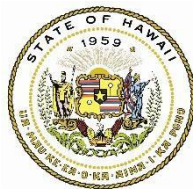


DAVID Y. IGE
GOVERNOR

JOSH GREEN
LIEUTENANT GOVERNOR



ALAN HAYASHI
CHAIRPERSON

ALLICYN C.H. TASAKA
EXECUTIVE DIRECTOR

STATE OF HAWAII
WORKFORCE DEVELOPMENT COUNCIL
Workforce Development Division
Department of Labor and Industrial Relations
830 Punchbowl Street, Suite 329, Honolulu, Hawaii 96813
Phone: (808) 586-8630 Web: <http://labor.hawaii.gov/wdc/>

Workforce Development Council's Executive Committee
Thursday, February 3, 2022
1:00 P.M. – 3:00 P.M.
Online via Zoom

Due to the COVID-19 pandemic, protecting the health and welfare of the community is a priority. The meeting was held remotely, with Board members and staff participating via online meeting venue.

MINUTES

Members Present:

Alan Hayashi, WDC Chairperson
Brian Lee, WDC Vice Chair; Chair, Performance Measures & Accountability Committee
Sean Knox, Assistant Vice Chair
Yvette Gibson, Chair, Sector Strategies & Career Pathways Committee
Jason Ito, Chair, Special Projects Committee
Ken Loui, Chair, Military and Veterans Affairs Committee
Brian Tatsumura, Chair, Employment Engagement Committee
Ian Kitajima, Chair, Youth Services

Staff Present:

Maricar Pilotin-Freitas, WDD
Jarret Yip, WDD
Harrison Kuranishi, WDD
Daven Kawamura, WDD
Katrina Ramos, WDD

Guests:

Doris Dvorch, Department of the Attorney General
Tammi Oyadomari-Chun, University of Hawaii Community Colleges

I. Call to Order & Chair Comments

The Executive Committee meeting was called to order at 1:00 p.m. by Chair Alan Hayashi. Attendance was taken by verbal introductions. Shannon Okinaka, Chair of Finance not available due to prior engagement.

A. Chair's Update

Chair Hayashi reported that he and Vice Chair Brian Lee met with Senator Brian Taniguchi, Representative Richard Onishi in their capacity as Chair of their respective labor committees, to discuss the restructuring of the Workforce Development Council (WDC). Also, at the request of Representative Sean Quinlan, Chair of the House Committee on Economic Development, we met with him to discuss the WDC and state workforce needs. Chair Hayashi said that at the request of Helen Sanpei, he has asked Maricar Pilotin-Freitas at WDD to do a formal testimony in support and obtain permission from the Director to follow up on HB1561 and SB2188 pertaining to Adult Education programs. Ms. Pilotin-Freitas said she will do so if there is no conflict with the Governor's legislative package.

HB1561 Relating to Education: Establishes within the Department of Education a workforce readiness program to provide opportunities for students to earn associate degrees, workforce development diplomas, pre-apprenticeship certificates, and other industry-recognized certificates. Requires the Department to designate schools, including adult community schools, to participate in the program. (SD2)

SB2188 Relating to Schools: Establishes a workforce readiness diploma program within the Department of Education's Community School for Adults program. Appropriates moneys. Effective 7/1/2050. (SD2)

Vice Chair Brian Lee explained the differences between the House and Senate versions of HB 2159 and SB3127. Chair Hayashi and Vice Chair Lee are working with Director Anne Perreira-Eustaquio and have met with Representative Richard Onishi and Senator Brian Taniguchi on the matter.

HB2159 and SB3127 Relating to Workforce Development Boards: Renames the Hawaii Workforce Development Council as the Hawaii Workforce Development Board. Requires the Governor to appoint an Executive Director of the Board from a list of three nominees submitted by the Board. Prohibits members of the Hawaii Workforce Development Board and local workforce development boards from engaging in any activity determined to constitute a conflict of interest. (SD2)

Vice Chair Lee's legislative update presentation can be viewed at this link:
<https://labor.hawaii.gov/wdc/files/2022/04/Brian-Lee-Legislative-Update-for-2.3.22.pdf>

Chair Hayashi has requested all committee chairs to develop short- and long-term goals for their respective committee direction in 2022. The Executive Committee will discuss and select goals to bring before the full WDC Board and present to the Director and Governor at a future meeting.

Chair Hayashi acknowledged COVID-19 continues to impact the economy and labor shortages.

Ken Loui, Chair of the Military and Veterans Affairs Committee is working to get more military personnel to participate in our local job fairs.

II. Approval of Minutes

The minutes for the November 10, 2021 was not available. The approval of minutes was deferred to the next committee meeting.

III. Presentation on Good Jobs Challenge Grant by Tammi Chun, Associate Vice President for Academic Affairs, University of Hawaii Community Colleges

Tammi Chun provided an overview of the Good Jobs Challenge grant that the UH Community Colleges have submitted. This presentation can be found at this link:

<https://labor.hawaii.gov/wdc/files/2022/04/Good-Jobs-Challenge-Exec-Summary-Presentation-for-Exexutive-Meeting-2.3.2022.pdf>

IV. Discussion Items:

Combine Finance Committee with Performance Measures & Accountability Committee;
Chair Hayashi explained that in the interest of streamlining committees, reduce overlap & redundancy Chair Hayashi moved topic to the agenda for discussion at the WDC Board meeting to be held on February 10, 2022.

Selection of WDC representative to the State Rehabilitation Council:

Ms. Pilotin-Freitas said that she will contact Maureen Bates, Administrator of the Division of Vocational Rehabilitation to explore possible individuals to serve on the State Rehabilitation Council.

Discussion on WDC Issues, Short- & Long-Term Goals for each committee to clarify direction for 2022:

Chair Hayashi would like to present to the Governor and Director the direction of the WDC for 2022 and beyond. He reminded committee chairs to work with their committee members on projects and goals that WDC can champion with the support of the WDD and DLIR.

V. Updates From Workforce Development Divisions by Administrator Maricar Pilotin-Freitas & Program Officer Jarret Yip

Status of Kauai's local area redesignation:

The City & County of Honolulu is not interested in absorbing Kauai as a local area.

The State of Hawaii DLIR/WDD & WIOA-Title 1 will continue to act on their behalf and continue to take on serving clients for the adult, dislocated worker and youth programs. A service provider is still needed for the Youth Program.

Status of proposed projects and funding requests:

- New Youth Initiative on Financial Literacy: Targeting Title 1 schools to teach youth how to prepare a budget and offer work experience at State agencies. Hope to start by Spring break.
- IT Initiative: In partnership with the University of Hawaii, projected to fill 40 IT intern positions

Equal Opportunity Employer/Program

If you need an auxiliary aid/service or other accommodation due to a disability, please contact the WDC at (808) 586-8866 (for TTY/TTD Dial 711 then ask for (808) 586-8866) as soon as possible. Requests made as early as possible will allow adequate time to fulfill your request. Upon request, this notice is available in alternative formats such as large print, Braille, or electronic copy.

by June 30th within various state departments; reaching out to ICS/Computer Networking Security departments of all community colleges and 4-year universities to participate.

- USDOL will be conducting Enhanced Desk Monitoring for Dislocated Worker Grants starting 2/7-2/16/2022.
- Monitoring entire WIOA program in March.

Statewide workforce activities and projects:

- USDOL requires all Title 1 returned funds, all goods and services need to be received by June 30, 2022. Any planned activities, projects, services, or benefits that cannot be completed by due date should not move forward.
 - Written RFP's must be submitted to acquire funds for spending.
- Outreach recruitment RFP posted on January 31, 2022.
- Sector Partnership RFP posted and closed; reviewing submissions.
- Received more than \$100,000 from USDOL to improve our WOTC online system.
- Youth Digital Media Program did not pan out due time restraints.
- Political Science Internship Program exceeds June 30 deadline and cannot move forward.
- Interview Software
- Trauma Informed Care, RFP went out on January 31, 2022.
- Translation Services for Hirenet Hawaii is moving forward; trying to keep project in-house.
- Expanding Remote Work Project; consolidating digital literacy project to online page on labor.hawaii.gov.
- HUB Summit changed to late February. Board members are encouraged to host a webinar.
- Virtual Rapid Response events: National Guard and HMSA. Another HMSA on February 16, 2022.
- Via the Good Job Challenge Proposal, WDD can hire 1 full time staff member who refers participants into the program, after training, help with job matching and placement.
- Updating the Unified State Plan and Apprenticeship Rules as required by USDOL to comply with requirements from the latest training and employment guidance letter. Requesting an extension with the USDOL as the due date is March 15, 2022. Working on a proposal for a facilitator who can assist in completing all the necessary requirements.

Hawaii Unified State Plan Program Years 2020-2023 link:

https://labor.hawaii.gov/wdc/files/2020/11/WIOA_Plan_Conditional-App-2020-11-30_12-07-51_pm-Hawaii_PYs_2020-2023.pdf

- Refresher workshop next week with the Unemployment Division Call Center. Cross train staff, provide information and services; at the American Job Centers we have to offer individuals to rejoin the workforce. In regard to Unemployment, Sean Knox expressed challenges getting individuals off the program to protect unemployment funds. Suggested individuals take advantage of various training programs that are available. Maricar Pilotin-Freitas responded that hopefully the issue will improve due to the Governor's proclamation of waiving job search during the height of the COVID pandemic.

All RFP'S are posted on HiePRO (State of HI Procurement) at the link is:

<https://spo.hawaii.gov/for-vendors/bidding-opportunities/>

VI. Next Meetings

The next Executive Committee meeting will be determined by the Chair.

The 2022 meeting schedule for the full WDC Board meetings: May 12, 2022, August 11, 2022, and November 17, 2022. Please mark your calendars.

VII. Announcements and opportunity for remote oral testimony

No announcement and comments from the public.

VIII. Adjournment

There being no further business, Chair Hayashi adjourned the meeting at 2:30 p.m.

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