

JOSH GREEN, M.D.
GOVERNOR

SYLVIA LUKE
LIEUTENANT GOVERNOR



JADE T. BUTAY
DIRECTOR

WILLIAM G. KUNSTMAN
DEPUTY DIRECTOR

MARICAR PILOTIN-FREITAS
ADMINISTRATOR

**STATE OF HAWAII
KA MOKU'ĀINA O HAWAII
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
KA 'OIHANA PONO LIMAHANA
WORKFORCE DEVELOPMENT DIVISION**

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**HAWAII WORKFORCE DEVELOPMENT COUNCIL'S
QUARTERLY BOARD MEETING
Thursday, February 15, 2024
9:30 a.m. – 11:30 a.m.**

MINUTES

BOARD MEMBERS PRESENT:

Ken Loui, WDC Chair, Vice President, Pacific Marine
Manu Bermudes, Vice President, Hawaii Gas
Jason Brand, President, Brand Industrial Group
Eileen Caldwell, Director of Human Resources, Marriott Hawaii and French Polynesia
Cheryl Cross, Principal Owner, C.A. Cross & Associates, LLC, Vice Chair, Military and Veterans Affairs Committee
Keith DeMello, Senior Vice President of Communications & External Affairs, Ulupono Initiative, Chair, Special Projects Committee
Rona Fukumoto, President & Chief Executive Officer, Lanakila Pacific
Shelli Ihori, Associate Director, Workforce Development, Hawaii Pacific Health
Derek Kanehira, Senior Vice President, Human Resources, Alexander and Baldwin, Vice Chair, Employer Engagement Committee
Sean Knox, President, Hawaii Employment Services, Vice Chair, Performance Measures & Financial Accountability Committee
Robert Lietzke, Vice President, Indo-Pacific Western Region, Booz Allen Hamilton
Trang Malone, Workforce Initiatives Manager, CVS Health, Chair, Military and Veterans Affairs Committee
Cary Miyashiro, President, Quad D Solutions LLC, Chair, Sector Strategies & Career Pathways Committee
Kelly Ueoka, President, Pacxa, Chair, Performance Measures & Financial Accountability Committee
Jason Chang, Chair, Oahu Workforce Development Board, President, Queen's Medical Center

Workforce Development Council By-Laws Section 5.7.

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Rossella Guardascione, Chair, Hawaii County Workforce Development Board, Director of Human Resources, Kona Beach Hotel
Leslie Wilkins, Chair, Maui County Workforce Development Board, Vice President, Maui Economic Development Board
Dion Dizon, Business Representative, International Brotherhood of Electrical Workers, Vice Chair, Special Projects Committee
Carla Kurokawa, Manager, Employment and Training, Alu Like, Inc., Vice Chair, Special Projects Committee
Tui Scanlan, President, International Alliance of Stage and Theatrical Employees (IASTE) Local 665, Vice Chair, Sector Strategies and Career Pathways Committee
Lorna Woo, Director, Government Affairs, International Union of Painters and Allied Trades, District Council 50
Douglass Adams, Designee for Mayor Mitch Roth, Hawaii County Mayor
David Rodriguez, Designee for Jade Butay, Director, Department of Labor and Industrial Relations
Lea Dias, Administrator, Division of Vocational Rehabilitation, Department of Human Services
Winston Sakurai, Designee for Keith Hayashi, Superintendent, Department of Education
Della Teraoka, Designee for David Lassner, President, University of Hawaii System

BOARD MEMBERS ABSENT:

Jackie Kaina, Chair, Kauai Economic Development Board
Scott Collins, Hawaii Island Division Chief, Hawaii Government Employees Association (HGEA)
Senator Stanley Chang, Hawaii State Senate
Representative Andrew Garrett, Hawaii State House of Representatives
Mayor Richard Bissen, Maui County Mayor
Mayor Rick Blangiardi, Honolulu County Mayor
Mayor Derek Kawakami, Kauai County Mayor
Governor Josh Green, Governor of Hawaii
James Tokioka, Director, Department of Business, Economic Development and Tourism

GUESTS:

Carl Hinson, Director, Workforce Development, Hawaii Pacific Health
Keala Peters, Vice President of Education & Workforce Development, Executive Director of Sector Partnerships, Chamber of Commerce Hawaii
Vanessa Rogers, Associate Vice President, Workforce Development, Chamber of Commerce Hawaii
Dan Miyamoto, Community Education Specialist, Department of Education
Anton Krucky, Director, Department of Community Services, City and County of Honolulu
Chentelle Rowland, Executive Director, Maui County Workforce Development Board, County of Maui Office of Economic Development
Dale Fujimoto, Department of the Attorney General

STAFF:

Bennette Misalucha, DLIR, Workforce Development Council, Executive Director

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Maricar Pilotin-Freitas, DLIR, Workforce Development Division, Administrator
Leila Shar, DLIR, Workforce Development Division, Acting Program Officer
Lisa Simmons, DLIR, Workforce Development Division, Program Specialist
Jaimee Tabangay, DLIR, Workforce Development Division, Program Specialist
Jacqueline Lodge, DLIR, Workforce Development Council

I. Call to Order

The meeting was called to order at 9:32 a.m. by Chair Ken Loui.
Roll call was taken. 22 board members were present. As of February 15, 2024, the WDC had 35 members. Per WDC By-laws Section 5.7., the number of members required for quorum is 16. Confirm there was quorum on February 15, 2024.

Eileen Caldwell joined the meeting at 9:54 a.m. Tui Scanlan left the meeting at 10:15 a.m. Kelly Ueoka left the meeting at 10:19 a.m.

Additional members joined via Zoom and introduced themselves at 10:23 a.m.
Board members joining at this time were: Manu Bermudes, Rona Fukumoto, and Jason Chang. Bennette Misalucha confirmed there was quorum at 10:23 a.m.

II. Approval of Minutes

Chair Loui requested a motion to approve the minutes for the meeting on November 28, 2023. Cheryl Cross moved to approve the minutes for the November 28, 2023 meeting. Carla Kurokawa seconded the motion.

Bennette Misalucha noted that Doug Adams attended the November 28, 2023 meeting.

There were no objections or abstentions. The motion to approve the minutes with amendments was approved unanimously.

III. Executive Director's Report

Bennette Misalucha shared a presentation. To view the presentation click on this link: <https://labor.hawaii.gov/wdc/files/2024/02/Executive-Directors-report-to-Feb-2024-Board-meeting-to-WDC-site.pdf>

There were no questions or comments related to the Executive Director's Report.

IV. Presentation – Sector Partnerships: Workforce Development Building Local, Skilled Talent Pipelines

Keala Peters shared a presentation. To view the presentation click on this link: <https://labor.hawaii.gov/wdc/files/2024/02/Presentation-Sector-Partnerships-Workforce-Development-Building-Local-Skilled-Talent-Pipelines-K.Peters.pdf>

Tui Scanlan thanked the Chamber of Commerce Hawaii for their hard work and contributions. He confirmed that IATSE is launching a pilot program with Windward Community College to certify students to work in the entertainment field. Their goal is to create a pipeline from the elementary level, while building skill sets and

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increasing participation so that students are prepared for training at the college level.

Kelly Ueoka reiterated how the Chamber of Commerce Hawaii's Sector Partnerships program has helped build the technology sector.

V. Presentation – Creative Solutions to Healthcare Workforce Challenges

Carl Hinson shared a presentation. To view the presentation click on this link: <https://labor.hawaii.gov/wdc/files/2024/02/Presentation-Creative-Solutions-to-Healthcare-Workforce-Challenges-C.Hinson.pdf>

Carl Hinson emphasized the importance of WDC and encouraged members to be proactive, to challenge the status quo, and have a “can do” attitude.

Leslie Wilkins thanked Carl Hinson for the incredible legacy he created. Rona Fukumoto congratulated Carl Hinson on his retirement and thanked him for helping to give students more employment opportunities.

Chair Loui mentioned that his company is partnering with the Department of Defense to host a welder's competition next week. 10 students from Waipahu High School will be participating. Carl Hinson applauded the efforts of Superintendent Keith Hayashi for re-envisioning what a high school should be.

VI. Approval of Written Reports from Core Partners Workforce Innovation and Opportunity Act (WIOA) from the period of November 28, 2023 to February 15, 2024

There were no questions related to the written reports from core partners from the period of November 28, 2023 to February 15, 2024.

VII. Approval of Written Reports from Standing Committees for the period of November 28, 2023 to February 15, 2024

David Rodriguez had a question related to the Special Projects Committee Report from the period of November 28, 2023 to February 15, 2024. He asked if the legislative bills mentioned during the Special Projects Committee meeting were included in the committee report. Committee Chair Keith DeMello noted that, in order to comply with Sunshine Law, the report was submitted before the committee meeting, which was on February 12, 2024. He deferred to Chair Loui if he would like to list the bills of interest that were mentioned at the meeting. David Rodriguez asked Chair Loui if the board had taken a position on the bills. Siting Chapter 202, David Rodriguez noted that the board should weigh in before they take a position or submit testimony on any bills. Chair Loui confirmed that the board had not taken a position and any testimony regarding these bills were done on an individual-basis and did not represent the board's position. He noted that some board members and past board members submitted testimony. Committee Chair DeMello also confirmed that the Special Projects Committee had not made any recommendations and had not taken any position on any bills.

Bennette Misalucha pointed out that at last year's strategic planning meeting, the board discussed adding a Legislative Committee to the council. The Special Projects

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Committee was tasked with exploring how to create a Legislative Committee. Committee Chair DeMello confirmed that he has discussed this with Deputy Director Bill Kunstman. Bennette Misalucha confirmed that the Special Projects Committee should be monitoring bills that are related to workforce, such as childcare, housing, etc. Committee Chair DeMello pointed out that the committees and the board meet quarterly, and that the legislative session is fast paced. He confirmed they are only monitoring bills of interest. Bennette Misalucha reiterated that they will follow all protocol.

Regarding SB 560, Chair Loui confirmed he will send a letter clarifying that his testimony represented him as an individual and did not represent the WDC's position.

VIII. Approval of Written Reports Related to the WIOA Program Highlights from Each Counties Workforce Development Board for the period of November 28, 2023 to February 15, 2024

There were no questions related to the written reports from local workforce development boards from the period of November 28, 2023 to February 15, 2024.

IX. Approval of Proposed Revisions to By-Laws of the State of Hawaii Workforce Development Council

The proposed change would re-name the "Performance Measures and Financial Accountability Committee" to "Technology and Performance Management Committee". Chair Loui explained the rationale for the proposed change. Due to the increasing importance of technology in today's work settings, the committee would be responsible for overseeing policy impacts. They would strive to be the expert in this subject matter. The committee would stay current, tracking new technology trends and risks that the council should be mindful of.

Chair Loui requested a motion to approve the proposed revision to the by-laws of the State of Hawaii Workforce Development Council, re-naming the "Performance Measures and Financial Accountability Committee" to "Technology and Performance Management Committee". Cary Miyashiro moved to approve the proposed revision. Jason Chang seconded the motion.

Members voted by roll call. As of February 15, 2024, the WDC had 35 members. Per WDC By-laws Section 5.7., the number of members required for quorum is 16. Confirm there was quorum on February 15, 2024. 21 members voted in favor of the motion. 1 member voted in opposition to the motion. There were no objections or abstentions. The motion to approve the revisions to the by-laws of the State of Hawaii Workforce Development Council passed.

Member vote record for the revisions to by-laws of the State of Hawaii Workforce Development Council can be viewed at this link:

<https://labor.hawaii.gov/wdc/files/2024/02/WDC-Vote-Record-By-law-revision.pdf>

X. Announcements and Public Testimony (if any)

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XI. Next Meeting

The next quarterly board meeting is scheduled for May 30, 2024 at 9:30 a.m. to 11:30 a.m. The in-person meeting will be at the Department of Labor and Industrial Relations Building - 830 Punchbowl Street, Room 310, Honolulu, HI 96813.

XII. Adjournment

The meeting was adjourned at 11:08 a.m. by Chair Loui.

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