

JOSH GREEN, M.D.
GOVERNOR

SYLVIA LUKE
LIEUTENANT GOVERNOR



JADE T. BUTAY
DIRECTOR

WILLIAM G. KUNSTMAN
DEPUTY DIRECTOR

MARICAR PILOTIN-FREITAS
ADMINISTRATOR

STATE OF HAWAII
KA MOKU'ĀINA O HAWAII
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
KA 'OIHANA PONO LIMAHANA
WORKFORCE DEVELOPMENT DIVISION

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HAWAII WORKFORCE DEVELOPMENT COUNCIL
BOARD ORIENTATION
Thursday, July 27, 2023
8:30a.m. – 10:30a.m.

BOARD ATTENDEES:

Ken Loui, WDC Chair, Vice President, Pacific Marine
Kelly Ueoka, President, Pacxa, Chair, Performance Measures & Financial Accountability Committee
Cheryl Cross, Principal Owner, C.A. Cross & Associates, LLC, Vice-Chair, Employer Engagement Committee
Jason Brand, President, Brand Industrial Group
Rona Fukumoto, President & CEO, Lanakila Pacific
Manu Bermudes, Vice President of Human Resources, Hawaiian Dredging Construction Company
Tui Scanlan, President, International Alliance of Stage and Theatrical Employees (IASTE) Local 665
Derek Kanehira, Senior Vice President, Human Resources, Alexander and Baldwin
Robert Lietzke, Vice President, Indo-Pacific Western Region, Booz Allen Hamilton
Jackie Kaina, Chair, Kauai Economic Development Board
Mike Anderson, Regional Director, Inland Boatman's Union of the Pacific
Scott Collins, Hawaii Island Division Chief, HGEA
Carla Kurokawa, Manager, Employment and Training, Alu Like, Inc.
Lorna Woo, Director, Government Affairs, International Union of Painters and Allied Trades, District Council 50
Lea Dias, Administrator, Division of Vocational Rehabilitation, Dept. of Human Services
Doug Adams, (Designee for Mitch Roth, Hawaii County Mayor)

MEMBERS ABSENT:

Sean Knox, President, Hawaii Employment Services, Chair, Special Projects Committee
Cary Miyashiro, President, Quad D Solutions LLC, Chair, Sector Strategies & Career Pathways Committee
Eileen Caldwell, Director of Human Resources, Marriott Hawaii and French Polynesia
Jason Chang, Chair, Oahu Workforce Development Board, President, Queen's Medical Center

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Keith DeMello, Senior Vice President of Communications & External Affairs, Ulupono Initiative
Gerald Schmitz, Vice President, Lendlease DOD Communities, Vice-Chair, Special Projects Committee
Dion Dizon, Business Representative, International Brotherhood of Electrical Workers
Trang Malone, Workforce Initiatives Manager, CVS Health, Vice-Chair, Military and Veterans Affairs Committee
Rossella Guardascione, Chair, Hawaii County Workforce Development Board, Director of Human Resources, Kona Beach Hotel
Edmund Aczon, Executive Director, Hawaii Carpenters Apprenticeship and Training Fund
Shelli Ihori, Associate Director, Workforce Development at Hawaii Pacific Health
Keith Hayashi, Superintendent, Department of Education
David Lassner, President, University of Hawaii System
Leslie Wilkins, Chair, Maui County Workforce Development Board, Vice President, Maui Economic Development Board
James Tokioka, Director, Department of Business, Economic Development and Tourism)
Jade Butay, Director, Department of Labor and Industrial Relations
Senator Stanley Chang, Hawaii State Senate
Representative Andrew Garrett, Hawaii State House of Representatives
Mayor Mitch Roth, Hawaii County Mayor
Mayor Richard Bissen, Maui County Mayor
Mayor Rick Blangiardi, Honolulu County Mayor
Mayor Derek Kawakami, Kauai County Mayor
Governor Josh Green, Governor of Hawaii

STAFF:

Bennette Misalucha, DLIR, Workforce Development Council, Executive Director
Maricar Pilotin-Freitas, DLIR, Workforce Development Division, Administrator
Jarret Yip, Workforce Development Division, Program Officer
Daven Kawamura, DLIR, Workforce Development Division
Jacqueline Lodge, DLIR, Workforce Development Council

MINUTES

I. Call to Order

Bennette Misalucha called the meeting to order at 8:30am.

II. Remarks from Chair Ken Loui

Ken Loui welcomed the group and stated his wishes to conduct a board orientation annually. Bennette Misalucha gave a brief overview of Workforce Development Council, which included its history, strategic functions, and board composition. Bennette Misalucha also noted that she met with Jade Butay, Director, Department of Labor and Industrial Relations, Maricar Pilotin-Freitas, Administrator, Workforce Development Division and Chair Ken Loui to discuss roles and responsibilities of Workforce Development Council and Workforce Development Division on July 19,

2023.

III. **Remarks from Workforce Development Division (WDD) Administrator Maricar Pilotin-Freitas on behalf of Department of Labor and Industrial Relations (DLIR) Director Jade Butay**

Maricar Pilotin-Freitas thanked everyone for joining the orientation. As advisors to the Governor, she reminded the board that their job is to serve vulnerable communities that fall under the Workforce Innovation and Opportunity Act (WIOA).

IV. **Overview of Workforce Development Council (WDC) and WDD**

Maricar Pilotin-Freitas shared a presentation. The presentation can be found here: [Board Member Orientation \(hawaii.gov\)](#)

V. **Presentation from Anthony Crouch, Policy Analyst, Federal U.S. Department of Labor**

Anthony Crouch shared a presentation. The presentation can be found here: https://labor.hawaii.gov/wdc/files/2023/11/Workforce-Development-Board-Overview_Roles_Responsibilities-A.Crouch-072723.pdf

VI. **New Board Member Orientation**

Bennete Misalucha shared a presentation. The presentation can be found here: [Board Member Orientation \(hawaii.gov\)](#)

Bennete Misalucha's presentation covered below –

- a. Expectations
- b. Attendance
- c. Ethics
- d. Committee Work and Assignments
- e. Questions and Answers

In closing, Mike Anderson shared his background and why he is a WDC board member. He would like to help youth and young adults find jobs and careers by creating pathways to employment.

VII. **Adjournment**

Bennete Misalucha adjourned the meeting at 9:41am.