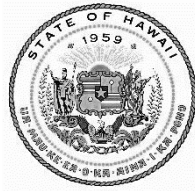


DAVID Y. IGE
GOVERNOR

JOSH GREEN
LIEUTENANT GOVERNOR



ANNE PERREIRA-EUSTAQUIO
DIRECTOR

JOANN A. VIDINHAR
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ADMINISTRATOR

**STATE OF HAWAII
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
WORKFORCE DEVELOPMENT DIVISION**

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**SPECIAL PROJECTS COMMITTEE
MEETING**

**Monday, February 28, 2022
1:00 P.M. – 2:00 P.M.
Online via Zoom**

Due to the COVID-19 pandemic, protecting the health and welfare of the community is a priority. The meeting was held remotely, with Board members and staff participating via an online meeting venue.

MINUTES

ATTENDEES:

Jason Ito, Kyo-ya Mgt. Co., Ltd, Committee Chair
Linda Puppolo, Maui County Workforce Development Board, Executive Director
Leslie Wilkins, Maui Economic Development Board
Chase Nomura, Maui County OED & Maui County WDB, Fiscal and Program Specialist
Stacey Aldrich, Hawaii State Public Library System

STAFF:

Maricar Pilotin-Freitas, DLIR Workforce Development Division, Administrator
Jarret Yip, DLIR Workforce Development Division, Program Officer
Harrison Kuranishi, DLIR Workforce Development Division, Employment Specialist
Jayson Muraki, DLIR Workforce Development Division, Program Specialist
Katrina Ramos, DLIR Workforce Development Division, Mgmt. Info Sys. Spec
Daven Kawamura, DLIR Workforce Development Division, Job Trng. Prog. Spec

- I. Call to Order.....Committee Chair Jason Ito**
The Special Projects committee meeting was called to order at 1:01 p.m. by Committee Chair Jason Ito.

II. Approval of Minutes for the January 24, 2022, Special Projects Committee Meeting
Committee Chair Ito requested a motion to approve the minutes. Leslie Wilkins moved to approve the minutes of the January 24, 2021, meeting. No second for the motion was available so approval of minutes was deferred to next meeting.

III. Presentation on Statewide Digital Literacy (National Governors Association Grant)
Stacey Aldrich presented an update on the National Governors Association Grant and the Statewide Digital Literacy Program. The link to the presentation can be found below:
<https://labor.hawaii.gov/wdc/files/2022/02/NGA-Grant-Presentation.pdf>

IV. Updates from Workforce Development Division 1/24/2022 – 2/28/2022
Jarret Yip presented updates from the Workforce Development Division and can be found below:
<https://labor.hawaii.gov/wdc/files/2022/03/Special-Projects-Committee-notes-2.28.22.docx>

H.U.B. Workshops registrations can be found at:
<https://labor.hawaii.gov/wdd/job-fairs-and-training-opportunities/>

V. Discussion on Committee Structure, Members, Short and Long-Term Goals, and Opportunities to clarify committee direction for the next year
Committee Chair Ito spoke with WDC Chairperson Hayashi and deduced a key priority is a review of the WDC 2020-24 strategic plan. To align the work of DLIR, WDD, and WDC. Chair Ito will be reaching out for a different meeting time both day and time.

VI. Announcements and Remote Oral Testimony (if any)
Leslie Wilkins talked about the importance of touching bases with local economic development boards, a contract is in place to begin the Comprehensive economic development strategy (CEDs) process. This will have each EDB for the county engage sector specialists for the sectors of the economy that the counties are looking to grow and get a consensus on what infrastructure is needed to grow, diversify, and strengthen the economy.

Committee Chair Ito reiterated the importance of visiting local libraries as they have a lot of exciting things going on.

VII. Adjournment
Committee Chair Ito adjourned the meeting at 1:42 p.m.