



STATE OF HAWAII

AD-HOC LOCAL BOARD RE-CERTIFICATION COMMITTEE

CERTIFICATION FOR: Big Island Workforce Development Board

Meeting Date: November 13, 2023

CRITERIA FOR EVALUATION

I. BOARD COMPOSITION

In accordance with federal guidelines¹, does the composition of this local board constitute the following?

X 1. *A majority (at least 51%) “of the members of each local board shall be representatives of business in the local area, who— (i) are owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policymaking or hiring authority; (ii) represent businesses, including small businesses, or organizations representing businesses described in this clause, that provide employment opportunities that, at a minimum, include high-quality, work-relevant training and development in in-demand industry sectors or occupations in the local area; and (iii) are appointed from among individuals nominated by local business organizations and business trade associations;”*

X 2. *“Not less than 20 percent of the members of each local board shall be representatives of the workforce within the local area, who— (i) shall include representatives of labor organizations (for a local area in which employees are represented by labor organizations), who have been nominated by local labor federations, or (for a local area in which no employees are represented by such organizations) other representatives of employees; (ii) shall include a representative, who shall be a member of a labor organization or a training director, from a joint labor-management apprenticeship program, or if no such joint program exists in the area, such a representative of an apprenticeship program in the area, if such a program exists; (iii) may include representatives of*

¹ 29 USC 3101. Section 107

community-based organizations that have **demonstrated experience and expertise** in addressing the employment needs of individuals with barriers to employment, including organizations that serve veterans or that provide or support competitive integrated employment for individuals with disabilities; and (iv) may include representatives of organizations that have **demonstrated experience and expertise**² addressing the employment, training, or education needs of eligible youth, including representatives of organizations that serve out-of-school youth;”

 X 3. “Each local board shall include representatives of entities administering education and training activities in the local area, who— (i) shall include a representative of eligible providers administering adult education and literacy activities under title II; (ii) shall include a representative of institutions of higher education providing workforce investment activities (including community colleges); (iii) may include representatives of local educational agencies, and of community-based organizations with **demonstrated experience and expertise** in addressing the education or training needs of individuals with barriers to employment;”

 X 4. “Each local board shall include representatives of governmental and economic and community development entities serving the local area, who— (i) shall include a representative of economic and community development entities; (ii) shall include an appropriate representative from the State employment service office under the Wagner-Peyser Act (29 U.S.C. 49 et seq.) serving the local area; (iii) shall include an appropriate representative of the programs carried out under title I of the Rehabilitation Act of 1973 (29 U.S.C. 720 et seq.), other than section 112 or part C of that title (29 U.S.C. 732, 741), serving the local area; (iv) may include representatives of agencies or entities administering programs serving the local area relating to transportation, housing, and public assistance; and (v) may include representatives of philanthropic organizations serving the local area; and (E) each local board may include such other individuals or representatives of entities as the chief elected official in the local area may determine to be appropriate.”

PLEASE SEE BOARD COMPOSITION ANALYSIS AS ANNEX 1

Certified:


Bennette E. Misalucha, WDC Executive Director

² “demonstrated experience” means a representative with “demonstrated experience and expertise” means an individual who:

- a) Is a workplace learning advisor as defined in [WIOA](#) sec. 3(70);
- b) Contributes to the field of workforce development, human resources, training and development, or a core program function; or
- c) The Local Board recognizes for valuable contributions in education or workforce development related fields. ([Reference: 20 CFR 679.340](#))

II. SUSTAINED FISCAL INTEGRITY

The Department of Labor and Industrial Relations, Administrative Services Office hereby certifies that it has not found a violation of one or more of the following during PY 20-21 or PY 21-22 by this local board.

- *Final determination of significant finding(s)* from audits, evaluations, or other reviews conducted by state or local governmental agencies or the Department of Labor identifying issues of fiscal integrity or improperly expended funds due to the willful disregard or failure to comply with any WIOA requirement.
- *Gross negligence* – defined as a conscious and voluntary disregard of the need to use reasonable care, which is likely to cause foreseeable grave injury or harm to persons, property, or both.
- *Failure to observe accepted standards of administration* – Local Areas must have adhered to the applicable uniform administrative requirements set forth in Title 2 Code of Federal Regulations (CFR) Part 200.

Certify No Violation:

Certified by: Francis Kagawa

Francis Kagawa
Department of Labor and Industrial Relations Administrative Office

III. SUSTAINED PERFORMANCE

Performed Successfully

The Program Specialist assigned to this Local Workforce Development Board (the Board) hereby certifies that the Board has performed successfully, defined as the following primary indicators of performance, as negotiated with the US Department of Labor.³

- Employment Rate 2nd Quarter After Exit
- Employment After 4th Quarter
- Median Earnings 2nd Quarter After Exit
- Credential Attainment
- Measurable Skill Gain

PY 2020 Individual Indicator Scores

WIOA Adult Program

Indicators of Performance	Big Island Negotiated Level	Indicator Score - Adult
Employment Rate 2 nd Quarter After Exit	55.0% (adj 53.7%)	49.3% (indicator score 99.0%)
Employment Rate 4 th Quarter After Exit	64.0% (adj 60.4%)	54.8% (indicator score 71.2%)
Median Earnings 2 nd Quarter After Exit	\$5,450 (adj \$4,625)	\$5,977 (indicator score 98.7%)
Credential Attainment	65% (adj 66.9%)	25.0% (indicator score 78.8%)
Measurable Skill Gains	50% (adj 51.9%)	59.5% (indicator score 96.8%)

WIOA Dislocated Worker Program

Indicators of Performance	Big Island Negotiated Level	Dislocated Workers
Employment Rate 2 nd Quarter After Exit	58.0% (adj 65.3%)	83.3% (indicator score 127.6%)
Employment Rate 4 th Quarter After Exit	68.0% (adj 68.0%)	83.3% (indicator score 122.5%)

³ Please refer to Annex 1 at the end of this document

Median Earnings 2 nd Quarter After Exit	\$7,400 (adj \$8,815)	\$6,365 (indicator score 72.2%)
Credential Attainment	68.0% (adj 47.7%)	66.7% (indicator score 139.7%)
Measurable Skill Gains	50% (adj 29.7%)	62.5% (indicator score 210.4%)

WIOA Youth Program

Indicators of Performance	Big Island Negotiated Level	Youth
Employment Rate 2 nd Quarter After Exit	55.5% (adj 56.2%)	73.3% (indicator score 130.4%)
Employment Rate 4 th Quarter After Exit	54.0% (adj 30.4%)	68.2% (indicator score 224.2%)
Median Earnings 2 nd Quarter After Exit	\$3,700 (adj \$1,960)	\$3,163 (indicator score 161.3%)
Credential Attainment	63.1% (adj 63.1%)	52.6% (indicator score 83.4%)
Measurable Skill Gains	50% (adj 50%)	17.0% (indicator score 33.9%)

PY 2021__ Individual Indicator Scores

WIOA Adult Program

Indicators of Performance	Big Island Negotiated Level	Adults
Employment Rate 2 nd Quarter After Exit	55.0% (adj 53.7%)	55.0% (indicator score 102%)
Employment Rate 4 th Quarter After Exit	64.0% (adj 60.4%)	56.1% (indicator score 93.0%)
Median Earnings 2 nd Quarter After Exit	\$5,450 (adj \$4,625)	\$5,738 (indicator score 124%)
Credential Attainment	65.0% (adj 77%)	29.6% (indicator score 38.0%)
Measurable Skill Gains	50.0% (adj 40.8%)	57.9% (indicator score 142%)

WIOA Dislocated Worker Program

Indicators of Performance	Big Island Negotiated Level	Dislocated Workers
Employment Rate 2 nd Quarter After Exit	58.0% (adj 67.7%)	62.2% (indicator score 92%)
Employment Rate 4 th Quarter After Exit	68.0% (adj 67.7%)	50.0% (indicator score 75%)
Median Earnings 2 nd Quarter After Exit	\$7,400 (adj \$8,076)	\$5,621 (indicator score 70%)
Credential Attainment	68.0% (adj 66.7%)	42.9% (indicator score 64%)
Measurable Skill Gains	50.0% (adj 48.7%)	62.2% (indicator score 103%)

WIOA Youth Program

Indicators of Performance	Big Island Negotiated Level	Youth
Employment Rate 2 nd Quarter After Exit	55.5% (adj 52.9%)	73.9% (indicator score 140%)
Employment Rate 4 th Quarter After Exit	54.0% (adj 50.6%)	76.9% (indicator score 152%)
Median Earnings 2 nd Quarter After Exit	\$3,700 (adj \$4,000)	\$5,831 (indicator score 146%)
Credential Attainment	63.1% (adj 61%)	61.1% (indicator score 100%)
Measurable Skill Gains	50.0% (adj 65%)	28.0% (indicator score 43%)

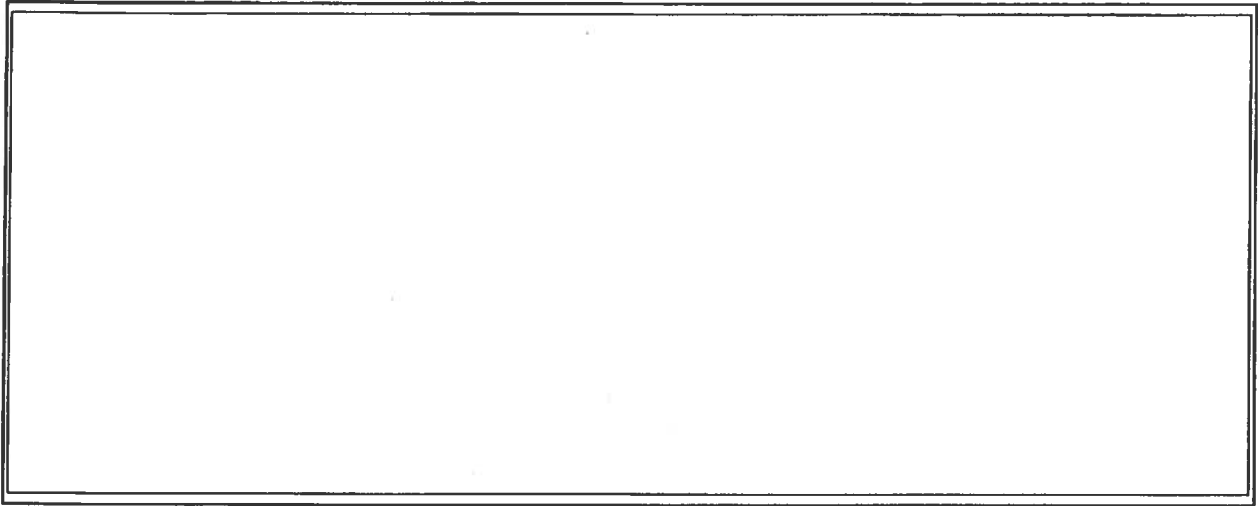
SUMMARY: Pass/Fail or Conditional

Board Composition _____

Financial Integrity _____

Sustained Performance _____

Recommendation To the WDC Board:



Anticipated Board Meeting Date: November 16, 2023

Signed: WDC Local Board Re-Certification Committee

Kelly Ueoka, Chair

Rona Fukumoto, Member

Keith De Mello, Member

ADDITIONAL NOTES:

Analysis of Board Composition: please see attached Membership roster

1. The Big Island Workforce Development Board is composed of 19 members.
2. They met the majority criteria wherein 51% of their members are from the private sector (or 10 members out of 19).
3. They met the 20% criteria of labor organizations, community-based organizations, or apprenticeship program.
4. On the fourth criteria, the board includes a representative from the Community college, the Community School for Adults, DVR and a County government official.

Hawaii County Workforce Development Board

LOCAL WORKFORCE DEVELOPMENT BOARD MEMBERSHIP CERTIFICATION REQUEST

Current Hawai'i County Workforce Development Membership

In the chart below, list the individuals currently appointed to the Hawai'i County Workforce Development Board, titles, and their respective membership category (e.g., business, local education entity, labor organization, community-based organization, etc.).

	Name	Title	Organization	Nominated by	Membership Category
1.	Tricia Buskirk	President/CEO	Hawai'i Community Federal Credit Union	Kona-Kohala Chamber	Business 107(b)(2)(A)
2.	Andrew Chun	Administrator	KTA Superstores	Hawaii Island Chamber	Business 107(b)(2)(A)
3.	David DeLuz Jr.	Vice President	Big Island Toyota	Hawai'i Island Chamber	Business 107(b)(2)(A)
4.	Rossella Guardascione	Director of HR	Marriott King Kamehameha's Kona Beach Hotel	Kona-Kohala Chamber	Business 107(b)(2)(A)
5.	Dawn Hao-DeMotta	Regional HR Director	Hilo Medical Center	Hawai'i Island Chamber	Business 107(b)(2)(A)
6.	Jeracah Lawless	Director of HR	HPM Supply	Hawai'i Island Chamber	Business 107(b)(2)(A)
7	Hugh Ono	Owner/Vice President	Hugh Y Ono Engineering Mgmt/ SSFM	Hawai'i Island Chamber	Business 107(b)(2)(A)ii
8	Evan Chun	Owner – Contractor	Chun Construction LLC	COH – Research and Development	Business 107(b)(2)(A)
9	Mary Beth Laycheck	Director of Communications and Community Engagement	Canada-France-Hawai'i Telescope Corporation	Marriott King Kamehameha's Kona Beach Hotel	Business Section 107(b)(2)(A)
10	Brian Penner	Field Support Specialist	HGEA	AFL	Labor Organization 107(b)(2)(B)i
11	Dylan Gaspar	Business Agent	ILWU	AFL	Labor Organization 107(b)(2)(B)i
12.	Kevin Waltjen	Director Hawai'i Island	HELCO	Hawai'i Island Chamber	Business Section 107(b)(2)(A)
13.	Kimi Li Palicio	Director of Operations	Going Home Consortium	Going Home Consortium	Community Based Organization 107(b)(2)(B)iii
14.	Juanita Reyher-Colon	Executive Director	Hawai'i Rural Water Assoc.	Hawai'i County Water Supply	Apprenticeship 107(b)(2)(B)ii
15.	Chad Okinaka	Vice Principal	Waipahu Community School for Adults	Mandated	Education & Training Section 107(b)(2)(C)i
16.	Susan Kazama	Interim Chancellor	HawCC	Mandated	Education/Training Section 107(b)(2)(C)ii

17.	Denise Pacheco	Director	Wagner Peyser	Mandated	Government 107 (b)(2)(D)ii
18.	Derek Inaba	Regional Manager	DVR	Mandated	Government 107 (b)(2)(D)iii
19.	Susan Kunz*	Administrator	COH - OHCD	Mandated	Government 107(b)(2)(D)iv

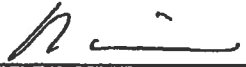
Total Number of Board Members: 19

Total Private Sector Members: 10 Percent of Board: 51% (not less than 51%)

Total Workforce Members: 3 Percent of Board: 20% (not less than 20%)

By signing this form, the Local Workforce Development Board Chairperson and Chief Local Elected Official request certification of its Local Board.

Local Workforce Development Board



 Rossella Guardascione, Chair
 Hawai'i County Workforce Development Board

Chief Local Elected Official



 Lee Lord, Managing Director
 County of Hawai'i

Approved
 Not Approved

_____ Date _____

State of Hawai'i, Workforce Development Council

ANNEX I

**Hawaii Program Year 2022 Statewide and Local Area Performance Measures
(July 1, 2022 to June 30, 2023)**

WIOA Adult Program

Performance Measure	Statewide Negotiated Level	Hawaii Negotiated Level	Kauai Negotiated Level	Maui Negotiated Level	Oahu Negotiated Level
Employment Rate 2nd Quarter After Exit	60.0%	60.0%	60.0%	55.0%	65.0%
Employment Rate 4th Quarter After Exit	65.0%	65.0%	65.0%	65.0%	76.7%
Median Earnings 2nd Quarter After Exit	\$6,800	\$6,025	\$6,800	\$6,800	\$7,800
Credential Attainment	58.0%	58.0%	58.0%	58.0%	67.1%
Measurable Skill Gains	55.0%	60.0%	55.0%	55.0%	66.0%

WIOA Dislocated Worker Program

Performance Measure	Statewide Negotiated Level	Hawaii Negotiated Level	Kauai Negotiated Level	Maui Negotiated Level	Oahu Negotiated Level
Employment Rate 2nd Quarter After Exit	71.0%	65.3%	78.0%	65.0%	75.5%
Employment Rate 4th Quarter After Exit	76.0%	76.0%	76.0%	70.0%	83.0%
Median Earnings 2nd Quarter After Exit	\$8,500	\$5,901	\$8,500	\$8,500	\$8,705
Credential Attainment	68.0%	70.3%	68.0%	75.0%	83.0%
Measurable Skill Gains	57.0%	63.0%	57.0%	57.0%	70.0%

WIOA Youth Program

Performance Measure	Statewide Negotiated Level	Hawaii Negotiated Level	Kauai Negotiated Level	Maui Negotiated Level	Oahu Negotiated Level
Employment Rate 2nd Quarter After Exit	68.0%	77.6%	68.0%	64.0%	68.0%

Employment Rate 4th Quarter After Exit	62.0%	66.5%	62.0%	55.0%	66.0%
Median Earnings 2nd Quarter After Exit	\$4,300	\$4,600	\$4,300	\$3,900	\$4,300
Credential Attainment	65.0%	65.0%	65.0%	52.0%	73.0%
Measurable Skill Gains	53.0%	53.0%	53.0%	51.0%	57.0%