
Supplementary materials for enrichment and remedial activities are provided, including activities and assignments that students can complete outside of the classroom.	
Assessments and Assignments	
Assignments and assessments are challenging, appropriate, and align to learning objectives, and mimic job functions and industry relevant tasks.	Yes
The course employs multiple methods to assess student performance and inform instructional practice.	Yes
There is a test bank of valid and reliable assessment items	
Hands-on activities are included to enhance student understanding.	No
The course provides opportunities for students to track their progress in meeting learning objectives.	Yes
Course Validation Evaluation and Revision	
The course is accredited by a recognized accreditation agency.	Yes
The course has been validated and vetted by local industry partnerships, employers, or professional organizations.	Yes
The provider conducts ongoing internal evaluations to evaluate the accuracy and quality of the curriculum.	Yes
Instructors are qualified by either receiving extensive training and/or have practical experience in the field of study.	
There is a process in place to seek feedback from students on the quality of program and instruction	
There is a process in place to update course materials and lesson plans in response to changing credential or industry requirements	Yes
Distance Learning (if applicable)	
Students are provided a course orientation, an introduction to the online learning technologies, and resources to support successful online	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Medical Assistant
engagement.	
The course provides a high degree of interaction between teacher and student, and among students	Yes
Clear standards for instructor availability are communicated to the student, including office hours, response to questions, etc.	Yes
Instructors and students can easily access detailed course progress and learning data.	Yes
Curriculum uses the features and functions of the LMS to create dynamic and interactive learning experiences.	Yes

Key Points / Evaluation Summary:

Medical Assistant program offers 2 cohort per year. NIMMA has two participating externship partners.

Hawaii Eligible Training Provider Completed Evaluations

Provider:	Waipahu Community School for Adults
Date of Review:	8/10/21
Provider Background:	Waipahu Community School for Adults (WCSA) is comprised of five campuses with a number of sites located on both Oahu and the Big Island.

Currently Approved Programs:

Name	Format	Hours	Credential
HI DOE Substitute Teacher Certification	Classroom/online	30	HI DOE Substitute Teacher Certification
Education Paraprofessional Certification Course	Classroom/online	39	Eligibility to take HI DOE ParaPro Assessment
Hawaii Security Guard Certification	Primarily Distance Learning	8	Hawaii Security Guard Certification

Data Reporting Capacity:

Understanding of reporting requirements	Moderate understanding of reporting
Compliance with reporting requirements / support needed	Has not reported in the past

Program Expansion Capacity:

Capacity for additional WIOA in current programs	Has room for additional WIOA enrollments
Plans/capacity for additional courses of study	Could expand if needed, indicated time is needed to find additional instructors

Program Design and Delivery:

Evaluation Category	HIDOE Substitute Teacher Certification Course (Hybrid)	Hawaii Security Guard Certification (In-Person)	Paraprofessional Certification Course (Hybrid)
Instructional Design			
The course organization and design is clear, coherent, and presented in a developmentally appropriate way. Concepts and skills build logically and purposefully throughout the course, with transitions to support development and	Yes	Yes	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	HIDOE Substitute Teacher Certification Course (Hybrid)	Hawaii Security Guard Certification (In-Person)	Paraprofessional Certification Course (Hybrid)
understanding from skill to skill.			
The course design purposefully integrates "soft" employment skills along with the hard skill content	Yes	Yes	Yes
The texts are at appropriate reading levels and offer supports for readers at lower levels.	Yes	Yes	Yes
The course uses active learning strategies to engage students and foster deep understanding and a multi-modal approach to learning by facilitating content in a variety of methods.	Yes	Yes	Yes
Instructional Materials			
The course includes detailed lesson plans and facilitation notes.	Yes	Yes	Yes
All instructional materials are accurate, complete, and current.	Yes	Yes	Yes
Learning objectives are clearly matched to industry standards and employer needs and align with end-of-course assessments.	Yes	Yes	Yes
Supplementary materials for enrichment and remedial activities are provided, including activities and assignments that students can complete outside of the classroom.	Yes	Yes	Yes
Assessments and Assignments			
Assignments and assessments are challenging, appropriate, and align to learning objectives, and mimic job functions and industry relevant tasks.			
The course employs multiple methods to assess student performance and inform instructional practice.			
There is a test bank of valid and reliable			

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	HIDOE Substitute Teacher Certification Course (Hybrid)	Hawaii Security Guard Certification (In-Person)	Paraprofessional Certification Course (Hybrid)
assessment items			
Hands-on activities are included to enhance student understanding.			
The course provides opportunities for students to track their progress in meeting learning objectives.			
Course Validation Evaluation and Revision			
The course is accredited by a recognized accreditation agency.	Yes	Yes	Yes
The course has been validated and vetted by local industry partnerships, employers, or professional organizations.	Yes	Yes	Yes
The provider conducts ongoing internal evaluations to evaluate the accuracy and quality of the curriculum.	Yes	Yes	Yes
Instructors are qualified by either receiving extensive training and/or have practical experience in the field of study.	Yes	Yes	Yes
There is a process in place to seek feedback from students on the quality of program and instruction	Yes	Yes	Yes
There is a process in place to update course materials and lesson plans in response to changing credential or industry requirements	Yes	Yes	Yes
Distance Learning (if applicable)			
Students are provided a course orientation, an introduction to the online learning technologies, and resources to support successful online engagement.	Yes	N/a	Yes
The course provides a high degree of interaction between teacher and student, and among students	Yes	N/a	Yes
Clear standards for instructor availability	Yes	N/a	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	HIDOE Substitute Teacher Certification Course (Hybrid)	Hawaii Security Guard Certification (In-Person)	Paraprofessional Certification Course (Hybrid)
are communicated to the student, including office hours, response to questions, etc.			
Instructors and students can easily access detailed course progress and learning data.	Yes	N/a	Yes
Curriculum uses the features and functions of the LMS to create dynamic and interactive learning experiences.	Yes	N/a	Yes

Key Points / Evaluation Summary:

Small provider offering a unique set of courses for the ETPL. May need some additional assistance to understand and comply with reporting requirements.

Hawaii Eligible Training Provider Completed Evaluations

Provider:	Honolulu Community College, HCC Office of Continuing Education, and HCC Pacific Center for Advanced Technical Training
Date of Review:	9/24/21
Provider Background:	<p>Honolulu Community College has been fully accredited since 1970. Students have direct transfer to the University of Hawaii at Manoa, the University of Hawaii at Hilo, and the University of Hawaii -West Oahu to complete their four-year baccalaureate degree. The institution also has transfer agreements with other universities in Hawaii and serves as a gateway to over 2,000 universities and colleges across the USA. Students planning to transfer to these institutions will receive special assistance in preparing application documents. Honolulu Community College is a member of the American Association of Community Colleges and the Western Association of Schools and Colleges.</p> <p>The Office of Continuing Education at Honolulu Community College offers a wide range of training programs, courses, and services to meet the needs of business and industry as well as the community and special groups.</p> <p>The Pacific Center for Advanced Technology Training (PCATT) is a not-for-profit consortium and affiliate of the University of Hawai'i Community. PCATT offers the latest in advanced technology curriculum from cyber security, routing/switching to virtualization.</p>

Currently Approved Programs:

Name	Format	Hours	Credential
<i>Office of Continuing Education</i>			
Marine Welding Technology Program	Primarily in-person	195	Workmanship Training Certification, Confined Space / Shipyard Competent Person Training Certification
<i>Pacific Center for Advanced Technical Training</i>			
Revit Architecture Essentials	Primarily distance learning	30 hours	Certificate of Professional Development
AWS Cloud Foundations	Primarily distance learning	20 hours	Certificate of Professional Development AWS Cloud Practitioner Certification
Introduction to Structured Query Language (SQL)	Primarily in-person	21 hours	Certificate of Professional Development MS Technology Associate (MTA): Data Fundamentals SQL certification
Computer Related: Internet/Webpage	Primarily	30	Certificate of Professional

Hawaii Eligible Training Provider Completed Evaluations

	distance learning	hours	Development
Cisco Certified Networking Associate-CCNA1 v7 Introduction to Networks	Primarily distance learning	40 hours	Certificate of Professional Development
Cisco Certified Networking Associate-CCNA2 v7 Switching, Routing and Wireless Essentials	Primarily distance learning	40 hours	Certificate of Professional Development
Cisco Certified Networking Associate-CCNA3 v7 Networking, Security and Automation	Primarily distance learning	40 hours	Certificate of Professional Development
IT Essentials (Cisco Networking Academy)	Primarily distance learning	40 hours	Certificate of Professional Development
Networking Essentials (Cisco Networking Academy)	Primarily distance learning	40 hours	Certificate of Professional Development
Programming Essentials in Python (Cisco Networking Academy)	Primarily distance learning	40 hours	Certificate of Professional Development
CCNA Cyber Ops (Cisco Networking Academy)	Primarily distance learning	40 hours	Certificate of Professional Development
Oracle Database 12c: SQL II - Intermediate	Primarily in-person	40 hours	Certificate of Professional Development Oracle Database SQL 1Z0-071 certification
Oracle Database 12c R2: Administration Workshop Ed3	Primarily in-person	40 hours	Certificate of Professional Development, Oracle Database 12c Essentials 1Z0-497 Oracle Database 12c R2: Administration Workshop Ed3
CompTIA Cybersecurity Analyst (CySA+)	Primarily distance learning	40 hours	Certificate of Professional Development CySA+ certification
Security+	Primarily distance learning	40 hours	Certificate of Professional Development, Security+ certification
Server+	Primarily distance learning	40 hours	Certificate of Professional Development, Server+ certification
A+ Computer Hardware and Software	Primarily distance learning	40 hours	Certificate of Professional Development, A+ certification
Network+	Primarily distance learning	40 hours	Certificate of Professional Development, Network+ certification
Fundamentals of Java Programming, Level 2	Primarily distance learning	40 hours	Certificate of Professional Development Java Foundations 1Z0-811

Hawaii Eligible Training Provider Completed Evaluations

			certification
Linux+	Primarily distance learning	40 hours	Certificate of Professional Development Linux+ certification
VMware - vSphere: Intall, Configure, Manage	Primarily distance learning	40 hours	Certificate of Professional Development, Vmware VCP certification
AWS Solutions Architect - Associate	Primarily distance learning	40 hours	Certificate of Professional Development, AWS Solutions Architect Associate certification
Honolulu Community College			
Carpentry Pre-Apprenticeship	Primarily in-person	400 hours	Equivalent of two semesters of Carpentry Technology (AAS) coursework in 8 weeks.
Occupational & Environmental Safety Management - (In person delivery)	Primarily in-person	24 Credits	Associate of Science-Occupational & Environmental Safety Management
Occupational & Environmental Safety Management - (In person delivery)	Primarily in-person	65 Credits	Associate of Science-Occupational & Environmental Safety Management
Carpentry Technology- Concrete Form - (In person delivery)	Primarily in-person	29-30 Credits	Certificate of Achievement- Concrete Form
Carpentry Technology- Framing - (In person delivery)	Primarily in-person	29-30 Credits	Certificate of Achievement- Framing
Carpentry Technology- Finishing - (In person delivery)	Primarily in-person	29-30 Credits	Certificate of Achievement- Finishing
Carpentry Technology - (In person delivery)	Primarily in-person	63 Credits	Associate of Applied Science
Electrical Installation & Maintenance Technology	Primarily in-person	62 Credits	Associate in Applied Science- Electrical Installation/Maintenance Technology
Refrigeration & Air Conditioning Technology- (In person delivery)	Primarily in-person	63 Credits	Associate of Applied Science- Refrigeration & Air Conditioning Technology
Autobody Repair & Painting	Primarily in-person	28 Credits	Certificate of Achievement- Auto Body Repair & Painting
Diesel Mechanics Technology - (Associates Degree)	Primarily in-person	67 Credits	Associate of Applied Science in Diesel Mechanics
Diesel Mechanics Technology - (Certificate of Achievement)	Primarily in-person	27 Credits	Certificate of Achievement in Diesel Mechanics
Automotive Technology- (In person delivery)	Primarily in-person	24 Credits	Certificate of Achievement in Automotive Technology
Automotive Technology	Primarily in-person	80-83 Credits	Associate in Applied Science in Automotive Technology
Aeronautics Maintenance Technology - (Associates Degree)	Primarily in-person	72 Credits	Associate of Science
Aeronautics Maintenance Technology - (Certificate of Achievement)	Primarily in-person	56 Credits	Certificate of Achievement

Hawaii Eligible Training Provider Completed Evaluations

Sheet Metal & Plastics	Primarily in-person	29 Credits	Certificate of Achievement-Sheet Metal & Plastics
Welding Technology- (Certificate of Achievement) (In person delivery)	Primarily in-person	26 Credits	Certificate of Achievement-Welding Technology
Welding Technology- (Associates Degree) (In person delivery)	Primarily in-person	63-64 Credits	Associate in Applied Science-Welding Technology
Computing, Security, & Networking Technology- Networking and Telecommunications - (In person delivery)	Primarily in-person	27 Credits	Certificate of Achievement in Networking and Telecommunications
Computing, Security, & Networking Technology- Information Assurance - (In person delivery)	Primarily in-person	30-32 Credits	Certificate of Achievement in Information Assurance
Computing, Security, & Networking Technology- Information Assurance - (In person delivery)	Primarily in-person	64-68 Credits	Associate of Science-Information Assurance
Fire & Environmental Emergency Response (In-Person, Hybrid, and Distance)	Classroom and Online	61	Associate of Applied Science in Fire and Environmental Emergency Response
Early Childhood Education- Preschool- (Certificate of Achievement) (In person delivery)	Primarily in-person	32 Credits	Certificate of Achievement-Preschool
Early Childhood Education -Preschool- (Associates Degree) (In person delivery)	Primarily in-person	62-63 Credits	Associate in Science- Preschool
Architectural, Engineering, and CAD Technologies - Architectural Focus- (In person delivery)	Primarily in-person	67 Credits	Associate in Science-Architectural Focus
Architectural, Engineering, and CAD Technologies - Construction Management Focus- (In person delivery)	Primarily in-person	69 Credits	Associate in Science-Construction Management Focus
Administration of Justice- (In person delivery)	Primarily in-person	60 Credits	Associate of Applied Science
Human Services- (In person delivery)	Primarily in-person	60 Credits	Associate of Applied Science-Human Services

Data Reporting Capacity:

Understanding of reporting requirements	Unsure of requirements, unsure if WDC knows the right contact (HCC and OCE)
	Understands what is required for reporting. (PCC)
Compliance with reporting requirements / support needed	Did not report in the past, given reporting waivers. (HCC and OCE, PCC)

Hawaii Eligible Training Provider Completed Evaluations

Program Expansion Capacity:

Capacity for additional WIOA in current programs	Yes (HCC) Has room for additional WIOA (OCE) Has room and interested in enrolling more WIOA (PCC)
Plans/capacity for additional courses of study	No specific plans, but willing and able to expand offerings if warranted.

Program Design and Delivery: (HCC PROGRAMS)

Evaluation Category	Welding Technology	Computing, Security, & Networking Technology-
Instructional Design		
The course organization and design is clear, coherent, and presented in a developmentally appropriate way. Concepts and skills build logically and purposefully throughout the course, with transitions to support development and understanding from skill to skill.	Yes	Yes
The course design purposefully integrates "soft" employment skills along with the hard skill content	Yes	Yes
The texts are at appropriate reading levels and offer supports for readers at lower levels.	Yes	Yes
The course uses active learning strategies to engage students and foster deep understanding and a multi-modal approach to learning by facilitating content in a variety of methods.	Yes	Yes
Instructional Materials	Yes	Yes
The course includes detailed lesson plans and facilitation notes.		
All instructional materials are accurate, complete, and current.		
Learning objectives are clearly matched to industry standards and employer needs and align with end-of-course assessments.	Yes	Yes
Supplementary materials for enrichment and remedial activities are provided, including activities and assignments that students can complete outside of the classroom.	Yes	Yes
Assessments and Assignments		
Assignments and assessments are challenging, appropriate, and align to learning objectives, and mimic job functions and industry relevant tasks.		

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Welding Technology	Computing, Security, & Networking Technology-
The course employs multiple methods to assess student performance and inform instructional practice.		
There is a test bank of valid and reliable assessment items		
Hands-on activities are included to enhance student understanding.		
The course provides opportunities for students to track their progress in meeting learning objectives.		
Course Validation Evaluation and Revision		
The course is accredited by a recognized accreditation agency.	Yes	Yes
The course has been validated and vetted by local industry partnerships, employers, or professional organizations.	Yes	Yes
The provider conducts ongoing internal evaluations to evaluate the accuracy and quality of the curriculum.	Yes	Yes
Instructors are qualified by either receiving extensive training and/or have practical experience in the field of study.	Yes	Yes
There is a process in place to seek feedback from students on the quality of program and instruction	Yes	Yes
There is a process in place to update course materials and lesson plans in response to changing credential or industry requirements	Yes	Yes
Distance Learning (if applicable)		
Students are provided a course orientation, an introduction to the online learning technologies, and resources to support successful online engagement.	Yes	Yes
The course provides a high degree of interaction between teacher and student, and among students	Yes	Yes
Clear standards for instructor availability are communicated to the student, including office hours, response to questions, etc.	Yes	Yes
Instructors and students can easily access detailed course progress and learning data.	Yes	Yes
Curriculum uses the features and functions of the LMS to create dynamic and interactive learning experiences.	Yes	Yes

Program Design and Delivery: (Pacific Center Programs)

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	AWS Cloud Foundations	Cisco Certified Networking Associate
Instructional Design		
The course organization and design is clear, coherent, and presented in a developmentally appropriate way. Concepts and skills build logically and purposefully throughout the course, with transitions to support development and understanding from skill to skill.	Yes	Yes
The course design purposefully integrates "soft" employment skills along with the hard skill content	Yes	Yes
The texts are at appropriate reading levels and offer supports for readers at lower levels.	Yes	Yes
The course uses active learning strategies to engage students and foster deep understanding and a multi-modal approach to learning by facilitating content in a variety of methods.	Yes	Yes
Instructional Materials		
The course includes detailed lesson plans and facilitation notes.	Yes	Yes
All instructional materials are accurate, complete, and current.	Yes	Yes
Learning objectives are clearly matched to industry standards and employer needs and align with end-of-course assessments.	Yes	Yes
Supplementary materials for enrichment and remedial activities are provided, including activities and assignments that students can complete outside of the classroom.	Yes	Yes
Assessments and Assignments		
Assignments and assessments are challenging, appropriate, and align to learning objectives, and mimic job functions and industry relevant tasks.	Yes	Yes
The course employs multiple methods to assess student performance and inform instructional practice.	Yes	Yes
There is a test bank of valid and reliable assessment items	N/a	N/a
Hands-on activities are included to enhance student understanding.	Yes	Yes
The course provides opportunities for students to track their progress in meeting learning objectives.	Yes	Yes
Course Validation Evaluation and Revision		
The course is accredited by a recognized accreditation	Yes	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	AWS Cloud Foundations	Cisco Certified Networking Associate
agency.		
The course has been validated and vetted by local industry partnerships, employers, or professional organizations.	Yes	Yes
The provider conducts ongoing internal evaluations to evaluate the accuracy and quality of the curriculum.	Yes	Yes
Instructors are qualified by either receiving extensive training and/or have practical experience in the field of study.	Yes	Yes
There is a process in place to seek feedback from students on the quality of program and instruction	Yes	Yes
There is a process in place to update course materials and lesson plans in response to changing credential or industry requirements	Yes	Yes
Distance Learning (if applicable)		
Students are provided a course orientation, an introduction to the online learning technologies, and resources to support successful online engagement.	Yes	Yes
The course provides a high degree of interaction between teacher and student, and among students	Yes	Yes
Clear standards for instructor availability are communicated to the student, including office hours, response to questions, etc.	Yes	Yes
Instructors and students can easily access detailed course progress and learning data.	Yes	Yes
Curriculum uses the features and functions of the LMS to create dynamic and interactive learning experiences.	Yes	Yes

Program Design and Delivery: (OCE Program)

Evaluation Category	Marine Welding Technology Program
Instructional Design	
The course organization and design is clear, coherent, and presented in a developmentally appropriate way. Concepts and skills build logically and purposefully throughout the course, with transitions to support development and understanding from skill to skill.	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Marine Welding Technology Program
The course design purposefully integrates "soft" employment skills along with the hard skill content	Yes
The texts are at appropriate reading levels and offer supports for readers at lower levels.	Yes
The course uses active learning strategies to engage students and foster deep understanding and a multi-modal approach to learning by facilitating content in a variety of methods.	Yes
Instructional Materials	
The course includes detailed lesson plans and facilitation notes.	Yes
All instructional materials are accurate, complete, and current.	Yes
Learning objectives are clearly matched to industry standards and employer needs and align with end-of-course assessments.	Yes
Supplementary materials for enrichment and remedial activities are provided, including activities and assignments that students can complete outside of the classroom.	Yes
Assessments and Assignments	
Assignments and assessments are challenging, appropriate, and align to learning objectives, and mimic job functions and industry relevant tasks.	
The course employs multiple methods to assess student performance and inform instructional practice.	
There is a test bank of valid and reliable assessment items	
Hands-on activities are included to enhance student understanding.	
The course provides opportunities for students to track their progress in meeting learning objectives.	
Course Validation Evaluation and Revision	
The course is accredited by a recognized accreditation agency.	Yes
The course has been validated and vetted by local industry partnerships, employers, or professional organizations.	Yes
The provider conducts ongoing internal evaluations to evaluate the accuracy and quality of the curriculum.	Yes
Instructors are qualified by either receiving extensive training and/or have practical experience in the field of study.	Yes
There is a process in place to seek feedback from students on the quality of program and instruction	Yes
There is a process in place to update course materials and lesson plans in response to changing credential or industry requirements	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Marine Welding Technology Program
Distance Learning (if applicable)	
Students are provided a course orientation, an introduction to the online learning technologies, and resources to support successful online engagement.	N/a
The course provides a high degree of interaction between teacher and student, and among students	N/a
Clear standards for instructor availability are communicated to the student, including office hours, response to questions, etc.	N/a
Instructors and students can easily access detailed course progress and learning data.	N/a
Curriculum uses the features and functions of the LMS to create dynamic and interactive learning experiences.	N/a

Key Points / Evaluation Summary:

Honolulu Community College hopes to improve and expand its relationship with the Oahu Local Workforce area. They believe their ETP offerings could be optimized, some old courses may not be offered, new ones added. A regular review with ETP potential programs in mind is needed.

Hawaii Eligible Training Provider Completed Evaluations

Provider:	Kapiolani Community College
Date of Review:	8/19/21
Provider Background:	Non-credit short-term certificate programs are designed to fast-track students into the job-market and meet workforce industry needs whereby specific degrees such as an associate's or bachelor's degrees are not required. The contact hours earned in these programs are not transferable into a different degree pathway but are only specific for certification or licensure eligibility in these specific fields. Class meeting times are usually non-traditional and often held during the evenings or weekends to meet the needs of those who work or attend day school. Courses are open to all, including high school graduates to seasoned workers or retirees.

Currently Approved Programs:

Name	Format	Hours	Credential
Culinary Arts (Certificate of Achievement)	Primarily in-person	33 Credit Hours	Certificate of Achievement, Culinary Arts ACF Certification
Culinary Arts (Associates Degree)	Primarily in-person	70 Credit Hours	Associate of Science, Culinary Arts, emphasis in Institutional Food Service Management ACF Certification
Phlebotomy Technician	Primarily in-person	110 Hours	Certificate of Competence Certification Exam from American Society of Clinical Pathology
Dental Assisting (In-Person) (Certificate of Achievement)	Primarily in-person	41 Credit Hours	Certificate of Achievement
Dental Assisting (In-Person) (Certificate of Competence)	Primarily in-person	15 Credit Hours	Certificate of Competence Eligibility for national Certified Dental Assistant (CDA) examination.
Emergency Medical Technician (In-Person)	Primarily in-person	15 Credit Hours	Certificate of Competence-Emergency Medical Technician. Competition of program leads to the National Registry of EMT Examination
Mobile Intensive Care Technician - Paramedic (In-Person)	Primarily in-person	71—74 Credit Hours	Associate in Science - Mobile Intensive Care Technician (Paramedic)
Radiologic Technology (In-Person)	Primarily in-person	85-88 Credit Hours	Associate in Science - Radiologic Technology
Phlebotomy Technician (Classroom)	Primarily in-person	110 Hours	Certificate of Competence, Certification Exam from

Hawaii Eligible Training Provider Completed Evaluations

			American Society of Clinical Pathology
Medical Laboratory Technician (In-Person)	Primarily in-person	70 - 73 Credit Hours	Associate of Science - Medical Laboratory Technician
Medical Assistant (Certificate of Achievement)	Primarily in-person	33 Credit Hours	Certificate of Achievement, Medical Assisting
Medical Assistant (Associates Degree)	Primarily in-person	74 Credit Hours	Associate of Science, Medical Assisting
Occupational Therapy Assistant	Primarily in-person	76 Credit Hours	Associate of Science, Occupational Therapy Assistant
Pharmacy Technician	Primarily in-person	305 Hours	Certificate of Competence, Pharmacy Technician Certification Exam from PTCB
Physical Therapist Assistant	Primarily in-person	73 Credit Hours	Associate of Science, Physical Therapist Assistant
Respiratory Care Practitioner	Primarily in-person	95 Credit Hours	Associate of Science, Respiratory Care
Surgical Technology	Primarily in-person	175 Hours per Phase	Certificate of Competence; NBSTSA Certification
Community Health Worker	Primarily in-person	15 Credit Hours	Certificate of Competence
Registered Nursing	Primarily in-person	73 Credit Hours	Associate of Science, Nursing
Optometry Assistant	Primarily in-person	145 Hours	Certificate of Competence CPO Certification from American Optometric Association
Massage Therapy	Primarily in-person	598 Hours	Certificate of Competence Hawaii State Board of Massage License Examination
Long-Term Care Nurse Aide	Primarily in-person	150 Hours	Certificate of Competence Hawaii State Nurse Assistant Competency Examination
Cybersecurity in Healthcare (Online)	Primarily distance learning	210	Certificate of Competence - Prepares students for national certification exams: CSX Cybersecurity Fundamentals Certification Exam,

Hawaii Eligible Training Provider Completed Evaluations

			SANS GIAC Information Security Fundamentals Certification Exams, COMPTIA Security+ Exam
Paralegal	Classroom and Online	432	Certificate of Achievement, Paralegal

Data Reporting Capacity:

Understanding of reporting requirements	Process has been confusing. "State reached out for reports and no follow up after". Kapiolani expressed concern about providing Non-WIOA participant data
Compliance with reporting requirements / support needed	They have not reported in the past

Program Expansion Capacity:

Capacity for additional WIOA in current programs	Has room for additional WIOA enrollments. Can add additional courses to ETPL on both credit and non-credit side, seeks understanding of best way to identify existing programs that fit needs.
Plans/capacity for additional courses of study	Cyber security offering developing on non-credit side; trying to build a better connection and pathway in this area. Plan to connect this with 4 year program at UH West Oahu. Recent employer meeting indicated this was a big need.

Program Design and Delivery:

Evaluation Category	Long Term Care Nurse Aide
Instructional Design	
The course organization and design is clear, coherent, and presented in a developmentally appropriate way. Concepts and skills build logically and purposefully throughout the course, with transitions to support development and understanding from skill to skill.	Yes
The course design purposefully integrates "soft" employment skills along with the hard skill content	Yes
The texts are at appropriate reading levels and offer supports for readers at lower levels.	Yes
The course uses active learning strategies to engage students and foster deep understanding and a multi-modal approach to learning by facilitating content in a variety of methods.	Yes
Instructional Materials	
The course includes detailed lesson plans and facilitation notes.	
All instructional materials are accurate, complete, and current.	
Learning objectives are clearly matched to industry standards and	

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Long Term Care Nurse Aide
employer needs and align with end-of-course assessments.	
Supplementary materials for enrichment and remedial activities are provided, including activities and assignments that students can complete outside of the classroom.	
Assessments and Assignments	
Assignments and assessments are challenging, appropriate, and align to learning objectives, and mimic job functions and industry relevant tasks.	
The course employs multiple methods to assess student performance and inform instructional practice.	
There is a test bank of valid and reliable assessment items	
Hands-on activities are included to enhance student understanding.	
The course provides opportunities for students to track their progress in meeting learning objectives.	
Course Validation Evaluation and Revision	
The course is accredited by a recognized accreditation agency.	
The course has been validated and vetted by local industry partnerships, employers, or professional organizations.	Yes
The provider conducts ongoing internal evaluations to evaluate the accuracy and quality of the curriculum.	Yes
Instructors are qualified by either receiving extensive training and/or have practical experience in the field of study.	Yes
There is a process in place to seek feedback from students on the quality of program and instruction	Yes
There is a process in place to update course materials and lesson plans in response to changing credential or industry requirements	Yes
Distance Learning (if applicable)	
Students are provided a course orientation, an introduction to the online learning technologies, and resources to support successful online engagement.	
The course provides a high degree of interaction between teacher and student, and among students	
Clear standards for instructor availability are communicated to the student, including office hours, response to questions, etc.	
Instructors and students can easily access detailed course progress and learning data.	
Curriculum uses the features and functions of the LMS to create dynamic and interactive learning experiences.	

Key Points / Evaluation Summary:

Hawaii Eligible Training Provider Completed Evaluations

Kapiolani described a past practice of sending in a full catalog for the ETP List; process changing over the years. Believes a single point of contact is needed for both credit and non-credit side to establish communication with Oahu about course offerings.

Data requests are viewed as confusing and cumbersome.

Significant concern about providing non-WIOA participant data.

Hawaii Eligible Training Provider Completed Evaluations

Provider:	Leeward Community College; Leeward Community College OCEWD
Date of Review:	8/19/21
Provider Background:	Leeward Community College opened 1968 as the first college in the University of Hawai'i system to be developed without a connection to a pre-existing technical school. The college's guiding principle was "innovation" – a readiness to depart from tradition in order to bring the best of current educational practices to our students.

Currently Approved Programs:

Name	Format	Hours	Credential
Integrated Industrial Technology (Online Blended)	Classroom and Online	915	Associate in Science in Integrated Industrial Technology
Automotive Technology (Online Blended)	Classroom and Online	1560 - 1575	Associate in Applied Science in Automotive Technology
Culinary Arts (Certificate of Achievement) (Online Blended)	Classroom and Online	872 - 917	Certificate of Achievement in Culinary Arts
Culinary Arts (Associates Degree) (Online Blended)	Classroom and Online	1871	Associate in Science in Culinary Arts
Health Information Technology (Online Blended)	Classroom and Online	915	Associate in Science in Health Information Technology
Information and Computer Science (Online Blended)	Classroom and Online	900	Associate in Science in Information and Computer Science
Plant Biology and Tropical Agriculture (Online Blended)	Classroom and Online	960	Associate in Science in Plant Biology and Tropical Agriculture
Education (Certificate) (Online Blended)	Classroom and Online	285	Advanced Professional Certificate in Special Education Mild/Moderate PK-12
Education (Associates Degree) (Online Blended)	Classroom and Online	930	Associate in Arts in Teaching Degree
Natural Science (Online Blended)	Classroom and Online	900	Associate in Science with emphasis in one of the following: Biological Sciences, Physical Sciences, Engineering, Information and Communication Technology
Management (Online Blended)	Classroom and Online	900 - 945	Associate in Science in Management

Hawaii Eligible Training Provider Completed Evaluations

Accounting	Classroom and Online	900	Associate in Science in Accounting
Business Technology	Classroom and Online	900 - 915	Associate in Science in Business Technology
<i>OCEWD Courses</i>			
Industrial Maintenance Technician (Online Blended)	Classroom and Online	120	PMMI
Mechatronics-Industrial Technology (Online Blended)	Classroom and Online	192	PMMI
Electronics Technician (Online Blended)	Classroom and Online	256	ETA International
Electrical Tech - Journeyworker Electrician (Online blended)	Classroom and Online	240	Certificate fulfills Requirements of HRS 448E, 240-hour electrical academic coursework.
Electrical Tech - Specialty Trade (Online blended)	Classroom and Online	120	Requirements of HRS 448E, 120-hour electrical academic coursework Certification
Electrical Tech (Online Blended)	Classroom and Online	80	Requirements of HRS 448E, 80-hour electrical academic coursework Certification
Medical Receptionist/Patient Services Representative (Online blended)	Classroom and Online	80	Certified Healthcare Access Associate
Medical Assisting (Face to Face classroom)	Primarily in-person	930	AHA CPR BLS, AMBA CMRS, AMT RMA, NAHAM CHAA, NHA CET, NHA CCMA
Medical Assisting (Online blended)	Classroom and Online	930	AHA CPR BLS, AMBA CMRS, AMT RMA, NAHAM CHAA, NHA CET, NHA CCMA
Pharmacy Technician (On-Line and classroom with externship)	Primarily distance learning	80	Pharmacy Technician Certification Board
Nurse Aide (face to face classroom with practicum)	Primarily in-person	150	Certified Nurse Aide (Credential Hawaii Nurse Aide Registry)
Adult Residential Care Home (Operator) (Face to Face Classroom)	Primarily in-person	52	Hawaii Department of Health ARCH License
Nurse Aide II: Patient Care Technician (face to face classroom with practicum)	Primarily in-person	60	(Credential Hawaii Nurse Aide Registry)
ARCH Module 14 (Administrative Manager)	Primarily in-person	14	Hawaii Department of Health ARCH License
Commercial Driver License (CMV) Class B (Classroom/Simulator/Behind the Wheel))	Primarily in-person	95	State of Hawaii CDL B Driver License
Complete Commercial Vehicle Complete Series	Primarily in-person	110	State of Hawaii CDL License

Hawaii Eligible Training Provider Completed Evaluations

(Classroom, Simulator, and Behind the Wheels)			
Complete Commercial Vehicle Training Series - Without Permit Preparation (Classroom, Simulator, and Behind the Wheels)	Primarily in-person	95	State of Hawaii CDL License

Data Reporting Capacity:

Understanding of reporting requirements	Moderate understanding of reporting requirements
Compliance with reporting requirements / support needed	Has not reported in the past

Program Expansion Capacity:

Capacity for additional WIOA in current programs	Has additional capacity for WIOA students
Plans/capacity for additional courses of study	N/a

Program Design and Delivery: ((*Example Credit Side Programs*))

Evaluation Category	Culinary Arts	Education
Instructional Design		
The course organization and design is clear, coherent, and presented in a developmentally appropriate way. Concepts and skills build logically and purposefully throughout the course, with transitions to support development and understanding from skill to skill.	Yes	Yes
The course design purposefully integrates "soft" employment skills along with the hard skill content	Yes	Yes
The texts are at appropriate reading levels and offer supports for readers at lower levels.	Yes	Yes
The course uses active learning strategies to engage students and foster deep understanding and a multi-modal approach to learning by facilitating content in a variety of methods.	Yes	Yes
Instructional Materials		
The course includes detailed lesson plans and facilitation notes.	Yes	Yes
All instructional materials are accurate, complete, and current.	Yes	Yes
Learning objectives are clearly matched to industry	Yes	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Culinary Arts	Education
standards and employer needs and align with end-of-course assessments.		
Supplementary materials for enrichment and remedial activities are provided, including activities and assignments that students can complete outside of the classroom.		
Assessments and Assignments		
Assignments and assessments are challenging, appropriate, and align to learning objectives, and mimic job functions and industry relevant tasks.	Yes	Yes
The course employs multiple methods to assess student performance and inform instructional practice.	Yes	Yes
There is a test bank of valid and reliable assessment items	Yes	Yes
Hands-on activities are included to enhance student understanding.	Yes	Yes
The course provides opportunities for students to track their progress in meeting learning objectives.	Yes	Yes
Course Validation Evaluation and Revision		
The course is accredited by a recognized accreditation agency.	Yes	Yes
The course has been validated and vetted by local industry partnerships, employers, or professional organizations.	Yes	Yes
The provider conducts ongoing internal evaluations to evaluate the accuracy and quality of the curriculum.	Yes	Yes
Instructors are qualified by either receiving extensive training and/or have practical experience in the field of study.	Yes	Yes
There is a process in place to seek feedback from students on the quality of program and instruction	Yes	Yes
There is a process in place to update course materials and lesson plans in response to changing credential or industry requirements	Yes	Yes
Distance Learning (if applicable)		
Students are provided a course orientation, an introduction to the online learning technologies, and resources to support successful online engagement.	Yes	Yes
The course provides a high degree of interaction	Yes	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Culinary Arts	Education
between teacher and student, and among students		
Clear standards for instructor availability are communicated to the student, including office hours, response to questions, etc.	Yes	Yes
Instructors and students can easily access detailed course progress and learning data.	Yes	Yes
Curriculum uses the features and functions of the LMS to create dynamic and interactive learning experiences.	Yes	Yes

Program Design and Delivery: *OCEWD Example Programs*)

Evaluation Category	Nurse Aide	Pharmacy Technician
Instructional Design		
The course organization and design is clear, coherent, and presented in a developmentally appropriate way. Concepts and skills build logically and purposefully throughout the course, with transitions to support development and understanding from skill to skill.	Yes	Yes
The course design purposefully integrates "soft" employment skills along with the hard skill content	Yes	Yes
The texts are at appropriate reading levels and offer supports for readers at lower levels.	Yes	Yes
The course uses active learning strategies to engage students and foster deep understanding and a multi-modal approach to learning by facilitating content in a variety of methods.	Yes	Yes
Instructional Materials		
The course includes detailed lesson plans and facilitation notes.	Yes	Yes
All instructional materials are accurate, complete, and current.	Yes	Yes
Learning objectives are clearly matched to industry standards and employer needs and align with end-of-course assessments.	Yes	Yes
Supplementary materials for enrichment and remedial activities are provided, including activities and assignments that students can complete outside of the classroom.	Yes	Yes
Assessments and Assignments		
Assignments and assessments are challenging,	Yes	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Nurse Aide	Pharmacy Technician
appropriate, and align to learning objectives, and mimic job functions and industry relevant tasks.		
The course employs multiple methods to assess student performance and inform instructional practice.	Yes	Yes
There is a test bank of valid and reliable assessment items	Yes	Yes
Hands-on activities are included to enhance student understanding.	Yes	Yes
The course provides opportunities for students to track their progress in meeting learning objectives.	Yes	Yes
Course Validation Evaluation and Revision		
The course is accredited by a recognized accreditation agency.	Yes	Yes
The course has been validated and vetted by local industry partnerships, employers, or professional organizations.	Yes	Yes
The provider conducts ongoing internal evaluations to evaluate the accuracy and quality of the curriculum.	Yes	Yes
Instructors are qualified by either receiving extensive training and/or have practical experience in the field of study.	Yes	Yes
There is a process in place to seek feedback from students on the quality of program and instruction	Yes	Yes
There is a process in place to update course materials and lesson plans in response to changing credential or industry requirements	Yes	Yes
Distance Learning (if applicable)		
Students are provided a course orientation, an introduction to the online learning technologies, and resources to support successful online engagement.	N/a	Yes
The course provides a high degree of interaction between teacher and student, and among students	N/a	Yes
Clear standards for instructor availability are communicated to the student, including office hours, response to questions, etc.	N/a	Yes
Instructors and students can easily access detailed course progress and learning data.	N/a	Yes
Curriculum uses the features and functions of the LMS	N/a	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Nurse Aide	Pharmacy Technician
to create dynamic and interactive learning experiences.		

Key Points / Evaluation Summary:

Leeward OCEWD is a significant provider of skilled trade training. Leeward provides Oahu's only CDL offering on the ETPL. Reported close relationship with American Job Center.

Hawaii Eligible Training Provider Completed Evaluations

Provider:	University of Hawaii at Manoa
Date of Review:	9/14/21
Provider Background:	The University of Hawaii Manoa is a public university in Oahu and the flagship campus of the University of Hawaii system. They are accredited by the Western Association of Schools and Colleges.

Currently Approved Programs:

Name	Format	Hours	Credential
Department of Human Nutrition, Food and Animal Sciences - Individualized Supervised Practice Pathway (ISPP)	Classroom and Online	1200 hours (classroom and supervised practice over two years)	DPD/ISPP Verification Statement; giving eligibility for the registration examination for Dietitians.

Data Reporting Capacity:

Understanding of reporting requirements	Has a moderate understanding of reporting requirements
Compliance with reporting requirements / support needed	Has not reported data in the past

Program Expansion Capacity:

Capacity for additional WIOA in current programs	Has room for more WIOA enrollments
Plans/capacity for additional courses of study	N/a

Program Design and Delivery:

Evaluation Category	Dietician ISPP
Instructional Design	
The course organization and design is clear, coherent, and presented in a developmentally appropriate way. Concepts and skills build logically and purposefully throughout the course, with transitions to support development and understanding from skill to skill.	Yes
The course design purposefully integrates "soft" employment skills along with the hard skill content	Yes
The texts are at appropriate reading levels and offer supports for readers at lower levels.	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Dietician ISPP
The course uses active learning strategies to engage students and foster deep understanding and a multi-modal approach to learning by facilitating content in a variety of methods.	Yes
Instructional Materials	
The course includes detailed lesson plans and facilitation notes.	Yes
All instructional materials are accurate, complete, and current.	Yes
Learning objectives are clearly matched to industry standards and employer needs and align with end-of-course assessments.	Yes
Supplementary materials for enrichment and remedial activities are provided, including activities and assignments that students can complete outside of the classroom.	Yes
Assessments and Assignments	
Assignments and assessments are challenging, appropriate, and align to learning objectives, and mimic job functions and industry relevant tasks.	
The course employs multiple methods to assess student performance and inform instructional practice.	
There is a test bank of valid and reliable assessment items	
Hands-on activities are included to enhance student understanding.	
The course provides opportunities for students to track their progress in meeting learning objectives.	
Course Validation Evaluation and Revision	
The course is accredited by a recognized accreditation agency.	
The course has been validated and vetted by local industry partnerships, employers, or professional organizations.	Yes
The provider conducts ongoing internal evaluations to evaluate the accuracy and quality of the curriculum.	Yes
Instructors are qualified by either receiving extensive training and/or have practical experience in the field of study.	Yes
There is a process in place to seek feedback from students on the quality of program and instruction	Yes
There is a process in place to update course materials and lesson plans in response to changing credential or industry requirements	Yes
Distance Learning (if applicable)	
Students are provided a course orientation, an introduction to the online learning technologies, and resources to support successful online engagement.	Yes
The course provides a high degree of interaction between teacher and student, and among students	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Dietician ISPP
Clear standards for instructor availability are communicated to the student, including office hours, response to questions, etc.	Yes
Instructors and students can easily access detailed course progress and learning data.	Yes
Curriculum uses the features and functions of the LMS to create dynamic and interactive learning experiences.	Yes

Key Points / Evaluation Summary:

While the U of HI system community colleges have substantial offerings on ETP list, the 4-year colleges do not. There may be other programs suited for the ETPL. The Dietician ISPP is a strong industry supported pathway.

Hawaii Eligible Training Provider Completed Evaluations

Provider:	Windward Community College
Date of Review:	8/24/21
Provider Background:	Windward Community College offers innovative programs in the arts and sciences and opportunities to gain knowledge and understanding of Hawaii and its unique heritage. With a special commitment to support the access and educational needs of Native Hawaiians, they serve the Ko'olau region of Oahu and beyond.

Currently Approved Programs:

Name	Format	Hours	Credential
Natural Science, Information and Communication Technology Concentration	Classroom and Online	60 Credit Hours	Associate of Science Degree in Natural Science, Information and Communication Technology Concentration
Natural Science, Engineering Concentration	Primarily in-person	60 Credit Hours	Associate of Science Degree in Natural Science, Engineering Concentration
Natural Science, Biological Science Concentration	Primarily in-person	60 Credit Hours	Associate of Science Degree in Natural Science, Biological Science Concentration
Natural Science, Physical Science Concentration	Primarily in-person	60 Credit Hours	Associate of Science Degree in Natural Science, Physical Science Concentration
Agripharmatech	Primarily in-person	30-32 Credit Hours	Certificate of Achievement, Agripharmatech
Veterinary Technology	Primarily in-person	73 credit hours	Associate in Science Degree in Veterinary Technology
Veterinary Assisting	Primarily in-person	31 credit hours	Certificate of Achievement, Veterinary Assisting
Certified Nurse's Aide	Primarily in-person	180	Certificate of Professional Development; Hawaii State Nurse Assistant Competency Examination

Data Reporting Capacity:

Understanding of reporting requirements	Moderate understanding of reporting requirements
Compliance with reporting requirements / support needed	Has not reported data in the past

Program Expansion Capacity:

Capacity for additional	Additional capacity available for WIOA participants.
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Hawaii Eligible Training Provider Completed Evaluations

WIOA in current programs	
Plans/capacity for additional courses of study	Non-credit side undergoing a business plan review and will be looking for opportunities to expand.

Program Design and Delivery:

Evaluation Category	Certified Nurse's Aide	Veterinary Assisting
Instructional Design		
The course organization and design is clear, coherent, and presented in a developmentally appropriate way. Concepts and skills build logically and purposefully throughout the course, with transitions to support development and understanding from skill to skill.	Yes	Yes
The course design purposefully integrates "soft" employment skills along with the hard skill content	Yes	Yes
The texts are at appropriate reading levels and offer supports for readers at lower levels.	Yes	Yes
The course uses active learning strategies to engage students and foster deep understanding and a multi-modal approach to learning by facilitating content in a variety of methods.	Yes	Yes
Instructional Materials		
The course includes detailed lesson plans and facilitation notes.	Yes	Yes
All instructional materials are accurate, complete, and current.	Yes	Yes
Learning objectives are clearly matched to industry standards and employer needs and align with end-of-course assessments.	Yes	Yes
Supplementary materials for enrichment and remedial activities are provided, including activities and assignments that students can complete outside of the classroom.	Yes	Yes
Assessments and Assignments		
Assignments and assessments are challenging, appropriate, and align to learning objectives, and mimic job functions and industry relevant tasks.	Yes	Yes
The course employs multiple methods to assess student performance and inform instructional practice.	Yes	Yes
There is a test bank of valid and reliable assessment	Yes	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Certified Nurse's Aide	Veterinary Assisting
items		
Hands-on activities are included to enhance student understanding.	Yes	Yes
The course provides opportunities for students to track their progress in meeting learning objectives.		
Course Validation Evaluation and Revision		
The course is accredited by a recognized accreditation agency.	Yes	Yes
The course has been validated and vetted by local industry partnerships, employers, or professional organizations.	Yes	Yes
The provider conducts ongoing internal evaluations to evaluate the accuracy and quality of the curriculum.	Yes	Yes
Instructors are qualified by either receiving extensive training and/or have practical experience in the field of study.	Yes	Yes
There is a process in place to seek feedback from students on the quality of program and instruction		
There is a process in place to update course materials and lesson plans in response to changing credential or industry requirements	Yes	
Distance Learning (if applicable)		
Students are provided a course orientation, an introduction to the online learning technologies, and resources to support successful online engagement.	N/a	N/a
The course provides a high degree of interaction between teacher and student, and among students	N/a	N/a
Clear standards for instructor availability are communicated to the student, including office hours, response to questions, etc.	N/a	N/a
Instructors and students can easily access detailed course progress and learning data.	N/a	N/a
Curriculum uses the features and functions of the LMS to create dynamic and interactive learning experiences.	N/a	N/a

Key Points / Evaluation Summary:

Windward's Natural Science programs are vigorous and well attended. Agripharmatech program could potentially be discontinued. Windward reported no direct relationship with American Job

Hawaii Eligible Training Provider Completed Evaluations

Center. Windward CCE (Community and Career Education) is undergoing a business plan review and may have potentially strong ETPL courses to offer.

Hawaii Eligible Training Provider Completed Evaluations

Hawaii County Workforce Area Eligible Providers

For Medcerts see page 16. For Waipahu Community School see page 25.

Provider:	808 CDL Services LLC
Date of Review:	7/22/21
Provider Background:	808 CDL Services has provided CDL training since 2016. They are a recent addition to the ETPL (summer 2021). The owner is also the instructor, and a single truck and trailer is available for training.

Currently Approved Programs:

Name	Format	Hours	Credential
Commercial Driver's License	In person	100 hours	State of Hawaii CDL License

Data Reporting Capacity:

Understanding of reporting requirements	No understanding of requirements. Owner reported he has not been told what to track and report.
Compliance with reporting requirements / support needed	Given small number of total enrollments, owner was confident reporting requirements can be met.

Program Expansion Capacity:

Capacity for additional WIOA in current programs	There is room within current class schedule for additional WIOA participants. With consistent demand could expand to a 2 nd instructor and training vehicle.
Plans/capacity for additional courses of study	N/a – no plans to expand beyond CDL training.

Program Design and Delivery:

Evaluation Category	Commercial Driver's License (CDL)
Instructional Design	
The course organization and design is clear, coherent, and presented in a developmentally appropriate way. Concepts and skills build logically and purposefully throughout the course, with transitions to support development and understanding from skill to skill.	Yes
The course design purposefully integrates "soft" employment skills along with the hard skill content	Yes
The texts are at appropriate reading levels and offer supports for readers at lower levels.	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Commercial Driver's License (CDL)
The course uses active learning strategies to engage students and foster deep understanding and a multi-modal approach to learning by facilitating content in a variety of methods.	Yes
Instructional Materials	
The course includes detailed lesson plans and facilitation notes.	
All instructional materials are accurate, complete, and current.	Yes
Learning objectives are clearly matched to industry standards and employer needs and align with end-of-course assessments.	Yes
Supplementary materials for enrichment and remedial activities are provided, including activities and assignments that students can complete outside of the classroom.	n/a
Assessments and Assignments	
Assignments and assessments are challenging, appropriate, and align to learning objectives, and mimic job functions and industry relevant tasks.	Yes
The course employs multiple methods to assess student performance and inform instructional practice.	Yes
There is a test bank of valid and reliable assessment items	n/a
Hands-on activities are included to enhance student understanding.	Yes
The course provides opportunities for students to track their progress in meeting learning objectives.	
Course Validation Evaluation and Revision	
The course is accredited by a recognized accreditation agency.	Yes
The course has been validated and vetted by local industry partnerships, employers, or professional organizations.	Yes
The provider conducts ongoing internal evaluations to evaluate the accuracy and quality of the curriculum.	Yes
Instructors are qualified by either receiving extensive training and/or have practical experience in the field of study.	Yes
There is a process in place to seek feedback from students on the quality of program and instruction	
There is a process in place to update course materials and lesson plans in response to changing credential or industry requirements	Yes
Distance Learning (if applicable)	N/a
Students are provided a course orientation, an introduction to the online learning technologies, and resources to support successful online engagement.	
The course provides a high degree of interaction between teacher and	

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Commercial Driver's License (CDL)
student, and among students	
Clear standards for instructor availability are communicated to the student, including office hours, response to questions, etc.	
Instructors and students can easily access detailed course progress and learning data.	
Curriculum uses the features and functions of the LMS to create dynamic and interactive learning experiences.	

Key Points / Evaluation Summary:

808 CDL Services fills a key need for a CDL on the ETP for Hawaii County. The lack of knowledge of data requirements from a newly approved provider indicates a potential improvement to the application process to ensure better communication of reporting expectations.

Hawaii Eligible Training Provider Completed Evaluations

Provider:	Mid Pacific Medical Training Institute
Date of Review:	9/22/21
Provider Background:	Mid Pacific has been an ETP since 2014. They are a Private vocational school which trains adults to become Certified Nurse Assistants. Participants prepare for work in nursing homes, assisted living homes, and as Home Care Aids.

Currently Approved Programs:

Name	Format	Hours	Credential
Dementia Capable Care: Foundation Course	Primarily in-person	10	Dementia Care Specialists Certificate
Certified Nurse Assistant Training	Primarily in-person	130	Certificate of Completion/Competence-Eligibility for Certified Nurse Aide test
Skills Review	Primarily in-person	10	Eligible for Certified Nurse Aide (Credential Hawaii Nurse Aide Registry)

Data Reporting Capacity:

Understanding of reporting requirements	Strong understanding of requirements. Has not had difficulty reporting.
Compliance with reporting requirements / support needed	Provider has successfully reported requested data in previous years. PY2019 22 WIOA Participants / 28 non-WIOA participants.

Program Expansion Capacity:

Capacity for additional WIOA in current programs	Mid Pacific has capacity within existing programs for additional WIOA participants.
Plans/capacity for additional courses of study	N/A

Program Design and Delivery:

Evaluation Category	CNA	Dementia Capable Care	Skills Review
Instructional Design			
The course organization and design is clear, coherent, and presented in a developmentally appropriate way. Concepts and skills build logically and purposefully throughout the course, with transitions to support development and understanding from skill to skill.	Yes	Yes	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	CNA	Dementia Capable Care	Skills Review
The course design purposefully integrates "soft" employment skills along with the hard skill content	Yes	Yes	Yes
The texts are at appropriate reading levels and offer supports for readers at lower levels.	Yes	Yes	Yes
The course uses active learning strategies to engage students and foster deep understanding and a multi-modal approach to learning by facilitating content in a variety of methods.	Yes	Yes	Yes
Instructional Materials			
The course includes detailed lesson plans and facilitation notes.	Yes	Yes	Yes
All instructional materials are accurate, complete, and current.	Yes	Yes	Yes
Learning objectives are clearly matched to industry standards and employer needs and align with end-of-course assessments.	Yes	Yes	Yes
Supplementary materials for enrichment and remedial activities are provided, including activities and assignments that students can complete outside of the classroom.	Yes	Yes	Yes
Assessments and Assignments			
Assignments and assessments are challenging, appropriate, and align to learning objectives, and mimic job functions and industry relevant tasks.	Yes	Yes	Yes
The course employs multiple methods to assess student performance and inform instructional practice.			
There is a test bank of valid and reliable assessment items			
Hands-on activities are included to enhance student understanding.	Yes	Yes	Yes
The course provides opportunities for students to track their progress in meeting learning objectives.			
Course Validation Evaluation and Revision			
The course is accredited by a recognized accreditation agency.	Yes	Yes	Yes
The course has been validated and vetted by local industry partnerships, employers, or professional			

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	CNA	Dementia Capable Care	Skills Review
organizations.			
The provider conducts ongoing internal evaluations to evaluate the accuracy and quality of the curriculum.	Yes	Yes	Yes
Instructors are qualified by either receiving extensive training and/or have practical experience in the field of study.			
There is a process in place to seek feedback from students on the quality of program and instruction			
There is a process in place to update course materials and lesson plans in response to changing credential or industry requirements	Yes	Yes	Yes
Distance Learning (if applicable)			
Students are provided a course orientation, an introduction to the online learning technologies, and resources to support successful online engagement.	Yes	Yes	Yes
The course provides a high degree of interaction between teacher and student, and among students	Yes	Yes	Yes
Clear standards for instructor availability are communicated to the student, including office hours, response to questions, etc.			
Instructors and students can easily access detailed course progress and learning data.			
Curriculum uses the features and functions of the LMS to create dynamic and interactive learning experiences.			

Key Points / Evaluation Summary:

C.N.A training is also offered by Island CPR and Hawaii Institute of Healthcare and Training Services. Outcomes should be reviewed to determine level of performance among competing programs and overall demand.

Mid Pacific has capacity, experience, and understanding of data reporting requirements.

Hawaii Eligible Training Provider Completed Evaluations

Provider:	Hawaii Institute of Healthcare and Training Services
Date of Review:	7/22/21
Provider Background:	Hawaii Institute of Healthcare & Training Services (HIHTS) is located in Hilo, HI, but also offers classes online. This school offers 3 programs which provide training for 4 qualifications, including Medical Coding Certification, Medical Billing Certification and Certified Phlebotomy Technician (CPT).

Currently Approved Programs:

Name	Format	Hours	Credential
Medical Billing/Coding Program	Primarily in-person	80 hours	Certificate of Completion, Preparation for Certified Billing and Coding (CBCM) examination
(NATP) Nurse Assistant Training Program	Primarily in-person	100-120 hours	Certificate of completion Eligibility to take Certified Nursing Assistant Exam

Data Reporting Capacity:

Understanding of reporting requirements	Strong understanding of requirements.
Compliance with reporting requirements / support needed	Has successfully and fully reported in PY2018 and PY2019

Program Expansion Capacity:

Capacity for additional WIOA in current programs	Six WIOA participants in current NATP program, can accept additional WIOA students
Plans/capacity for additional courses of study	Has some expansion plans; looking into offering other courses such as Medical Assistant and Pharmacy Technician.

Program Design and Delivery:

Evaluation Category	Nurse Assistant	Medical Billing/Coding
Instructional Design		
The course organization and design is clear, coherent, and presented in a developmentally appropriate way. Concepts and skills build logically and purposefully throughout the course, with transitions to support development and understanding from skill to skill.	Yes	Yes
The course design purposefully integrates "soft" employment skills along with the hard skill content	Yes	Yes
The texts are at appropriate reading levels and offer supports	Yes	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Nurse Assistant	Medical Billing/Coding
for readers at lower levels.		
The course uses active learning strategies to engage students and foster deep understanding and a multi-modal approach to learning by facilitating content in a variety of methods.	Yes	Yes
Instructional Materials		
The course includes detailed lesson plans and facilitation notes.		
All instructional materials are accurate, complete, and current.	Yes	Yes
Learning objectives are clearly matched to industry standards and employer needs and align with end-of-course assessments.	Yes	Yes
Supplementary materials for enrichment and remedial activities are provided, including activities and assignments that students can complete outside of the classroom.	Yes	Yes
Assessments and Assignments		
Assignments and assessments are challenging, appropriate, and align to learning objectives, and mimic job functions and industry relevant tasks.	Yes	Yes
The course employs multiple methods to assess student performance and inform instructional practice.	Yes	Yes
There is a test bank of valid and reliable assessment items		
Hands-on activities are included to enhance student understanding.	Yes	Yes
The course provides opportunities for students to track their progress in meeting learning objectives.		
Course Validation Evaluation and Revision		
The course is accredited by a recognized accreditation agency.	Yes	Yes
The course has been validated and vetted by local industry partnerships, employers, or professional organizations.		
The provider conducts ongoing internal evaluations to evaluate the accuracy and quality of the curriculum.		
Instructors are qualified by either receiving extensive training and/or have practical experience in the field of study.		
There is a process in place to seek feedback from students on the quality of program and instruction	Yes	Yes
There is a process in place to update course materials and lesson plans in response to changing credential or industry requirements	Yes	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Nurse Assistant	Medical Billing/Coding
Distance Learning (if applicable)		
Students are provided a course orientation, an introduction to the online learning technologies, and resources to support successful online engagement.	N/a	N/a
The course provides a high degree of interaction between teacher and student, and among students	N/a	N/a
Clear standards for instructor availability are communicated to the student, including office hours, response to questions, etc.	N/a	N/a
Instructors and students can easily access detailed course progress and learning data.	N/a	N/a
Curriculum uses the features and functions of the LMS to create dynamic and interactive learning experiences.	N/a	N/a

Key Points / Evaluation Summary:

C.N.A training is also offered by Island CPR and Mid Pacific Training Institute, Medical Billing is also offered by Island CPR. Outcomes should be reviewed to determine level of performance among competing programs and overall demand.

HIHTS is a well-established provider with an understanding and capacity to meet data reporting requirements.

Hawaii Eligible Training Provider Completed Evaluations

Provider:	Island CPR
Date of Review:	8/11/21
Provider Background:	Island CPR seeks to provide quality medical training to the island of Hawaii. Located in Kona, classes range from CPR w/AED & First Aid to medical courses such as Certified Nurse Aide (CNA), Medical Assistant (CCMA), Emergency Medical Responder (EMR), and Phlebotomy to safety courses such as Lifeguard, Oxygen Provider, Wilderness and Remote First Aid (WRFA), and Child Learn To Swim.

Currently Approved Programs:

Name	Format	Hours	Credential
Medical Billing/Coding Program	Primarily distance learning	40	Medical Billing CBCS
Nursing Assistant	Primarily in-person	100	Certified Nursing Assistant

Data Reporting Capacity:

Understanding of reporting requirements	Unclear on what is required
Compliance with reporting requirements / support needed	Has not previously reported

Program Expansion Capacity:

Capacity for additional WIOA in current programs	Additional WIOA referrals can be accepted
Plans/capacity for additional courses of study	Has existing courses in Medical Assistant and Phlebotomy Technician that may be relevant to the ETPL.

Program Design and Delivery:

Evaluation Category	CNA	Medical Billing and Coding
Instructional Design		
The course organization and design is clear, coherent, and presented in a developmentally appropriate way. Concepts and skills build logically and purposefully throughout the course, with transitions to support development and understanding from skill to skill.	Yes	Yes
The course design purposefully integrates "soft" employment skills along with the hard skill content	Yes	Yes
The texts are at appropriate reading levels and offer	Yes	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	CNA	Medical Billing and Coding
supports for readers at lower levels.		
The course uses active learning strategies to engage students and foster deep understanding and a multi-modal approach to learning by facilitating content in a variety of methods.	Yes	Yes
Instructional Materials		
The course includes detailed lesson plans and facilitation notes.	Yes	Yes
All instructional materials are accurate, complete, and current.	Yes	Yes
Learning objectives are clearly matched to industry standards and employer needs and align with end-of-course assessments.	Yes	Yes
Supplementary materials for enrichment and remedial activities are provided, including activities and assignments that students can complete outside of the classroom.	Yes	Yes
Assessments and Assignments		
Assignments and assessments are challenging, appropriate, and align to learning objectives, and mimic job functions and industry relevant tasks.		
The course employs multiple methods to assess student performance and inform instructional practice.		
There is a test bank of valid and reliable assessment items		
Hands-on activities are included to enhance student understanding.		
The course provides opportunities for students to track their progress in meeting learning objectives.		
Course Validation Evaluation and Revision		
The course is accredited by a recognized accreditation agency.	Yes	Yes
The course has been validated and vetted by local industry partnerships, employers, or professional organizations.	Yes	Yes
The provider conducts ongoing internal evaluations to evaluate the accuracy and quality of the curriculum.	Yes	Yes
Instructors are qualified by either receiving extensive	Yes	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	CNA	Medical Billing and Coding
training and/or have practical experience in the field of study.		
There is a process in place to seek feedback from students on the quality of program and instruction	Yes	Yes
There is a process in place to update course materials and lesson plans in response to changing credential or industry requirements	Yes	Yes
Distance Learning (if applicable)		
Students are provided a course orientation, an introduction to the online learning technologies, and resources to support successful online engagement.		
The course provides a high degree of interaction between teacher and student, and among students		
Clear standards for instructor availability are communicated to the student, including office hours, response to questions, etc.		
Instructors and students can easily access detailed course progress and learning data.		
Curriculum uses the features and functions of the LMS to create dynamic and interactive learning experiences.		

Key Points / Evaluation Summary:

C.N.A training is also offered by HIHTS and Mid Pacific Training Institute, Medical Billing is also offered by HIHTS. Outcomes should be reviewed to determine level of performance among competing programs and overall demand.

Island CPR expressed minimal knowledge of reporting requirements and expressed significant objections to the requirement to report non-WIOA student data.

Hawaii Eligible Training Provider Completed Evaluations

Provider:	Hawaii Community College
Date of Review:	8/30/21
Provider Background:	Hawaii Community College is a fully accredited two-year community college on Hawaii Island. The college is based in Hilo with a branch campus in Kona. One of 10 campuses in the University of Hawaii system, Hawaii CC offers 26 associate degree and certificate programs that prepare students to go into the workforce right after graduation or continue their studies at a four-year college or university.

Currently Approved Programs:

Name	Format	Hours	Credential
Security Guard Training	In-person	8	Certificate of Training as required by Hawaii Revised Statutes Chapter 463

Data Reporting Capacity:

Understanding of reporting requirements	Provider not all the way clear on reporting requirements
Compliance with reporting requirements / support needed	Did not report in the past

Program Expansion Capacity:

Capacity for additional WIOA in current programs	Has capacity for more WIOA
Plans/capacity for additional courses of study	Has a desire to add more career mobility programs

Program Design and Delivery:

Evaluation Category	Security Guard
Instructional Design	
The course organization and design is clear, coherent, and presented in a developmentally appropriate way. Concepts and skills build logically and purposefully throughout the course, with transitions to support development and understanding from skill to skill.	Yes
The course design purposefully integrates "soft" employment skills along with the hard skill content	Yes
The texts are at appropriate reading levels and offer supports for readers at lower levels.	Yes
The course uses active learning strategies to engage students and foster deep understanding and a multi-modal approach to learning by facilitating	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Security Guard
content in a variety of methods.	
Instructional Materials	
The course includes detailed lesson plans and facilitation notes.	Yes
All instructional materials are accurate, complete, and current.	Yes
Learning objectives are clearly matched to industry standards and employer needs and align with end-of-course assessments.	Yes
Supplementary materials for enrichment and remedial activities are provided, including activities and assignments that students can complete outside of the classroom.	Yes
Assessments and Assignments	
Assignments and assessments are challenging, appropriate, and align to learning objectives, and mimic job functions and industry relevant tasks.	Yes
The course employs multiple methods to assess student performance and inform instructional practice.	
There is a test bank of valid and reliable assessment items	
Hands-on activities are included to enhance student understanding.	Yes
The course provides opportunities for students to track their progress in meeting learning objectives.	
Course Validation Evaluation and Revision	
The course is accredited by a recognized accreditation agency.	Yes
The course has been validated and vetted by local industry partnerships, employers, or professional organizations.	Yes
The provider conducts ongoing internal evaluations to evaluate the accuracy and quality of the curriculum.	Yes
Instructors are qualified by either receiving extensive training and/or have practical experience in the field of study.	Yes
There is a process in place to seek feedback from students on the quality of program and instruction	
There is a process in place to update course materials and lesson plans in response to changing credential or industry requirements	Yes
Distance Learning (if applicable)	
Students are provided a course orientation, an introduction to the online learning technologies, and resources to support successful online engagement.	Yes
The course provides a high degree of interaction between teacher and student, and among students	Yes
Clear standards for instructor availability are communicated to the student, including office hours, response to questions, etc.	
Instructors and students can easily access detailed course progress and	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Security Guard
learning data.	
Curriculum uses the features and functions of the LMS to create dynamic and interactive learning experiences.	

Key Points / Evaluation Summary:

As the only community college in Hawaii County, they are a critical part of the local education infrastructure. They are significantly underutilized by the ETPL. Hawaii Community College expressed strong interest in improving relationship with local workforce board and expanding offerings on the ETPL.

Hawaii Eligible Training Provider Completed Evaluations

Maui County Workforce Area Eligible Providers

Maui County note: For Medcerts see page 16. For Leeward Community College see page 44.

Provider:	University of Hawaii West Oahu
Date of Review:	10/15/21
Provider Background:	The University of Hawaii West Oahu is a public university in Kapolei, Hawaii. It is one of ten campuses of the University of Hawaii system. It offers baccalaureate degrees in liberal arts and professional studies. They are accredited by the Western Association of Schools and Colleges. In 2007 the school added first- and second-year subjects, becoming a four-year university.

Currently Approved Programs:

Name	Format	Hours	Credential
Business Administration	Distance learning	4 years	Bachelor's Degree in business administration
Public Administration	Distance learning	4 years	Bachelor's Degree in public administration

Data Reporting Capacity:

Understanding of reporting requirements	Zero understanding or knowledge of the reporting process.
Compliance with reporting requirements / support needed	Did not report in previous years

Program Expansion Capacity:

Capacity for additional WIOA in current programs	Room to add more WIOA students
Plans/capacity for additional courses of study	N/a

Program Design and Delivery:

Evaluation Category	Public Administration	Business Administration
Instructional Design		
The course organization and design is clear, coherent, and presented in a developmentally appropriate way. Concepts and skills build logically and purposefully throughout the course, with transitions to support development and understanding from skill to skill.	Yes	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Public Administration	Business Administration
The course design purposefully integrates "soft" employment skills along with the hard skill content	Yes	Yes
The texts are at appropriate reading levels and offer supports for readers at lower levels.	Yes	Yes
The course uses active learning strategies to engage students and foster deep understanding and a multi-modal approach to learning by facilitating content in a variety of methods.	Yes	Yes
Instructional Materials		
The course includes detailed lesson plans and facilitation notes.	Yes	Yes
All instructional materials are accurate, complete, and current.	Yes	
Learning objectives are clearly matched to industry standards and employer needs and align with end-of-course assessments.		
Supplementary materials for enrichment and remedial activities are provided, including activities and assignments that students can complete outside of the classroom.		
Assessments and Assignments		
Assignments and assessments are challenging, appropriate, and align to learning objectives, and mimic job functions and industry relevant tasks.		
The course employs multiple methods to assess student performance and inform instructional practice.		
There is a test bank of valid and reliable assessment items		
Hands-on activities are included to enhance student understanding.		
The course provides opportunities for students to track their progress in meeting learning objectives.		
Course Validation Evaluation and Revision		
The course is accredited by a recognized accreditation agency.	Yes	Yes
The course has been validated and vetted by local industry partnerships, employers, or professional organizations.	Yes	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Public Administration	Business Administration
The provider conducts ongoing internal evaluations to evaluate the accuracy and quality of the curriculum.	Yes	Yes
Instructors are qualified by either receiving extensive training and/or have practical experience in the field of study.	Yes	Yes
There is a process in place to seek feedback from students on the quality of program and instruction	Yes	Yes
There is a process in place to update course materials and lesson plans in response to changing credential or industry requirements	Yes	Yes
Distance Learning (if applicable)		
Students are provided a course orientation, an introduction to the online learning technologies, and resources to support successful online engagement.	Yes	Yes
The course provides a high degree of interaction between teacher and student, and among students	Yes	Yes
Clear standards for instructor availability are communicated to the student, including office hours, response to questions, etc.	Yes	Yes
Instructors and students can easily access detailed course progress and learning data.	Yes	Yes
Curriculum uses the features and functions of the LMS to create dynamic and interactive learning experiences.	Yes	Yes

Key Points / Evaluation Summary:

While the U of HI system community colleges have substantial offerings on ETP list, the 4-year colleges do not. There may be other programs at U of HI West Oahu suited for the ETPL. Strong distance learning opportunities are critical for Maui.

Hawaii Eligible Training Provider Completed Evaluations

Provider:	University of Hawaii Maui College; University of Hawaii Maui College ELWD
Date of Review:	9/21/21 (ELWD); 9/23/21 (Credit side)
Provider Background:	<p>The University of Hawaii Maui College is a public college in Kahului, Hawaii on the island of Maui. It is one of ten branches of the University of Hawaii system and is accredited by the Western Association of Schools and Colleges.</p> <p>University of Hawaii Maui College ELWD's goal is to address Maui County workforce training needs, community job placement demands, international engagement opportunities, diversified agriculture and food entrepreneurship opportunities, and continue providing broader access to higher education through the University Center.</p>

Currently Approved Programs:

Name	Format	Hours	Credential
Construction Technology	Classroom and Online	62-65 credits	Associate of Applied Science
Culinary Arts	Classroom and Online	77 credits	Associate of Applied Science (Culinary Arts Specialization)/Associate of Applied Science (Baking & Pastry Specialization)
Human Services	Classroom and Online	Not listed	Associate of Science
Dental Hygiene	Classroom and Online	Not listed	Associate of Science
Nursing	Classroom and Online	72 credits	Associate of Science
Creative Media	Classroom and Online	Not listed	Certificate of Achievement/Associate of Science
Early Childhood Education	Classroom and Online	Not listed	Certificate of Competence/Certificate of Achievement/Associate of Science
Sustainable Science Management	Classroom and Online	Not listed	Bachelor of Applied Science
Administration of Justice	Classroom and Online	Not listed	Associate of Applied Science
Accounting	Classroom	61	Associate of Applied Science

Hawaii Eligible Training Provider Completed Evaluations

	and Online	credits	
<i>Extended Learning and Workforce Development (Recent programs from May ETPL, not on October ETPL)</i>			
Commercial Motor Vehicle Driver License Prep Course	In person	132	Certificate of Completion
Security Guard Training	In person	8	Certificate of Completion
Certified Nurse Aide	In person	150	Certificate of Professional Development

Data Reporting Capacity:

Understanding of reporting requirements	Understands the requirements of reporting data
Compliance with reporting requirements / support needed	Has not reported in the past

Program Expansion Capacity:

Capacity for additional WIOA in current programs	Looking to enroll more WIOA students.
Plans/capacity for additional courses of study	N/A

Program Design and Delivery:

Evaluation Category	Business Administration	Construction Technology
Instructional Design		
The course organization and design is clear, coherent, and presented in a developmentally appropriate way. Concepts and skills build logically and purposefully throughout the course, with transitions to support development and understanding from skill to skill.	Yes	Yes
The course design purposefully integrates "soft" employment skills along with the hard skill content	Yes	Yes
The texts are at appropriate reading levels and offer supports for readers at lower levels.	Yes	Yes
The course uses active learning strategies to engage students and foster deep understanding and a multi-modal approach to learning by facilitating content in a variety of methods.	Yes	Yes
Instructional Materials		
The course includes detailed lesson plans and facilitation notes.	Yes	Yes

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Business Administration	Construction Technology
All instructional materials are accurate, complete, and current.	Yes	Yes
Learning objectives are clearly matched to industry standards and employer needs and align with end-of-course assessments.	Yes	Yes
Supplementary materials for enrichment and remedial activities are provided, including activities and assignments that students can complete outside of the classroom.	Yes	Yes
Assessments and Assignments		
Assignments and assessments are challenging, appropriate, and align to learning objectives, and mimic job functions and industry relevant tasks.		
The course employs multiple methods to assess student performance and inform instructional practice.		
There is a test bank of valid and reliable assessment items		
Hands-on activities are included to enhance student understanding.		
The course provides opportunities for students to track their progress in meeting learning objectives.		
Course Validation Evaluation and Revision		
The course is accredited by a recognized accreditation agency.	Yes	Yes
The course has been validated and vetted by local industry partnerships, employers, or professional organizations.	Yes	Yes
The provider conducts ongoing internal evaluations to evaluate the accuracy and quality of the curriculum.	Yes	Yes
Instructors are qualified by either receiving extensive training and/or have practical experience in the field of study.	Yes	Yes
There is a process in place to seek feedback from students on the quality of program and instruction	Yes	Yes
There is a process in place to update course materials and lesson plans in response to changing credential or industry requirements	Yes	Yes
Distance Learning (if applicable)		
Students are provided a course orientation, an introduction to the online learning technologies, and resources to support successful online engagement.	N/a	N/a
The course provides a high degree of interaction between teacher and student, and among students	N/a	N/a
Clear standards for instructor availability are communicated to	N/a	N/a

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category	Business Administration	Construction Technology
the student, including office hours, response to questions, etc.		
Instructors and students can easily access detailed course progress and learning data.	N/a	N/a
Curriculum uses the features and functions of the LMS to create dynamic and interactive learning experiences.	N/a	N/a

Evaluation Category (ELWD previous ETPL Programs)	Certified Nurse's Aide	Security Guard	CDL Prep Course
Instructional Design			
The course organization and design is clear, coherent, and presented in a developmentally appropriate way. Concepts and skills build logically and purposefully throughout the course, with transitions to support development and understanding from skill to skill.	Yes	Yes	Yes
The course design purposefully integrates "soft" employment skills along with the hard skill content	Yes	Yes	Yes
The texts are at appropriate reading levels and offer supports for readers at lower levels.	Yes	Yes	Yes
The course uses active learning strategies to engage students and foster deep understanding and a multi-modal approach to learning by facilitating content in a variety of methods.	Yes	Yes	Yes
Instructional Materials			
The course includes detailed lesson plans and facilitation notes.	Yes	Yes	Yes
All instructional materials are accurate, complete, and current.	Yes	Yes	Yes
Learning objectives are clearly matched to industry standards and employer needs and align with end-of-course assessments.	Yes	Yes	Yes
Supplementary materials for enrichment and remedial activities are provided, including activities and assignments that students can complete outside of the classroom.	Yes	Yes	Yes
Assessments and Assignments			
Assignments and assessments are challenging, appropriate, and align to learning objectives, and mimic job functions and industry relevant tasks.			

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category (ELWD previous ETPL Programs)	Certified Nurse's Aide	Security Guard	CDL Prep Course
The course employs multiple methods to assess student performance and inform instructional practice.			
There is a test bank of valid and reliable assessment items			
Hands-on activities are included to enhance student understanding.	Yes	Yes	Yes
The course provides opportunities for students to track their progress in meeting learning objectives.	Yes	Yes	Yes
Course Validation Evaluation and Revision			
The course is accredited by a recognized accreditation agency.	Yes	Yes	Yes
The course has been validated and vetted by local industry partnerships, employers, or professional organizations.	Yes	Yes	Yes
The provider conducts ongoing internal evaluations to evaluate the accuracy and quality of the curriculum.	Yes	Yes	Yes
Instructors are qualified by either receiving extensive training and/or have practical experience in the field of study.	Yes	Yes	Yes
There is a process in place to seek feedback from students on the quality of program and instruction	Yes	Yes	Yes
There is a process in place to update course materials and lesson plans in response to changing credential or industry requirements	Yes	Yes	Yes
Distance Learning (if applicable)			
Students are provided a course orientation, an introduction to the online learning technologies, and resources to support successful online engagement.	N/a	N/a	N/a
The course provides a high degree of interaction between teacher and student, and among students	N/a	N/a	N/a
Clear standards for instructor availability are communicated to the student, including office hours, response to questions, etc.	N/a	N/a	N/a
Instructors and students can easily access detailed course progress and learning data.	N/a	N/a	N/a
Curriculum uses the features and functions of the	N/a	N/a	N/a

Hawaii Eligible Training Provider Completed Evaluations

Evaluation Category (ELWD previous ETPL Programs)	Certified Nurse's Aide	Security Guard	CDL Prep Course
LMS to create dynamic and interactive learning experiences.			

Key Points / Evaluation Summary:

University of Hawaii Maui College is a critical provider for Maui County. Re-establishing ELWD's place on the ETP should be explored.