



STATE OF HAWAII

AD-HOC LOCAL BOARD RE-CERTIFICATION COMMITTEE

CERTIFICATION FOR: OAHU CITY AND COUNTY WORKFORCE DEVELOPMENT BOARD

Meeting Date: November 13, 2023

CRITERIA FOR EVALUATION

I. BOARD COMPOSITION

In accordance with federal guidelines¹, does the composition of this local board constitute the following?

 X 1. *A majority (at least 51%) “of the members of each local board shall be representatives of business in the local area, who— (i) are owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policymaking or hiring authority; (ii) represent businesses, including small businesses, or organizations representing businesses described in this clause, that provide employment opportunities that, at a minimum, include high-quality, work-relevant training and development in in-demand industry sectors or occupations in the local area; and (iii) are appointed from among individuals nominated by local business organizations and business trade associations;”*

 X 2. *“Not less than 20 percent of the members of each local board shall be representatives of the workforce within the local area, who— (i) shall include representatives of labor organizations (for a local area in which employees are represented by labor organizations), who have been nominated by local labor federations, or (for a local area in which no employees are represented by such organizations) other representatives of employees; (ii) shall include a representative, who shall be a member of a labor organization or a training director, from a joint labor-management apprenticeship program, or if no such joint program exists in the area, such a representative of an apprenticeship program in the area, if such a program exists; (iii) may include representatives of*

¹ 29 USC 3101. Section 107

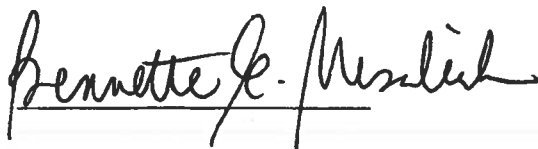
*community-based organizations that have **demonstrated experience and expertise** in addressing the employment needs of individuals with barriers to employment, including organizations that serve veterans or that provide or support competitive integrated employment for individuals with disabilities; and (iv) may include representatives of organizations that have **demonstrated experience and expertise**² addressing the employment, training, or education needs of eligible youth, including representatives of organizations that serve out-of-school youth;”*

 X 3. *“Each local board shall include representatives of entities administering education and training activities in the local area, who— (i) shall include a representative of eligible providers administering adult education and literacy activities under title II; (ii) shall include a representative of institutions of higher education providing workforce investment activities (including community colleges); (iii) may include representatives of local educational agencies, and of community-based organizations with **demonstrated experience and expertise** in addressing the education or training needs of individuals with barriers to employment;”*

 X 4. *“Each local board shall include representatives of governmental and economic and community development entities serving the local area, who— (i) shall include a representative of economic and community development entities; (ii) shall include an appropriate representative from the State employment service office under the Wagner-Peyser Act (29 U.S.C. 49 et seq.) serving the local area; (iii) shall include an appropriate representative of the programs carried out under title I of the Rehabilitation Act of 1973 (29 U.S.C. 720 et seq.), other than section 112 or part C of that title (29 U.S.C. 732, 741), serving the local area; (iv) may include representatives of agencies or entities administering programs serving the local area relating to transportation, housing, and public assistance; and (v) may include representatives of philanthropic organizations serving the local area; and (E) each local board may include such other individuals or representatives of entities as the chief elected official in the local area may determine to be appropriate.”*

PLEASE SEE BOARD COMPOSITION ANALYSIS AS ANNEX 1

Certified:



Bennette E. Misalucha , WDC Executive Director

² “**demonstrated experience**” means a representative with “demonstrated experience and expertise” means an individual who:

- a) Is a workplace learning advisor as defined in WIOA sec. 3(70);
- b) Contributes to the field of workforce development, human resources, training and development, or a core program function; or
- c) The Local Board recognizes for valuable contributions in education or workforce development related fields. (Reference: 20 CFR 679.340)

II. SUMMARY: Pass/Fail or Conditional

Board Composition _____

Financial Integrity _____

Sustained Performance _____

Recommendation To the WDC Board:

Anticipated Board Meeting Date: August 17, 2023

Signed: WDC Local Board Re-Certification Committee

Kelly Ueoka, Chair

Rona Fukumoto, Member

Keith De Mello, Member

NOTES:

1. There are 19 Board members that compose the Oahu Workforce Development Board. Of that number, they have 10 members from the private sector, hence fulfilling the required 51% or majority of the Board composition.
2. There are 4 members from the Labor and apprenticeship/training segment, so the 20% requirement has been met.
3. Of the fourth criteria, the Board has representation from the Education sector, Vocational rehab, Adult Education and the Workforce Development Division at DLIR (on behalf of Wagner Peyser.)

Oahu Workforce Development Board

LOCAL WORKFORCE DEVELOPMENT BOARD MEMBERSHIP CERTIFICATION REQUEST**Current LWDB Membership**

- A. For each member include the Nomination Form (Attachment 2) and resume, except for the following:
- The Title II representative employed by the Department of Education;
 - The representative of an institution of higher education employed by the University of Hawaii system;
 - The economic development representative employed by a state or county agency;
 - The representative of the State Employment Service Office under Wagner-Peyser;
 - The representative of the State Division of Rehabilitation.
- B. In the chart below, list the individuals currently appointed to the LWDB, their titles, and their respective membership category (e.g., business, local education entity, labor organization, community-based organization, etc.).

	Name	Title	Organization	Nominated by	Membership Category
1.	Jason Chang, Chair	Chief Operating Officer	The Queen's Health Systems	Healthcare Association of Hawaii	107(b)(2)(A) Business
2.	Andrew Giles	Chief Operating Officer	Kaiser Permanente	Healthcare Association of Hawaii	107(b)(2)(A) Business
3.	Trevor Bracher	Complex Director of Human Services	Marriott International	Hawaii Lodging and Tourism Association	107(b)(2)(A) Business
4.	Carla Kobashigawa	Human Resources	Applied Computer Training & Technology, Inc. (dba ACTT)	Career Development Center of Hawaii, Inc.	107(b)(2)(A) Business
5.	Lisa Truong-Kracher	President	Staffing Solutions of Hawaii	Chamber of Commerce Hawaii	107(b)(2)(A) Business
6.	Rodney Lee	Executive Vice President	Spire Hawaii	Chamber of Commerce Hawaii	107(b)(2)(A) Business
7.	Sherry Menor-McNamara	President and CEO	Chamber of Commerce Hawaii	U.S. Chamber of Commerce	107(b)(2)(A) Business
8.	Jeff Wagoner	President and CEO	Outrigger Hospitality Group	The Queen's Health Systems	107(b)(2)(A) Business
9.	Suzie Schulberg	President and CEO	Arcadia Family of Companies	Healthcare Association of Hawaii	107(b)(2)(A) Business
10.	Chris Lum-Lee	President	TriSec, Inc.	TriSec, Inc.	107(b)(2)(A) Business

11.	Catherine Lederer	LCSP Director	Hawaii State AFL-CIO	Hawaii State AFL-CIO	107(b)(2)(B), Union
12.	Kevin Holu	President	Hawaii Teamsters & Allied Workers, Local 996	Hawaii Teamsters & Allied Workers, Local 996	107(b)(2)(B), Union
13.	Mimi Sroat	Director	Hawaii Electricians Training Fund	International Brotherhood of Electrical Workers Local Union 1186	107(b)(2)(B), Union
14.	Steve Goo	Assistant Vice-President of Administration	Lanakila Pacific	Lanakila Pacific	107(b)(2)(B), CBO
15.	Pat Anbe	Principal	State of Hawaii Department of Education, Waipahu Community School for Adults		107(b)(2)(C) Education
16.	Erika Lacro	Vice President	University of Hawaii – Community Colleges		107(b)(2)(C) Education
17.	Nicole Anderson	Workforce Development Program Manager	Office of Economic Revitalization		107(b)(2)(D), Econ. Dev. Org
18.	Lea Dias	Acting Administrator	State of Hawaii Department of Human Services, Division of Vocational Rehabilitation		107(b)(2)(D) Voc. Rehab.
19.	Frederick Pascua	Oahu Branch Manager	State of Hawaii Department of Labor and Industrial Relations, Workforce Development Division		107(b)(2)(D) Wagner Peyser

Total Number of Board Members: 19

Total Private Sector Members: 10

Percent of Board: 52.6% (not less than 51%)

Total Workforce Members: 4

Percent of Board: 21% (not less than 20%)