

DAVID Y. IGE
GOVERNOR

JOSH GREEN
LIEUTENANT GOVERNOR



ANNE PERREIRA-EUSTAQUIO
DIRECTOR

JOANN A. VIDINHAR
DEPUTY DIRECTOR

MARICAR PILOTIN-FREITAS
ADMINISTRATOR

**STATE OF HAWAII
KA MOKU'ĀINA O HAWAI'I
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
WORKFORCE DEVELOPMENT DIVISION
KA 'OIHANA PONO LIMAHANA**

830 PUNCHBOWL STREET, ROOM 329
HONOLULU, HAWAII 96813

<http://labor.hawaii.gov/wdd/>

Phone: (808) 586-8877 / Fax: (808) 586 8822

Email: dlir.workforce.develop@hawaii.gov

**WORKFORCE DEVELOPMENT
COUNCIL'S EXECUTIVE COMMITTEE
MEETING**

Monday, November 28, 2022

1:00 P.M. – 3:00 P.M.

Online via Zoom

Due to the COVID-19 pandemic, protecting the health and welfare of the community is a priority. The meeting was held remotely, with Board members and staff participating via an online meeting venue.

MINUTES

MEMBER ATTENDEES:

Alan Hayashi, Chairperson, WDC

Brian Lee, Vice Chair, WDC, Hawaii LECET

Brian Tatsumura, Employer Engagement Committee Chair

Trang Malone, Military and Veterans Affairs Committee Vice-Chair

Cary Miyashiro, Sector Strategies & Career Pathways Committee Chair

GUESTS:

Gerald Schmitz, Vice President, Lendlease DOD Communities

STAFF:

Harrison Kuranishi, DLIR Workforce Development Division, Interim Executive Director

Maricar Pilotin-Freitas, DLIR Workforce Development Division, Administrator

Jarret Yip, DLIR Workforce Development Division, Program Officer

Katrina Ramos, DLIR Workforce Development Division

- I. Call to Order..... Chair Alan Hayashi**

The Executive Committee meeting was called to order at 1:00 p.m. by Committee Chair Alan Hayashi.

- II. Approval of Minutes**
 - A. September 27, 2022, Meeting Minutes**

Chair Hayashi requested a motion to approve the minutes for the September 27, 2022, meeting. Cary Miyashiro moved to approve the minutes of the September 27, 2022, meeting. Brian Tatsumura seconded the motion. There were no objections or abstentions. The motion to approve the minutes was approved unanimously.

- III. Discussion Items**
 - A. Update on WDC Executive Director Recruitment**

Brian Lee updated the committee on the permanent Executive Directors recruitment. It has been postponed until the new labor director and administration come to office. Candidates were informed that the process was on hold and will be resumed later.

 - B. Workforce Development Diploma in apprenticeship and pre-apprenticeship**

Cary Miyashiro, Chair of the Sector Strategies & Career Pathways Committee, let the committee know about the workforce development diploma and the career foundations certificate are and what the plans are currently to try to get it into the apprenticeship and pre-apprenticeship programs. The workforce development diploma is currently not a high school diploma equivalent but the process of talking to unions to accept it as such is currently happening.

 - C. Value of the WDC**

Alan Hayashi asked the committee chairs present to discuss the value of the WDC to convey during the meeting with the governor at the next full board meeting. Brian Tatsumura brought up the CDL-A certification with HTA to become an eligible training provider. Brian also brought up the point of the WDC finishing projects and how that is an asset to present to the new governor.

Work Opportunity Tax Credit (WOTC) was brought up and explained, information will be sent out to the committee members. A topic brought up for discussion is the backlog and how it should be abolished before the board presenting the WOTC program to employers.

 - D. Committee Chairs to prepare for the next WDC board meeting by listing accomplishments and focusing on the new administration**

Chair Hayashi let the committee know that a solicitation will be sent out to the committee chairs to discern the accomplishments of the individual committees.

- IV. Next Meeting Schedule**

The next Executive committee meeting will be held sometime in 2023, before the next WDC full board meeting.

V. Announcements and Oral Testimony (if any)

Maricar let the committee know that many agencies are trying to contact private sector employers and asked the board for feedback and help to facilitate contact.

Cary Miyashiro announced the Sector Strategies & Career pathways committee meeting that is happening on 12/01/22 from 1:00 – 2:30 P.M. Asa Quesenberry, founder of Skyscape Japan will be presenting at the meeting on the future of aviation.

VI. Adjournment

Chair Alan Hayashi adjourned the meeting at 2:26 p.m.