

## EFFECTIVE DATE OF AMENDMENTS

*The board minutes should reflect the effective dates of these amendments. These notes will be a part of the Summary Sheet which would be the first page of the updated Workforce Development Council's By-laws:*

### **Section 3.1 of the bylaws is hereby amended as follows:**

Section 3.1. Except for ex-officio members or their designees, Council members are appointed by the Governor for up to four-year staggered terms, with a limit of two consecutive terms (eight consecutive years), pursuant to HRS § 202-1 and HRS § 26-34. The Council encourages allowing new voices and a broad range of perspectives to be represented.

*Effective Date: The amendment shall be effective on November 19, 2025, upon approval by the Council.*

### **Section 3.3 of the bylaws is hereby amended as follows:**

Section 3.3 Council members shall actively engage in convening workforce system stakeholders, brokering relationships with a diverse range of employers, and leveraging public and private resources to support workforce development activities of the Workforce Development Council in Hawai'i.

*Effective Date: The amendment shall be effective on November 19, 2025, upon approval by the Council.*

### **Section 3.6 of the bylaws is hereby amended as follows:**

Section 3.6 Upon notification to the Workforce Development Council of a vacancy resulting from resignation, removal, death, or ineligibility, the Chairperson shall notify the Governor in writing within ten (10) business days of such notification.

*Effective Date: The amendment shall be effective on November 19, 2025 upon approval by the Council.*

### **Section 3.7 of the bylaws is hereby amended as follows:**

Section 3.7 The Board shall request that any vacancies are filled by the Governor, with the advice and consent of the senate, in a prompt manner and consistent with federal and/or state requirements.

*Effective Date: The amendment shall be effective on November 19, 2025, upon approval by the Council.*

**Section 5.3 of the bylaws is hereby amended as follows:**

Section 5.3. The Council shall provide teleconferencing, videoconferencing, and web-based platforms to promote participation, consistent with the State Sunshine Law. Participation by such means constitutes official attendance.

*Effective Date: The amendment shall be effective on November 19, 2025, upon approval by the Council.*

**Section 6.3 of the bylaws is hereby amended as follows:**

Section 6.3. The following are standing committees of the Council:

- Executive Committee
- Employer Engagement Committee
- Performance Management and Finance Committee
- Sector Strategies & Career Pathways Committee
- Youth Services Committee
- Special Projects Committee

*Effective Date: The amendment shall be effective on November 19, 2025, upon approval by the Council.*

**Section 7.1 of the bylaws is hereby amended as follows:**

Section 7.1 All members of the Council shall comply with applicable state and federal ethics and conflict of interest laws, including, but not limited to, Article XIV of the Hawai'i State Constitution, Hawai'i Revised Statutes Chapter 84, 2 CFR 200.318, and 20 CFR § 683.200.

Compliance with these provisions is a condition of appointment and continued service on the Council.

*Effective Date: The amendment shall be effective on November 19, 2025, upon approval by the Council.*

Section 7.3 of the bylaws is hereby amended as follows:

Section 7.3 In alignment with Hawai'i Revised Statutes (HRS) Chapter 202 and best practices for nonprofit and public boards, the Council shall conduct an annual performance review of the Executive Director. The review shall be coordinated by the Executive Committee and completed within the first quarter of each fiscal year. The review process shall include input from Council members and, where appropriate, relevant partners, stakeholders, and the public. A written summary of the evaluation shall be presented to the full Council and maintained as part of the Council's records.

*Effective Date: This amendment shall take effect on November 19, 2025. However, the annual evaluation of the Executive Director shall commence in the first quarter of 2027, as a full evaluation was recently completed at the August 2025 Council meeting.*

**\*Requires Board Vote**