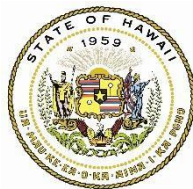


DAVID Y. IGE
GOVERNOR

JOSH GREEN
LIEUTENANT GOVERNOR



ALAN HAYASHI
CHAIRPERSON

ALLICYN C.H. TASAKA
EXECUTIVE DIRE

**STATE OF HAWAII
WORKFORCE DEVELOPMENT COUNCIL**

**Workforce Development Division
Department of Labor and Industrial Relations**
830 Punchbowl Street, Suite 329, Honolulu, Hawaii 96813
Phone: (808) 586-8630 Web: <http://labor.hawaii.gov/wdc/>

**Workforce Development Council's Finance
Committee Meeting
Monday, November 8, 2021
11:00 A.M. – 12:00 P.M.
Online via Zoom**

Due to the COVID-19 pandemic, protecting the health and welfare of the community is a priority. The meeting was held remotely, with Board members and staff participating via an online meeting venue.

MINUTES

ATTENDEES:

Shannon Okinaka, Finance Committee Chair, Hawaiian Airlines
Karen Wong, Finance Committee Vice Chair, Lanakila Pacific
Linda Puppolo, Executive Director, Maui County Workforce Development Board
Allison Lum, Executive Director, Oahu Workforce Development Board
Douglass Adams, Hawaii County Research and Development Management Department
Sandra Goodale, Hawaii County Workforce Development Board

STAFF:

Jarret Yip, Workforce Development Division
Kathy Miyahira, Administrative Services Office (ASO) – DLIR
Lina Rivera, ASO – DLIR Accountant
Jeanne Ohta, Workforce Development Division
Allicyn Tasaka, Workforce Development Division

I. Call to Order.....Committee Chair Shannon Okinaka
The Finance Committee meeting was called to order at 11:01 a.m. by Committee Chair Shannon Okinaka.

II. Approval of Minutes for the August 6, 2021 Meeting
Committee Chair Okinaka requested a motion to approve the minutes. Karen Wong moved to

approve the minutes of the August 6, 2021, meeting. Shannon Okinaka seconded the motion. There were no objections or abstentions. The motion to approve the minutes was approved unanimously.

III. Overview of statewide budget for WIOA Title 1 adult, dislocated workers and youth programs, and federal grants

A. Program Year 2019 (July 1, 2019 – June 30, 2020)

Grant Balances for PY19 can be found at the link below:

<https://labor.hawaii.gov/wdc/files/2021/11/Rev-01-Grants-Balance-Summary-as-of-093021R.pdf>

B. Program Year 2020 (July 1, 2020 – June 30, 2021)

Grant Balances for PY20 can be found at the link below:

<https://labor.hawaii.gov/wdc/files/2021/11/Rev-01-Grants-Balance-Summary-as-of-093021R.pdf>

C. Period between July 1, 2021 – September 30, 2021

WIOA Local Area Expenses for Adult, Dislocated Worker, and Youth can be found at the links below:

<https://labor.hawaii.gov/wdc/files/2021/11/REV-03-Local-area-and-Graph-Adult-DW-093021R.pdf>

<https://labor.hawaii.gov/wdc/files/2021/11/REV-04-Local-area-and-Graph-Youth-LAC-093021R.pdf>

IV. Review local area participation rate and expenditures for WIOA Title 1 adult, dislocated workers and youth programs for Hawaii, Kauai, Maui, and Oahu counties

Participant counts can be found at the link below:

<https://labor.hawaii.gov/wdc/files/2021/11/05-Participant-Counts-093021.pdf>

Links to the expenditures for WIOA Title 1 Adult, dislocated workers and youth programs for local areas can be found at the links above in III. C.

V. Status of Projects and Funding Proposals

Jarrett Yip and Allicyn Tasaka gave status updates on the sector partnership continuation with the Chamber of Commerce Hawaii for \$120,000, digital media training program, and the informed trauma care program. Mr Yip said that these proposed projects are likely to be funded.

Additional projects that are being looked at are for additional funding are the Work Opportunity Tax Credit (WOTC) program, translation services for HireNet Hawaii, and remote work expansion throughout the state.

VI. Next Meeting

Committee Chair Okinaka proposed another meeting to discuss further about proposed projects and will notify members of the date and time.

VII. Adjournment

There being no further business, Committee Chair Okinaka adjourned the meeting at 11:52 a.m.