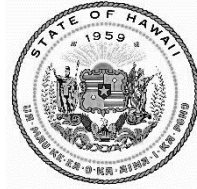


JOSH GREEN, M.D.
GOVERNOR

SYLVIA LUKE
LIEUTENANT GOVERNOR



JADE T. BUTAY
DIRECTOR

WILLIAM G. KUNSTMAN
DEPUTY DIRECTOR

MARICAR PILOTIN-FREITAS
ADMINISTRATOR

STATE OF HAWAII
KA MOKU'ĀINA O HAWAI'I
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
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WORKFORCE DEVELOPMENT
COUNCIL'S EXECUTIVE COMMITTEE
MEETING

Tuesday, February 28, 2023

1:00 P.M. – 2:00 P.M.

Online via Zoom

Due to the COVID-19 pandemic, protecting the health and welfare of the community is a priority. The meeting was held remotely, with Board members and staff participating via an online meeting venue.

MINUTES

MEMBER ATTENDEES:

Alan Hayashi, Chairperson, WDC

Brian Lee, Vice Chair, WDC, Hawaii LECET

Ken Loui, Military and Veterans Affairs Committee Chair, Pacific Marine

Winona Whitman, Youth Services Committee Vice-Chair, Alu Like Inc.

Sean Knox, Special Projects Committee Chair, Hawaii Employment

April Acquavella, Sector Strategies and Career Pathways Committee Vice-Chair, Just Works

Cheryl Cross, Employer Engagement Committee Vice-Chair, C.A. Cross & Associates, LLC.

Cary Miyashiro, Sector Strategies & Career Pathways Committee Chair, Quad D Solutions

STAFF:

Maricar Pilotin-Freitas, DLIR Workforce Development Division, Administrator

Jarret Yip, DLIR Workforce Development Division, Program Officer

Katrina Ramos, DLIR Workforce Development Division

Daven Kawamura, DLIR Workforce Development Division

- I. Call to Order..... Chair Alan Hayashi**
The Executive Committee meeting was called to order at 1:00 p.m. by Committee Chair Alan Hayashi.
- II. Approval of Minutes**
A. January 18, 2023, Meeting Minutes
Chair Hayashi requested a motion to approve the minutes for the January 18, 2023, meeting. Brian Lee moved to approve the minutes of the January 18, 2023, meeting. Ken Loui seconded the motion. There were no objections or abstentions. The motion to approve the minutes was approved unanimously.
- III. Status of Executive Director Search/Hire**
Brian Lee let the Committee Members know that there is a name but it is not ready to be revealed yet. The Governor and the Director of Labor are working on the salary range for the potential new executive director hire. It will be an exempt position so the normal job interview process can be bypassed, and the candidate can be named if the conditions of hire get approved.
- Alan Hayashi informed the committee that there will be a follow-up meeting to approve the Executive Director position candidate.
- IV. Discussion and coordination of Committee Presentations for WDC full Board meeting with Governor Green**
The Committee Chairs or Vice-Chairs presented a presentation for feedback from the rest of the Executive Committee.
- A. Special Projects Committee**
Sean Knox presented for the Special Projects Committee. It can be found at the following link:
<https://labor.hawaii.gov/wdc/files/2023/03/Special-Projects-Committee-Presentation.docx>
- B. Employer Engagement Committee**
Cheryl Cross presented for the Employer Engagement Committee. It can be found at the following link:
<https://labor.hawaii.gov/wdc/files/2023/03/Employer-Engagement-Committee-Presentation.docx>
- C. Military and Veterans Affairs Committee**
Ken Loui presented on behalf of the Military and Veterans Affairs Committee. The presentation can be found at the link below:
<https://labor.hawaii.gov/wdc/files/2023/03/MVAC-Committee-Presentation-1.docx>
- D. Youth Services Committee**
Winona Whitman gave the presentation for the Youth Services Committee. The presentation can be found at the link below:
<https://labor.hawaii.gov/wdc/files/2023/03/Youth-Services-Committee-Presentation.docx>

E. Sector Strategies and Career Pathways Committee

Cary Miyashiro presented for the Sector Strategies and Career Pathways committee, that presentation can be found at the following link:

<https://labor.hawaii.gov/wdc/files/2023/03/SSCP-Committee-Presentation.docx>

F. Performance Measures and Financial Accountability Committee

Shannon Okinaka and Kelly Ueoka were unavailable to present what they will be presenting at the WDC full board meeting with Governor Green.

Alan Hayashi also presented what he will be sharing on the WDC as a whole to Governor Green at the WDC full board meeting. The presentation can be found at the following link:

<https://labor.hawaii.gov/wdc/files/2023/03/WDC-Program-Background-and-Overview-by-Chairman-2-24-23-ASH.docx>

V. Next Meeting Schedule

The next Executive committee meeting will be held sometime after the name of the Executive Director candidate is ready to be approved by the Executive committee before going to the full board.

VI. Announcements and Oral Testimony (if any)

Brian Lee gave the committee an update on the legislative status on bills. What he shared can be found at the link below:

<https://labor.hawaii.gov/wdc/files/2023/03/Workforce-Development-Legislation-2023-February-27.pdf>

VII. Adjournment

Chair Alan Hayashi adjourned the meeting at 1:49 p.m.