

DAVID Y. IGE
GOVERNOR

JOSH GREEN
LIEUTENANT GOVERNOR



ALAN HAYASHI
CHAIR

ALLICYN C.H. TASAKA
EXECUTIVE DIRECTOR

**STATE OF HAWAII
WORKFORCE DEVELOPMENT COUNCIL**

830 Punchbowl Street, Suite 417, Honolulu, Hawaii 96813
Phone: (808) 586-8630 Web: <http://labor.hawaii.gov/wdc/>

SPECIAL PROJECTS COMMITTEE MEETING

Monday, January 24, 2022

1:00 P.M. – 2:00 P.M.

Online via Zoom

Due to the COVID-19 pandemic, protecting the health and welfare of the community is a priority. The meeting was held remotely, with Committee members and staff participating via an online meeting venue.

MINUTES

ATTENDEES:

Jason Ito, Kyo-ya Mgt. Co., Ltd.; Chair of Special Projects Comm
Alan Hayashi, Consult 808 / WDC Chair
Brian Lee - Hawaii LECET Director
Stacey Aldrich, Hawaii State Public Library System
Ka'ala Souza, KS Training & Consulting
Leslie Wilkins, Maui Economic Development Board (MEDB)
Adam Rosenberg, Deputy Attorney General

STAFF:

Maricar Pilotin-Freitas, DLIR Workforce Development Division
Jarret Yip, DLIR Workforce Development Division
Harrison Kuranishi, DLIR Workforce Development Division
Jayson Muraki, DLIR Workforce Development Division
Daven Kawamura, DLIR Workforce Development Division
Katrina Ramos, DLIR Workforce Development Division

I. Call to Order

Committee Chair Ito called the meeting to order at 1:01 p.m.

- A. Committee Chair Ito notified members and guest that this is a public meeting under the public meeting law and to maintain quorum, a majority of members shall be visible & audible to other members and the public. Committee Chair Ito requested committee members to keep the cameras on unless a special circumstance arises. Members, guests and staff introduced themselves. To follow OIP regulations it was requested that everyone entering their name & organization into the chat box.

II. Update on Workforce Resiliency Initiative by Kaala Souza

Ka'ala Souza presented the Workforce Resiliency Initiative Update, which can be found at this link:
<https://labor.hawaii.gov/wdc/files/2022/02/WRI-January-Special-Projects-WRI-Update.pdf>

- A. Statewide Digital Literacy (National Governors Association Grant) Stacey Aldrich
In the interest of time, this agenda item has been deferred to the next meeting on February 28, 2022.

III. Workforce Development Division Updates by Jarret Yip

- WDD is hosting regularly scheduled 30-minute free H.U.B. Series (Helpful, Useful, Basic Tools) workshops for job seekers, service providers & staff. Registrants need to have a Hirenet Hawaii account.
- A H.U.B Workshop Summit is scheduled for February; the workshop will cover a variety of intermediate topics.
- A video to promote Veterans Services at American Job Centers is being produced. The video should be completed by the end by February.
- A Virtual Rapid Response was held on January 28, 2022, for National Guards men and women.
- A Virtual Rapid Response is scheduled for February 2 & 16, 2022, for HMSA.
- WDD is teaming with Pacific Shipyards to create a Maritime Apprenticeship Program.
- A Job Fairs is scheduled for February 2, 2022, on Kauai.

IV. Discussion on Committee Structure, Members, Short- & Long-Term Goals, Opportunities for WDC by Chairperson Ito....

- Committee Chair Ito read and reviewed the WDC Vision Statement & WDC Mission Statement. Updates are being made to the Hawaii Unified State Plan. The committee is open to suggestions, comments, thoughts & opinions on how the Committee can assist members, and plan for 2022. It was suggested that a decision be made if WRI will be a signature programs & if so, find support, resources & funding. If not, give it to another entity that is prepared to give it the resources it deserves. The committee discussed support and funding ideas for WRI. An idea included matching funds with Kamehameha Schools or other community organizations. A possible source would be Title 1 funds from PY-20.

V. Announcements

- The library has a lot of resources that are supportive of Workforce Development. Stacey Aldrich, would like to learn about each attendee's functions, resources & programs for possible partnership.
- Brian Lee updated the committee on Legislative subjects that may affect WDC.

VI. Meeting Schedule for 2021

The next Special Projects Committee is scheduled for Monday, February 28, 2022, at 1:00 p.m.

VII. Adjournment

Committee Chair Jason Ito adjourned the meeting at 2:01 p.m.