

JOSH GREEN, M.D.
GOVERNOR

SYLVIA LUKE
LIEUTENANT GOVERNOR



JADE T. BUTAY
DIRECTOR

WILLIAM G. KUNSTMAN
DEPUTY DIRECTOR

**STATE OF HAWAII
KA MOKU'ĀINA O HAWAII
DEPARTMENT OF LABOR AND INDUSTRIAL
RELATIONS**

**KA 'OIHANA PONO LIMAHANA
WORKFORCE DEVELOPMENT COUNCIL**

830 PUNCHBOWL STREET, ROOM 317
HONOLULU, HAWAII 96813

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**WORKFORCE DEVELOPMENT COUNCIL'S
EXECUTIVE COMMITTEE MEETING AGENDA
Wednesday, July 30, 2025
1:30 p.m. – 3:00 p.m.**

Remote Meeting:

This meeting will be held remotely by Zoom interactive conference technology. Board members, staff, and members of the public may participate in the remote meeting by using the following Zoom link:

Workforce Development Council is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/88692815908?pwd=QffkOIkN3VvNX6Eqa8i1PV5NqgzGbE.1>

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If you do not have the technology or ability to join the remote meeting via Zoom, please dial +1 (669) 444-9171 on the telephone to participate in the remote meeting.

Meeting ID: 886 9281 5908

Passcode: 931639

Physical Meeting:

A physical meeting location will be open to the public and will have an audiovisual connection, which will allow individuals at the physical meeting location to participate in the remote meeting. The address of the physical meeting location is 830 Punchbowl Street, Room #317, Honolulu, HI 96813.

Written and Oral Testimony:

Individuals may submit written testimony by U.S. mail or hand delivery at 830 Punchbowl Street, Suite 317, Honolulu, HI 96813 or by email at DLIR.Workforce.Council@hawaii.gov. To ensure that members are able to review testimony prior to the meeting, we encourage interested persons to submit written testimony by 24 hours prior to the meeting. Any written testimony submitted after such time testimony will be retained as part of the record and distributed to members as soon as practicable, but we cannot ensure members will receive it in sufficient time to review prior to any decision-making.

Individuals may provide remote oral testimony during the remote meeting at the Zoom link listed above. Individuals participating at the physical meeting location may also provide oral testimony during the remote meeting.

Equal Opportunity Employer/Program

If you need an auxiliary aid/service or other accommodation due to a disability, please contact Bennette Misalucha at (808) 586-8815 (for TTY/TTD Dial 711 then ask for (808) 586-8815) or email dlir.workforce.council@hawaii.gov as soon as possible. Requests made as early as possible will allow adequate time to fulfill your request. Upon request, this notice is available in alternative formats such as large print, Braille, or electronic copy.

AGENDA

- I. Call to Order.....*Workforce Development Council Chair Ken Loui*

- II. Approval of June 4, 2025 Executive Committee Meeting*

**Executive Committee Action Required*

- III. Financial Reports.....*Bennette Misalucha, Executive Director*

The Financial Reports will include the status of Workforce Innovation and Opportunity Act (WIOA) funds as well as an analysis of the 2025 allocation to the States.

**There will also be a proposal on the disbursement of funds from the 2026 Workforce Development Council's General appropriations (GA) funds.*

This presentation to the Executive Committee is in line with the By-laws which stipulates that "The Executive Committee reviews and makes recommendations on all personnel matters, Council governance and compliance matters, standing committee matters, and other matters as directed by the Council".

**Executive Committee Action Required*

- IV. Report on the Disposition of Program Year 2022 Unexpended Funds
.....*Bennette Misalucha*

The Workforce Development Council has been tasked with the disposition of \$1.5 million in Program year 2022 Unexpended Funds. This report will discuss the status of the six projects that are being funded by these funds.

- a. Increasing Work-Based Learning Opportunities for Students (Grades 7-12) through Work-Based Learning Intermediary Support (Hawaii P-20 Partnerships for Education)*
- b. Building Community College Workforce Capacity (University of Hawaii Community College)*
- c. Research to Improve Hawai'i's WIOA Workforce Systems (Axios Consulting)*
- d. Professional Public Relations Services to Increase Awareness of the American Job Centers (AJCs) in Hawai'i (Becker Communications)*
- e. Expanding Sector Partnerships into new High Growth Industries (University*

of Hawaii/Chamber of Commerce of Hawaii)
f. *Fiscal Management and Budget Processes Training (TheGAteam)*

v. *Executive Director's Report... Bennette Misalucha, Executive Director, Workforce Development Council*

a. *Executive Director's Annual Report*

The Program Year for the Workforce Innovation and Opportunity Act (WIOA) concluded on June 30, 2025. As is customary, the Executive Director has prepared a summary of the prior year's key highlights and milestones. The report will initially be reviewed by the Executive Committee and will be presented to the full Council at its meeting on August 20, 2025.

1. *Highlights*

- a. Implementation of the State Unified Plan*
- b. Board Governance*
- c. Delineation of WDC Role*
- d. Fiscal Management*
- e. Local Board Coordination*
- f. Convenor, Analyst and Voice*
- g. Community Collaboration*

2. *Challenges*

- a. Uncertainty in WIOA funding*
- b. Limited resources*
- c. Prioritizing Initiatives*

3. *Opportunities*

- a. Statewide alignment*
- b. Generational Commitment*

b. *Update on the Implementation of the State Workforce Development Unified Plan: The State Workforce Unified Plan was submitted on March 4, 2024 as prescribed by United States Department of Labor and was approved in June 2024. As part of its federal mandate, the Workforce Development Council is charged with the*

implementation of the Plan. A Synergy summit II was held on July 9, 2025 attended by about 100 community stakeholders.

- c. Update on the delineation of duties of the Workforce Development Council as an attached agency to Department of Labor and Industrial Relation effective July 1, 2024.*
 - Roles and Responsibilities*

d. Focus for Third Quarter 2025

- Operational Transition from Workforce Development Division*
- Implementation of the Unified Plan*
- Building Strategic Partnerships with Community Organizations*
- Kauai Operations*

e. Upcoming Activities/Events in 2025

- Workforce Development Heroes*
- September is Workforce Development Month*
- September 24 is the Future of Work conference*

- VI. *Plans for Executive Director’s Performance ReviewWDC Chair Ken Loui*

A discussion regarding the survey results for Executive Director’s Performance Review.

This presentation to the Executive Committee is in line with the By-laws which stipulates that “The Executive Committee reviews and makes recommendations on all personnel matters, Council governance and compliance matters, standing committee matters, and other matters as directed by the Council”.

**Executive Committee Action Required.*

- VII. Next Meetings **2025 BOARD MEETING DATES (subject to change)***

Third Quarter Wednesday, August 20, 2025 9:30 am to 11:30 am

Fourth Quarter Wednesday, November 19, 2025 9:30 am to 11:30 am

2025 EXECUTIVE COMMITTEE DATES (subject to change)

Wednesday, October 22, 2025/1:30 pm to 3 pm

VIII. Announcements and Constituent Comments (if any)

At this time, the public is welcome to announce upcoming events and comment on relevant issues that were not included in this meeting's agenda. Please be advised that in compliance with the Sunshine Law, the Committee cannot discuss or act on issues that were not included in this meeting's agenda, but issues raised in constituent comments may be included in a future agenda for the Committee's consideration.

IX. Next meeting

The next meeting is tentatively scheduled on October 22, 2025 from 1:30 p.m. to 3:00 p.m. over zoom and in person at the Department of Labor Office at 830 Punchbowl Street, Room 317, Honolulu, Hawaii 96817.

x. Adjournment