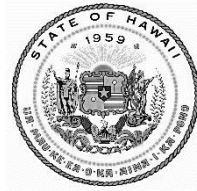


JOSH GREEN, M.D.  
GOVERNOR

SYLVIA LUKE  
LIEUTENANT GOVERNOR



JADE T. BUTAY  
DIRECTOR

WILLIAM G. KUNSTMAN  
DEPUTY DIRECTOR

MARICAR PILOTIN-FREITAS  
ADMINISTRATOR

**STATE OF HAWAII  
KA MOKU'ĀINA O HAWAII  
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS  
KA 'OIHANA PONO LIMAHANA  
WORKFORCE DEVELOPMENT DIVISION**

830 PUNCHBOWL STREET, ROOM 329  
HONOLULU, HAWAII 96813

<http://labor.hawaii.gov/wdd/>

Phone: (808) 586-8877 / Fax: (808) 586-8822

Email: [dlir.workforce.develop@hawaii.gov](mailto:dlir.workforce.develop@hawaii.gov)

**MILITARY AND VETERAN AFFAIRS  
COMMITTEE MEETING**

**Friday, August 4, 2023  
11:00 A.M. – 12:00 P.M.**

**Online via Zoom**

*Due to the COVID-19 pandemic, protecting the health and welfare of the community is a priority. The meeting was held remotely, with Board members and staff participating via an online meeting venue and in-person.*

**MINUTES**

**ATTENDEES:**

Trang Malone, Work Initiatives Manager, CVS Health

Kat Andrews, Community Employment Coordinator, Department of Veteran Affairs, Homeless Division

Cary Miyashiro, President, Quad D Solutions

Anne Greenlee, Department of Labor, Veterans Employment and Training Services

Cheryl Cross, Owner, C.A. Cross and Associates, LLC

Deb Uemura, Program Manager, Hawaii National Guard

Scott Murakami, Department of Business, Economic Development and Tourism

Jerry Schmitz, Vice President, Lendlease DOD Communities

**GUESTS:**

Jon Kimura, Veteran Services Coordinator, State Office of Veteran Services

**STAFF:**

Bennette Misalucha, DLIR, Executive Director, Workforce Development Council

Jarret Yip, DLIR, Program Specialist, Workforce Development Division, Oahu  
David Liao, DLIR, Workforce Development Division, Oahu  
Carol Kanayama, DLIR, Workforce Development Division, Oahu  
Katrina Ramos, DLIR, Workforce Development Division, Oahu  
Daven Kawamura, DLIR, Workforce Development Division, Oahu  
Keku De Ponte, DLIR, Workforce Development Division, Maui  
Jacqueline Lodge, DLIR, Workforce Development Council

**PUBLIC:**

None

- I. Call to Order.....Committee Chair Trang Malone**  
The Military and Veterans Affairs Committee meeting was called to order at 11:01 a.m. by Committee Chair Trang Malone.
  
- II. Approval of Minutes**
  - A. April 20, 2023 Meeting Minutes**  
Committee Chair Malone requested a motion to approve the minutes for the April 20, 2023 meeting. Cary Miyashiro moved to approve the minutes of the April 20, 2023 meeting. Cheryl Cross seconded the motion. There were no objections or abstentions. The motion to approve the minutes was approved unanimously.
  
- III. Purpose of Workforce Development Council - Executive Director Bennette Misalucha**  
Bennette Misalucha shared that the purpose of the Workforce Development Council is to work with the Military and Veteran Community to share information, inform them of opportunities and challenges, anticipate and mitigate risks, and to gain energy and wisdom from their group. The intent is to share information that applies to the workforce, so that they can benefit and prepare accordingly.
  
- IV. Purpose of Military and Veteran Affairs Committee**  
Trang Malone emphasized that their committee is here to support the Workforce Development Council and the Department of Labor. Their goal is to help veterans gain employment, act as connectors by engaging the public and private sectors. They also want to provide information, training, education opportunities, share information and resources through the American Job Center. Their main goal is to communicate what jobs are available and share it with veterans.
  
- V. Presentation from Jon Kimura**  
Jon Kimura is the Veteran Services Coordinator for the State Office of Veteran Affairs. He shared his presentation regarding services that the Office of Veteran Affairs provides, which focuses mainly on helping veterans submit claims. Jerry Schmitz noted that the Veteran Affairs at Tripler Army Medical Center provides similar services.  
Bennette Misalucha asked if there was any interest from students who are gravitating to careers in military services. Jon Kimura confirmed that they are always looking for service members and that there were some vacancies in Veteran Services. He will send that information to Carol

Kanayama.

Kat Andrews shared that the Veteran Services Organization and the Veteran Services Offices are two different entities. Veteran Services Offices help submit claims to The Veteran Benefit Administrator (VBA).

Trang Malone asked how to connect with veterans transitioning out of the military. If they go to the Veteran Services Office to submit claims, they can provide a list of organizations to assist them with their transition process. Cary Miyashiro noted that the Veteran Center is a federal organization.

Vacancies in the Office of Veteran Services are in the following departments: Counseling, Human Resources, Social Work. Jon Kimura will send a list of vacancies to Carol Kanayama.

#### **VI. Updates from Workforce Development Council**

Jarret Yip shared a power point presentation that includes information about: Digital Literacy Grant, Federal QUEST Grant, Hele Imua State Internship Program, Federal Apprenticeship Grant, and Oahu AJC hiring event in July.

Trang Malone will send the information to third party and other Military and Veteran Affairs groups. Jarret Yip will create a flyer that delineates the differences between the programs / grants that can be sent to the Workforce Development Council, who will forward to other organizations.

#### **VII. Announcements**

Kat Andrews mentioned that she hosts a monthly employment round table. The next one is August 22, 2023. It is the fourth Tuesday of each month.

Bennette Misalucha noted that military spending comprises 8.5% of Hawaii's GDP.

Trang Malone mentioned that there will be a job fair at Pearl Harbor for Department of Defense cardholders in November. She will send more information.

Cheryl Cross also noted that "Hiring Our Heroes" job fair is in October. She advised us to visit the website for more information.

#### **VIII. Next meeting**

The next meeting is scheduled for Thursday, October 19, 2023.

#### **IX. Adjournment**

Committee Chair Malone adjourned the meeting at 11:59 p.m.