

DAVID Y. IGE
GOVERNOR

JOSH GREEN
LIEUTENANT GOVERNOR



ALAN HAYASHI
CHAIRPERSON

ALLICYN C.H. TASAKA
EXECUTIVE DIRECTOR

STATE OF HAWAII
WORKFORCE DEVELOPMENT COUNCIL
Workforce Development Division
Department of Labor and Industrial Relations
830 Punchbowl Street, Suite 329, Honolulu, Hawaii 96813
Phone: (808) 586-8630 Web: <http://labor.hawaii.gov/wdc/>

**Workforce Development Council's Finance
Committee Meeting**
Monday, November 15, 2021
12:00 P.M. – 1:00 P.M.
Online via Zoom

Due to the COVID-19 pandemic, protecting the health and welfare of the community is a priority. The meeting was held remotely, with Board members and staff participating via an online meeting venue.

MINUTES

ATTENDEES:

Shannon Okinaka, Finance Committee Chair, Hawaiian Airlines
Karen Wong, Finance Committee Vice Chair, Lanakila Pacific
Ian Kitajima, Chair of Youth Services Committee, Oceanit
Steve Sue, Bizgenics
Linda Puppolo, Maui County Workforce Development Board
Chase Nomura, Maui County Workforce Development Board
Allison Lum, Oahu Workforce Development Board
Brian Tatsumura, Chair of Employment Engagement Committee, Briant808LLC
Sandra Goodale, Hawaii County Workforce Development Board

STAFF:

Maricar Pilotin-Freitas, Workforce Development Division
Jarret Yip, Workforce Development Division
Jeanne Ohta, Workforce Development Division
Kathy Miyahira, Administrative Services Office (ASO) - DLIR
Lina Rivera, ASO - DLIR
Allicyn Tasaka, Workforce Development Division

I. Call to Order.....Committee Chair Shannon Okinaka
The Finance Committee meeting was called to order at 12:04 p.m. by Committee Chair Shannon Okinaka.

Chair Okinaka explained this meeting is to review the list of proposed projects and funding requests that were discussed at the Executive Committee meeting held November 10, 2021, and that will have potential action taken at the Workforce Development Council Board meeting set for November 18, 2021.

II. Status of Projects and Related Funding

Jarret Yip presented the list of executive projects and the related fundings which can be found at the link below:

<https://labor.hawaii.gov/wdc/files/2021/11/Executive-Projects.xlsx>

Per the Executive Committee on November 10, 2021, Mr. Yip explained most of the proposed projects were preliminarily approved and is recommended to the Workforce Development Council Board for final approval.

The electronic Work Opportunity Tax Credit (WOTC) system was discussed concerning the allowability of returned funds being used to purchase the system. Legal research to follow before funding.

The Youth Digital Media Career Program was not preliminarily approved at the Executive Committee meeting.

Committee Chair Okinaka requested a motion to approve the addition of the Workforce Resiliency Initiative’s digital literacy and equity program request for \$150,000 to be brought to Workforce Development Council Board. Vice-Chair Karen Wong moved to approve the addition of the Workforce Resiliency Initiative request. Chair Shannon Okinaka seconded the motion. There were no objections or abstentions. The motion to approve the additional funding was approved unanimously.

III. Adjournment

Committee Chair Okinaka adjourned the meeting at 1:24 p.m.