

WDC 2024-2028 STRATEGIC PLANNING PROCESS

Process Timeline as of 5.24.23

Activity	Description	DUE DATE
Initial Planning Phase	During this phase, the Hawaii Department of Labor and Industrial Relations (DLIR) will begin planning for the next WDC Plan by reviewing the current plan, identifying key stakeholders and partners, and setting goals and priorities for the new plan.	May 2023
Finalize vendor contract	The Hawaii Department of Labor and Industrial Relations (DLIR) will issue the RFP for the Plan's development contractor and will select the winning bid. Contract will be issued to start process	second week of June 2023
Stakeholder Consultation and Input	The contractor will engage with stakeholders, partners, and the public to gather input on the new plan. This may include holding public meetings, focus groups, surveys, and other forms of engagement.	July-August 2023
Program Specialists Interview/retreat	The contractor will engage with current program specialists to elicit insights on actual market conditions and challenges	Aug-23
Board retreat	A board retreat will be conducted to elicit board input.	August or September?
Drafting Phase	Using the input gathered during the consultation phase, the new WDC Plan will be formulated, which will include goals, strategies, and performance measures for workforce development in Hawaii.	Sept-November 2023
Public Comment Period	The DLIR will release the draft WDC plan for public comment and hold public hearings to gather feedback from stakeholders and the public.	Dec 2023-January 2024
Plan Finalization	Based on the input received during the public comment period, the contractor will make revisions to the draft plan and finalize the WDC Plan. The final plan will be incorporated into the State Unified Plan.	Feb-March 2024
	THIS ENDS THE WDC PROCESS WHILE THE FINAL UNIFIED STATE PLAN WILL CONTINUE	
Presentation to the Governor	The DLIR will present the plan to the Governor and will provide copies for policy review for two weeks. The feedback will be incorporated into the final version.	March 2024
Submission to US DOL	Submission to USDOL (April 2024): The DLIR will submit the final WIOA State Plan to the U.S. Department of Labor for approval.	April 2024
Plan Implementation	Once the WIOA State Plan is approved by USDOL, the DLIR will implement an outreach plan to share the Plan with key stakeholders including relevant community partners, other workforce related agencies, legislators, key community leaders. It will begin implementing the plan, which will include monitoring and evaluation to ensure that goals and objectives are being met.	July 2024-June 2025

STATE OF HAWAII Unified Strategic Plan 2024-2028

**Process and
Timeline**

CONFIDENTIAL

Date	Activity	Description	Notes
May 2023	Initial Planning Phase	During this phase, the Hawaii Department of Labor and Industrial Relations(through the WDC) will begin planning for the next WIOA State Plan by reviewing the current plan, identifying key stakeholders and partners, and setting goals and priorities for the new plan.	DOE- Adult Education & Family Literacy Program DVR - Vocational Rehabilitation DLIR WDD - WIOA Title I and Wagner-Peyser - Registered Appreticeships - Unemployment Insurace - Agriculture Outreach Plan - Jobs for Veterans STate Plan Perkins Act - UH CTE UH Community Colleges DHS - TANF DLIR WIGS Economic Development Boards - LMI - DXP/P-20 DLIR WDC - State Workforce Board All: Performance Measures (renegotiate as needed)
June 2023	RFP Phase	The Hawaii Department of Labor and Industrial Relations (through WDC) will issue the RFP for the Plan's development contractor and will select the winning bid. The contract with the contractor will also be finalized.	
late June 2023	Convening of All relevant agencies for the Unified Plan	DLIR (WDC) to convene all the relevant agencies which will be submitting their own strategic plans. DLIR (WDC) to provide guidance on milestones and deadlines. Set up regular touch base meetings./	
July-August 2023	Stakeholder Consultation and Input	The DLIR (through its contractor) will engage with stakeholders, partners, and the public to gather input on the new plan. This may include holding public meetings, focus groups, surveys, and other forms of engagement.	
Sept- November 2023	Drafting Phase	Using the input gathered during the consultation phase, the DLIR will draft the new WIOA State Plan, which will include goals, strategies, and performance measures for workforce development in Hawaii.	
End of December 2023	Completion of Agency Plans and Submittal to DLIR	The Relevant agencies will submit their respective strategic plans to DLIR. DLIR will integrate into the unified Plan.	
January 2024	Public Comment Period	The DLIR will release the draft plan for public comment and hold public hearings to gather feedback from stakeholders and the public.	
Febnruary 2024	Plan Finalization	Based on the input received during the public comment period, the DLIR will make revisions to the draft plan and finalize the WIOA State Plan.	
March 2024	Presentation to the Governor and Policy Review	DLIR will present the Plan to the Governor and will provide copies to his policy advisors for their review and input. The feedback will be incorporated into the final version.	
April 2024	Submmision to US DOL	Submission to USDOL (April 2024): The DLIR will submit the final WIOA State Plan to the U.S. Department of Labor for approval.	
July 2024- June 2025	Plan Implementation	Once the WIOA State Plan is approved by USDOL, the DLIR will implement an outreach plan to share the Plan with key stakeholders including relevant community partners, other workforce related agencies, legislators, key community leaders. It will begin implementing the plan, which will include monitoring and evaluation to ensure that goals and objectives are being met.	