

DAVID Y. IGE
GOVERNOR

JOSH GREEN
LIEUTENANT GOVERNOR



ALAN HAYSHI
CHAIRPERSON

ALLICYN C.H. TASAKA
EXECUTIVE DIRECTOR

STATE OF HAWAII
WORKFORCE DEVELOPMENT COUNCIL
Workforce Development Division
Department of Labor and Industrial Relations
830 Punchbowl Street, Suite 329, Honolulu, Hawaii 96813
Phone: (808) 586-8630 Web: <http://labor.hawaii.gov/wdc/>

FINANCE COMMITTEE MEETING
Thursday, February 7, 2022
10:30 A.M. – 11:30 A.M.
Online via Zoom

Due to the COVID-19 pandemic, protecting the health and welfare of the community is a priority. The meeting was held remotely, with Board members and staff participating via an online meeting venue.

MINUTES

ATTENDEES:

Shannon Okinaka, Committee Chair, Hawaiian Airlines
Karen Wong, Committee Vice Chair, Lanakila Pacific
Brian Lee, WDC Vice Chair, Hawaii LECET
Alison Lum, Oahu Workforce Development Board
Linda Puppolo, Maui County Workforce Development Board
Chase Nomura, Maui County Workforce Development Board
Sandra Goodale, Hawaii County Workforce Development Board

STAFF:

Maricar Pilotin-Freitas, Workforce Development Division (WDD)
Jarret Yip, WDD
Harrison Kuranishi, WDD
Lisa Simmons, WDD
Lina Rivera, Administrative Services Office (ASO) - DLIR
Vyhien Peyton, ASO - DLIR
Ferdinand Casabay, ASO - DLIR
Katrina Ramos, WDD
Daven Kawamura, WDD

I. Call to Order.....Committee Chair Shannon Okinaka
The meeting was called to order at 10:32 a.m. by Committee Chair Shannon Okinaka.

II. Approval of Minutes from the November 8th and 15th, 2021 Meeting
The minutes for the November 8, 2021 and November 15, 2021 were not available.
Approval of the minutes was deferred to the next committee meeting.

III. Review of Statewide Budget for WIOA Title 1 adult, dislocated workers and youth programs, and federal grants

Prior to the review of the statewide budgets, Maricar Pilotin-Freitas reintroduced Vyhien Peyton, the new Administrative Services Officer for DLIR having taken over the position from February 1, 2022. Also, Ms. Pilotin-Freitas introduced Ferdinand Casabay, accountant for the WIOA programs at the ASO-DLIR.

Ms. Pilotin-Freitas presented the fiscal report of the WIOA local areas for the Adult and Dislocated Worker Programs:

<https://labor.hawaii.gov/wdc/files/2022/02/03-Local-area-and-Graph-Adult-DW-123121.pdf>

Ms. Pilotin-Freitas noted that the expenses for Kauai County for both the Adult and Dislocated Workers programs will be rectified to reflect accurate expenditures.

Committee Chair Okinaka asked about the cost per participant between counties such as the ~\$3200 for Honolulu/Oahu and ~\$900 for Hawaii County. Ms. Pilotin-Freitas stated that for each local area the training cap is different due to the local area plans. Chair Okinaka proposed a recommendation for the Performance Measures and Accountability Committee to see why the difference between cost per participant is so large.

Brian Lee asked if there is any difference in performance with the differentiability in pricing per participant between Honolulu/Oahu and the different counties. Ms. Pilotin-Freitas said she will share the entered employment rate report, which can give a gauge on wages that results from services by local area, with the committee.

Ms. Pilotin-Freitas presented the WIOA Local Area Expenses for the Youth Program:
<https://labor.hawaii.gov/wdc/files/2022/02/04-Local-area-and-Graph-Youth-LAC-123121.pdf>

Ms. Pilotin-Freitas noted that unlike the Adult and Dislocated Worker programs the expenses for Kauai County are the actual accurate expenditures and is hopeful for getting services for the Youth Program on Kauai and get a better gauge next quarter with at least five participants.

Chair Okinaka asked if the Kauai contract for the Youth Program was executed. Ms. Pilotin-Freitas said the youth services will be operated by the WDD and no contract is necessary.

Kauai County WIOA services will be monitored to ensure that regulations are followed, and conducted through contracted accounting firms. WDD will be doing the other local area monitoring.

Participant counts were presented, linked below:
<https://labor.hawaii.gov/wdc/files/2022/02/05-Participant-Counts-123121.pdf>

IV. Discussion on short- and long-term goals to clarify committee direction for the next year
Vice Chair Wong reiterated the discussion of allocation to the local areas and stated that looking at that

and providing support is something she would like to see done.

Brian Lee noticed that the quality of training programs applying for committees are new, unproven, and untested. Looking to improve the quality of training programs (eligible training providers).

The merger of the Finance and Performance Measures and Accountability committees is pending.

V. Announcements

Linda Puppolo of Maui County Workforce Development Board proposed bringing about a year-round calendar as everything on Maui is done virtually. A lot of the time classes come to Maui; it is difficult to let it be known since it is last minute. The idea of the calendar is to help out with the last-minute services.

VI. Adjournment

Committee Chair Okinaka adjourned the meeting at 11:30 a.m.