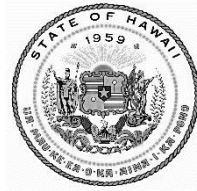


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LIEUTENANT GOVERNOR



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MARICAR PILOTIN-FREITAS  
ADMINISTRATOR

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DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS  
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**MILITARY AND VETERANS' AFFAIRS  
COMMITTEE MEETING  
Thursday, April 20, 2023  
1:00 P.M. – 2:00 P.M.  
Online via Zoom**

*Due to the COVID-19 pandemic, protecting the health and welfare of the community is a priority. The meeting was held remotely, with Board members and staff participating via an online meeting venue.*

**MINUTES**

**ATTENDEES:**

Trang Malone, Committee Vice-Chair, Workforce Initiatives Manager, CVS Health  
Laurie Moore, Executive Director, Armed Services YMCA Hawaii  
Melissa Kelley, HR Chief, National Armed Services YMCA  
Ramon Ruiz, Local Veterans' Employment Representative, Oahu American Job Center  
Guyland Patton, Disabled Veterans Outreach Program Specialist, Oahu American Job Center  
Kealoha Daubert, Youth Program Coordinator, Goodwill Industries Hawaii  
Erin Henderschedt, Chair, Military Spouse Subcommittee  
Marie Calvo, Installation Volunteer Coordinator, Marine Corps Base Hawaii  
Kevin Aki Jr., Rapid Response Assistant, Hilo American Job Center  
Keku DePonte, Ku'ina Program Coordinator, UH Maui College  
Shanekia Cole, Contractor, Veterans Evaluation Services  
Keith Coronel, Business Analyst, Pacific Guardian Life  
Sam Jones, Retired Military Veteran  
Angie Condon, Strategic Partnerships Manager – Military Outreach, Western Governors University  
Irving Higa, Disabled Veterans Outreach Program Specialist, Oahu American Job Center

**STAFF:**

Jarret Yip, DLIR Workforce Development Division, Program Officer  
Carol Kanayama, DLIR Workforce Development Division, Job Training Specialist  
Tekawitha Iese, DLIR Workforce Development Division, Employment Service Specialist  
Katrina Ramos, DLIR Workforce Development Division  
Daven Kawamura, DLIR Workforce Development Division

**I. Call to Order.....Committee Vice-Chair Trang Malone**  
The Military and Veterans’ Affairs Committee meeting was called to order at 1:01 p.m. by  
Committee Vice-Chair Trang Malone.

**II. Approval of Minutes**

**A. February 16, 2023, Meeting Minutes**

Committee Vice-Chair Malone requested a motion to approve the minutes for the February 16,  
2023, meeting. Jarret Yip moved to approve the minutes of the February 16, 2023, meeting. Erin  
Henderschedt seconded the motion. There were no objections or abstentions. The motion to  
approve the minutes was approved unanimously.

**III. Presentation on the Armed Services YMCA**

Laurie Moore the Executive Director of Armed Services YMCA introduced herself, she is a  
military spouse that moved here 22 years ago with her family. She has been the Executive  
Director of ASYMCA for nine years and prior to that she was the director of the Pearl Harbor  
Memorial fund. She also introduced Melissa Kelley the HR chief from the National ASYMCA.  
She has been with ASYMCA for ~18 months.

Laurie Moore gave a presentation on the Armed Services YMCA Key points from the  
presentation included:

- The Armed Services YMCA has been serving military families in Hawaii since 1917,  
being housed in the first Royal Hawaiian hotel. In 1926, it moved over to what is today  
the Hawaii State Art Museum.
- The focus used to be on the single soldier; now they focus on the families as well.  
Services include: early childhood education, youth development, family support, active  
preschools, parenting tips for young parents, presentations at elementary schools on what  
it’s like when mom or dad are away and what it's like when they come home, an open  
market, and emergency cash assistance.
- At Tripler they offer a children’s waiting room, which is a program that offers onsite  
childcare for children while their parent/sibling has a medical appointment.
- The ASYMCA serves active-duty members, their spouses, their families; and veterans  
who have access to services on base. ~89,000 were served in Hawaii last year.
- The ASYMCA has a focus on military spouses; they give training to spouses on how to  
handle not just the active-duty spouse’s deployment, but the adjustment upon their return  
too. Out of the 37, mainly part-time, workers on their staff, most are military spouses.

- ASYMCA gives cultural sensitivity training to military spouses to help them adjust to life/lifestyles in Hawaii. The cultural differences between working here in Hawaii and other states/places are apparent.

Carol Kanayama asked if there are any tips on turnover and how they address the turnover rate. Laurie let her know that they get information about their expected PCS, where they expect to go, etc. after people are hired and they plan far in advance and try their best to replace people prior to them leaving.

#### **IV. Updates from State Workforce Agency from February 16, 2023 to April 20, 2023**

##### **A. Workforce Development Division**

Jarret Yip gave updates from Workforce Development Division to the committee. It can be found at the following link:

<https://labor.hawaii.gov/wdc/files/2023/05/WDD-Report-MVAC-Meeting-04.20.23.pdf>

Carol added that before the Job Fair there were training sessions through OPM on navigation of the website, USAjobs, and terminology for staff and job seekers. There was in-person training with Ramon Ruiz and Deb Uemura on how to fill out resumes for Federal jobs.

Trang Malone mentioned that it may be beneficial to share the outcome of the amount of veterans and individuals who got hired from the event. Jarret informed the committee that after the events there are follow-up assessments to get data about suggestions/improvements as well as the results of the hiring event.

#### **V. Announcements and Public Testimony (if any)**

Ramon Ruiz let the committee know that on May 24<sup>th</sup> there will be a job fair that the state is partnering with the city and county at the AJC, planning for 75 employers to be there.

#### **VI. Next Meeting**

The Military and Veterans' Affairs Committee will have their next meeting on July 20, 2023, from 1:00 p.m. to 2:00 p.m.

#### **VII. Adjournment**

Committee Vice-Chair Malone adjourned the meeting at 2:04 p.m.