



JTB Hawaii, Inc.

818 Pine Street, Honolulu, Hawaii 96817

DEPT. OF LABOR AND  
INDUSTRIAL RELATIONS  
DIRECTOR'S OFFICE

2022 AUG -1 PM 12: 37

July 29, 2022

Ms. Anne Perreira-Eustaquio, Director  
Department of Labor and Industrial Relations  
830 Punchbowl Street, Room 321  
Honolulu, HI 96813

I am writing on behalf of the JTB Hawaii Group Companies (JTB Hawaii Inc., JTB Hawaii Travel, LLC, Travel Plaza Transportation, LLC and Tachibana Enterprises, LLC, hereafter "the Company"). This letter supplements the Company's prior letter to you dated April 4, 2020, informing you of an indefinite furlough of employees. The Company has determined that economic conditions necessitate a permanent layoff of employees, effective September 30, 2022.

All employees who will be permanently laid off have previously been provided with notice of an indefinite furlough in letters mailed to them on April 4, 2020. They are also being provided with written notices of permanent layoff effective July 29, 2022.

The attached document "Exhibit A" provides the name and addresses of the employment sites where the permanent layoffs will occur. We have also attached a list of the job titles of affected positions, and the number of affected employees in each job title, "Exhibit B:.

There will not be any bumping rights for affected employees. None of the affected employees are represented by a union. If you have any questions or would like additional information, please contact Joy Tamura, Corporate Director of Operations and Human Resources, at (808) 397-5022.

Sincerely,

Joy Tamura  
Corporate Director of Operations and HR

SCHEDULE A  
LOCATIONS EXPERIENCING PARTIAL DOWN

JTB Hawaii Travel-Oli Oli Station  
1450 Ala Moana Blvd, Space 1370  
Honolulu, HI 96814

JTB Hawaii Travel-Airport  
300 Rodgers Blvd  
Honolulu, HI 96819

JTB Hawaii Travel-Hyatt Regency Waikiki  
2424 Kalakaua Ave Ste 208  
Honolulu, HI 96815

JTB Hawaii Travel-Alohilani Resort  
2490 Kalakaua Avenue  
Honolulu, HI 96815

JTB Hawaii Travel-Kona office  
73-101 Kupipi Street  
Kailua-Kona, HI 96740

JTB Hawaii, Inc. and JTB Hawaii Travel, LLC.  
2155 Kalakaua Ave, 9<sup>th</sup> Floor  
Honolulu, HI 96815

EXHIBIT B  
LAYOFF LIST-JOB TITLES

DEPARTMENT	POSITION	STATUS	COUNT
Hawaii-JHT ATS	Hawaii-Associate-ATS	FT	1
Hawaii-JHT Corporate Sales	Hawaii-Specialist 2-Corporate Sales	FT	1
Hawaii-JHT CS Headquarters	Hawaii-Associate-CS Headquarters	FT	2
Hawaii-JHT CS Honolulu Airport	Hawaii-Associate-CS Honolulu Airport	FT	1
Hawaii-JHT CS Kona Airport	Hawaii-Associate-CS Kona Airport	PT	1
Hawaii-JHT CS Oli Oli Information Center	Hawaii-Associate-CS Oli Oli Information Center	PT	2
Hawaii-JHT CS Oli Oli Information Center	Hawaii-Associate-CS Oli Oli Information Center	FT	2
Hawaii-JHT CS Oli Oli Plaza	Hawaii-Specialist 2-CS Oli Oli Plaza	FT	1
Hawaii-JHT CS Oli Oli Plaza	Hawaii-Associate-CS Oli Oli Plaza	PT	1
Hawaii-JHT CS Oli Oli Station - Ala Moana	Hawaii-Associate Oli Oli-CS Oli Oli Station - Ala Moana	PT	1
Hawaii-JHT CS VIP/Special Support	Hawaii-Senior Manager-CS VIP/Special Support	FT	1
Hawaii-JHT FIT Media Sales	Hawaii-Specialist 2-FIT Media Sales	FT	1
Hawaii-JHT HP Planning Sales	Hawaii-Associate-HP Planning Sales	FT	1
Hawaii-JHT Planning & Procurement	Hawaii-Associate-Planning & Procurement	FT	2
Hawaii-JHT Rooms Control	Hawaii-Associate-Rooms Control	FT	2
Hawaii-JTB Accounting & Finance	Hawaii-Accounts Payable Associate-Accounting & Finance	FT	3
Hawaii-JTB Accounting & Finance	Hawaii-Sr Accounts Payable-Accounting & Finance	FT	1
Hawaii-JTB MIS	Hawaii-MIS Project Manager-MIS	FT	1
Hawaii-JTB MIS	Hawaii-IT Specialist-MIS	FT	1

