

OAHU WORKFORCE DEVELOPMENT BOARD
CITY AND COUNTY OF HONOLULU

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Oahu Report

WIOA Title I Programs

Updates & Success Stories

Oahu Report Responses

1. The OWDB/AJCH received federal funds through the State Workforce for the COVID-19 disaster recovery and COVID-19 employment recovery grants. Please explain plans to increase performance and meet participant enrollment targets for each grant by June 30, 2022.

The AJCH is currently working with Roberts Hawaii to assess and enroll employees who were terminated from the Airport Screener positions. The staff at the AJCH were also recently interviewed by USDOL FPO Marian Esvers, who reviewed the COVID-19 Disaster Recovery Grant and the COVID-19 Employment Recover Grant earlier this year. Based on these interviews, it was clear that more guidance from the State was needed to be able to carry out the grant duties adequately. The AJCH requested TA from WDD on these grants, which has yet to be determined or provided.

2. The PY2020 WIOA Title I funds end by June 30, 2022 and PY2021 funds will end on June 30, 2023. Given that the PY2022 allocations are forthcoming, please provide a brief plan to increase performance for each grant by June 30, 2022 and June 30, 2023 respectively. If funds will not be expended, please provide an estimate on the projected amount of funds that will be returned to the State.

As of May 2022, the AJCH hired a full-time staff member to manage the Resource Center that was vacated in January 2022.

Based on the latest PY20 Expenditure Reports from March 2022, the AJCH estimates the following lapse in funds: Adult at \$210k, Dislocated Worker at \$21K, and Youth at \$39k. At this rate, the Youth Program expenditures are on target for PY20, and have, in fact, have exceeded WBL dollars. The Youth PY21 will most likely be on target as we incorporated more programs like entrepreneurship training.

The AJCH staff will continue their outreach efforts to potential participants via community partners and co-located partners.

3. Jobseekers would benefit from training through the Eligible Training Provider list. Please explain what the OWDB/AJCH has been doing and/or plans to do to increase the numbers of training providers.

ETP Applications from interested providers such as the Purple Maia Foundation and WGU are currently a work-in-progress. The AJCH will also begin to discuss outreach efforts with the new Public Information Officer, who joined the Department of Community Services in April 2022.

4. Please explain what efforts are underway and/or planned to increase dual enrollment of WIOA Title 1 programs with other eligible programs.

Meetings have been scheduled between different programs to discuss the dual enrollment process and plan for managing dual-enrolled cases. DVR and the AJCH are providing AJCH tours with a warm handover from DVR to AJCH staff members for clients pending services with DVR. Conversations have also been had between the WIOA Title I Programs and HireNet Hawaii on how dual enrollment will impact data collection and program exits within HireNet Hawaii. Eligibility and application training for all WIOA Title I Program staff from DHS on the TANF, SNAP, and MedQuest Programs is pending after July 2022.

The One-Stop Operator is also reaching out to a variety of partner agencies to have them present their programs at AJCH Partner Meetings. This will help to increase knowledge of the services provided by the different partner agencies as well as the eligibility requirements for these programs. The goal of these presentations will be to increase dual enrollment across the partner network. The AJCH is also considering presentations from the WIOA Programs to let the partners know more about what these programs can offer and what their eligibility requirements.

In addition to these updates, the AJCH is also working with the following WorkHawaii programs and partners to increase dual enrollment: (1) AJCH Youth Program, (2) WorkHawaii Rent To Work Program, (3) WorkHawaii's TEAM WorkHawaii, (4) UH Community Colleges' HANA Career Pathways, and (5) State WDD Wagner-Peyser Program. The Youth Program is collaborating with different organization such as Job Corps, Youth Challenge, Pearl Haven, the AJCH Adult Program, and various Oahu high school to increase dual enrollment. Similarly, the Adult and Dislocated Worker Programs are also collaborating with the UH Community Colleges to increase dual enrollment in their next Oahu Back to Work training program that will be launched in Summer/Fall 2022.

5. Employers are seeking qualified workers to sustain their businesses. What strategies, plans and activities has/will the AJCH undertake to increase employer outreach and engagement?

The AJCH would like to continue to work with individual businesses and provide custom tailored hiring events. They also plan to harness HireNet Hawaii more efficiently and effectively to advertise AJCH services to the clients in the database. Finally, the AJCH plans on increasing their collaboration with the Hawaii Chamber of Commerce Small Business Administration and Society for Human Resource Management to improve their outreach efforts.

6. Please list upcoming events hosted by the AJCH that can be shared with others.

The AJCH has an upcoming Partners Meeting on June 24, 2022. The Youth Program also has bi-weekly enrollment orientations. Currently, the Youth Program Graduation Ceremony is set for December 2022.

7. Please share accomplishments and success stories of the AJCH.

January 26, 2022: Blaisdell Job Fair

- The AJCH received 43 resumes from in-person attendees and 100 resumes from virtual attendees who were interested in working for the City's Elderly Affairs Division and WorkHawaii. After the event, two (2) individuals were hired.
- 12 in-person attendees requested to be contacted by AJCH staff for more information on services.

February 9, 2022: Halekulani Hotel Employee Support Fair

- Halekulani Hotel initially submitted a WARN notice in July 2020 when they were initially contacted by Rapid Response for assistance. At the time, Halekulani did not foresee a need for services as most employees were put on furlough status with the hope that they would be called back to employment. However, the HR Director contacted Rapid Response again in December 2021 to inform them that slow business due to the ongoing pandemic would result in the layoff of 300+ staff. Halekulani worked with Rapid Response to plan a Support Fair for staff to provide them with employment leads and resources. Partners such as the Hawaii Restaurant Association, Bank of Hawaii, and SNAP also attended the event to lend their support.

March 9, 2022: Hawaii Chamber of Commerce After Hours Event Presented by Southwest Airlines

- A business engagement event held at Aloha Tower Market Place from 5:30 pm to 7:30 pm. The AJCH staff represented their services at this event and attended with their partner WDD Veteran Services.

March 11, 2022: Touch a Heart Graduation

- Evalina James-Faing (Pre-Trial Status) graduated from the program with a Food Handler Certificate. When she enrolled into the Work Readiness Training Program, she was employed at Pearl Country Club as buffet server. She was promoted to Restaurant Manager upon completion of the program.

March 21, 2022: Roberts Hawaii Oahu Airport Job Fair

- This event was held at the Garden Conference Room #2 from 9 am to 12 pm. The AJCH staff represented their services to the Roberts Airport Screeners who were to set to be terminated from their positions due to COVID-19 screening protocols being lifted. The AJCH staff is currently working with Roberts Hawaii to place employees in the Employment Disaster Grant in partnership with HI-Employment Dislocated Workers to

be placed in cleaning positions until end of June 2022 when the grant expires. The AJCH staff is also working with Roberts Hawaii to promote and enroll participants in their newly formed CDL Apprenticeship Program.

March 24, 2022: Koolau Housing Hui

- This hui is comprised of community advocates from four (4) key organizations: (1) Key Project, (2) Hui O Hauula, (3) Waimanalo Health Center, and (4) Hui Mahiai Aina. Together, they assist families in their communities by providing resources and links to housing, Legal Aid Mediation, Catholic Charities, and Partners in Care.

WIOA Title I Program Success Stories

Dislocated Worker Program Employment Grant Success Story

Robert “Robbie” Ann Goias was an office assistant for HI-Employment on Kauai until she was laid off from her job due to COVID-19. Robbie relocated to Oahu shortly after her layoff and was collecting unemployment benefits until she heard about the Disaster Recovery Grant. After contacting the AJCH, she found out that she was eligible to enroll in the program as a Dislocated Worker and found employment at a DWG Work Site. On December 15, 2021, Robbie began work as a Food Preparer/Distributor at Kahumana Farm. Robbie loves her new job and is happy that it is located in Waianae, which is her current place of residence.

Dislocated Worker Program Success Story

Kirk Tolai came to our office on October 19, 2021, where he qualified as a Dislocated Worker for the WIOA Program. He worked as a Server/Host at the Cheesecake Factory in Kapolei for about a year until he was furloughed in April 2020. Although his workplace eventually re-opened, Kirk was not called back to his job and had to rely on collecting unemployment benefits for the time being. During his time away from work, he decided to make the most of the opportunity and change careers. He always wanted to pursue a career as a CDL A Driver and saw the shortage of CDL Drivers as the perfect chance to enter the field. Through the AJCH, Kirk was able to enroll into a Complete Motor Vehicle Training Program at Leeward Community College through the Office of Continuing Education and Workforce Development in November 2021. By the next month, he was already done with his CDL A training class and received his CDL A License on December 27, 2021. Kirk soon found employment with Direct Support Resource (DSR) on January 31, 2022 and now earns \$21 per hour as a driver. WIOA funding also helped Kirk maintain his employment by reimbursing his registrations for a TWIC Card and Hazmat Endorsement. He is still happily employed at DSR, and continues to learn more every day.

Youth Program Success Story

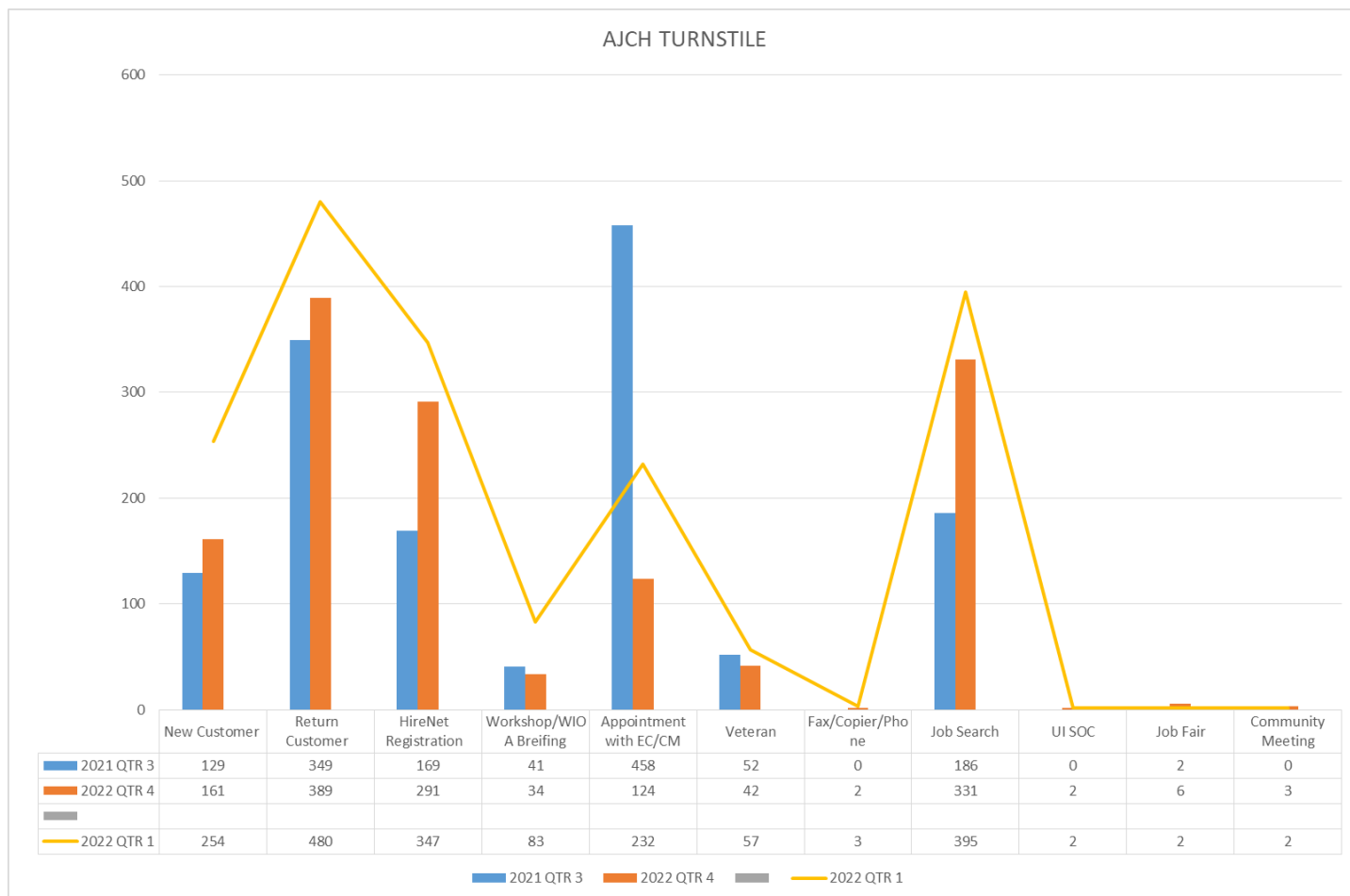
Zaylia is a respectful, responsible, and hard-working participant. Despite the challenges in her personal life and being the primary caregiver for her mother, she was able to obtain her HiSet Diploma in November 2021. In addition to her diploma, she also obtained a Certificate in Office Administration and Technology. She is working as an Administrative Assistant/Cashier at

Restore Hawaii and has completed 258 hours of work experience so far. Zaylia's supervisor shared positive feedback said that she would be willing to hire her permanently or refer her to other job opportunities due to her outstanding performance and friendly, customer-oriented demeanor. Upon completing her current work program, Zaylia would like to start her career in the medical field and plans on obtaining a Medical Receptionist Patient Services Representative Certificate by June 2022.

**American Job Center Hawaii
Adult & Dislocated Worker Programs
Report to Oahu Workforce Development Board Meeting
April 21, 2022**

Program Enrollment Program Year 2020

Period: January 1, 2022 – March 31, 2022: WIOA Adult: 75, WIOA Dislocated Worker: 59, WIOA DWG – Disaster: 18; WIOA NDWG – Employment: 11



National Dislocated Worker Grant

Kanu Hawaii – (2) OutreachWorkers will provide individuals with support and opportunities meant to address and prevent social isolation by connecting them with others in their community. \$18/hr

Kahumana Farm –(4) Food Preparers & Distributors. Cooking , preparing , packaging, and delivery of fresh produce groceries and means to vulnerable populations adversely affected by pandemic. \$15/hr

Goodwill- –(1) Recovery Social Worker(Benefit/Employment Counselor) Assist people affected by loss of income due to COVID. \$18/hr

Pacific Gateway Center– (1) Cleaner/Sanitizer. Serve as custodian for the Culinary Business Incubator program and main office. \$15/hr

Work Now – Recovery Social Worker (3) Provides client services, job development, job coaching, and benefits planning services to assist in the COVID recovery process. \$18/hr

Roberts Hawaii- Cleaning/Sanitizing Recruiting

TRAININGS

QTR 1

Row Labels	Count of Last, First
ARCH	1
CDL	5
Culinary	2
Dental Asst	1
Digital Media	1
Medical Asst	1
Plumbers & Fitters	1
Vet Tech	2
Grand Total	14

Program YR

Row Labels	Count of Last, First
ARCH	1
Automotive Tech	2
CardioPhlebotomy	1
Caretaker	1
Carpenter	4
CCNA	5
CDL	13
Culinary	9
Dental Asst	6
Digital Media	2
Healthcare Admin	1
IT Coder	1
IT Help Desk	1
IT Tech	1
Medical Asst	5
Nursing Asst	2
Pharm Tech	1
Plumbers & Fitters	7
Vet Tech	2
Grand Total	65

Programs Highlights:

- 1/26/2022 Blaisdell Job Fair

- AJCH represented Dept of Community Services.
- Received 43 resumes
- 12 individuals signed up to have EC contact and possible assessment.



- 2/9/2022 Halekulani Hotel Employee Support Fair:

- Halekulani Hotel initially submitted WARN notice in July of 2020 when Rapid Response contacted. At the time Halekulani did not foresee a need for services as most employees were put on furlough status and hopes were that they would be called back to employment. HR director contacted Rapid Response in December of 2021 informing that due to length of pandemic and slow business return they would be letting go 300+ staff. Halekulani planned on standing up a Support fair for staff to provide employment leads and resources. Rapid Response participated and also invited partners from Hawaii Restaurant Association, Bank of Hawaii, SNAP to attend.



- **3/9/2021 Hawaii Chamber of Commerce After Hours Event** presented by Southwest Airlines:

- Business engagement event held at Aloha Tower Market Place 5:30PM - 7:30PM Represented AJCH service in attendance with partner WDD Veteran Services.



- **3/11/2022 Touch a Heart Graduation..**

Evalina James-Fainga graduated the program with Food Handler Certificate. Pre-trial status. When she enrolled into the program she was employed at Pearl Country Club as buffet server.. Upon completion of the work readiness training she was promoted to restaurant manager at Pearl Country.



- **3/21/2022 Roberts Hawaii Oahu Airport job fair**

0900-1200 noon at the Garden Conference room #2. Represented AJCH services to Roberts Airport Screeners who were to be terminated due to COVID protocols being lifted. From this relationship we are currently working with Roberts Hawaii to place employees in the Employment Disaster Grant in partnership with Hemployment Dislocated workers to be placed through Hemployment in cleaning positions until end of June when the grant expires. Also working with Roberts to promote and enroll participants in their newly formed CDL apprenticeship.

- **3/24/2022 Koolau Housing Hui**

This hui is comprised of advocates from the communities. The Community Action Teams represent 4 sites: Key Project, Hui O Hauula, Waimanalo Health Center and Hui Mahiai Aina. They assist families in their communities by providing resources and links to housing, Legal Aid Mediation, Catholic Charities, and Partners in Care. Since housing relief will be ending, these families have to increase moneys in their households.



SUCCESS STORIES

Dislocated Worker Employment Grant Success Story

Robert Ann Goias (Robbie) was working as an assistant at the Hi-Employment office on Kauai when Covid-19 led to her lay off. Robbie relocated to Oahu and was collecting unemployment when she heard about our Disaster Recovery Grant.

Robbie was found to be eligible as a Dislocated Worker and to be employed at a DWG work site. On December 15, 2021, Robbie started working at Kahumana Farm as a Food Preparer/Distributor. The location is perfect for Robbie because she lives in Waianae, where the farm is located.



Dislocated Worker Success Story

Kirk Tolai came to our office on October 19, 2021, where he qualified as a Dislocated Worker for the WIOA Program. He had been furloughed from Cheese Cake Factory in Kapolei on April 1, 2020, due to Covid 19 Pandemic, where he worked as a Server/Host since March 2019. He had been collecting Unemployment benefits ever since, and hasn't been called back to work since they opened back up recently. Given this rare opportunity, Kirk was more than eager to change career fields, he always wanted to pursue a career as a CDL A Driver, and with the shortage of Drivers this was the perfect opportunity. He quickly enrolled into Complete Motor Vehicle training @ Leeward Community College- Office of Continuing Education Workforce Development. His classes started the next month on November 8, 2021. Kirk was a quick study, he conquered the CDL A training class and got his CDL A License on December 27, 2021.

Not a month after getting his CDL A License did Kirk find employment with DSR- Direct Support Resource, where he was hired as a CDL A Driver on January 31, 2022, starting at \$21.00 an hour. One stipulation with this job though was that Kirk had to get his TWIC card and Hazmat endorsement in order to keep his job, which he scheduled and paid for on March 14, 2022, and was reimbursed by WIOA. Kirk is still employed at DSR and awaiting his TWIC card and Hazmat endorsement, and continues to learn on the job and conquers each day.



City & County of Honolulu
Department of Community Services, WorkHawaii Division
Youth Services Center—WorkHawaii Youth Program
Reporting Period: January 1, 2022 – March 31, 2022
Submitted By: WHYP Supervisors

WorkHawaii Youth Program focuses on preparing young people, 16-24 years old for careers through employment and educational opportunities. *The program's 14 Elements are reflected in () in the weekly report.*

I. ENROLLMENT:

PROGRAM GOALS	GOAL	Total	Active	Exited (Follow-up)
WIOA-Youth	225	146	63	88
YouthBuild17	65	99	0	44
YouthBuild19	80	73	63	10

II. SERVICE ACTIVITIES:

SERVICES:	WIOA Total #	YB
WHYP Referrals	81	
Info Session Completed	7	
FST Completed	3	
Currently Enrolled in Essential Ed –WDD/HiSET/GED	43	43
Currently Enrolled in Integrated Education	n/a	n/a
Currently Enrolled in Occupational Skills Training	21 (11 OAT) (10 MRPSR)	
Enrolled @WEX site	P&E – 4 RTW – 2 ReUse - 4 Habitat – 13 Living Life Course Foundation-1	P&E - 3 RTW - 2 ReUse - 3 Habitat – 12 Living Life Course Foundation-1

Friday - Other Service Activities

For the first quarter of 2022, Friday activities consisted of Work-Based Learning Workshops, Post-Secondary Transitional Activities, Family Tree Project, Financial Literacy, Entrepreneurial Skills and Leadership Development outings.

At the start of the quarter, participants engaged in **Work-Based Learning** activities by attending a goal setting workshop where they created SMART goals and crafted vision boards and learned how to complete an online application.

This quarter, we covered **Post-Secondary and Transitional** activities by inviting Staff Sergeants Ken Takemura and Jean Bang. They shared their personal and professional experiences with the Hawaii Army National Guard. They also educated participants about the requirements, benefits and day-in-the-life of a guardsman. Students were engaged and some expressed interest in joining the Guard after graduating from the program.

City & County of Honolulu
Department of Community Services, WorkHawaii Division
Youth Services Center—WorkHawaii Youth Program
Reporting Period: January 1, 2022 – March 31, 2022
Submitted By: WHYP Supervisors

WorkHawaii Youth Program focuses on preparing young people, 16-24 years old for careers through employment and educational opportunities. *The program's 14 Elements are reflected in () in the weekly report.*

Jaimee Tabangay, a program specialist of the **Workforce Development Division** came in to talk to participants about the various apprenticeship program offered by the state.

Kiyana Higa, a former teacher and case manager of the WorkHawaii Youth Program conducted a virtual tour and information for Post-Secondary Education at Seattle University. She discussed financial aid resources such as work-study programs, government grants, scholarships and student loans.

Arlene Morris, a recruitment counselor at the **Job Corps of Hawaii** came to speak to our participants about additional training opportunities after completing this program.

Current participant scheduled a tour as a possible opportunity to explore.

The Family Tree Project was scheduled to conduct activities with the class but cancelled due to staffing shortages. To improvise, staff presented about emotional intelligence and participants engaged in activities to build emotional intelligence. Participants have reached out to schedule individual counseling sessions.

Participants are able to have access to a private room @Dole and computer/internet to connect during virtual counseling session

This quarter, we continued our partnership with the Hawaii State Federal Credit Union's **Financial Literacy** program. Kathy Morris facilitated her financial literacy workshop: "How to reduce your spending". Participants have expressed positive feedback for Kathy. They have stated that she is helpful, patient and they enjoy her friendly demeanor.

Students have continued working on their **Entrepreneurial Skills** with the "Shark Tank" series. Participants formed groups of about 4-5 to create and present business plans to the class. They enjoy working in group settings as it allows them the opportunity to interact and get to know one another.

Leadership Development activities and outings were held on the last Friday of every month. In January, participants attended a **community service** project at Ala Moana Beach Park in partnership with Adopt-A-Park. They collected trash around the beach park and participated in **team building** games.

In the month of February, participants went on a **cultural awareness** field trip to the Bishop Museum where they experienced the "Wayfinders" film in the Planetarium, visited the Hawaiian Hall, Science Center and the Triennial 2022 art exhibit which is framed around the fluid concept of Pacific Century – interweaving themes of history, place and identity.

In March, we visited the Kapapahu Point Park and partnered with Hui'O'Ho'onua, a non-profit organization whose mission is to restore the ancient fishponds and sustainable agriculture which have been overtaken by mangroves and pollution. Participants collected trash and pulled out baby mangroves by the shoreline. They also learned about the culture and history of the park.

The **Leadership Council** met 5 times in the first quarter. They discussed and planned upcoming leadership development outings and assisted with creating flyers, facilitating team building activities and remind fellow participants about rules, participation and appropriate behavior.

City & County of Honolulu
Department of Community Services, WorkHawaii Division
Youth Services Center—WorkHawaii Youth Program
Reporting Period: January 1, 2022 – March 31, 2022
Submitted By: WHYP Supervisors

WorkHawaii Youth Program focuses on preparing young people, 16-24 years old for careers through employment and educational opportunities. *The program's 14 Elements are reflected in () in the weekly report.*

III. WHYP PERFORMANCE OUTCOMES

Program	CASAS EFL Gains	Total Received Diploma	Total Received IE/OT Certificate	Total Completed WEX	2 nd Qtr Placement	4 th Qtr Placement	Employment Retention
WIOA Current PY July 1, 2021-June 30, 2022 Updated 4/2/22	53	11	22	35	11	11	-
YB17 Total (Cumulative) Updated 4/2/22	56 out of 99	56 out of 99	61 out of 99	53 out of 99	33 out of 65	27 out of 55	21 out of 55
YB19 Total (Cumulative) Updated 4/2/22	30	11	39	27	1	n/a	-

IV. PROGRAM PARTNERS:

- AJCH Adult Program –will start dual enrolling participants from the start of WHYP enrollment. AJCH-Adult staff have sat in on Info Sessions and FST's to introduce the Adult services available and start connecting our efforts and opportunities from the start. We'll continue to work together to help transition our participants to AJCH after services are close to complete/complete with WHYP.
- Waipahu CSA
 - o Scheduled sessions for 2022
 - 21 registered for 1/10-6/8/2022
 - Next session 7/11 – 12/14/2022
 - 3 participants have only 1 more GED test to pass to earn their equivalency
 - o iCAN Transition Program
 - Pilot program 4/18-6/8 for all Essential Ed-CASAS Academy participants who are working on improving their math and reading levels to move into GED curriculum in Essential Ed
 - Sessions will be Mondays & Wednesdays 1:00pm-4:00pm
 - 5 participants registered to start
 - WCSA has approved MCSA participants to register for iCAN classes through them since MCSA doesn't offer iCAN classes
 - Teacher and Counselor will be provided during in-person classes @Dole
 - Waipahu computers are stored @Dole and ready for day 1
- McKinley CSA
 - o Scheduled sessions for 2022

City & County of Honolulu
Department of Community Services, WorkHawaii Division
Youth Services Center—WorkHawaii Youth Program
Reporting Period: January 1, 2022 – March 31, 2022
Submitted By: WHYP Supervisors

WorkHawaii Youth Program focuses on preparing young people, 16-24 years old for careers through employment and educational opportunities. *The program's 14 Elements are reflected in () in the weekly report.*

- 21 registered for 1/10-6/8/2022 (1 youth pending 4140)
- Next session 7/11 – 12/14/2022
- 3 participants earned their GED's
- 2 participants have only 1 more GED test to pass to earn their equivalency
- WHYP staff continues to assist participants on CASAS testing during specific time period before end of session
- BIA
 - Projected start date 7/18/22 – 9/9/22
 - Training will be Monday through Friday 8:30am – 3:30pm w/ 30 min. lunch
 - WHYP will be ordering lunches from Keiki Gourmet who will also deliver to training facility in Waipahu before 30 min. period
 - Training will increase from OSHA 10 to OSHA 30
 - WEX application and documents submitted for approval
- LCC:
 - OAT started 2/15- 5/12/22 Tuesdays & Thursdays 9am-12pm @Dole #755 w/11 participants
 - MRPSR started 2/15-6/2/22 Tuesdays & Thursdays 1pm-4pm @ Dole #755 w/9 participants
 - Attendance has been an issue for a few of our participants. CM's/staff have been trying to reach out to provide support
- Active Work Experience Sites
 - Bowles Burritos
 - C&C Dept of Community Services
 - C&C Dept of Enterprise Services
 - CVS (Retail)
 - Habitat for Humanity Leeward
 - HBM Acquisitions, LLC
 - Ke Ola Mamo
 - Lanakila Pacific
 - Living Life Source Foundation
 - MKB Enterprises LLC
 - Re-Use Hawaii
 - Waikiki Health
- Pending Work Experience Sites – Status
 - BIA Hawaii – VF scanned and emailed Lei Y on 3/3/22. Placed original in LY inbox. LY rec'd
 - YMCA – sent email
 - WHS WEX Agreement pending (LN)
 - State WDD (Lorna) Agreement pending
 - RTEA Corporation DBA: Mutual Underwriters

V. ACTIONS REQUIRING FOLLOW-UP + ACTION STEPS/RESOLUTIONS:

City & County of Honolulu
Department of Community Services, WorkHawaii Division
Youth Services Center—WorkHawaii Youth Program
Reporting Period: January 1, 2022 – March 31, 2022
Submitted By: WHYP Supervisors

WorkHawaii Youth Program focuses on preparing young people, 16-24 years old for careers through employment and educational opportunities. *The program's 14 Elements are reflected in () in the weekly report.*

- Waianae Classroom: (M) Gloria / (W) Brian
- Submitted YB19 No-cost 12-month extension for Period of Performance to Federal Project Officer-Brad Levine to extend services through April 2023 and Follow-up services through April 2024.
 - If the YB19 No cost of 12-month extension is approved, Nisa will work with FPO-Brad on the Scope of Work to modify and include Habitat for Humanity-Leeward and new training through LCC- Medical Receptionist Patient Service Representative

VI. UPCOMING EVENTS (MEETINGS/TRAININGS)

- Turn in YB2021 Grant Application - (YB Application submitted on Jan. 21, 2022)
- 1/2022- YB 17 Audit – pending date
- YB19 Monitor Finding response: (Submitted Jan. 21, 2022)

VII. ONGOING PRIORITIES/TO-DO LIST:

Reports:

- WIOA In & Out of School Participant Report Log into HireNet → Summary Reports → Executive → WIOA Participant Summary → Select pertinent info from drop boxes
 - WIOA Other Federal Funds Quarterly Report
 - Due 20 days after the end of the Quarter send to YB Fiscal Sheirmae
 - WIOA YSC Board Report Due 15 Days after the end of each Quarter
 - YB Quarterly Narrative Report + 2 spreadsheets (YB Fiscal Report)
 - Due Every Quarter 45 days after the end of the Quarter upload MIS

YB 2017 Grant	YB 2019 Grant
○ JFM 2022	JFM 2022
○ AMJ 2022*	AMJ 2022
○ JAS 2021	JAS 2021, 2022
○ OND 2021	OND 2021, 2022*
- DYB Data Verification Dates:
 - Q1 :: Jan - Mar :: No later than April 30th
 - Q2 :: Apr - Jun :: No later than July 31st
 - Q3 :: Jul - Sep :: No later than October 31st
 - Q4 :: Oct - Dec :: No later than January 31st
- Housing Census Report-Send report to*Brianne
 - YB 2017 Grant *Completed No More Census Reports for the YB 2017 Grant.
 - YB 2019 Grant Jan 2021-Dec 2021 & Jan 2022-Dec 2022

Juvenile Justice Counseling (JJC)

JJC program provides counseling services for first-time minor law violators to assist them from further involvement with the juvenile justice system.

Program Outcomes for January, February and March 2022

16 youth referred to JJC program.

8 youth passed the JJC counseling session.

2 youth disqualified due to Other reasons. 1 youth and/or their parents/guardians refused services. 1 youth was a runaway and their whereabouts were unknown.

0 youth disqualified due to re-offense prior to their JJC counseling session.

1 youth did not meet the requirements of the JJC counseling program due to the following:

1 youth failed to attend their counseling session.

0 youth attended but failed during their counseling session (i.e. did not accept responsibility for his/her action, displayed no remorse, negative attitude, etc.).

Follow-up Services

53 Participants were eligible for follow up services. 17 participants and /or guardians received their 1st follow up call. 23 participants and/or guardians received their 2nd follow up call and 13 participants and/or guardians received their 3rd follow up phone call.

Total completed Follow up calls: 47 Total Unsuccessful follow up calls: 6

AGE& GENDER

Out of 16 referral cases, 7 were males and 9 were females.

5 of the cases were between the ages of 11-13 years old. 10 of the cases were between the ages of 14-16 years old and 1 case was 17 years old.

ETHNICITY

Of the 16 referred youth, 6 were Native Hawaiian.

PROGRAM CHALLENGES/ ACHIEVEMENTS DURING COVID 19

Overall, during the Covid-19 pandemic the Juvenile Justice Center has seen a decrease in referrals. Juvenile Justice Center counselor has continued providing services to the community during pandemic and practicing social distance guidelines as well as offering virtual meetings to clients and families via WebEx.