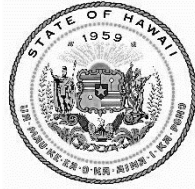


DAVID Y. IGE  
GOVERNOR

JOSH GREEN  
LIEUTENANT GOVERNOR



ANNE PERREIRA-EUSTAQUIO  
DIRECTOR

JOANN A. VIDINHAR  
DEPUTY DIRECTOR

MARICAR PILOTIN-FREITAS  
ADMINISTRATOR

**STATE OF HAWAII  
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS  
WORKFORCE DEVELOPMENT DIVISION**

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**HAWAII WORKFORCE DEVELOPMENT  
COUNCIL MEETING  
Tuesday, October 4, 2022  
9:30 A.M. – 12:30 P.M.  
Online via Zoom**

*Due to the COVID-19 pandemic, protecting the health and welfare of the community is a priority. The meeting was held remotely, with Board members and staff participating via an online meeting venue.*

**MINUTES**

**MEMBER ATTENDEES:**

Alan Hayashi, WDC Chair, Consult 808

Brian Lee, Executive Director, Hawaii Laborers-Employers Cooperation & Education Trust Fund

Maureen Bates, Administrator, Division of Vocational Rehabilitation, Dept. of Human Services

Dr. Yang-Seon Kim, (Designee for Mike McCartney, Director, DBEDT)

Jackie Kaina, Chair, Kauai Economic Development Board

Leslie Wilkins, Chair, Maui County WDB; Vice President, Maui Economic Development Board

Sean Knox, President, Hawaii Employment Services; Chair, Special Projects Committee

Shelli Ihori, Associate Director, Workforce Development at Hawaii Pacific Health

Rona Fukumoto, President & CEO, Lanakila Pacific

Trang Malone, Advisor, Workforce Initiatives, CVS Health

Brian Tatsumura, Braint808LLC; Chair, Employer Engagement Committee

Ian Kitajima, Oceanit; Chair, Youth Services Committee

Cary Miyashiro, President, Quad D Solutions LLC; Chair, Sector Strategies & Career Pathways Committee

Ken Loui, Pacific Marine; Chair, Military and Veterans Affairs Committee

Cheryl Cross, Principal Consultant, Cleared DOD

Keith Demello, Director of Communications and Community, Ulupono Initiative

April Aquavella, Training Coordinator, Hawaii Carpenter's Apprenticeship & Training Fund

Winona Whitman, ALU LIKE Inc. Employment & Training Program  
Scott Collins, Hawaii Island Division Chief, HGEA  
Dion Dizon, Hawaii State AFL-CIO  
Nalani Brun, (Designee for Mayor Derek Kawakami, Kauai County Mayor)  
Mayor Mitch Roth, Hawaii County Mayor

**MEMBERS ABSENT:**

Anne Perreira-Eustaquio, Director, Department of Labor and Industrial Relations  
Keith Hayashi, Superintendent, Department of Education  
David Lassner, President, University of Hawaii System  
Rossella Guardascione, Chair, Hawaii County WDB; Director of Human Resources, Kona Beach Hotel  
Jason Chang, Chair, Oahu WDB; President, Queen's Medical Center  
Shannon Okinaka, Hawaiian Airlines; Chair, Performance Measures & Financial Accountability Committee  
Kelly Ueoka, President, Pacxa  
Gerald Schmitz, Vice President, Lendlease DOD Communities  
Jason Brand, President, Brand Industrial Group  
Kira Higa, Director of Human Resources, Hawaiian Telcom & RCUH  
Eileen Caldwell, Director of Human Resources, Marriott Hawaii and French Polynesia  
Chuck Shima, Training Coordinator, Plumbers Union Local 675  
Lorna Woo, Director, Government Affairs, International Union of Painters and Allied Trades, District Council 50  
Representative Jackson Sayama, Hawaii State House of Representatives  
Senator Stanley Chang, Hawaii State Senate  
Mayor Mike Victorino, Maui County Mayor  
Mayor Rick Blangiardi, City & County of Honolulu Mayor  
Governor David Ige, Governor of Hawaii

**GUEST:**

Doris Dvonch, Deputy Attorney General  
Stephen Schatz, Executive Director, P-20 Partnerships for Education  
Bill Kuntsman, Public Information Officer, DLIR  
Chase Nomura, Executive Director, Maui County Workforce Development Board  
Douglass Adams, Hawaii County, Research and Development

**STAFF:**

Harrison Kuranishi, DLIR Workforce Development Division, WDC Interim Executive Director  
Maricar Pilotin-Freitas, DLIR Workforce Development Division, Administrator  
Jarrett Yip, DLIR Workforce Development Division, Program Officer  
Katrina Ramos, DLIR Workforce Development Division  
Daven Kawamura, DLIR Workforce Development Division

**I. Call to Order.....Chair Alan Hayashi**  
The Workforce Development Council meeting was called to order at 9:31 a.m. by Chair Alan Hayashi. Roll Call was taken, and quorum was declared.

**A. Chair’s Updates from June 29 to October 3, 2022**

**1. 60 Internship Positions**

Chair Hayashi acknowledged the internship positions made available by the State assigned to the WDC, by the Director of DLIR, for internships within the private sector. The internship positions have been assigned to the employer engagement committee.

**2. Aviation Sector Career Pathway**

Chair Hayashi brought up the Aviation Sector Career Pathway mentioning that the need for pilots and aviation mechanics should be a point of concentration, chair of Sector Strategies and Career Pathways, Cary Miyashiro is working on this.

**B. Updates and Recommendations from the Executive Committee’s September 27, 2022, Meeting**

Chair Hayashi let the committee know that the search for the Executive Director position is being suspended due to procedural issues until late December/ early January. The new Governor and Director of the Department of Labor will weigh in on the selection.

Chair Hayashi also brought up the online ethics training and urged all council members to complete it so the whole board be trained in ethics. As well as a reminder to all members to be sworn in so they can officially vote.

**II. Updates on Hawaii’s New Attainment Goal and Aspiration to Replace 55 by ‘25**

Stephen Schatz, Executive Director of Hawaii P-20 Partnerships for Education, shared that Hawaii P-20 is now more explicitly looking at the workforce needs of Hawaii.

Leslie Wilkins added that the CEDS (comprehensive economic development strategies) were completed by each respective counties economic development boards as well as the statewide which has just finished public review which will layout community driven goals for economic sectors, where workforce is an integral part.

**III. Approval of Minutes**

**A. June 28, 2022, Meeting Minutes**

Chair Alan Hayashi deferred the approval of meeting minutes of the June 28, 2022, Workforce Development Council Meeting to the next Full Board Meeting.

**B. June 23, 2022, Executive Committee Regular Minutes**

Chair Alan Hayashi deferred the approval of minutes for the June 23, 2022, executive committee meeting to the next meeting.

**C. June 23, 2022, Executive Committee Executive Session Minutes**

Chair Alan Hayashi deferred the approval of minutes for the June 23, 2022, Executive Committee Executive Session minutes to the next meeting.

**IV. Review and Discussion on the Modifications of the Hawaii Unified State Plan for July 1, 2020, to June 30, 2024**

Chair Alan Hayashi asked the members of the Council if there are any status reports or comments on the Hawaii Unified State Plan, there were no comments or status reports at the time. Alan Hayashi asked Sean Knox, Committee Chair of the Special Projects Committee, to take it as a special project for reviews and updates to give an update next meeting.

**V. Standing Committee Reports for the Period of June 28, 2022, to October 3, 2022**

**A. Employer Engagement Committee**

Brian Tatsumura reported that the Employer Engagement Committee last met on July 14, 2022. The committee welcomed Cheryl Cross as the new vice chair.

- Some talking points from the meeting were the summer youth program and the IT internships.
- The Social Media campaign from WDD was also shared with the committee.
- A second sub-committee that has a focus group design at the AJC's was proposed.
- Derek Kanehira led a discussion on the trends impacting the Workforce in Hawaii and the US Mainland.
- Chair Tatsumura visited the Hawaiian Trades Academy where individuals are prepared to earn their CDL A certification.
- Cheryl Cross was asked to review a tool that was created by the Atlanta Federal Reserve. AJC feedback revealed that many people don't want to find a job as it would decrease their ability to receive benefits. The tool is user-friendly, free, and can have all data input to get people on a career trajectory.

**B. Sector Strategies and Career Pathways Committee**

Cary Miyashiro reported that the Sector Strategies and Career Pathways have been meeting monthly since July. The committee welcomed Cary Miyashiro as the new chair and April Acquavella as the new vice chair.

- Sector Strategies Program updates about the grant given to them from Keala Peters, Chamber of Commerce.
- The committee has doubled in size since July 1, 2022.
- Updates on the Hana Career Pathways program and the Good jobs proposal were provided by Tammi Oyadomari-Chun and Nicolette van der Lee.
- Got updated on HB 1561 from McKinley school for adults. Establishment of Workforce Readiness Program, Workforce Development Diploma, and Career Foundation Certificate.

**C. Performance Measures and Financial Accountability Committee**

Chair Shannon Okinaka and Vice Chair Kelly Ueoka were unavailable for the Board meeting so there were no updates available. Jarret Yip also had no updates.

**D. Military & Veterans Affairs Committee**

Ken Loui reported that the Military & Veterans Affairs Committee met on July 5, 2022. The committee welcomed Trang Malone as the new Vice Chair.

- The Onward to Opportunity Program was presented by Michael Quintania, the program empowers transitioning service members, veterans, and military spouses to enhance their post-service lives. To date the program has impacted over 150,000 people.
- Currently a short-term goal of the committee is to activate the Military Spouse subcommittee.
- Chair Loui attended a presentation on the DOD Skillsbridge program which provides transitioning service members skills to facilitate employment in the civilian sector. Chair Loui along with Alan Hayashi and Brian Lee attended an Industrial Base Analysis and Sustainment Program (IBAS) meeting, which aims to improve the DOD's force readiness posture.

#### **E. Youth Services Committee**

Ian Kitajima reported that the Youth Services committee last met on June 14, 2022. Long and short-term goals were the main topics of the meeting.

- The digital media program that was announced during the last WDC board meeting has been approved.
- The approved proposal is a digital media career program for the AJC's YSC's, HIDEOE, and other schools on all Hawaiian Islands. The programs' goal is to create living wage career pathways into industries utilizing digital media.

#### **F. Special Projects Committee**

The Special Projects committee did not meet but is recruiting for members and is planning a meeting for next month, a doodle poll is planning to be sent out to finalize a date. As of July 1, 2022, the new Chair is Sean Knox and new Vice Chair is Gerald Schmitz. Sean Knox acknowledged that the strategic planning session, review of the state plan, and digital access for students in Hawaii are key topics that will be focused on.

### **VI. Reports Related to the Workforce Innovation and Opportunity Act (WIOA) Program Highlights from each County's Workforce Development Board for the period of June 28, 2022, to October 3, 2022**

#### **A. Hawaii County Workforce Development Board**

Rossella Guardascione was unavailable to present any updates.

#### **B. Kauai County Workforce Development Board**

Jackie Kaina let the Board know that there are no updates at this time. Nalani Brun reported that the AJC is running smoothly but is still looking for workforce.

#### **C. Maui County Workforce Development Board**

Leslie Wilkins let the Board know that Linda Puppolo who has transitioned to the American Cancer Society, welcoming Chase Nomura as the new Executive Director who had been working under Linda for some time making a smoother transition. Several Job fairs have been held including one that is coming up returning to in-person.

Leslie also wanted to bring up training for counselors at the AJCs on the FAFSA, to the other

boards. So, clients are maximizing any financial opportunities for education.

#### **D. Oahu Workforce Development Board**

No updates were available for the Oahu Workforce Development Board.

### **VII. Reports from WIOA Core Partners Updates for the period of June 28, 2022, to October 3, 2022**

#### **A. Adult Education and Career Pathways (Dept. of Education and University of Hawaii)**

There were no representatives available to give a report.

#### **B. Division of Vocational Rehabilitation (Dept. of Human Services)**

Maureen Bates let the board know that the month of October is National Disability Employment Awareness Month, and the theme is disability is part of the equity equation. There is the annual white cane walk, that demonstrates the independence for blind individuals for October 13<sup>th</sup> on Oahu and other islands will be announced. Other disabled individuals are also served.

#### **C. Wagner-Peyser Act and Workforce Development Division (Dept. of Labor & Industrial Relations)**

Maricar Pilotin-Freitas shared that the USDOL convening happened last month with Guam, the territories, and Hawaii. Local areas were invited and 60+ people attended. Maricar let the board know that the annual data validation was finished and thanked the local areas for the files. PY22 annual plans are in review, once reviewed they will be included in the annual contracts for the local areas. The unified state plan is conditionally approved, and the missing 41<sup>st</sup> council member was brought up. During the last legislative session DLIR received \$5.3 million mostly to provide internship and to fund one TIM student from each island.

### **VIII. Roundtable sharing by members relating to Industry Impact of Economy, COVID-19 Pandemic, Industry Sector Concerns, and Workforce Status and Projections**

Brian Lee shared that last week there was the construction career days at the aloha stadium and on November 17<sup>th</sup> there will be another held at Kauai Community college. Brian also shared a slide from the carpenters' union newsletter which goes into the differences between Apprenticeship and College/Universities such as cost, debt, class, time, and pay.

Dion Dizon let the council that they will be hosting a jones act livestream and that they are still in need of workforce. Dion also shared some updates from the Native Hawaiian education council including that they have contracted American institutes for research for three years.

Keith DeMello shared updates on Ulupono initiative, which is a group helping Hawaii become more sustainable and resilient. Keith attended the Hawaii agriculture conference where workforce was a point brought up which continues to be problem for all sectors.

### **IX. 2023 Meeting Schedule**

- A. Meeting to be held Quarterly on the Second Tuesday of the Month from 9:30 a.m. - 12:30 p.m.
- B. Next full board meeting is planned for November 17, 2022.

**X. Announcements and Public Testimony (if any)**

There were no announcements or public testimonies.

**XI. Adjournment**

Chair Alan Hayashi adjourned the meeting at 11:18 a.m.