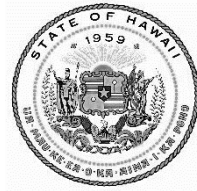


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GOVERNOR

SYLVIA LUKE  
LIEUTENANT GOVERNOR



JADE T. BUTAY  
DIRECTOR

WILLIAM G. KUNSTMAN  
DEPUTY DIRECTOR

MARICAR PILOTIN-FREITAS  
ADMINISTRATOR

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DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS  
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**SECTOR STRATEGIES AND CAREER  
PATHWAYS COMMITTEE MEETING**

**Thursday, October 5, 2023**

**1:00 P.M. – 2:30 P.M.**

**In-person and Online via Zoom**

*Due to the COVID-19 pandemic, protecting the health and welfare of the community is a priority. The meeting was held in-person and remotely, with Board members and staff participating in-person and via an online meeting venue.*

**MINUTES**

**MEMBER ATTENDEES:**

Cary Miyashiro, Committee Chair, Quad D Solutions

Tui Scanlan, Committee Vice Chair, President, International Alliance of Theatrical Stage Employees (IATSE) Local 665

Lea Dias, Administrator, Division of Vocational Rehabilitation, Department of Human Services

Robert Lietzke, Vice President, Indo-Pacific Western Region, Booz Allen Hamilton

Jason Chang, Chair, Oahu WDB; President, Queen's Medical Center

Scott Murakami, (Designee for James Tokioka, DBEDT)

**GUESTS:**

Brandy Yagi, Hawaii Department of Education Workforce Development Branch

Cory Reincke, Hawaii Paroling Authority, Parole Officer

Dina Yoshimi, UH Manoa, Director, Hawaii Language Roadmap Initiative

Faustino Dagdag, Leeward Community College

Gail Izumigawa, Waipahu High School

Guanlin Gao, Director, Economics Education Center for Excellence, Chaminade University

Heather Chapman, Educational Specialist, Special Education Office  
 Janet Davidson, Ph.D., Vice Provost, Academic Affairs; Professor, Criminology and Criminal Justice, Chaminade University  
 Jennifer Sakurai, Workforce Development Coordinator, Waipahu Community School for Adults  
 Jill Teraizumi, Academic Counselor, Carpentry Technology, Honolulu Community College  
 Mark Menard, City & County of Honolulu, Business Services Coordinator  
 Matt Stevens, Hawaii Workforce Funders Collaborative, Executive Director  
 Monica Lortz, Supervisor, Hawaii Department of Public Safety  
 Nicole Anderson, Office of Economic Revitalization, Workforce Development Program Manager  
 Pat Anbe, HODOE, Principal, Waipahu Community School for Adults  
 Roseanne Propato, Corrections Education Supervisor, Hawaii Department of Public Safety  
 Ryker Wada, Vice President and Director of Human Resources, Hawaii Employers Council  
 Sarah Guay, President and Chief Executive Officer, Hawaii Employers Council  
 Stacie Higgins, Alignment Specialist, Hawaii P-20  
 Wanelle Kaneshiro, Hawaii Department of Education, Director, Workforce Development Branch

**STAFF:**

Bennette Misalucha, DLIR, Workforce Development Council, Executive Director  
 Jacqueline Lodge, DLIR, Workforce Development Council  
 Daven Kawamura, DLIR, Workforce Development Division  
 Jaimee Tabangay, DLIR, Workforce Development Division, Program Specialist  
 Edgar Fernandez, DLIR, Workforce Development Division

- I. Call to Order.....Committee Chair Cary Miyashiro**  
 The Sector Strategies and Career Pathways Committee meeting was called to order at 1:01 p.m. by Committee Chair Cary Miyashiro.
- II. Approval of Minutes**
  - A. September 7, 2023 Meeting Minutes**  
 The approval of September 7, 2023 minutes was deferred to the next meeting.
- III. Updates and Reports on Partner Program Activities from September 7, 2023 to October 5, 2023**
  - A. Linguistics Pathway Subcommittee Report**  
 Dina Yoshimi announced that the draft proposal has been completed and reviewed by two interpreters. They plan to share it with the workforce sector in Healthcare and the Department of Education’s Workforce Innovation Group. It will cover the work that is required for someone working with a certified nursing assistant, people who work with phlebotomists and pharmaceutical technicians. It will provide skills to help people who work with bi-lingual patients or patients who have limited English proficiency. Their goal is to have the final proposal accepted by the workforce sector in Healthcare and the Department of Education’s Workforce Innovation Group by October. If it’s accepted, they plan to look for schools that are interested in offering it in Fall 2024.

## **B. Workforce Development Diploma and Union Updates**

April Acquavella was not able to attend this meeting. Chair Cary Miyashiro noted that there are no updates regarding the Workforce Development diploma and whether it will be accepted as a minimum requirement.

Edgar Fernandez pointed out that if the program sponsor wants to use the Workforce Development diploma as a minimum requirement, they need to revise their standards. Cary Miyashiro reiterated that the unions are still in discussion. The September 7, 2023 meeting minutes will be revised to reflect that the unions are still in discussion and there have been no changes to the standards.

## **C. Sector Strategies and Career Pathways Committee Updates**

Cary Miyashiro gave updates on the committee. At the September 5, 2023 meeting, Chair Cary Miyashiro announced that they received approval to expand the Waipahu High School's Special Education program to five schools. They are in discussion with school administrators and teachers regarding implementation of this transitional program at: Kapolei, Roosevelt, Leleihua, Maui and Kapa'a high schools. The target start date would be the 2024 – 2025 school year.

Chair Miyashiro noted that the board met last month to discuss the State's Strategic Plan. The November committee meeting is cancelled, as members from the National Governor's Association will be in Hawaii to assist in the State Plan the week of October 30, 2023 – November 3, 2023.

Chair Miyashiro will be contacting Sarah Guay to go over the Workforce Development Diploma and the Career Foundation Certificate.

Chair Miyashiro has been discussing possible internships at Hawaiian Airlines for individuals from the Special Education Program. Possible positions would be in stock and inventory management. The discussions are still in progress.

Chair Miyashiro also announced that he is working with Pearl Harbor Aviation Museum to expand the aviation sector. Chair Miyashiro is also in preliminary stages with the Hawaii Public Health Institute and other health academies with the goal of getting students interested in careers in dental and healthcare fields.

## **IV. Presentation on the Second Chance Program (Corrections)**

Janet Davidson presented [attached deck](#).

After the presentation, Janet Davidson emphasized that the importance of the program is to provide more resources. Mark Menard said that with the Quest grant they can help place ex-offenders into internships with he hopes that they will get hired by employers. He and Janet Davidson plan to partner to help these individuals by giving them more opportunities when they are released.

Lea Dias asked why an associate degree in business administration was chosen. Janet Davidson confirmed that is what the Department of Public Safety requested. In the future they would like to offer a bachelor's degree that has more flexibility. They would also like to work with Windward Community College, who has a similar program. Lea Dias pointed out that her agency can assist with offenders who have disabilities and offer support when they are released.

Bennette Misalucha asked what type of options are given to inmates who are transferred to Arizona, since the classes are taught in person. Janet Davidson confirmed that once a student is admitted into the program they cannot be transferred. She noted that with the Mellon Award, they plan to update their technology and create a virtual option in the future.

Bennette Misalucha also asked what type of outreach has been done to spread the word, and if there have been any challenges in getting inmates to sign up for these classes. Janet Davidson admitted that it was challenging at first, but the upcoming class has 62 students. She pointed out that some are not eligible for the Pell Grant, so they are hoping to do more fundraising to cover scholarships.

**V. Presentation on Economic Education Center for Excellence (EECE) at Chaminade University**

Guanlin Gao shared [attached ppt.](#) After her presentation, she welcomed input and further collaboration, especially with the Adult Education or Education Program.

**VI. Presentation on Honolulu Community College Career and Technical Education Programs**  
Jill Teraizumi presented [attached ppt.](#)

**VII. Presentation on Employer Benefits for hiring ex-offenders**

Maricar Pilotin-Freitas was unable to attend this meeting. Jaimee Tabangay presented on her behalf – [see attached ppt.](#)

**VIII. Updates from State Workforce Agency from August 3, 2023 to September 7, 2023**  
**A. Workforce Development Division**

Maricar Pilotin-Freitas was unable to attend this meeting. She will provide an update at a future meeting.

**IX. Announcements and Public Testimony (if any)**

**Upcoming Events -**

- Hiring Event – Saturday, November 4, 2023 at Neal Blaisdell Center
- Hawaii Apprenticeship Week – November 13, 2023 to November 17, 2023
  - This is in conjunction with National Apprenticeship Week
  - Governor Green will sign proclamation at a ceremony on November 13, 2023
- The Future of Work 2024 Conference – October 30, 2023 at the Sheraton Waikiki
  - Time: 7:30am – 12:00pm

**Other -**

- Maui Dislocated Worker Grant – U.S. Department of Labor has awarded the Hawaii State Department of Labor and Industrial Relations and Workforce Development Division \$21M to help dislocated workers find temporary employment opportunities
  - The Hawaii State Department of Labor and Industrial Relations and Workforce Development Division has contracted the Maui Economic Opportunity (MEO)
  - If you would like more information, contact Workforce Development Division
- Quest Grant – internships are available for those who have been unemployed for 4 weeks as a consequence of the COVID-19 pandemic
  - Contact Mark Menard if you are interested or would like more information

**X. Next Meeting**

The Sector Strategies Committee meeting is tentatively scheduled for Thursday December 7, 2023, from 1:00 p.m. to 2:30 p.m.

**XI. Adjournment**

Committee Chair Miyashiro adjourned the meeting at 2:31 p.m.