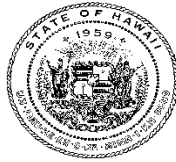


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**PERFORMANCE MANAGEMENT AND  
TECHNOLOGY COMMITTEE MEETING**

**Tuesday, July 23, 2024  
10:00 a.m. – 11:30 a.m.  
In-person and online via Zoom**

**MINUTES**

**MEMBERS:**

Kelly J. Ueoka, Committee Chair, President, Pacxa  
Rona Fukumoto, President & CEO, Lanakila Pacific  
Ken Loui, CEO, Pacific Marine  
David Rodriguez, Council Designee, Director's Office, Dept of Labor and Industrial Relations (DLIR)

**GUEST:**

Doug Adams, Director, Research and Development County Hawaii  
Albert Vargas, Speaker Saiki's office  
Frank Rogozienski, Speaker Saiki's office  
Melissa Robbins, National Association of Workforce Development Professionals

**STAFF:**

Bennette Misalucha, Executive Director, Workforce Development Council  
Harrison Kuranishi, Executive Director, Oahu Workforce Development Board  
Carol Kanayama, DLIR, Workforce Development Division, Oahu  
Lina Rivera, Administrative Services Office, Accountant, DLIR

**I. Call to Order**

The Performance Management and Technology Committee meeting was called to order at 10:01 a.m. by Chair Kelly Ueoka.

**II. Executive Director's Report**

Executive Director Bennette Misalucha provided updates in several areas: Mapping State Unified Plan implementation for stakeholders is underway. Effective July 1st, WDC will have its own program ID, additional staff, and budget. A transition plan to be developed over the next few months in cooperation with the Workforce Development Division.

Upcoming events were outlined including the Future of Work conference and Workforce Development Heroes events in September, along with ongoing work on the Long Term Care Workforce Task force. For the next quarter, priorities include implementing the State Unified Plan, strengthening Board committees, and enhancing collaboration with local boards to ensure they have necessary tools for their roles.

The ED highlighted efforts to improve American Job Centers as the first line of defense, noting productive feedback from recent Special Projects Committee roundtable discussions, with a follow-up discussion planned.

### **III. WIOA Training Academy 201**

Scheduled presenter was not available. Training will be rescheduled. Melissa Robbins provided insights into how performance data can drive strategic initiatives and improve workforce development outcomes. She also explained the allocation of WIOA funds and when funding becomes available. She described the board's role in setting priorities for recaptured funds and developing allocation formulas. Committee reviewed Youth PY21 recaptured funds spending.

### **IV. Financial Reports on WIOA Funding and Performance Metrics**

Executive Director Misalucha presented fiscal reports, beginning with Program Year 2021 (PY21) funds. ED explained that Federal WIOA funds must be spent within 3 years, with local workforce boards having 2 years for spending, after which funds return to the State as recaptured funds for one additional year. Monies not spent by the state will need to be returned to the U.S. Department of Labor. For PY21, out of approximately \$6-7 million total, \$4.9 million was spent with \$1.7 million recaptured by the State. After final expenses, approximately \$80,000 will be returned to the Federal government. For PY22, out of \$8.7 million allocated, \$4.3 million remains in recaptured funds which must be spent by June 30, 2025.

Regarding special grants, ED reported:

- The Quest Grant (Covid funds) has \$2.4 million remaining for branches and \$3.8 million for local areas, with a likely extension to September 2025
- The Lahaina fires grant has \$11.6 million remaining from the original \$15 million, due to lapse in 2025

Carol Kanayama provided additional context on grant expenditures, noting that the Maui disaster grant spending has increased significantly since October 1st when Maui Economic Opportunity began enrollments. She reported positive progress on the Quest Grant with monthly sub-recipient meetings and increased enrollment due to publicity efforts.

The committee reviewed detailed youth and adult program statistics showing varying participation rates and cost-per-participant across counties. Harrison Kuranishi shared improvements in the Oahu Board processes including expanded pathways for youth participation, increased adult program enrollment from 70 to 352 participants, and enhanced business service policies requiring collaboration between Titles I-IV.

ED updated that counties are reviewing budgets for current and future program years.

**V. Announcements and Public Testimony**

There were no announcements or public testimony.

**VI. Next Meeting**

2025 meeting schedule to be determined.

**VII. Adjournment**

Committee Chair Kelly Ueoka adjourned the meeting at 11:11 a.m.

DRAFT