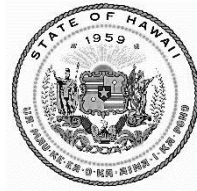


JOSH GREEN, M.D.
GOVERNOR

SYLVIA LUKE
LIEUTENANT GOVERNOR



JADE T. BUTAY
DIRECTOR

WILLIAM G. KUNSTMAN
DEPUTY DIRECTOR

MARICAR PILOTIN-FREITAS
ADMINISTRATOR

**STATE OF HAWAII
KA MOKU'ĀINA O HAWAI'I
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
WORKFORCE DEVELOPMENT DIVISION
KA 'OIHANA PONO LIMAHANA**

830 PUNCHBOWL STREET, ROOM 329
HONOLULU, HAWAII 96813

<http://labor.hawaii.gov/wdd/>

Phone: (808) 586-8877 / Fax: (808) 586 8822

Email: dijr.workforce.develop@hawaii.gov

**HAWAII WORKFORCE DEVELOPMENT
COUNCIL MEETING
Friday, April 28, 2023
9:30 A.M. – 12:30 P.M.
Online via Zoom**

Due to the COVID-19 pandemic, protecting the health and welfare of the community is a priority. The meeting was held remotely, with Board members and staff participating via an online meeting venue.

MINUTES

MEMBER ATTENDEES:

Alan Hayashi, WDC Chair, Owner/Principal, Consult 808

Brian Lee, WDC Vice-Chair, Executive Director, Hawaii LECET Fund

Sean Knox, President, Hawaii Employment Services; Chair, Special Projects Committee

Cary Miyashiro, President, Quad D Solutions LLC; Chair, Sector Strategies & Career Pathways Committee

Ken Loui, Vice President, Pacific Marine; Chair, Military and Veterans Affairs Committee

Kelly Ueoka, President, Pacxa, Vice-Chair, Performance Measures & Financial Accountability Committee

Cheryl Cross, Principal Owner, C.A. Cross & Associates, LLC, Vice-Chair, Employer Engagement Committee

Winona Whitman, ALU LIKE Inc. Employment & Training Program, Vice-Chair, Youth Services Committee

Keith Demello, Senior Vice President of Communications & External Affairs, Ulupono Initiative

Dion Dizon, Committee on Political Education Director, Hawaii State AFL-CIO

Rona Fukumoto, President & CEO, Lanakila Pacific

Rossella Guardascione, Chair, Hawaii County WDB; Director of Human Resources, Kona Beach Hotel

Jackie Kaina, Chair, Kauai Economic Development Board

Leslie Wilkins, Chair, Maui County WDB; President & CEO, Maui Economic Development Board

Gerald Schmitz, Vice President, Lendlease DOD Communities, Vice-Chair, Special Projects Committee

Jason Chang, Chair, Oahu WDB; President, Queen's Medical Center
Doug Adams, (Designee for Mitch Roth, Hawaii County Mayor)
Lea Dias, Administrator, Division of Vocational Rehabilitation, Dept. of Human Services
Jade Butay, Director, Department of Labor and Industrial Relations
Helen Sanpei, (Designee for Keith Hayashi, Superintendent, Department of Education)

MEMBERS ABSENT:

Brian Tatsumura, Braint808LLC; Chair, Employer Engagement Committee
Trang Malone, Workforce Initiatives Manager, CVS Health, Vice-Chair, MVAC
April Acquavella, Consultant, Just Works, Vice-Chair, Sector Strategies and Career Pathways Committee
Jason Brand, President, Brand Industrial Group
Eileen Caldwell, Director of Human Resources, Marriott Hawaii and French Polynesia
Scott Collins, Hawaii Island Division Chief, HGEA
Shelli Ihori, Associate Director, Workforce Development at Hawaii Pacific Health
Lorna Woo, Director, Government Affairs, International Union of Painters and Allied Trades, District Council 50
Ian Kitajima, President, PICHTR, Youth Services Committee
Shannon Okinaka, Hawaiian Airlines; Chair, Performance Measures & Financial Accountability Committee
Kira Higa, Director of Human Resources, RCUH
Chuck Shima, Training Coordinator, Plumbers Union Local 675
Senator Stanley Chang, Hawaii State Senate
Representative Jackson Sayama, Hawaii State House of Representatives
Mayor Richard Bissen, Maui County Mayor
Mayor Rick Blangiardi, Honolulu County Mayor
Mayor Derek Kawakami, Kauai County Mayor
Governor Josh Green, Governor of Hawaii
David Lassner, President, University of Hawaii System
Chris Sadayasu, Director, DBEDT

GUEST:

Doris Dvonch, Deputy Attorney General
Dale Fujimoto, Deputy Attorney General
Bennette Misalucha, Incoming WDC Executive Director
Harrison Kuranishi, Executive Director, Oahu Workforce Development Board
Hikari Omuro, Planner, Oahu Workforce Development Board
Elissa Lines, Executive Director, Pearl Harbor Aviation Museum
Rojo Herrera, Aviation Pathways Senior Manager, Pearl Harbor Aviation Museum
Chentelle Rowland, Executive Director, Maui Workforce Development Board
Nicole Anderson, Workforce Development Program Manager, Office of Economic Revitalization

STAFF:

Maricar Pilotin-Freitas, DLIR Workforce Development Division, Administrator
Jarrett Yip, DLIR Workforce Development Division, Program Officer

Lisa Simmons, DLIR Workforce Development Division, Employment Service Specialist
 Edgar Fernandez, DLIR Workforce Development Division, Program Specialist
 Sheila Buyukacar, DLIR Workforce Development Division, Job Training Specialist
 Debby Lee, DLIR Administrative Services Office, Accountant
 Lina Rivera, DLIR, Administrative Services Office, Accountant
 Tricia Malloy, DLIR Workforce Development Division, Program Specialist
 Jayson Muraki, DLIR Workforce Development Division, Employment & Training
 Carol Kanayama, DLIR Workforce Development Division, Program Specialist
 Jay Ishibashi, DLIR Workforce Development Division, Program Specialist
 May Ferrer, DLIR Workforce Development Division, Program Specialist
 Mily He, DLIR Workforce Development Division, Intern
 Katrina Ramos, DLIR Workforce Development Division
 Daven Kawamura, DLIR Workforce Development Division

I. Call to Order.....Chair Alan Hayashi
 The Workforce Development Council meeting was called to order at 9:34 a.m. by Chair Alan Hayashi.

II. Approval of Minutes

A. March 2, 2023 Meeting Minutes

Chair Hayashi requested a motion to approve the minutes for the March 2, 2023, meeting. Cheryl Cross moved to approve the minutes of the March 2, 2023, meeting. Ken Loui seconded the motion. There were no objections or abstentions. The motion to approve the minutes was approved unanimously.

III. Discussion and Board approval of candidate for the Workforce Development Council Executive Director position

Brian Lee introduced the candidate for the Executive Director Position, Ms. Bennette Misalucha, to the council and guests. Ms. Misalucha introduced herself to the council and thanked several members of the board and WDD staff. Jade Butay welcomed Ms. Misalucha on behalf of the Department of Labor and Industrial Relations.

Alan Hayashi requested a motion to move into Executive Session. Cary Miyashiro moved to move into Executive Session. Brian Lee seconded the motion. There were no objections. The motion was approved unanimously.

The present council members went into Executive Session to discuss the hiring of the candidate for the Executive Director position.

After the Executive Session, chair Alan Hayashi requested a motion to hire Ms. Bennette Misalucha as the Executive Director for the Workforce Development Council. Brian Lee made a motion to hire Ms. Misalucha. Ken Loui seconded the motion. There were no objections or abstentions. The motion was approved unanimously.

IV. Presentation on building successful career pathways for aviation occupations

Cary Miyashiro welcomed Elissa Lines who is spearheading the Aviation Pathway that is one of the Career Pathways that the Sector Strategies and Career Pathways committee is working on in

various places and at different stages. Elissa was joined by Rojo Herrera who is the Pathways Senior Manager. The presentation can be found at the link below:

https://labor.hawaii.gov/wdc/files/2023/05/Pathways-Workforce_v4.pdf

- Bennette Misalucha wanted to gauge what the working relationship between the Pearl Harbor Aviation Museum and the Department of Education is, and to identify the pilot focused high schools as most have a “specialty” so it may help to identify/target a particular high school to have a greater degree of success. She also brought up the suggestion of double credits.
 - A list of schools with a pilot focus has been created and Rojo has been going around and attempting to connect with each school.
 - The double credits are built into the AOPA approach and Elissa mentioned the offered credits would be beneficial as an incentive to build around a career in Aviation.
- Cheryl Cross brought up the other islands and questioned if it is in the plan to bring in students from neighboring islands.
 - The AOPA and discovering flight programs are both virtually delivered, so it is easy to collaborate with schools on the neighboring islands.
 - The reward to the school that does the discovering flight program is a trip to the museum so the students can see everything in real life.

V. Presentation on Agriculture in Hawaii and the initiatives to ensure a sustainable workforce
Jason Brand and Keith DeMello were unavailable to present on the agriculture sector and the initiatives to ensure a sustainable workforce. Alan Hayashi deferred it to the next meeting.

VI. Special Mahalo to Doris Dvnoch for her years of service to the WDC

Chair Alan Hayashi used Chairs prerogative to move this agenda item forward. He opened it up to the council members to give them an opportunity to express their appreciation and gratitude to Doris.

Alan also used this time to announce that Vice-Chair Brian Lee will also be leaving as he has been appointed to another state board, the State Land use commission. Alan gave the board members an opportunity to express their gratitude/appreciation to Brian.

VII. Reports from workforce Innovation and Opportunity Act (WIOA) Core Partners Updates from the period of March 2, 2023, to April 28, 2023

A. Adult Education and Career Pathways (Dept. of Education and University of Hawaii)
Helen Sanpei and Erika Lacro were both unavailable to give an update on Adult Education and Career Pathways.

B. Division of Vocational Rehabilitation (Dept. of Human Services)

Lea Dias gave the report for the Division of Vocational Rehabilitation. The report is from January to March, which is the period that they have the most recent statistics. The report can be found at the following link:

<https://labor.hawaii.gov/wdc/files/2023/05/WDC-HDVR-Report-April-2023-.pdf>

C. Workforce Development Division (Dept. of Labor & Industrial Relations)

Jarret Yip presented the updates from the Workforce Development Division. The presentation can be found at the following link:

<https://labor.hawaii.gov/wdc/files/2023/05/WDC-Meeting-4-28-23.pdf>

VIII. Standing Committee Reports for the Period of March 2, 2023, to April 28, 2023

A. Employer Engagement Committee

Cheryl Cross wanted to first thank Brian Tatsumura for his leadership in the Employer Engagement Committee. The Employer Engagement Committee last met on Thursday, April 13 2023. Some key points can be found at the following link:

<https://labor.hawaii.gov/wdc/files/2023/06/Employer-Engagement-Committee-Report-04.28.2023.pdf>

B. Sector Strategies and Career Pathways Committee

Cary Miyashiro gave an update from the Sector Strategies and Career Pathways Committee. The updates can be found at the following link:

<https://labor.hawaii.gov/wdc/files/2023/06/SSCP-Committee-Report-04.28.2023.pdf>

The linguistics Subcommittee is working on a linguistics pathway which leads into education, to get immigrant students into being translators. A meeting with the superintendent is planned.

Cary also announced that they applied for the Job Qualities Academy with the US Department of Labor but were denied. Harrison Kuranishi, the Executive Director for the Oahu Workforce Development Board, sponsored it.

C. Military and Veterans Affairs Committee

Ken Loui gave the updates from the Military and Veterans Affairs Committee; the update can be found at the following link:

<https://labor.hawaii.gov/wdc/files/2023/06/MVAC-Report-4.28.23.pdf>

Ken wanted to give a special thanks to Deb Uemura for Work for Warriors and Ramon Ruiz who sponsored a resume writing class for Federal jobs.

D. Youth Services Committee

Winona Whitman gave updates from the Youth Services Committee; the updates can be found at the following link:

<https://labor.hawaii.gov/wdc/files/2023/06/Youth-Services-Committee-Report04.28.2023-iyk.pdf>

E. Special Projects Committee

Jerry Schmitz gave the update for the Special Projects committee. The RFP for a facilitator for the Board Strategic Plan was the main focus of the last meeting. It was posted and the listing is running to the end of April and will be reposted if no inquiries are received. The committee also discussed the annual state plan which is under conditional approval but good until June 2024.

F. Performance Measures and Financial Accountability Committee

Kelly Ueoka let the council know that the Performance Measures and Financial Accountability committee was unable to meet but some points were brought up outside of a meeting.

He mentioned that he will be working with Lisa Simmons on the high cost per participant across the board for Oahu. It is exponentially higher than the other counties.

IX. Reports Related to the WIOA Program Highlights from each County’s Workforce Development Board for the period of March 2, 2023, to April 28, 2023

A. Hawaii County Workforce Development Board

Rossella Guardascione gave an update for the Hawaii County Workforce Development Board, She reported that it has been a very busy period, the program year 2023 executed contract has been received. Their one-stop operator request for proposal (RFP) was released and closed on April 13, 2023. There were no bidders so it will be reissued.

The Adult and Dislocated worker RFP will be released early may with an expected start date of July 1st 2023.

The current youth program contract expires on October 31st 2023 and the RFP will be launched after the Adult and Dislocated worker. The effective start date for the youth provider will be November 1st 2023.

The next Hawaii Workforce Development Board meeting is set for June 1st 2023.

B. Maui County Workforce Development Board

Chentelle Rowland gave updates for the Maui County Workforce Development Board. She let the council know that they have been reestablishing connections with AJC partners and getting back into the community, to increase program awareness and enrollment.

In partnership with UHMC and the Marimed foundation a job fair was hosted, and a Maritime vocational program was started which will provide a pathway into the maritime industries.

The next Maui County Workforce Development Board meeting is set for the end of May.

C. Oahu Workforce Development Board

There was no representative available to give an update for the Oahu Workforce Development Board.

D. Kauai County Workforce Development Board

There was no representative available to give an update for the Kauai County Workforce Development Board.

X. Announcements and Public Testimony (if any)

Dion Dizon wanted to thank Cary Miyashiro for coming out to their Union career pathways expo on April 16th. Cary expressed his thanks to being able to connect with other unions.

XI. Next Meeting Schedule

The next meeting tentatively scheduled meeting is for June 29, 2023 @ 9:30 A.M. to 12:30 P.M.

XII. Adjournment

Chair Alan Hayashi adjourned the meeting at 12:05 p.m.