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KA MOKU'ĀINA O HAWAII
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
KA 'OIHANA PONO LIMAHANA
WORKFORCE DEVELOPMENT COUNCIL
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**WORKFORCE DEVELOPMENT COUNCIL'S
EXECUTIVE COMMITTEE MEETING**
Thursday, July 25, 2024
1:30 p.m. – 3:00 p.m.

Remote Meeting:

This meeting will be held remotely by Zoom interactive conference technology. Board members, staff, and members of the public may participate in the remote meeting by using the following Zoom link:

Workforce Development Council is inviting you to a scheduled Zoom meeting.

Topic: Workforce Development Council Executive Committee

Time: July 25, 2024 1:30 PM Hawaii

<https://us06web.zoom.us/j/84938458884?pwd=aRXybF2JkOta2jgj7TA4BoJgb91A1M.1>

If you do not have the technology or ability to join the remote meeting via Zoom, please dial +1 (669) 444-9171 on the telephone to participate in the remote meeting.

Meeting ID: 849 3845 8884

Passcode: 622736

Physical Meeting:

A physical meeting location will be open to the public and will have an audiovisual

connection, which will allow individuals at the physical meeting location to participate in the remote meeting. The address of the physical meeting location is: 830 Punchbowl Street, Room 317, Honolulu, HI 96813

Meeting materials are available for review at:
<https://labor.hawaii.gov/wdc/>

Written and Oral Testimony:

Individuals may submit written testimony by U.S. mail or hand delivery at 830 Punchbowl Street, Suite 317, Honolulu, HI 96813 or by email at DLIR.Workforce.Council@hawaii.gov. To ensure that members are able to review testimony prior to the meeting, we encourage interested persons to submit written testimony by 24 hours prior to the meeting. Any written testimony submitted after such time testimony will be retained as part of the record and distributed to members as soon as practicable, but we cannot ensure members will receive it in sufficient time to review prior to any decision-making.

Individuals may provide remote oral testimony during the remote meeting at the Zoom link listed above. Individuals participating at the physical meeting location may also provide oral testimony during the remote meeting.

Equal Opportunity Employer/Program

If you need an auxiliary aid/service or other accommodation due to a disability, please contact Bennette Misalucha at (808) 586-8815 (for TTY/TTD Dial 711 then ask for (808) 586-8877) or email dlir.workforce.develop@hawaii.gov as soon as possible. Requests made as early as possible will allow adequate time to fulfill your request. Upon request, this notice is available in alternative formats such as large print, Braille, or electronic copy.

AGENDA

- I. Call to Order *Workforce Development Council*
Chair Ken Loui
- II. Approval of Minutes of Special Meeting on June 27, 2024/ Evaluation of Executive Director’s Performance
- III. Announcement of New Assistant Vice Chair, Senator Donovan Dela Cruz..... *Workforce Development Council Chair Ken Loui*
- IV. Executive Director’s Report... *Bennette Misalucha, Executive Director, Workforce Development Council*

- a. Update on the Status of the State Workforce Development Unified Plan: The State Workforce Unified Plan was submitted on March 4, 2024 as prescribed by US Department of Labor. We are expecting to brief the Director and the Governor on the elements of the plan. Board has a Board Retreat on September 28. Stakeholder Summit in early October
- b. Update on the transition of Workforce Development Council as an attached agency to Department of Labor and Industrial Relation effective July 1, 2024.
 - Staffing Plan and Challenges
 - Transition Plan
- c. Update on Committee Work: Youth Service Committee, Special Project Committee, Employer Engagement Committee
- d. Update on Long Term Care Taskforce: In Feb 2024, a long-term care summit was held with nearly 100 stakeholders in attendance. There were 4 subcommittees that were created, one of which was the Workforce Subcommittee. The Development Council was designated as the lead for this subcommittee. Since then, the committee has met twice, and this is an update on the progress.
- e. Focus for Third and Fourth Quarter
 - Personnel Recruitment
 - Operational Transition from Workforce Development Division
 - Board Retreat
 - Budget Planning
 - Local Board Strategic Plans
- f. Upcoming Events in 2024
 - Board training: Workforce Innovation and Opportunity Act(WIOA) academy.
 - US Economic Trends webinar
 - Future of Work 2024
 - Workforce Development Heroes
 - September is Workforce Development Month
 - Long Term Care - Workforce Taskforce
- v. Financial and Performance Reports.....Bennette Misalucha, Executive Director

- VI. Approval PY2024 Allocation Formula for each Local Area.....
Maricar Pilotin-Freitas, Administrator, Workforce Development
Division
 - Oahu
 - Maui
 - Hawaii
 - Kauai

- VII. Update from Workforce Development Division on US Department of
Labor September 2023 findings Maricar Pilotin-Freitas,
Administrator, Workforce Development Division

- VIII. Kauai Update: A plan on how the State Board will act as Kauai local
board Bennette Misalucha, Executive Director

- IX. Workforce Innovation and Opportunity Act Academy for Board

members and Technical Assistance Plan from SAFAL Partners

.....*Executive Director Bennette Misalucha*

- a) Workforce Development Division Board role on the Island of Kauai
- b) Firewalls
- c) Flow of Funds
- d) Allocation formulas
- e) Negotiated Performance Matrices

- X. Announcements and Constituent Comments (if any)

At this time, the public is welcome to announce upcoming events and comment on relevant issues that were not included in this meeting's agenda. Please be advised that in compliance with the Sunshine Law, the Committee cannot discuss or act on issues that were not included in this meeting's agenda, but issues raised in constituent comments may be included in a future agenda for the Committee's consideration.

- XI. Next meeting
 - a. Thursday, October 25, 2024 (tentative) from 1:00 p.m. to 2:30 p.m.
the Department of Labor Office at 830 Punchbowl Street, Room 317,
Honolulu, Hawaii 96817

- XII. Adjournment