

DAVID Y. IGE
GOVERNOR

JOSH GREEN
LIEUTENANT GOVERNOR



ALAN HAYASHI
CHAIRPERSON

ALLICYN C.H. TASAKA
EXECUTIVE DIRECTOR

STATE OF HAWAII
WORKFORCE DEVELOPMENT COUNCIL

Workforce Development Division
Department of Labor and Industrial Relations
830 Punchbowl Street, Suite 329, Honolulu, Hawaii 96813
Phone: (808) 586-8630 Web: <http://labor.hawaii.gov/wdc/>

WORKFORCE DEVELOPMENT COUNCIL
MEETING

Thursday, November 18, 2021
9:30 A.M. – 12:30 P.M.
Online via Zoom

Due to the COVID-19 pandemic, protecting the health and welfare of the community is a priority. The meeting was held remotely, with Board members and staff participating via an online meeting venue.

MINUTES

MEMBER ATTENDEES:

Alan Hayashi, WDC Chair, Consult 808
Governor David Ige Will White
Alison Lum, Oahu Workforce Development Board
Anne Perreira-Eustaquiao, Dept. of Labor and Industrial Relations
April Acquavella, Hawaii Carpenters Apprenticeship & Training Fund
Brian Lee, WDC Vice Chair, Hawaii Laborers-Employers Cooperation & Education Trust
Brian Tatsumura, Briant808LLC, Chair of Employment Engagement Committee
Cary Miyashiro, Quad D Solutions, LLC
Chuck Shima, Plumbers Union Local 675
Douglass Adams, Designee for Hawaii Island Mayor Mitch Roth
Dr. Kim Yang-Seon, Designee for Mike McCartney, Dept. Business Economic Development & Tourism
Helen Sanpei, Designee for Superintendent Keith Hayashi, Dept. of Education
Ian Kitajima, Oceanit, Chair of Youth Services Committee
Jackie Kaina, Kauai Economic Development Board
Jason Bradshaw, ILWU Local 142
Jason Brand, Brand Industrial Group
Jason Ito, Kyo-Ya Management Company, Chair of Data Management & Technology Committee
JoAnn Inamasu, Designee for Maui Mayor Mike Victorino
Karen Wong, Lanakila Pacific, Vice Chair Finance Committee
Ken Loui, Pacific Marine/Pacific Shipyards
Kira Higa, Hawaiian Telcom
Leslie Wilkins, Maui County Workforce Development Board
Maureen Bates, Division of Vocational Rehabilitation, Dept. of Human Services
Rossella Guardascione, Hawaii County Workforce Development Board
Sean Knox, WDC Assistant Vice Chair, Hawaii Employment Services
Winona Whitman, ALU LIKE Inc., Vice Chair Youth Services Committee

GUESTS:

Annie Leonetti, Deputy Regional Administrator, Employment & Training Administration SF & Dallas Offices
Chase Nomura, County of Maui OED & Maui Workforce Development Board
Che Silvert, Hawaii State Council on Development Disabilities
Dan Fort, Office of Economic Development, Kauai County
Dina Yoshimi, Hawaii Language Roadmap Initiative, UH Manoa
Dion Dizon, Hawaii State AFL-CIO
Doris Dvonch, Dept of the Attorney General
Erick Pascua, Oahu American Job Center Hawaii
Faustino Dagdag, Leeward Community College, SHRM Hawaii
Gail Izumigawa, Waipahu High School
Gary Dixon, Life Cycle Engineering
Jean Osumi, Hawaii P-20 Partnerships for Education
Jennifer Sakurai, Waipahu Community School for Adults
Jordan Kanemitsu, MPIN Intern, UH Manoa
Karen Connor, US Department of Labor, Employment & Training Administration SF Region
Lawrence Nitz, Political Science Department, UH Manoa
Linda Chu Takayama, Chief of Staff at Office of the Governor
Linda Puppolo, Maui County Workforce Development Board
Lois Hamaguchi, Hawaii P-20 Partnerships for Education
Marian Esver, US Department of Labor, Employment & Training Administration SF Region
Maureen Harvey, Maui Workforce Development Board and American Job Center
Melissa Gerber, Abilities Unlimited
Nicole Kurashige, Oahu Workforce Development Board
Nisa Tokunaga, Youth Service Center, Oahu American Job Center
Paul Marx, Employer Engagement Committee
Samantha Larson, Manoa Political Internship, UH Manoa
Sandra Goodale, Hawaii County Workforce Development Board
Scott Collins, Hawaii Government Employees Association
Steffanie Sobitz, MPIN Intern, UH Manoa
Sylvia Carter, HIDO, Adult Education
Tina Matsuo, Waipahu Community School for Adults
Warren Kawano, Hawaii P-20 Partnerships for Education/ASDCTE
Will White, Dept. of Budget and Finance

STAFF:

Allicyn Tasaka, DLIR Workforce Development Division
Jarret Yip, DLIR Workforce Development Division
Jeri Arucan, DLIR Workforce Development Division
Maricar Pilotin-Freitas, DLIR Workforce Development Division
Sheila Buyukacar, DLIR Workforce Development Division

I. Call to Order & Chair's Update:

Chair Alan Hayashi called the meeting to order at 9:33 a.m. After attendance was taken a quorum was declared.

II. Remarks by Governor David Ige:

Governor David Ige expressed his appreciation and thanked the board members, public members and WDC volunteers for their efforts towards Hawaii's economic recovery and workforce

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development. Governor congratulated Alan Hayashi as the new WDC Board Chair and thanked Leslie Wilkins for her service as the past WDC Board Chair. He said he was impressed with the Workforce Resiliency Initiative (WRI), and through the Northstar Assessment, digital literacy has reached across the state via University of Hawaii Community Colleges, Hawaii State Libraries, employers and various industries. The Military and Veterans Affairs and Employer Engagement committees worked with Lendlease Corporation to allow teachers access to secure affordable housing as a means to retain educators in Hawaii. Lendlease will be extending this program to other professions. WDC was awarded a \$84,000 grant by the National Governor's Association to help create the Hawaii Career Acceleration Navigation (HI-CAN), an online resource hub to serve as a one-stop shop for job seekers and individuals to get information and apply for state services. Website soft launch scheduled for 2022. He mentioned that WDC and WDD are partnering with the State Libraries to create a comprehensive statewide plan for digital skills with \$100,000 grant from the National Governors Association. Governor Ige is committed to understanding what employers need and the quality of students in our public education system is producing. Early College Program allows high school students to a free community college education, attend and earn college credits and an AA degree while attending high school.

III. Approval of Meeting Minutes from August 12, 2021:

A motion to approve the August 12, 2021 meeting minutes was made by Jason Bradshaw. The motion was second by Ken Loui. There were no amendments, questions, objections, or abstentions. The motion to approve the minutes passed unanimously.

IV. National Workforce Development System Relating to Hawaii by Annie Leonetti:

Annie Leonetti is the Deputy Regional Administrator at the US Department of Labor, Employment and Training Administration, Region 6 in San Francisco. Ms. Leonetti explained that the Employment & Training Administration (ETA) is working to improve unemployment insurance delivery using funds to provide equitable access to ensure payments and reduce unemployment insurance fraud in the system. ETA is sending "Tiger Teams" to all states to address needs within their focus areas of customer experiences, operational function, reduction of backlog and fraud. ETA secured an ID Verification service to help reduce fraud. Those without internet or computer access will have an alternative means of ID Verification. She said ETA started providing services in claimant's native language and meeting accessibility standards for workers with disabilities. ETA will award \$700 million in grants to help promote goals on equity, timeliness, and fraud prevention in unemployment insurance. This includes \$200 million in state equity grants to advance equity in unemployment insurance program access. These funds will help states improve awareness for communities who don't have access, streamline application process and other challenges that need to be addressed through data collection and analysis. Deadline for the state equity grant is November 30, 2021. ETA is overseeing investments in workforce development, focusing on quality jobs and critical industries. Using these investments to provide services to individuals from historically marginalized communities & expand industry partnerships. In August through September 2021, ETA conducted recovery and reemployment readiness and technical assistance consultations with all states and local areas. Hawaii DLIR is ready in 22 of the 24 areas that were assessed. Oahu and Maui were ready in 24 of the 24 areas that were assessed. ETA is looking to add 1 to 2 million new registered apprenticeship slots over the next 10 years. The Administration's Build Back Better agenda is guided by 3 principles: quality jobs, equity & partnership. She acknowledged Karen Conner, Division Chief, and Marian Esver, Hawaii's Federal Project Officer at USDOL ETA, who were also in attendance.

V. Update on Unemployment Insurance & DLIR by Anne Perreira-Eustaquio:

Director Anne Perreira-Eustaquio welcomed Alan Hayashi as new Chair. She said that under Chair Hayashi's leadership and the help of his DLIR WDD/WDC team, as well as board members, she is confident that DLIR-WDC will continue to bring new initiatives, be a strong force, and continue to help our communities. Director Perreira-Eustaquio expressed her gratitude to everyone on the board for their time and commitment.

VI. Public Comment RespectAbility by Philip Kahn-Pauli

<https://labor.hawaii.gov/wdc/files/2021/11/Public-Comment-from-RespectAbility-for-11.18.2021.pdf>

Philip Kahn-Pauli was allotted time to comment on his email. However, Mr Kahn-Pauli did not attend the meeting via zoom or in person.

VII. Update Relating to the Board Governance-Executive Committee Report & Recommendations by Doris Dvnoch, Deputy Attorney General:

- A. Proposed amendments to the by-laws: <https://labor.hawaii.gov/wdc/files/2021/11/REV-SUMMARY-OF-PROPOSED-AMENDMENTS-TO-WDC-BYLAWS-for-11.18.2021.pdf>
- B. <https://labor.hawaii.gov/wdc/files/2021/11/Highlighted-Amendments-to-WDC-By-Laws-Approved-9.14.17.pdf>
- C. Chair Hayashi entertained a motion to merge the Data Management Committee into Performance Measures and Accountability Committee, and also to create a Special Projects Committee. A motion was made by Cary Miyashiro and seconded by Brian Lee. There were no amendments, questions, objections, or abstentions and the motion passed unanimously.
- D. Chair Hayashi entertained a motion to approve the proposed amendments to the bylaws as explained by Doris Dvnoch, Deputy Attorney General. A motion was made by Sean Knox and seconded by Ken Loui. There were no amendments, questions, objections, or abstentions and the motion passed unanimously.

VIII. Elections of Officers:

- E. Nomination and Election of Vice Chairperson: Sean Knox made a motion to nominate Brian Lee as Vice Chairperson. There were no other nominees. Leslie Wilkins seconded the motion. There were no amendments, questions, objections, or abstentions and the motion passed unanimously.

IX. Board Committee Reports:

F. Data Management & Technology Committee by Chair Jason Ito

<https://labor.hawaii.gov/wdc/files/2021/11/Final-WDC-Data-Management-Technology-Committee-Report-for-11.18.2021.pdf>

G. Employer Engagement Committee by Chair Brian Tatsumura

<https://labor.hawaii.gov/wdc/files/2021/11/FINAL-EMPLOYER-ENGAGEMENT-COMMITTEE-REPORT-for-11.18.2021.pdf>

H. Sector Strategies and Career Pathways Committee by Chair Yvette Gibson

<https://labor.hawaii.gov/wdc/files/2021/11/FINAL-SECTOR-STRATEGIES-AND-CAREER-PATHWAYS-COMMITTEE-REPORT-for-11.18.2021.pdf>

I. Finance Committee by Vice Chair Karen Wong

<https://labor.hawaii.gov/wdc/files/2021/11/Final-Finance-Committee-Report-for-WDC-11.18.2021.pdf>

<https://labor.hawaii.gov/wdc/files/2021/11/02-State-Workforce-Financial-Comprehensive-Report-as-of-093021-1.pdf>

<https://labor.hawaii.gov/wdc/files/2021/11/REV-03-Local-area-and-Graph-Adult-DW-093021R-1.pdf>

<https://labor.hawaii.gov/wdc/files/2021/11/REV-04-Local-area-and-Graph-Youth-LAC-093021R-1.pdf>

<https://labor.hawaii.gov/wdc/files/2021/11/05-Participant-Counts-093021-1.pdf>

Chair Hayashi entertained a motion to approve the Finance Committee's recommendations stated in its report. Leslie Wilkins moved that the Workforce Development Council approve moving the projects forward as proposed and delegating the authority to the Finance Committee to ensure all costs are allowable costs within WIOA regulations. Cary Miyashiro seconded the motion. There were no amendments, objections, or abstentions, and the motion passed unanimously. Note that the projects are subject to applicable procurement laws, the DLIR's review and approval, and the availability of funds.

J. Military & Veterans Affairs Committee by Chair Ken Loui

<https://labor.hawaii.gov/wdc/files/2021/11/Final-Military-and-Veterans-Affairs-Committee-Report-to-WDC-Board-for-11.18.2021.pdf>

K. Performance Measures & Accountability Committee by Chair Brian Lee

<https://labor.hawaii.gov/wdc/files/2022/05/FINAL-PERFORMANCE-MEASURES-ACCOUNTABILITY-COMMITTEE-REPORT-for-11.18.2021.pdf>

L. Youth Services Committee by Chair Ian Kitajima

<https://labor.hawaii.gov/wdc/files/2021/11/Final-Youth-Services-Committee-Report-for-11.18.2021.pdf>

Chair Hayashi entertained a motion regarding the legislative subcommittee of the Youth Services Committee's legislative package. Leslie Wilkins made a motion to approve that the legislative subcommittee of the Youth Services Committee move forward with their legislative package as presented in Committee Chair Ian Kitajima's report, and subject to approval by the Director as to the content of the legislative package, and it was second by Winona Whitman. Ms. Wilkins commented on the importance of giving graduation credits towards students who take computer science as an equivalency to science. Computer Science should be integrated to prepare our students. There were no amendments, questions, objections, or abstentions. The motion was passed unanimously.

X. Executive Director's Report by Allicyn Tasaka

Ms. Tasaka introduced Professor Lawrence Nitz and Samantha Larson to share information on the University of Hawaii at Manoa Summer Executive Internship Program which was funded through WDC.

https://labor.hawaii.gov/wdc/files/2021/11/FINAL_WDC-Report-UHM-Summer-2021-Internships.pdf

XI. Reports Related to the Workforce Innovation and Opportunity Act (WIOA) Program Highlights from Each County's Workforce Development Board:

A. Hawaii County Workforce Development Board by Rossella Guardascione

- Report for Hawaii County can be found at link below:

<https://labor.hawaii.gov/wdc/files/2021/11/Final-Report-HAWAII-COUNTY-WORKFORCE-DEVELOPMENT-BOARD-UPDATE-for-WDC-Board-Mtg-11.18.21.pdf>

B. Kauai County Workforce Development Board by Jackie Kaina

- No Kauai County report

C. Maui County Workforce Development Board by Leslie Wilkins

- Report for Maui County can be found at link below:

<https://labor.hawaii.gov/wdc/files/2021/11/Final-REPORT-MAUI-COUNTY-WORKFORCE-DEVELOPMENT-BOARD-UPDATE-for-WDC-Board-Mtg-11.18.21.pdf>

D. Oahu Workforce Development Board by Jason Ching

- Report for Oahu County can be found at link below:
<https://labor.hawaii.gov/wdc/files/2021/11/Final-Report-Oahu-WDB-Update-for-WDC-Board-Mtg-11.18.2021.pdf>

XII. Reports from WIOA Core Partners Updates:

A. Adult Education and Career Pathways by Helen Sanpei

- Report for Adult Education can be found at link below:
<https://labor.hawaii.gov/wdc/files/2021/11/Final-HIDOE-AEFLA-Update-to-WDC-for-11.18.2021.pdf>

B. Division of Vocational Rehabilitation by Maureen Bates

- Report for Division of Vocational Rehabilitation can be found at link below:
<https://labor.hawaii.gov/wdc/files/2021/11/Final-DVR-Report-to-WDC-for-11.18.2021.pdf>

C. Wagner-Peyser Act and Workforce Development Division by Jarret Yip

- WDD report can be found at link below:
<https://labor.hawaii.gov/wdc/files/2021/11/WDD-Report-for-WDC-11.18.2021.pdf>

XIII. Roundtable sharing by members relating to industry impact of COVID-19 pandemic and sector concerns

- A. Ian Kitajima reported that they have been developing a rapid antigen test kit for COVID-19. The test kits performs equally if not better than other test kits. FDA approval should be in by the end of 2021.
- B. Kira Higa reported that Hawaiian Telcom has seen growth in revenue and career opportunities. They are complying with the mandates and keeping their employees safe is a top priority.
- C. Chuck Shima said employment and recruitment is still very active for plumbers. The Plumbers Union Local 675 continue to navigate through the rules and making the necessary adjustments for COVID safety.
- D. April Acquavella said the construction industry is steady. Working on doing more partnerships with DOE and Oahu Back to Work to do more pre-apprenticeships and get more youth interested in that pathway.
- E. Sean Knox reiterated his support to WDD and the initiatives that are being done to catch up with the work opportunity tax credit (WOTC) applications processes.

XIV. 2022 Meeting Schedule

Next meeting is scheduled for February 10, 2022 at 9:30 a.m. – 12:30 p.m.

Future meetings are scheduled for May 12, 2022, August 11, 2022, and November 17, 2022.

XV. Announcements and Remote Oral Testimony (if any)

Director Perreira-Eustaquio mentioned with the new upcoming legislation there will be a lot of new changes to employers. She is open to hearing suggestions and ideas and assisting in supporting employers' needs, and help lessen the impact on employers due to the COVID-19, and the unemployment trust fund at the unemployment insurance office.

XVI. Adjournment

There being no further business, Chair Hayashi adjourned the meeting at 11:53 a.m.