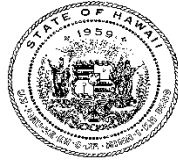


JOSH GREEN, M.D.  
GOVERNOR

SYLVIA LUKE  
LIEUTENANT GOVERNOR



JADE T. BUTAY  
DIRECTOR

WILLIAM G. KUNSTMAN  
DEPUTY DIRECTOR

STATE OF HAWAII  
KA MOKU'ĀINA O HAWAII  
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS  
KA 'OIHANA PONO LIMAHANA  
WORKFORCE DEVELOPMENT DIVISION  
830 PUNCHBOWL STREET, ROOM 329  
HONOLULU, HAWAII 96813  
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**HAWAII WORKFORCE DEVELOPMENT COUNCIL**  
**QUARTERLY BOARD MEETING AGENDA**  
**Tuesday, June 24, 2025**  
**9:30a.m. – 12:00 p.m.**

Remote Meeting:

*This meeting will be held remotely by Zoom interactive conference technology. Board members, staff, and members of the public may participate in the remote meeting by using the following Zoom link:*

<https://us06web.zoom.us/j/84327184249?pwd=1nICFqSeSakdCUCdXIS1QDattVniuu.1>

*If you do not have the technology or ability to join the remote meeting via Zoom, please dial +1 (669) 444-9171 on the telephone to participate in the remote meeting.*

Meeting ID: 843 2718 4249

Passcode: 124114

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Physical Meeting:

*A physical meeting location will be open to the public and will have an audiovisual connection, which will allow individuals at the physical meeting location to participate in the remote meeting. The physical location is at the Department of Labor and Industrial Relations Office at 830 Punchbowl Street, Room 310, Honolulu, Hawaii 96813.*

*Meeting materials are available for review at: <https://labor.hawaii.gov/wdc/workforce-development-council-meetings/> at least 48 hours prior to the Board meeting as prescribed under Hawaii's Open meetings law.*

Written and Oral Testimony:

*Individuals may submit written testimony by U.S. mail or hand delivery at 830 Punchbowl Street, Suite 317, Honolulu, HI 96813 or by email at*

*DLIR.Workforce.Council@hawaii.gov. To ensure that members are able to review testimony prior to the meeting, we encourage interested persons to submit written testimony at least 24 hours prior to the meeting. Any written testimony submitted after such time will be retained as part of the record and distributed to members as soon as practicable, but we cannot ensure members will receive it in sufficient time to review prior to any decision-making.*

*Individuals may provide remote oral testimony during the remote meeting at the Zoom link listed above. Individuals participating at the physical meeting locations may also provide oral testimony during the remote meeting.*

**Equal Opportunity Employer/Program**

*If you need an auxiliary aid/service or other accommodation due to a disability, please contact Bennette Misalucha at (808) 586-8815 (for TTY/TTD Dial 711 then ask for (808) 586-8877) or email [dlir.workforce.develop@hawaii.gov](mailto:dlir.workforce.develop@hawaii.gov) as soon as possible. Requests made as early as possible will allow adequate time to fulfill your request. Upon request, this notice is available in alternative formats such as large print, Braille, or electronic copy.*

## AGENDA

I. **Call to Order**.....Workforce Development Council Chair Ken Loui

II. **Approval of Minutes**

a. February 19, 2025

**Requires Board Action**

III. **Presentation: Building Industry Association**.....Roseann Freitas,  
*Chief Executive Officer.*

*The Building Industry Association of Hawaii's Pre-Apprenticeship Construction Training (PACT) program is a hands-on workforce development initiative designed to prepare individuals for careers in the construction industry. Over six weeks, participants receive foundational training in safety, tools, blueprint reading, and essential certifications like OSHA 30 and CPR. The program emphasizes practical experience and job readiness, aligning with industry standards and employer needs. PACT aims to strengthen Hawaii's construction workforce while providing participants with valuable skills and career pathways.*

IV. **Certification of the Kauai American Job Center**.....Executive Director  
*Bennette Misalucha*

**Requires Board Action**

*In May 2025, the certification of the American Job Center (AJC) on the island of Kaua'i was conducted in accordance with federal and state guidelines to ensure compliance with the Workforce Innovation and Opportunity Act (WIOA). As Kaua'i currently does not have a designated local workforce development board, the responsibility for AJC certification falls to the State Workforce Development Council, in its role as the designated Local Board for the island.*

*The Council will need to formally **review and validate the findings** of the certification process, including the evaluation of the AJC's effectiveness, physical and programmatic accessibility, and continuous improvement measures. Validation is a key step in confirming that the AJC meets the standards necessary to provide high-quality workforce services to the public.*

V. Report on the 2025 legislative Session ..... Keith DeMello, Chair,  
Special Projects Committee

*The Special Projects Committee has been tasked over the past two years with developing and implementing a strategic legislative protocol and policy for the Workforce Development Council. In this report, the Committee will provide an overview of the Council’s engagement during the 2025 Legislative Session, including a summary of the bills submitted, tracked, or supported by the Council.*

*The report will also include observations and lessons learned from this year’s session. In addition, the Chair will present preliminary recommendations for refining the Council’s legislative strategy and protocol for the 2026 session to enhance alignment with the Council’s priorities and improve coordination with policymakers and partners.*

*A presentation on the 2025 legislative session and the recommendations for Workforce Development Council’s contribution for next year’s process.*

Measure	Description
GM502	Submitting for consideration and confirmation to the Hawai’i Workforce Development Council, Gubernatorial Nominee, KEN LOUI, for a term to expire 06-30-2028.
GM690	Submitting for consideration and confirmation to the Hawai’i Workforce Development Council, Gubernatorial Nominee, JARED HIGASHI, for a term to expire 06-30-2029.
GM581	Submitting for consideration and confirmation to the Hawai’i Workforce Development Council, Gubernatorial Nominee, JARED HIGASHI, for a term to expire 06-30-2025.
GM717	Submitting for consideration and confirmation to the Hawai’i Workforce Development Council, Gubernatorial Nominee, SCOTT COLLINS, for a term to expire 06-30-2028.
GM728	Submitting for consideration and confirmation to the Hawai’i Workforce Development Council, Gubernatorial Nominee, PANE MEATOGA III, for a term to expire 06-30-2029.
GM744	Submitting for consideration and confirmation to the Hawai’i Workforce Development Council, Gubernatorial Nominee, AMBER AKANA, for a term to expire 06-30-2029.
SB742 SD2	Establishes a Data Sharing and Governance Working Group within the Office of Enterprise Technology Services.
HD1	Requires a report to the Legislature. Appropriates funds. Effective 7/1/3000. (HD1)

**NOTES:**

- Senate Bill 742 establishes a Data Sharing and Governance Working Group within the Office of Enterprise Technology Services and requires the Working Group to submit annual reports to the Legislature. The bill has been enrolled to the governor for consideration for signature.
- DeMello and Scanlan submitted testimony in support of Senate Bill 742 because integrated data systems are key to addressing Hawai'i's workforce challenges, as emphasized at the WDC's Workforce Synergy Summit in December 2024. This bill would help to achieve the following outcomes under the [Hawai'i State Workforce Unified Plan](#)'s Four Pillars.

VI. Fiscal Reports ..... *Bennette Misalucha, Workforce Development Council Executive Director and Hong van Radke, from the Administrative Services Office.*

- A. Summary of Current Workforce Innovation and Opportunity Act (WIOA) Program year 2023 Grant funds for the State of Hawaii as of April 2025.....*Hong Van Radke*
- B. Preliminary Forecast of WIOA Program Year 2023 Unexpended funds.....*Bennette Misalucha*
- C. Analysis of 2025 WIOA Allocation formula for Local areas
- D. General Funds Fiscal Status
- E. Proposed Contract with Hawaii Department of Education for Career Pathways Modules to benefit the Adult Education Program. .... *Bennette Misalucha, Executive Director*

**Requires Board Action**

*Proposal to allocate remaining General Appropriation (GA) funds to support the expansion of the Career Foundations initiative in partnership with the Department of Education's Adult Education Program. This initiative offers an immediate, high-impact opportunity to serve individuals with educational and economic barriers, aligns with legislative and workforce priorities, and ensures timely encumbrance of funds. The Board will review the proposal and consider approval of the contract.*

VII. Status Report of Program Year 2022 WIOA Unexpended Funds.

*The Workforce Development Council has been tasked with the disposition of \$1.5 million in Program year 2022 Unexpended Funds. This report will discuss the status of the six projects under the purview of the Workforce Development Council.*

## VIII. Success Stories

*We have invited individuals who have successfully navigated their career journeys after engaging with the services and support of the American Job Center, to share their stories. These stories highlight the real-life impact of workforce development efforts and the power of personalized guidance, training, and wraparound support.*

## IX. Executive Director's Report.....*Bennette Misalucha, Executive Director, Workforce Development Council*

### A. Status of Board Vacancies

A presentation on the board composition and current efforts for recruitment of Council members who meet the criteria set by federal mandates.

### B. Update on the Status of the Unified State Plan

The State Unified Plan was submitted on March 4, 2024 as prescribed by the US Department of Labor and was approved on June 30, 2024. This is an update on the implementation efforts related to the State Unified Plan.

### C. Update on the Plan for Workforce Development Council's updated roles and responsibilities.

### D. 2025 Second Quarter and Third Quarter Highlights

1. Organizational Planning
2. Budget Planning
4. Board retreat Planning
5. Future of Work Planning
6. Kauai Transition

### C. Upcoming events in 2025

1. Local Boards Strategic Planning session- June 18, 2025
2. Fiscal Training
3. Synergy Summit II (July 9, 2025 at 8:00 am to 12 noon)

4. Strada Foundation Webinar Opportunity (July 2025)
5. National Governor's Association Summer Institute – August 13-16
6. September is Workforce Development Month
7. Future of Work Conference: September 24, 2025
8. Workforce Development Heroes – September 2025
9. Board retreat – October 2025

## X. Local Workforce Development Board **Oral Reports**

### A. **Kauai**..... *Adele Manera, Kauai Island Manager, Workforce Development Division*

- Performance Measures: A report on the measurements for participants.
- Priorities: Staff recruitment; building alliances with businesses
- Challenges: low participation numbers
- Upcoming Activities: mini-job fairs

### B. **Oahu**..... *Harrison Kuranishi, Executive Director*

The Oahu Workforce Development Board met on April 24, 2025.

- The Board voted for Christopher Lum Lee as the official Chair.
- At this meeting, the By-Laws were amended.
- Oahu Workforce Development Board added three new board members:
  1. Sarah Guay is the President and Chief Executive Officer of Hawaii Employers Council, which works closely with employers in the State of Hawaii.
  2. Wes Akamine is the Director of Operation at 'Ōlelo Community Media,
  3. Andrew Rosen is the Executive Director of the Native Hawaii Chamber of Commerce
- The Board completed the One Stop Operator Certification. This was the first certification using the new format.
- \$400,000 was added to Oahu's Quest grant.
- Quarter 3 Performance Data

- C. **Maui**..... *Chentelle Rowland, Executive Director, Maui Workforce Development Board.*

The Maui County Workforce Development Board held its meeting on Tuesday, May 13, 2025.

A. Reports on Sub-Committee Meetings were as follows:

1. Sector Strategies & Employer Engagement Sub-Committee Meeting

- a. Sub-committee Meeting was held on Thursday, April 24, 2025.
- b. Program/Youth Sub-Committee Meeting held on Monday, April 28, 2025.
  - QUEST update: The QUEST program placed 19 interns within the last quarter. It is projected about 66% of the budget will be spent by the ending of the contract, which is 09/15/25.
  - The County of Maui awarded Karey Kapoi LLC the contract to assist with strategic outreach and communication services for the QUEST program.
  - Maui's Graduating HS Seniors Hiring Fair: In partnership with Hawaii Department Of Education (HIDOE) and Goodwill Industries, a hiring fair was held to provide opportunities for graduating seniors to secure full time or part-time gainful employment.
- b. Finance Sub-Committee Meeting was held on Tuesday, April 29, 2025.
  - WIOA Program Year (PY)23 funds are set to end on 06/30/25. Projections regarding program expenditures are as follows:
    - o Adult Program – 67.15%
    - o DW Program – 52.74%
    - o Youth Program – 73.35%
  - WIOA Program Year (PY)2025 allocations and budgets were approved by the local board. A draft of the budgets has been submitted to



Workforce Development Division for review and approval.

B. Performance Measures Negotiations

1. Executive Director Rowland, reviewed performance measures for Program Year 2024 and Program Year 2025 for the Quarter 3 for the WIOA Adult/Dislocated Worker, and Youth Programs.
2. Staff have requested Technical Assistance on areas such as fiscal monitoring, program reporting, HireNet, and the Eligible Training Provider list.
3. Staff would like to thank Bennette Misalucha for her role in setting up these Technical Assistance opportunities.

D. Forthcoming Events/Announcements

1. Maui County Careers Expo

Staff will be supporting the County of Maui during their in-person hiring event scheduled for Thursday, May 15, 2025, at Queen Kaʻahumanu Center from 10am to 2pm.

1. Staff will be working with the State of Hawaii Department of Labor and Industrial Relations and University of Hawaii Maui College (UHMC) to plan a hiring fair tentatively scheduled for Wednesday, June 25, 2025, at UHMC Pāʻina Dining Hall.

2. Fiscal Management Training

Scheduled for Thursday, June 26, to Friday, June 27, 2025, in person.

E. **Hawaii Island**..... *Clinton Mercado, Executive Director, Hawaii County Workforce Development Board,*

Period: January 2025 – March 2025

Overview of the key initiatives and activities related to Workforce Development by the Hawaii County Workforce Development Board (HCWDB).

1. Status Updates

- Board Meetings: The Hawaii County Workforce Development Board (HCWDB) convened for a board meeting on March 27, 2025.
- The HCWDB convened for an Oversight Committee meeting on March 12, 2025.
- The HCWDB approved, revised, and updated policies and procedures to change the Executive Director's contact information and the administrative office from the County of Hawaii Office of Housing and Community Development to the County of Hawaii Research and Development.
- The HCWDB approved raising the Individual Training account from \$2500 to \$3000 and \$5000 to \$6000 for Commercial Drivers Licensing.
- The HCWDB approved a revised policy and procedure that will allow the Workforce Innovation and Opportunity Act Title I service providers to pay for CPR (Cardiopulmonary resuscitation), Automated external defibrillator, and First Aid with federal fund indicating the service is a condition of employment or is required for training completion of the participant
- Job Seeker Services  
The WIOA Title I service provider, Goodwill Industries of Hawaii, continues to provide support for in-demand job training in the healthcare and transportation industries. The HCWDB has greatly increased and diversified its training opportunities through the Workforce Development Councils' Eligible Training Provider List (ETPL).
- Employer Services  
A job fair was held on February 22, 2025, from 10:00 a.m. to 2:00 p.m. Board staff have continued to actively reach out to local employers to better understand their needs so that training programs can be tailored to meet those specific requirements.

## 2. Workforce Development Partnerships

- Community & Economic Development Collaboration
- The board staff continues to strengthen its partnerships with local economic development organizations.
- Support for Underserved Populations

- HCWDB Staff, Servicer Providers, and Partners attended training from the National Veterans Training Institute.
- 3. Challenges & Areas for Improvement
  - Transportation Certification and Licensing Barriers
- 4. Upcoming Plans for April - June 2025
  - Expansion of Partnerships
    - HCWDB Staff continue to work with partners and community organizations to expand its network of available resources. Collaboration efforts between county departments and partners of the American Job Center have begun.
    - The County of Hawaii Connect Kakou initiative will begin its computer literacy classes throughout Hawaii Island in August with partnerships between the Hawaii Community College, Waipahu Community School for Adults, Goodwill Hawaii, and the Workforce Development Division.
    - Increased Employer Engagement
      - HCWDB staff will continue to focus on fostering employer-led training programs and work-based learning opportunities.

XI. Review of Written Reports from Core Partners Workforce Innovation and Opportunity Act (WIOA) from the period of February 2025 to June 19, 2025. These written reports relate to past activities.

A. **Title I and Title III - Workforce Development Division**.....*Maricar Pilotin-Freitas*

- Wagner-Peyser Performance Reports for Program Year 2024
- Success Stories/ Testimonials of Hele Imua Internship
- Hiring Events
- Report on Virtual Reality Gadgets
  - 22 VR are deployed to each local area.
  - Helps job seekers to explore careers in healthcare, hospitality, automotive, aviation maintenance, diesel technology, construction and manufacturing.
  - Helps employers and workforce prepare for the future.

- Expand the Apprenticeship Program statewide.

**B. Title IV – Division of Vocational Rehabilitation .....Lea Dias,  
Administrator**

Agency Updates

1. American Job Center

- Statewide: Hawaii Division of Vocational Rehabilitation (HDVR) collaborates with community, government, and business partners in various work groups to promote competitive, integrated employment for individuals with disabilities. These include the statewide American Job Centers (AJC), the Hawaii Employment First Taskforce, the Association for People Supporting Employment First (APSE), Disability: IN, and the Society for Human Resource (HR) Management.
- Oahu Branch (OB) meets with AJC monthly to discuss referrals, participants, and services. Vocational Rehabilitation Specialists (VRS) are co-located at certain AJCs statewide on scheduled days to complete intakes and provide assistance.
- Services for the Blind Branch (SBB) aka Hoopono. Stationed at the Oahu American Job Center twice per month, the Services for the Blind Branch (SBB) Employment Services Specialist (ESS) is available to assist clients with disabilities in job search and collaborates with other staff in the employment section of the City and Department of Labor. Hoopono staff are helping AJC staff assess job seekers' abilities, capabilities and when appropriate accessibility and accommodations for individuals with disabilities.
- Division of Vocational Rehabilitation (DVR) staff collaborate on providing an integrated service model at the American Job Centers.
- DVR continues working with AJC staff to find a way to track dual enrollments between programs.
- Ongoing support from AJC partners includes providing tours and information sharing with new

staff assigned for weekly on-site services for Hawaii residents with disabilities eligible for services.

2. Timeliness

- The timeframe for processing applications (30 days) and eligibility determinations (60 days) for persons with disabilities seeking Vocational Rehabilitation services continues to be shortened with its rapid engagement initiatives. Division of Vocational Rehabilitation's rate is in compliance at 90 percent.

3. Vacancies

- Still working to hire qualified individuals for various positions within the division. We are currently at about a 40% vacancy rate agency wide.

4. Administrative

- Awaiting finalized federal budget.

XII. Review of **Written** Reports from Standing Committees for the period February 2025 to June 19, 2025. These are past activities.

A. **Employer Engagement Committee.....Acting Chair Derek Kanehira**

Committee meeting was held on April 16, 2025.

Presentations:

1. Mark Menard of the American Job Center (AJC) facilitated an engaging and dynamic roundtable discussion titled "Breaking Barriers: Real Talk from Real Employers." Panelists included Roz Funakoshi, Vice President at Samurai, Inc.; David Makilan, Founder and Executive Director of He Ala Hou O Ke Ola Inc.; and Charlie Yoshimoto, Manager of Talent Acquisition & Mobility at Bank of Hawaii. They discussed firsthand experiences partnering with the AJC and shared lessons learned, practical insights, and tips for navigating the range of support and services available through the AJC.
2. Bennette Misalucha, Executive Director of the Workforce Development Council (WDC), shared updates on the Council's activities since the last committee meeting. Highlights included progress on the implementation of the 2024–2028 Unified Plan, the organizational plan on WDC's roles and

responsibilities as an attached agency, and the upcoming launch of three projects:

- American Job Centers Awareness Public Relations Campaign
- Workforce Innovation and Opportunity Act (WIOA) Research
- Fiscal training for applicable fiscal officers.

**B. Sector Strategies and Career Pathways Committee.....Chair  
Cary Miyashiro/Vice Chair Lorna Woo**

**1. Sector Strategies and Career Pathways Meeting: Tuesday, April 1, 2025**

**a. Justine Fiesta, University of Maryland Global Campus**

- History of servicing military community overseas
- Programs and degrees offered
- Target market
- Concurrent Enrollment form students ages 13+ (Early College)
- Career and Technical Education Programs of Study

**b. Erin Yagi, Leeward Community College, Alternative Certification**

- What is an alternative certification? And how will it benefit Hawaii Department of Education
- Target markets
- Benefits to students and employers.
- Future Career and Technology Education teachers with trade experiences

**c. Jill Takasaki Canfield, Hawaii Literacy**

- Building & strengthening whole communities.
- Various program and community outreach.
- Expanding & overlapping partnerships

**2. Meeting on Tuesday, May 6. 2025**

**a. Elizabeth Jimenez Salinas, GEMAS Consulting**

Reading programs that targets students with special challenges.

- b. Presentation on helping students at Waipahu High School. Also working with Roosevelt High School. (Ryan Sanpei, Lance Jyo, McKinley Community School for Adults)  
Career Foundation Program  
    “Build my Skills” (Customer Service)  
    Build my Bank” (Financial Literacy)  
    “Build my Biz” (Entrepreneurship)
- c. Rosanne Propato, Corrections Programs Services Education  
Spoke about a partnership with McKinley Community School for Adult’s Career Foundation program and their program implementation within the Corrections system.
- d. Upcoming meeting: Tuesday, July 1, 2025
  - Shirlene Cardenas, Hawaii National Guard State Advisory Council
  - Potential resource Workforce partnership Michael Cardenas, MC3Technologies: Cybersecurity
  - Tui Scanlan, International Alliance of Theatrical Stage Employees (IATSE): Growing & Expanding the media sector

*C. Military and Veterans Affairs Committee.....Chair Trang Malone/ Vice Chair Cheryl Cross*

The Military and Veteran Affairs Committee met on April 17, 2025

1. Presentations:
  - a. Wanelle Kaneshiro and Joshua Kaakua, Pillar II of the State Unified Plan Catalyst Team Leads provided an overview of Pillar II, which refers to Strengthening Education and Training Alliances. They provided the goals and of this pillar and brought discussion on how military veterans and families could benefit from this alliance.
  - b. Cheryl Cross, Vice Chair, Military and Veterans Affairs Committee, provided a synopsis of the recent House Committee on Veteran Affairs Congressional hearing titled, “Mission Incomplete: Strengthening the Transition Assistance Program

- c. Farrah-Marie Gomes, Associate Vice President for Student Affairs, University of Hawaii, leads the Military-Connected Students Committee and provided an overview of current benefits to military service members, veterans and their families across all University of Hawaii campuses.
- d. Trang Malone, Chair, Military and Veterans Affairs Committee, led a short roundtable discussion on military education benefits and strategies to effectively communicate current benefits to service members, veterans, and their families.
- e. Executive Director's Report by Bennette E. Misalucha, Executive Director, State Workforce Development Council. Provided an update on the 2024-2028 Unified Plan implementation, the organizational plan on WDC's roles and responsibilities as an attached agency Council as an attached agency to the Department of Labor and Industrial Relations, Status on the Workforce Innovation and Opportunity Act unexpended funds for Program Year

## 2. STATUS OF PROJECTS:

- a) Military Spouse subcommittee met on February 20, 2025.
  - Building bridges within our military communities: attendance approved for the American Job Center to attend military installations on Oahu Newcomer's events beginning February 2025.
  - Oahu Workforce Development Division is developing an outreach calendar to businesses and will share when completed.
  - Department of Labor and Industrial Relations' Workforce Development Division hosted a resume workshop April 22 and hiring event on May 20. Priority of service for both Veterans and Military Spouses.
  - Hawaii County participated in a Army National Guard Aviation event.
  - Upcoming WDD hiring event on April 22 will have 50 employers and Work for Warriors assisting with resumes.
  - Continued discussion with priority of service to Military Veterans and Military Spouses at events



### 3. FORTHCOMING EVENTS:

- Recruit Military and Disabled American Veterans hiring events, June 4 Schofield Barracks, June 5 Joint Base Pearl Harbor-Hickam; Recruit Military Virtual Career Fair, May 6, 2025.
- Kauai Job Fair, April 23, 2025, at Convention Hall, priority to Military Veterans and military spouse first 90 minutes.
- Military Spouse Subcommittee engagement and outreach

#### D. Special Projects Committee.....*Chair Keith DeMello/Vice Chair Dion Dizon*

The Special Projects Committee met on April 7, 2025. The agenda included:

- a. Update on the Protocols for Nominating a Member of the State Board
  - i. This item was **deferred** (likely to August) to provide sufficient time to discuss the process.
- b. Update on the Public Awareness Campaign as Part of the Unexpended Funds for Program Year 2022
  - i. Executive Director Misalucha reported that the Becker Communications was awarded the contract to:
    - Conduct preliminary survey on American Job Center awareness
    - Develop and launch PR campaign across multiple platforms
    - Conduct post-campaign survey to measure awareness increase
  - ii. The campaign is funded by Program Year 2022 unexpended funds

#### F. Youth Services Committee .....*Chair Tui Scanlan/Vice Chair Carla Kurokawa*

The Youth Services Committee met on Wednesday, April 2, 2025 @ 1:30 – 3:00 pm in-person (Department of Labor and Industrial Relations

Offices at Rm 317) and via Zoom.

1. Presentations:
  - a. Empowering the Youth Through Conservation: The Kupu Foundation - Kaulana McCabe, Vice President of Programs.
  - b. Presentation of the project being administered by P-20 using WIOA Program year 2022 Unexpended funds. Presenters were Warren Kawano and Ryan Shimabukuro. Hawaii P-20 highlighted the complexities of connecting industry partners, post-secondary education, and youth entrants into the workforce. The aim of their work is to streamline the pathways to career employment and add coordinating structure through work-based learning opportunities.
  - c. Jenn Sagon-Taeza presented for Hawaii Workforce Pipeline (HWP), Inc. and shared personalized learning experiences to create connections and build relationships.
2. Executive Director's Report – Workforce Development Council  
Executive Director Bennette Misalucha
  - Highlights of upcoming events for 2<sup>nd</sup> and 3<sup>rd</sup> quarters.
  - 2<sup>nd</sup> Quarter - Administration of Projects under the Program Year 2022 Unexpended Funds, Staff training, Operational Transition of pertinent roles, Implementation of Unified Plan, Building Strategic Alliances with community orgs, Developing new website functions, Building capacity amongst Local Boards
  - 3<sup>rd</sup> Quarter – Implementation of State Unified Plan, Board Governance, Building Operational Capacity, Operational transition between Workforce Development Division and Workforce Development Council.

### XIII. Announcements and Public Testimony (if any)

*At this time, the public is welcome to announce upcoming events and comment on relevant issues that were not included in this meeting's agenda. Please be advised that in compliance with the Sunshine Law, the Committee cannot discuss or act on issues that were not included in this meeting's agenda, but issues raised in constituent comments may be*

*included in a future agenda for the Committee's consideration. We request that written testimony be submitted at least 24 hours before the meeting to assist in distribution to board members. Written testimony arriving after that time will still be accepted but may be delayed in reaching board members.*

**XIV. 2025 BOARD MEETING DATES (subject to change)**

Third Quarter	Wednesday, August 20, 2025	9:30 am to 11:30 am
Fourth Quarter	Wednesday, November 19, 2025	9:30 am to 11:30 am

**2025 EXECUTIVE COMMITTEE DATES (subject to change)**

Third Quarter	Wednesday, July 23, 2025	1:30 pm to 3 pm
Fourth Quarter	Wednesday, October 22, 2025	1:30 pm to 3 pm

**XV. NEXT MEETING**

The next quarterly board meeting is tentatively scheduled for **Wednesday, August 20, 2025** at 9:30 a.m. at 830 Punchbowl Street, Room 310, Honolulu, Hawaii 96701.

**XVI. ADJOURNMENT**