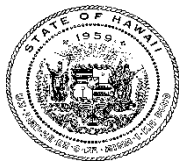


JOSH GREEN, M.D.
GOVERNOR

SYLVIA LUKE
LIEUTENANT GOVERNOR



JADE T. BUTAY
DIRECTOR

WILLIAM G. KUNSTMAN
DEPUTY DIRECTOR

**STATE OF HAWAII
KA MOKU'ĀINA O HAWAII
DEPARTMENT OF LABOR AND INDUSTRIAL
RELATIONS**

**KA 'OIHANA PONO LIMAHANA
WORKFORCE DEVELOPMENT COUNCIL**

830 PUNCHBOWL STREET, ROOM 317
HONOLULU, HAWAII 96813

www.hawaii.gov/labor

Phone: (808) 586-8815

dlir.workforce.council@hawaii.gov

**WORKFORCE DEVELOPMENT COUNCIL'S
EXECUTIVE COMMITTEE MEETING AGENDA**

Wednesday, June 4, 2025

1:30 p.m. – 3:00 p.m.

Remote Meeting:

This meeting will be held remotely by Zoom interactive conference technology. Board members, staff, and members of the public may participate in the remote meeting by using the following Zoom link:

Workforce Development Council is inviting you to a scheduled Zoom meeting.

<https://us06web.zoom.us/j/85921753253?pwd=oMJisSpseDUrHyV5IEiwsbGFicRNNQ.1>

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If you do not have the technology or ability to join the remote meeting via Zoom, please dial +1 (669) 444-9171 on the telephone to participate in the remote meeting.

Meeting ID: 859 2175 3253

Passcode: 535723

Physical Meeting:

A physical meeting location will be open to the public and will have an audiovisual connection, which will allow individuals at the physical meeting location to participate in the remote meeting. The address of the physical meeting location is 830 Punchbowl Street, Room #317, Honolulu, HI 96813.

Written and Oral Testimony:

Individuals may submit written testimony by U.S. mail or hand delivery at 830 Punchbowl Street, Suite 317, Honolulu, HI 96813 or by email at DLIR.Workforce.Council@hawaii.gov. To ensure that members are able to review testimony prior to the meeting, we encourage interested persons to submit written testimony by 24 hours prior to the meeting. Any written testimony submitted after such time testimony will be retained as part of the record and distributed to members as soon as practicable, but we cannot ensure members will receive it in sufficient time to review prior to any decision-making.

Individuals may provide remote oral testimony during the remote meeting at the Zoom link listed above. Individuals participating at the physical meeting location may also provide oral testimony during the remote meeting.

Equal Opportunity Employer/Program

If you need an auxiliary aid/service or other accommodation due to a disability, please contact Bennette Misalucha at (808) 586-8815 (for TTY/TTD Dial 711 then ask for (808) 586-8815) or email dlir.workforce.council@hawaii.gov as soon as possible. Requests made as early as possible will allow adequate time to fulfill your request. Upon request, this notice is available in alternative formats such as large print, Braille, or electronic copy.

AGENDA

- I. Call to Order.....*Workforce Development Council Chair Ken Loui*
- II. Welcome to Summer Intern Angela Chock
- III. Financial Reports.....*Bennette Misalucha, Executive Director*

The Financial Reports will include the status of Workforce Innovation and Opportunity Act (WIOA) funds as well as an analysis of the 2025 allocation to the States.

**There will also be a report on the status of disbursements from the Workforce Development Council's General appropriations (GA) funds.*

This presentation to the Executive Committee is in line with the By-laws which stipulates that "The Executive Committee reviews and makes recommendations on all personnel matters, Council governance and compliance matters, standing committee matters, and other matters as directed by the Council".

**Executive Committee Action Required*

- IV. Report on the Disposition of Program Year 2022 Unexpended Funds
.....*Bennette Misalucha*

The Workforce Development Council has been tasked with the disposition of \$1.5 million in Program year 2022 Unexpended Funds. This report will discuss the status of the three Request for Proposal (RFP) projects and the anticipated contracts with the three government agencies: University of Hawaii, Hawaii P-20 Partners for Education, and University of Hawaii Community Colleges.

- V. Special Projects Report*Dion Dizon, Vice Chair, Special Projects Committee*

A presentation on the 2025 legislative session and the recommendations for Workforce Development Council's contribution for next year's process.

BILLS OF INTEREST

GM502	Submitting for consideration and confirmation to the Hawai'i Workforce Development Council, Gubernatorial Nominee, KEN LOUI, for a term to expire 06-30-2028.
GM581	Submitting for consideration and confirmation to the Hawai'i Workforce Development Council, Gubernatorial Nominee, JARED HIGASHI, for a term to expire 06-30-2025.
HB1205	Appropriates funds for the workforce development council to incorporate and implement a framework for the workforce diversification and expansion of the defense-related workforce in fields such as information technology, cybersecurity, intelligence, data science, and advanced manufacturing.
SB742	Establishes a data sharing and governance working group within the office of enterprise technology services. Appropriates funds.
HB1211	Establishes within the Department of Human Resources Development the state internship and workforce development program.
SB1233	Establishes within the Department of Human Resources Development the state internship and workforce development program.
SB1503	Requires the Department of Labor and Industrial Relations to develop and implement training programs, public-private partnerships, funding opportunities, and recruitment strategies to develop a local workforce to meet the growing demand in defense-related personnel and promote economic diversification. Appropriates funds.
HB665	Establishes a data sharing and governance working group within the office of enterprise technology services. Appropriates funds.

VI. **Certification of the Kauai American job Center Bennette Misalucha, Executive Director, Workforce Development Council*

According to WIOA mandates, the local board is charged with the certification of its American Job Center. Because Kauai County does not have its own board, this responsibility rests on the Workforce Development Council, as the state board, to conduct the certification. The Board is expected to vote and ratify the certification conducted by staff. This presentation to the Executive Committee is in line with the By-laws which stipulates that "The Executive Committee reviews and makes recommendations on all personnel matters, Council governance and compliance matters, standing committee matters, and other matters as directed by the Council".

**Executive Committee Action Required*

VII. Executive Director's Report... *Bennette Misalucha, Executive Director, Workforce Development Council*

a. *Status of Board Recruitment*

There have been several vacancies on the Council. This is a report on the recruitment efforts to fill the vacancies.

b. Update on the Implementation of the State Workforce Development

Unified Plan: The State Workforce Unified Plan was submitted on March 4, 2024 as prescribed by United States Department of Labor and was approved in June 2024. As part of its federal mandate, the Workforce Development Council is charged with the implementation of the Plan. A summit was held on December 9, 2024 with workforce community stakeholders and at that summit, four Pillar Catalyst Teams have been formed.

c. *Update on the transition of Workforce Development Council as an attached agency to Department of Labor and Industrial Relation effective July 1, 2024.*

- Roles and Responsibilities
- Personnel Recruitment Update

d. *Focus for First Quarter 2025*

- *Staff Training and Transition*
- *Operational Transition from Workforce Development Division*
- *Implementation of the Unified Plan*
- *Building Strategic Partnerships with Community Organizations*

e. *Upcoming Activities/Events in 2025*

- *Second Meetings of the Pillar Catalysts Teams – May and June 2025*
- *New Board member orientation: June 5, 2025*
- *Synergy Summit II: July 9, 2025*

f. 2025 BOARD MEETING DATES (subject to change)

Second Quarter: Wednesday, June 19, 2025 9:30 am to 11:30 am

Third Quarter Wednesday, August 20, 2025 9:30 am to 11:30 am

2025 EXECUTIVE COMMITTEE DATES (subject to change)

Wednesday, June 4, 2025/ 1:30 pm to 3 pm

Wednesday, July 23, 2025/1:30 pm to 3 pm

Wednesday, October 22, 2025/1:30 pm to 3 pm

- VIII. *Plans for Executive Director’s Performance ReviewWDC Chair Ken
Loui

*A discussion regarding the survey results for Executive Director’s Performance
Review.*

*This presentation to the Executive Committee is in line with the By-laws which
stipulates that “The Executive Committee reviews and makes recommendations
on all personnel matters, Council governance and compliance matters, standing
committee matters, and other matters as directed by the Council”.*

**Executive Committee Action Required.*

- IX. Announcements and Constituent Comments (if any)

*At this time, the public is welcome to announce upcoming events and
comment on relevant issues that were not included in this meeting's
agenda. Please be advised that in compliance with the Sunshine Law,
the Committee cannot discuss or act on issues that were not included in
this meeting's agenda, but issues raised in constituent comments may be
included in a future agenda for the Committee's consideration.*

- X. Next meeting

The next meeting is tentatively scheduled on July 23, 2025 from 1:30 p.m. to
3:00 p.m. over zoom and in person at the Department of Labor Office at 830
Punchbowl Street, Room 317, Honolulu, Hawaii 96817.

- XI. Adjournment