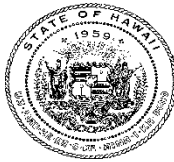


JOSH GREEN, M.D.  
GOVERNOR

SYLVIA LUKE  
LIEUTENANT GOVERNOR



JADE T. BUTAY  
DIRECTOR

WILLIAM G. KUNSTMAN  
DEPUTY DIRECTOR

STATE OF HAWAII  
KA MOKU'ĀINA O HAWAII  
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS  
KA 'OIHANA PONO LIMAHANA  
WORKFORCE DEVELOPMENT COUNCIL

830 PUNCHBOWL STREET, ROOM 317  
HONOLULU, HAWAII 96813  
<http://labor.hawaii.gov/labor>  
Phone: (808) 586-8815 / Fax: (808) 586-8822  
Email: [dlir.workforce.council@hawaii.gov](mailto:dlir.workforce.council@hawaii.gov)

**WORKFORCE DEVELOPMENT COUNCIL'S  
QUARTERLY BOARD MEETING MINUTES**

**Thursday, February 19, 2025**

**9:30 a.m. – 11:30 a.m.**

**In-person and online via Zoom**

**ATTENDANCE:**

**Council Members Present:**

Ken Loui, Council Chair and CEO, Pacific Marine  
Cary Miyashiro, Council Vice Chair and President, Quad D Solutions  
Dan Kouchi, Policy Advisor to Governor Josh Green  
Thomas Chock, Designee, Hawaii Department of Business, Economic Development and Tourism  
David Rodriguez, Designee, Hawaii Department of Labor and Industrial Relations (DLIR)  
Winston Sakurai, Designee, Superintendent Keith Hayashi  
Keala Monaco – Representing UH  
Rosella Guardascione, Director of Human Resources, Kona Beach Hotel  
Jackie Kaina, Executive Director, Kauai Economic Development Board  
Scott Collins, Hawaii Island Division Chief, Hawaii Government Employees Association  
Dion Dizon, Business Representative, International Brotherhood of Electrical Workers  
Carla Kurokawa, Manager, Employment and Training, Alu Like, Inc.  
Tui Scanlan, President, International Association of Stage and Theater Employees (IASTE)  
Mixed Local 665  
Lorna Woo, Director, Government Affairs, International Union of Painters and Allied Trades, District Council 50  
Cheryl Cross, Executive Recruiter, Inkinen and Associates  
Keith DeMello, Senior Vice President of Communications & External Affairs, Ulupono Initiative  
Rona Fukumoto, President & CEO, Lanakila Pacific  
Jared Higashi, Vice President, Hawaii Lodging and Tourism Association  
Shelli Ihori, Associate Director, Workforce Development, Hawaii Pacific Health  
Derek Kanehira, Senior Vice President, Human Resources, Alexander and Baldwin  
Sean Knox, President, Hawaii Employment Services, Inc  
Trang Malone, Workforce Initiatives Manager, CVS Health  
Leslie Wilkins, President & CEO, Maui Economic Development Board, Inc.  
Lea Dias, Administrator, Division of Vocational Rehabilitation, Department of Human Services  
Eileen Caldwell, Director of Human Resources, Marriott Hawaii and French Polynesia  
Michelle Rego, County of Kauai Office of Economic Development  
Andy Kawano, Designee for Mayor

Equal Opportunity Employer/Program

Auxiliary aids and services are available upon request to individuals with disabilities.

TDD/TTY Dial 711 then ask for (808) 586-8877

**Excused:**

Jason Chang, President, Queen's Medical Center  
Robert Lietzke, Vice President, Indo-Pacific Western Region, Booz Allen Hamilton  
Manu Bermudez, Vice President, Human Resources, Hawaii Gas  
Jason Brand, President, Brand Industrial Group Representative  
Jackson Sayama, Designee for Representative Andrew Garrett  
Kelly Ueoka, President, Pacxa  
Sen Donovan Dela Cruz, Senate designee  
Richard Bisson or Designee Luana Mahi – Mayor, County of Maui  
Big Island Designee

**Guests:**

Tim Carlton, Legislative Director, National Governors Association  
Sophia Yeager, National Governors Association  
Violet Jackson, Federal Project Officer, U.S. Department of Labor  
Daven Kawamura, Oahu Workforce Development Board  
Maricar Pilotin-Freitas, Workforce Development Division  
Kevin Aki Jr., County of Hawaii Workforce Development Board  
Harrison Kuranishi, Oahu Workforce Development Board  
Jung Yun Ha, Deputy Attorney General

**Staff:**

Bennette Misalucha, Executive Director, Workforce Development Council (WDC)  
Evan Palmer, Specialist, Workforce Development Council (WDC)  
Kelly Quitevis, Specialist, Workforce Development Council (WDC)  
Li-Ann Yamashiro, Deputy Attorney General, assigned to WDC

**WRITTEN MINUTES****I. Call to Order (00:07:09 -- 00:017:13)**

The meeting was called to order at 9:34 a.m. by Workforce Development Council Chair Ken Loui. The Council member roll was called, and quorum was established with 25 members present, at 9:45.

Members who were present during this period -

Ken Loui  
Cary Miyashiro  
Dan Kouchi  
Thomas Chock  
David Rodriguez  
Winston Sakurai  
Keala Monaco  
Rosella Guardascione  
Jackie Kaina  
Scott Collins  
Dion Dizon  
Carla Kurokawa

Tui Scanlan  
Lorna Woo  
Cheryl Cross  
Keith DeMello  
Rona Fukumoto  
Shelli Ihori  
Derek Kanehira  
Sean Knox  
Trang Malone  
Leslie Wilkins  
Lea Dias  
Eileen Caldwell  
Michelle Rego

Guests and staff also introduced themselves.

## **II. Approval of Minutes of November 21, 2024 (00:17:13 -- 00:20:29)**

Chair Loui requested a motion to approve the minutes of the November 21, 2024 meeting.

**Board Action:** Council Member Tui Scanlan moved to approve the minutes, and Council Member Cary Miyashiro seconded. The motion was approved unanimously.

## **III. Administrative Matters: Welcome to New Staff Members Evan Palmer (Program Specialist IV) and Kelly Quitevis (Program Specialist IV) (00:20:29 -- 00:22:19)**

Chair Loui welcomed two new WDC staff members who both started a few weeks prior. He introduced Kelly Quitevis and Evan Palmer and invited them to share a few words about themselves.

Kelly Quitevis shared that she was previously a program specialist at the University of Hawaii and worked in private business, helping oversee statewide business for large retailers, and worked in K-12 education. She will be supporting sector partnerships, performance management, and the Special Projects Committee.

Evan Palmer shared that he worked as a program coordinator for the See Hawaii Work Program at the Department of Human Services. He's bi-vocational, also serving as pastor of the Honolulu Church of God. He will be helping with military and veterans' affairs, youth services, and employer engagement committees. He noted he's also a veteran, having served in the Army for about 7½ years.

## **IV. Presentation – Re-certification of the Workforce Innovation and Opportunity Act (WIOA) (00:22:19 -- 00:48:10)**

Tim Carlton, Legislative Director of the National Governors Association (NGA), provided an update on the reauthorization of the Workforce Innovation and Opportunity Act (WIOA). Key highlights included:

1. **Budget Status:** With less than three weeks until the federal continuing resolution expires on March 14, the outlook for a full-year funding package remains uncertain. Possible outcomes include another short-term continuing resolution (CR), a

government shutdown, or a full-year CR that would maintain FY24 funding levels through FY25.

2. **WIOA Reauthorization:** Congress came close to passing the *Stronger Workforce for America Act* in late 2024. The bill passed the House with a strong bipartisan vote (378–26) and had support from both House and Senate leadership. However, it was removed from the final continuing resolution due to the bill’s length, not its content. The proposed bill included increased state flexibility, pilot programs for small states, updates to local area designations, and adjustments to training mandates.
3. **Future Outlook:** New committee leadership in the House and Senate brings new legislative priorities, which may delay progress on WIOA reauthorization. Additional obstacles include ongoing Senate confirmations and budget reconciliation efforts, which are expected to take precedence in the immediate term.
4. **Department of Labor Appointees:** Lori Chavez-DeRemer has been nominated for Secretary of Labor and is expected to receive a confirmation vote in March. Henry Mack III has been nominated to oversee the Employment Training Administration, which administers WIOA programs.

Board Member Cheryl Cross highlighted Governor Josh Green’s initiative to fast-track federal workers affected by recent layoffs into state employment. Executive Director Bennette Misalucha noted that a press release on this effort had been issued and offered to share it with Mr. Carlton. Mr. Carlton expressed appreciation and interest in showcasing Hawaii’s leadership as an example for other states.

Mr. Carlton noted that formula funding for WIOA Title I programs remains secure through ongoing congressional appropriations, even without reauthorization. However, he advised the board to remain aware of potential policy shifts and administrative changes as new federal leadership takes office.

## **V. Presentation: Governor Dr. Joshua Green's Priorities (00:48:10 -- 01:00:43)**

Dan Kouchi, Policy Advisor to Governor Green and the Governor’s designee to the Council, presented an update on the Governor’s priorities and related initiatives:

1. **Operation Hire Hawai’i (OHi):** Mr. Kouchi highlighted Executive Order 25-02, which establishes "Operation Hire Hawai’i" to expedite the state hiring process. The initiative directs agencies to review applicants and make conditional job offers within 14 days, with a focus on individuals affected by recent federal government layoffs. The outreach effort includes partnerships with local influencers and a strong social media campaign. Information is being updated in real-time on both the Governor’s and the Department of Human Resources and Development (DHRD) websites.
2. **Affordability & Cost of Living:** The state has enacted income tax cuts projected to provide \$5.6 billion in relief to taxpayers over seven years. The administration is also exploring other strategies to reduce the tax burden for working families and encourage economic growth across the state.
3. **Affordable Housing:** Through emergency proclamations, the development of nearly 7,000 affordable housing units has been accelerated. In total, 62,000 units are in the development pipeline over the next decade, including approximately 46,000 classified as affordable. The

Equal Opportunity Employer/Program

Auxiliary aids and services are available upon request to individuals with disabilities.

TDD/TTY Dial 711 then ask for (808) 586-8877

state budget also includes \$500 million to support workforce housing and Native Hawaiian beneficiaries.

4. **Maui Recovery & Wildfire Prevention:** The Governor's Office has invested more than \$2 billion in federal disaster relief and \$800 million in state funds to support survivors and rebuild communities. Long-term housing solutions are underway for 99% of displaced residents. The administration is also introducing wildfire prevention legislation, including the expansion of the Fire Marshal's Office and investments in sensor monitoring and fire safety infrastructure.
5. **Healthcare Workforce Development:** The Healthcare Education Loan Repayment Program (HELP), established in 2023, allocated \$30 million in its first biennium to support healthcare professionals in rural and underserved areas. The first cohort funded 900 applicants, and the second cohort includes approximately 1,500. Mr. Kouchi noted that several recipients were former Hawai'i residents planning to return home. Bills currently in the legislature (SB 29 and HB 213) propose \$15 million in funding per year for the next biennium. Additional investments are also planned in rural hospitals, behavioral health centers, and Medicaid improvements.
6. **Public Safety:** Recent public safety initiatives include the passage of new gun safety laws, implementation of active shooter training in public and charter schools, gun buyback events, and continued work through the illegal fireworks task force.
7. **Climate & Environment:** Following the Maui wildfires, the Governor convened a Climate Advisory Team, and the administration is pursuing legislation to implement its recommendations. In January, a Clean Energy Emergency Order was issued to help accelerate the state's clean energy goals, including potential workforce development opportunities in the clean energy sector.

Due to time constraints, Mr. Kouchi offered to send the Council a list of bills being tracked by the Governor's Office and relevant departments following the meeting.

Jared Higashi and Andy Kawano joined during this portion of the meeting, bringing the total number of members present to 27.

## **VI. Financial Reports (01:00:44 -- 01:08:36)**

Executive Director Bennette Misalucha presented an overview of WIOA fund utilization, financial standing, and performance reporting:

1. **Program Year 2022 Recaptured Funds:** Approximately \$3.9 million in unspent funds was returned to the State from local areas. Of that amount, \$1.9 million has been encumbered, and \$1.5 million is planned for encumbrance. Although a potential lapse of \$21,000 was noted, it is not expected to lapse.
2. **Program Year 2023 Funds:** As of December 31, 2024, \$2.8 million of the \$8 million allocated to local areas had been spent, with \$5.7 million remaining and six months left in the spending period. Monthly coordination meetings are held to monitor expenditures and forecast balances.
3. **Lahaina Fire Recovery Grant:** Of the \$21 million approved for disaster recovery, the first allocation of \$10 million has been largely expended, with \$9.44 million spent. A request for the second allocation is pending federal approval.

4. **Performance Assessment:** The U.S. Department of Labor’s National Assessment for PY 2023 showed Hawai’i met all performance standards. Only Arizona and New Jersey received failing designations, defined as under 50% on any indicator or under 90% overall. A timeline graphic was also presented to contextualize results from 2017–2024.

## **VII. Presentation on the Status of Unexpended Funds (01:08:36 -- 01:11:58)**

Executive Director Misalucha provided a report on the use of \$1.5 million in unexpended WIOA funds allocated to WDC:

### **1. Government Agency Grants:**

- Hawai’i P-20: \$446,000
- University of Hawai’i Community Colleges: \$458,000
- University of Hawai’i / Chamber of Commerce (transportation sector): \$100,000

### **2. RFP Awards:**

- WIOA system research: \$100,000 (Access Strategy LLC)
- Fiscal training & financial protocol updates: \$97,000 (Michael J. Gluffrida & Associates, dba The GA Team)
- Public relations campaign for American Job Centers: \$293,000 (Becker Communications)
- National Veterans Training Institute: Ongoing training for local areas

Total awarded: **\$1,554,453**

## **VIII. Update on Legislative Bills of Interest (01:11:58 -- 01:28:36)**

Keith DeMello, Special Projects Committee Chair, provided an overview of legislative measures being tracked by the WDC:

### **• Governor’s Messages:**

- **GM 502:** Appointment of Ken Loui as Chair of the Workforce Development Council.
- **GM 581:** Appointment of Jared Higashi to the Workforce Development Council. Both messages have been referred to the Senate Committee on Labor and Technology.
- **House Bill 1205:** Proposes approximately \$1 million in funding for FY 2026–2027 to the WDC to implement a framework for workforce diversification and the expansion of the defense-related workforce, including fields such as cybersecurity, data science, and advanced manufacturing.
- **Senate Bill 742:** Establishes a data-sharing and governance working group within the Office of Enterprise Technology Services. The WDC submitted written testimony in

support, citing alignment with its strategic pillars and goals from the December 2024 Workforce Summit.

- **House Bill 1211 / Senate Bill 1233:** Establishes a state internship and workforce development program within the Department of Human Resources Development. The Senate bill was heard in late January and referred to WAM; WDC continues to monitor.

Additional contributions:

Tui Scanlan (IATSE 665):

- **Senate Bill 1523:** Expands private sector collective bargaining rights. Emphasized the need for appropriations and staffing raised by the Hawai'i Labor Relations Board.
- **Senate Bill 1641:** Establishes a Hawai'i Film Commission. Expressed concern over state involvement in media production and potential First Amendment implications.

Thomas Chock (DBEDT Designee):

- **Senate Bill 1585:** Related to P-20 data and establishing new workforce development tracking metrics.
- **Senate Bill 1491:** Proposes tracking of self-employed individuals and entrepreneurs; involves DBEDT and the Department of Taxation.

Leslie Wilkins inquired about SB742's overlap with existing data systems like DXP. Keith DeMello and Tui Scanlan clarified that the bill aims to establish a coordinating body to address current data-sharing gaps.

## **IX. Presentation: Best Practice on Employer Engagement: CVS Health (01:28:35 -- 01:44:41)**

Trang Malone, Workforce Initiatives Manager at CVS Health, presented on employer engagement initiatives:

**Talent Pipeline Focus Areas:** Youth, mature workers, people with disabilities, registered apprenticeships, military community, second chance individuals, and faith-based initiatives.

1. **Military Community Programs:** DoD SkillBridge partnership for transitioning service members with 12-week training in store management, service operations, and business intelligence. Military spouse fellowships in partnership with Hiring Our Heroes.
2. **Youth Pathways:** Pre-apprenticeship programs, pharmacy technician externships, and partnerships with schools including Lahaina Luna High School. A four-phase Career Pathway Program with Work Hawaii for high school seniors that includes paid work experience.
3. **Abilities Programs:** Partnerships with community organizations for front store externships and distribution center experiences for individuals with disabilities.

4. **Registered Apprenticeships:** Pharmacy technician apprenticeship program approved in all four counties, including a recognized "Apprenticeship Trailblazer" through the Department of Labor.
5. **Career Skills Labs:** Mock pharmacy environments at Hawaii Job Corps Center and Maui College, with plans for retail career skills labs at Dole Cannery and on the West Side.
6. **Future Initiatives:** Continued support for pre-pharmacy courses, retail management apprenticeship development, and pathways to pharmacy school.

Ms. Malone emphasized the importance of collaboration across the state and alignment of missions to strengthen Hawaii's workforce.

Chair Ken Loui and Councilmember Cheryl Cross commended Ms. Malone's work and encouraged broader employer engagement across the state.

## **X. Executive Director's Report (01:44:41 – 02:04:44)**

Executive Director Bennette Misalucha provided updates on program implementation, staff assignments, and structural planning:

1. **Transportation Sector Partnership:**  
The Chamber of Commerce of Hawai'i has taken the lead on this initiative and will provide continued technical assistance and coordination.
2. **Unified State Plan Implementation:**  
The WDC has developed four strategic pillars to guide plan execution. Catalyst meetings began on February 27, 2025. The Office of Information Practices has confirmed that the WDC may establish separate Permitted Interaction Groups (PIGs) for each pillar under specific Sunshine Law exemptions. The purpose of each PIG is to explore relevant initiatives, set measurable goals, and report recommendations to the full board by December 2025.

### **Proposed PIG Membership:**

- Pillar 1 – Alignment with Economic Growth: Thomas Chock, Cheryl Cross, Derek Kanehira, Kelly Ueoka, Rosella Guardascione, Leslie Wilkins, Jackie Kaina
- Pillar 2 – Strengthening Education and Training Alliances: Kelly Ueoka, Thomas Chock, Dion Dizon, Tui Scanlan, Scott Collins, Derek Kanehira, Rona Fukumoto, Cary Miyashiro, Trang Malone, Jared Higashi
- Pillar 3 – Commitment to Those with Barriers to Employment: Cheryl Cross, Trang Malone, Rona Fukumoto, Lea Dias, Kelly Ueoka, Ken Loui
- Pillar 4 – Creating Workforce Synergy in the Community: Thomas Chock, Kelly Ueoka, Derek Kanehira, Tui Scanlan, Dion Dizon, Leslie Wilkins, Jackie Kaina

### **Board Action – PIG Formation and Membership Approval:**

Council Member Dion Dizon moved to approve the creation of four Permitted Interaction Groups (PIGs), set their scope, and confirm the proposed membership. Cary Miyashiro seconded the motion. A formal roll call vote was conducted by Chair Ken Loui: 24 members voted "aye," with no nays or abstentions. The motion passed unanimously.



### 3. **WDC Transition to Attached Agency Status:**

The WDC is continuing its transition to becoming an attached agency to DLIR. Meetings with DLIR leadership, B&F, and DHRD are ongoing. A Memorandum of Agreement is in development to clarify long-term responsibilities. Job descriptions have been finalized, and interviews are being conducted for newly established positions.

### 4. **Staff Assignments:**

- Kelly Quitevis: Sector partnerships, performance management, special projects
- Evan Palmer: Military and veterans affairs, youth services, employer engagement
- Bennette Misalucha (Executive Director): Executive Committee and Full Board

### 5. **Upcoming Events:**

- Workforce Synergy Summit – December 9, 2024
- Board Retreat – January 16, 2025
- National Economic Trends Webinar – January 2025
- WIOA Academy Trainings – through March 2025
- Transportation Sector Convening – TBD
- Long-Term Care Workforce Taskforce Meeting – January 2025

During the conclusion of this item, the following members indicated that they exited the meeting:

Rona Fukumoto, Lea Dias, Dion Dizon

Chair Ken Loui and Executive Director Misalucha confirmed that quorum was still maintained with 20 members.

## **XI. Oral Reports from Local Area Workforce Development Boards (02:04:44 – 02:11:45)**

1. **Oahu Workforce Development Board:** Harrison Kuranishi reported that the Board Chair term ended on February 15, 2025, with Vice Chair Chris Lum Lee serving as acting chair until a vote on April 24, 2025. Staff transitions included a new accountant, Michael Hole. The Board increased membership from 19 to 23 members, and has removed nearly 200 underutilized programs from the eligible training provider list.
2. **Maui Workforce Development Board:** Leslie Wilkins reported that two labor unions with longstanding members who retired have new replacements from AFL-CIO and IBEW. Luana Mahi, director of the Office of Economic Development, left the county, and Cynthia Lallo, chief of staff for the county of Maui, is now the designee representing Mayor Bisson. The Board has retained a marketing firm to develop community-based messaging for the American Job Center.
3. **Hawaii Workforce Development Board:** Rossella Guardascione reported that the Board last convened on December 17, 2024, to review PY 2023 funding and approved WIOA Title I performance measures for 2024–2025. Q1 2025 plans include expanding school

Equal Opportunity Employer/Program

Auxiliary aids and services are available upon request to individuals with disabilities.

TDD/TTY Dial 711 then ask for (808) 586-8877

partnerships, increasing employer engagement in agriculture and healthcare, addressing transportation and skills gaps, and strengthening alignment with the State Workforce Plan.

4. **Kauai:** No oral report was provided.

## **XII. Oral Report from a WIOA Core Partner (02:11:46 -- 02:12:16)**

Maricar Pilotin-Freitas, Administrator of the Workforce Development Division (WDD), was scheduled to present but was unavailable. Chair Loui and Executive Director Misalucha confirmed that the related materials were included in the meeting packet.

## **XIII. Written Reports from WIOA Core Partners (Division of Vocational Rehabilitation, Title IV) (02:12:17 – 02:12:41)**

A written report from the Division of Vocational Rehabilitation (DVR) was included in the board packet. No representative was available to present, as Lea Dias had to leave the meeting earlier. No questions were raised by Council members.

David Rodriguez joined the meeting at this point, bringing the quorum to 21 members.

## **XIV. Written Reports from the Workforce Development Council Committees (02:12:45 – 02:21:22)**

1. **Sector Strategies and Career Pathways Committee:** Chair Cary Miyashiro reported that the committee changed its meeting schedule from Thursdays to Tuesdays (1:00-2:30pm). They received a subcommittee report from Dina Yoshimi of the Language Roadmap Initiative regarding high school language programs for the workforce and nursing assistant programs at Punahou High School. The committee also heard presentations on AI use in schools from Gabriel Yaragihara and on Perkins 5 updates from Hawaii P-20 representatives. The next meeting is scheduled for April 1, 2025.
2. **Special Projects Committee:** Chair Keith DeMello reported that the committee met on February 3, 2025, and received a presentation from the State Office of Enterprise Technology Services regarding IT consolidation initiatives and efforts to improve recruitment through updated position descriptions and internship programs. The committee will be working on proposed bylaw changes to codify the WDC member process, with potential action at the May WDC meeting.
3. **Military and Veterans Affairs Committee:** Chair Trang Malone reported that the committee met on January 23, 2025, and discussed the Department of Defense's 2025 state priorities with Kelly May Douglas, Pacific Southwest Regional liaison for the Defense State Liaison Office. Vice Chair Cheryl Cross facilitated a roundtable discussion on one of the four strategic pillars. The spouse subcommittee is working on career fairs, and the American Job Center can now visit every military installation for newcomers' events. The next meeting is scheduled for April 17, 2025.

During this section, Councilmembers Sean Knox and Thomas Chock exited the meeting. Bennette Misalucha confirmed quorum to be at 18.

## **XV. Executive Session for Discussion regarding the Annual Performance Evaluation of the Executive Director (02:21:22 – 02:32:05)**

Chair Loui explained that the board would not go into executive session as initially planned, based on guidance from the Office of Information Practices (OIP). Instead, the evaluation process and criteria would be discussed in open session. OIP advised that since the discussion involved the evaluation process and not confidential personnel details, it should remain public.

The Executive Committee had recommended delegating the evaluation responsibility to the committee itself, rather than the full board, due to the size of the board and varying levels of interaction with the Executive Director.

### **Board Action:**

Council Member Tui Scanlan moved to delegate the Executive Director's evaluation to the Executive Committee. Council Member Leslie Wilkins seconded the motion. The motion passed unanimously. The board also voted unanimously to change the agenda item from "executive session" to "open discussion."

Chair Loui stated he would seek formal written clarification from OIP on whether a Permitted Interaction Group (PIG) is necessary for the evaluation and would report back.

Quorum Note: During this section, Jared Higashi and Scott Collins left the meeting, bringing quorum to 16.

## **XVI. BOARD MEETING DATES (Subject to Change) (02:32:05 – 02:32:22)**

- First Quarter: Wednesday, February 19, 2025, 9:30 am to 11:30 am
- Second Quarter: Wednesday, May 28, 2025, 9:30 am to 11:30 am
- Third Quarter: Wednesday, August 20, 2025, 9:30 am to 11:30 am
- Fourth Quarter: Wednesday, November 19, 2025, 9:30 am to 11:30 am

### **EXECUTIVE COMMITTEE DATES (Subject to Change)**

- Wednesday, January 22, 2025, 1:30 pm to 3:00 pm
- Wednesday, April 23, 2025, 1:30 pm to 3:00 pm
- Wednesday, July 23, 2025, 1:30 pm to 3:00 pm
- Wednesday, October 22, 2025, 1:30 pm to 3:00 pm

## **XVII. Announcements and Constituent Comments (02:28:29 – 02:32:00)**

- Council Member Tui Scanlan announced an International Working Women's Day rally at the Capitol on March 8, 2025.
- Council Member Leslie Wilkins announced the Hawaii STEM Conference at the Hawaii Convention Center on March 24-25, 2025, and reminded attendees that March 25 is Equal Pay Day.

- Council Member Cheryl Cross thanked Executive Director Bennette Misalucha for joining her at Bayer Crop Science as a featured speaker for the Global Women's Breakfast.
- Council Member Tui Scanlan announced a Creative Industry Summit on Thursday, March 27, 2025, at the Arc of Hilo.

#### **XVIII. Next Meeting and Adjournment (02:32:00 – 02:32:31)**

The next meeting is scheduled for May 28, 2025, at 9:30 a.m. The meeting was adjourned at approximately 11:30 a.m.