

JOSH GREEN, M.D.
GOVERNOR

SYLVIA LUKE
LIEUTENANT GOVERNOR



JADE T. BUTAY
DIRECTOR

WILLIAM G. KUNSTMAN
DEPUTY DIRECTOR

BENNETTE MISALUCHA
EXECUTIVE DIRECTOR

**STATE OF HAWAII
KA MOKU'ĀINA O HAWAII
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
KA 'OIHANA PONO LIMAHANA**

830 PUNCHBOWL STREET,
ROOM 317
HONOLULU, HAWAII 96813
<https://labor.hawaii.gov/wdc/>
phone: (808) 586-8815 / Fax: (808) 586-8822
Email: dlir.workforce.council@hawaii.gov

**HAWAII WORKFORCE DEVELOPMENT COUNCIL
PERFORMANCE MANAGEMENT and FINANCE COMMITTEE¹**

AGENDA

Date: January 13, 2026
Time: 1:30 p.m.
In-Person Meeting Location: Princess Ruth Ke'elikolani Building
830 Punchbowl Street, Room 317
Honolulu, Hawaii 96813
Virtual Participation: Virtual Videoconference Meeting – Zoom Meeting (Link below)

<https://us06web.zoom.us/j/81549654037?pwd=VsM9aawzqZVjNumGzx0kaXleg8Rthe.1>

Meeting ID: 815 4965 4037

Passcode: 905567

Dial-in: 1 (719) 359-4580

Agenda: The agenda was posted to the State electronic calendars as required by §92-7(b), Hawai'i Revised Statutes ("HRS")

Board Meeting Materials: Meeting materials are available for review at
<https://labor.hawaii.gov/wdc/meeting-docs/>

Individuals may submit written testimony by hard copy mail or hand delivery to: Attn: Workforce Development Council, 830 Punchbowl Street, Suite 317, Honolulu, HI 96813 or by email at DLIR.Workforce.Council@hawaii.gov. We request submission of testimony at least 24 hours prior to the meeting to ensure that it can be distributed to the Board members. Any written testimony submitted after such time will be retained as part of the record and distributed to members as soon as practicable, but we cannot ensure members will receive it in sufficient time to review prior to any decision-making.

¹ The committee's name change from the "Performance Management and Technology Committee" to the "Performance Management and Finance Committee" was approved by the Workforce Development Council at their meeting on November 19, 2025.

Internet Access:

To view the meeting and provide live oral testimony, please use the link at the top of the agenda. You will be asked to enter your name. The Board requests that you enter your full name, but you may use a pseudonym or other identifier if you wish to remain anonymous. You will also be asked for an email address. You may fill in this field with any entry in an email format, e.g., *****@***mail.com. Your microphone will be automatically muted, and video will be turned off. When the Chairperson asks for public testimony, you may click the Raise Hand button found on your Zoom screen to indicate that you wish to testify about an agenda item. You will individually be enabled to unmute your microphone, turn on your video if you choose to, and testify. When recognized by the Chairperson, please unmute your microphone and turn on your video if you choose to before speaking and mute your microphone and turn off your video after you finish speaking

Phone Access:

If you do not have internet access, you may get audio-only access by calling the Zoom Phone Number listed at the top on the agenda. Upon dialing the number, you will be prompted to enter the Meeting ID which is also listed at the top of the agenda. After entering the Meeting ID, you will be asked to wait to be admitted into the meeting. When the Chairperson asks for public testimony, you may indicate you want to testify by entering “*” and then “9” on your phone’s keypad. After entering “*” and then “9”, a voice prompt will let you know that the host of the meeting has been notified. When recognized by the Chairperson, you may unmute yourself by pressing “*” and then “6” on your phone. A voice prompt will let you know that you are unmuted. Once you are finished speaking, please enter “*” and then “6” again to mute yourself.

For both internet and phone access, when testifying, you will be asked to identify yourself and the organization, if any, that you represent. Each testifier will be limited to five minutes of testimony per agenda item. Pursuant to section 92-3.7(e), HRS, the Board may remove or block any person who willfully disrupts or compromises the conduct of the meeting.

If connection to the meeting is lost for more than 30 minutes, the meeting will be continued on a specified date and time. This information will be provided on the Council’s website at <https://labor.hawaii.gov/wdc/meeting-docs/>.

Instructions to attend State of Hawaii virtual board meetings may be found online at <https://labor.hawaii.gov/wp-content/uploads/2025/01/State-of-Hawaii-Virtual-Board-Attendee-Instructions.pdf>.

Vision Statement

The Workforce Development Council’s vision is that all employers have competitively skilled employees and all residents seeking work or advancement have sustainable employment and self-sufficiency.

Mission Statement

It is the intent of the Workforce Development Council to support and guide the implementation of the Unified State Plan through active collaboration and regional sensitivity for the purpose of aligning, coordinating, and integrating workforce services to meet the needs of employers and residents in order to foster a robust economy.

- I. Call to OrderSean Nakamura, Chair, Performance Management and Finance Committee
- II. Approval of October 22,2025 Meeting Minutes
- III. Round table discussion on roles and responsibilities of the Performance Management and Finance

IV. Reports

A. Workforce Innovation and Opportunity Act (WIOA) Grants

Administrative Services Office Accountant Julie Radke will provide an overview of WIOA grant expenditures, budget status, and financial performance. The report will highlight current allocations, spending trends, and forecasts.

B. General Appropriations (GA) Funds

Workforce Development Council (WDC) Executive Director Bennette Misalucha will provide an overview of the status of the WDC's GA funds.

C. Local Area Performance

WDC Executive Director Bennette Misalucha will provide an overview of performance outcomes, including WIOA benchmarks, key performance indicators, and areas for improvement for all local areas: County of Maui, County of Kauai, County of Hawai'i, City & County of Honolulu.

V. Executive Director's Report

A. Update on the 2024-2028 State Unified Plan² Implementation

B. Status of the Modified State Plan³

C. Focus for the first quarter

VI. Next Meeting

Scheduled for Tuesday, April 14, 2026, 1:30 p.m.

Virtual Videoconferencing Meeting via Zoom and in-person at 830 Punchbowl Street, Room 317, Honolulu, HI 96813

VII. Adjournment

Reasonable accommodations for people with disabilities are available upon request. Requests for accommodations should be submitted via email to Bennette.E.Misalucha@hawaii.gov or by calling Bennette Misalucha at (808) 586- 3018 (voice) as soon as possible. Such requests should include a detailed description of the accommodation needed. In addition, please include a way for Bennette Misalucha to contact the requester if more information is needed to fulfill the request. Last minute requests will be accepted but may not be possible to accommodate. Upon request, this notice is available in alternate formats.

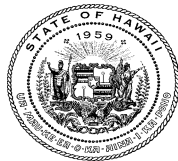
² Under the Workforce Innovation and Opportunity Act (WIOA) each State must submit a State Plan to the U.S. Department of Labor that outlines a four-year strategy for the State's workforce development system. Hawaii's plan can be accessed at:

<https://labor.hawaii.gov/wdc/reports>

³ WIOA Modified State Plans are the required two-year update to the State's four-year Plan to reflect changes in economic conditions, labor markets, policies ensuring alignment with federal workforce goals. States may also incorporate new innovations and federal guidelines for better workforce coordination.

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**HAWAII WORKFORCE DEVELOPMENT COUNCIL
TECHNOLOGY & PERFORMANCE MANAGEMENT COMMITTEE**

WRITTEN SUMMARY

Date: October 22, 2025
Time: 10:00 a.m.
In-Person Meeting Location: Princess Ruth Ke'elikolani Building
830 Punchbowl Street, Room 317
Honolulu, Hawaii 96813
Virtual Participation: Virtual Videoconference Meeting – Zoom Meeting (Link below)

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Agenda: The agenda was posted to the State electronic calendars as required by §92-7(b), Hawai'i Revised Statutes ("HRS")

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Attendees: Sean Nakamura, Corporate Controller & Treasurer, Tradewind Group
Tui Scanlan, President, International Association of Stage and Theater Employees (IASTE) Mixed Local 665
Sean Knox, President, Hawaii Employment Services, Inc.
Amber Akana, Union Representative, Seafarers International Union of North America
Rona Fukamoto, President & CEO, Lanakila Pacific
Pane Meatoga III, Deputy Political Director, Operating Engineers Local 3

Thomas Chock, DBEDT Creative Industries Division
Lea Dias, Administrator, Department of Human Services, Vocational
Rehabilitation Division
Bennette Misalucha, Executive Director, Workforce Development
Council
Julie Radke, Accountant, DLIR Administrative Services Office
Kelly Quitevis, Program Specialist, Workforce Development Council
Sahara Sauni-Medina, Intern, Workforce Development Council

- I. [Video 00:03:50] Call to Order: The meeting was called to order at 10:02 a.m.
- II. [Video 00:05:30] Reports
 - A. Workforce Innovation and Opportunity Act (WIOA) Grants
Administrative Services Office Accountant Julie Radke will provide an overview of WIOA grant expenditures, budget status, and financial performance. The report will highlight current allocations, spending trends, and forecasts.
 - B. General Appropriations (GA) Funds
Workforce Development Council (WDC) Executive Director Bennette Misalucha will provide an overview of the status of the WDC's GA funds.
 - C. Local Area Performance
WDC Executive Director Bennette Misalucha will provide an overview of performance outcomes, including WIOA benchmarks, key performance indicators, and areas for improvement for all local areas: County of Maui, County of Kauai, County of Hawai'i, City & County of Honolulu.
- III. [Video 00:22:57] Fiscal Protocols

With new Committee leadership in place, the Committee will establish new fiscal protocols, outlining key procedures and safeguards to ensure compliance, accountability, and transparency in overseeing fiscal matters.
- IV. [Video 00:29:50] Executive Director's Report
 - A. Update on the 2024-2028 State Unified Plan Implementation
 - B. A report on the Future Work Conference held September 24, 2025 and the Generational Commitment or State Unified Plan North Star
 - C. Focus for the fourth quarter
- V. [Video 00:34:05] Next Meeting
Tentatively scheduled for January 13, 2026 at 1:30 p.m.
Virtual Videoconferencing Meeting via Zoom and in-person at 830 Punchbowl Street, Room 317, Honolulu, HI 96813
- VI. [Video 00:34:25] Adjournment called at 10:33 a.m.

WORKFORCE INNOVATION AND OPPORTUNITY ACT
Grants Summary As of 08/30/2025

PY22					
County	Allocated	Expenditures	Balance As of 6/30/24	Lapsed 6/30/25	
Honolulu	4,711,403	2,692,707	2,018,696		
Hawaii	1,647,337	1,111,897	535,440		
Maui	1,221,938	642,938	579,000		
WDD-Kauai	617,019	207,407	409,612		
Rapid Response	557,592	253,345	304,247		
WIOA State Level	1,545,051	1,409,296	135,755		
Total by County	10,300,340	6,317,590	3,982,750	-	
Statewide from					Funds to Lapse 6/30/25
Unexpended Funds	Unexpended Funds	Expenditures	Encumbrances	Planned Encumbrances	Balance As of 08/30/2025
WIOA Adult	1,303,411.00	1,303,411.00	0.00	0.00	0.00
WIOA Youth	1,421,928.00	1,421,928.00	0.00	0.00	0.00
WIOA DW	817,411.00	798,333.00	19,079.00	0.00	0.00
WIOA RR	304,247.00	304,247.00	0.00	0.00	0.00
WIOA State Level	135,755.00	135,755.00	0.00	0.00	0.00
TOTAL	3,982,752.00	3,963,674.00	19,079.00	0.00	0.00
PY23: 04/01/2024-06/30/2026					
County	Allocated	Expenditures	Balance As of 6/30/2025	Lapsed 6/30/26	
Honolulu	4,816,645.00	3,465,879.00	1,350,766.00		
Hawaii	1,697,603.00	1,124,907.00	572,696.00		
Maui	1,039,013.00	719,455.00	319,558.00		
WDD-Kauai	537,493.00	182,751.00	354,742.00		
Subtotal By County	8,090,754.00	5,492,992.00	2,597,762.00		
Rapid Response	511,366.00	138,166.00	373,200.00		
WIOA State Level	1,401,652.00	1,430,040.00	(28,388.00)		
Total by County	10,003,772.00	7,061,198.00	2,942,574.00	-	

PY23-Unexpended Funds-07/01/25-06/30/2026

Unexpended Funds	Unexpended Funds	Expenditures	Encumbrances	Planned Encumbrances	Balance As of 08/30/2025
WIOA Adult	790,906.00	29,348.00	738,192.00	52,714.00	761,558.00
WIOA Youth	1,020,678.00	29,020.00	729,941.00	290,737.00	991,658.00
WIOA DW	786,178.00	19,727.00	496,187.00	289,991.00	766,451.00
Subtotal By County	2,597,762.00	78,095.00	1,964,320.00	633,442.00	2,519,667.00
WIOA RR	511,366.00	138,166.00			373,200.00
WIOA State Level	1,401,652.00	1,430,040.00			-28,388.00
TOTAL	4,510,780.00	1,646,301.00	1,964,320.00	633,442.00	2,864,479.00

Encumbrances (07/01/25-06/30/2026)

	Budgeted	Expenditures	Balance
Ready to Work Program			
Castle HS - PO 00104985	285,230.00		285,230.00
Konawaena HS - PO 00104991	157,260.00		157,260.00
Kapolei HS - PO 00104986	318,570.00	78,095.00	240,475.00
Leilehua HS - PO 00104987	311,550.00		311,550.00
Maui HS - PO 00104988	284,930.00		284,930.00
Waiakea HS - PO 00104990	295,230.00		295,230.00
Roosevelt HS - PO 00104989	311,550.00		311,550.00
	1,964,320.00	78,095.00	1,886,225.00

PY24-LAPSE 06/30/2027

County	Allocated	Expenditures	Balance As of 8/30/2025	Lapsed 6/30/27
Honolulu	4,485,627.00	386,591.00	4,099,036.00	
Hawaii	1,409,305.00	55,556.00	1,353,749.00	
Maui	1,024,734.00	127,420.00	897,314.00	
WDD-Kauai	516,204.00	30,293.00	485,911.00	
Subtotal By County	7,435,870.00	599,860.00	6,836,010.00	
Rapid Response	506,828.00	0.00	506,828.00	
WIOA State Level	1,401,653.00	45,818.38	1,355,834.62	
Total by County	9,344,351.00	645,678.38	8,698,672.62	

GRANT SUMMARY DETAILS
AS OF AUGUST 30, 2025

		PY22/FY23 EXPENDITURES					PY23/FY24 EXPENDITURES					PY24/FY25 EXPENDITURES				
		Expenditures		PY22	PY22		Expenditures		PY23	PY23		Expenditures		PY24	PY24	
		PY22	PY22	Funds Avail.	% Expended	PY22	PY23	PY23 Exp	Funds Avail.	% Expended	PY23	PY24	PY24 Exp	Funds Avail.	% Expended	PY24
		Budget	06/30/24	06/30/24	06/30/24	Participants	Budget	6/30/2025	6/30/2025	6/30/2025	Participants	Budget	8/30/2025	8/30/2025	8/30/2025	Participants
Adult Program:	Hawaii	615,398.00	456,194.35	159,203.65	74%	235	698,272.00	482,270.84	216,001.16	69%	141	550,121.00	16,723.25	533,397.75	3%	
DW Program:	Hawaii	277,263.00	217,556.05	59,706.95	78%	43	254,277.00	220,853.07	33,423.93	87%	27	252,020.00	8,202.71	243,817.29	3%	
Local Admin:	Hawaii	164,734.00	130,996.43	33,737.57	80%		169,760.00	60,440.11	109,319.89	36%		140,931.00	2,629.47	138,301.53	2%	
Youth Program:	Hawaii	589,942.00	307,149.68	282,792.32	52%	50	575,294.00	361,342.39	213,951.61	63%	37	466,233.00	27,999.89	438,233.11	6%	
Rapid Response	Hawaii	94,791.00	59,936.10	34,854.90	63%		86,932.00	27,267.28	59,664.72	31%		86,161.00		86,161.00	0%	
Hawaii Total		1,742,128.00	1,171,832.61	570,295.39		328	1,784,535.00	1,152,173.69	632,361.31		205	1,495,466.00	55,555.32	1,439,910.68		0
Adult Program:	Honolulu	1,566,467.00	977,778.19	588,688.81	62%	827	1,687,490.00	1,413,112.46	274,377.54	84%	762	1,545,579.00	132,735.06	1,412,843.94	9%	
DW Program:	Honolulu	815,479.00	426,181.85	389,297.15	52%	159	777,787.00	412,256.35	365,530.65	53%	148	756,060.00	52,461.91	703,598.09	7%	
Local Admin:	Honolulu	471,141.00	347,678.25	123,462.75	74%		481,665.00	258,988.46	222,676.54	54%		448,563.00	64,032.48	384,530.52	14%	
Youth Program:	Honolulu	1,858,316.00	941,069.13	917,246.87	51%	182	1,869,703.00	1,381,521.40	488,181.60	74%	168	1,735,425.00	137,361.40	1,598,063.60	8%	
Rapid Response	Honolulu	278,796.00	41,612.27	237,183.73	15%		265,910.00	68,566.46	197,343.54	26%		258,482.00		258,482.00	0%	
Honolulu Total		4,990,199.00	2,734,319.69	2,255,879.31		1,168	5,082,555.00	3,534,445.13	1,548,109.87		1078	4,744,109.00	386,590.85	4,357,518.15		0
Adult Program:	Kauai	217,564.00	88,477.17	129,086.83	41%	22	145,473.00	85,554.53	59,918.47	59%	17	154,648.76	13,272.62	141,376.14	9%	
DW Program:	Kauai	235,583.00	70,614.03	164,968.97	30%	10	194,447.00	72,881.19	121,565.81	37%	8	181,395.84	12,858.54	168,537.30	7%	
Local Admin:	Kauai	-	-	-			53,749.00	1,258.65	52,490.35	2%		40,204.93	1,258.65	38,946.28	3%	
Youth Program:	Kauai	163,872.00	48,315.66	115,556.34	29%	4	143,824.00	23,055.87	120,768.13	16%	2	139,954.47	2,902.88	137,051.59	2%	
Rapid Response	Kauai	72,487.00	40,278.88	32,208.12	56%		66,478.00	10,098.35	56,379.65	15%		60,819.00		60,819.00	0%	
Kauai Total		689,506.00	247,685.74	441,820.26		36	603,971.00	192,848.59	411,122.41		27	577,023.00	30,292.69	546,730.31		0
Adult Program:	Maui	419,589.00	184,231.78	235,357.22	44%	128	378,230.00	276,682.44	101,547.56	73%	113	366,747.00	40,197.86	326,549.14	11%	
DW Program:	Maui	326,191.00	128,634.70	197,556.30	39%	36	269,234.00	142,637.97	126,596.03	53%	30	296,494.00	29,341.01	267,152.99	10%	
Local Admin:	Maui	122,193.00	65,140.85	57,052.15	53%		103,902.00	71,201.86	32,700.14	69%		102,474.00	12,765.73	89,708.27	12%	
Youth Program:	Maui	353,965.00	264,930.75	89,034.25	75%	43	287,647.00	228,932.30	58,714.70	80%	30	259,019.00	45,115.00	213,904.00	17%	
Rapid Response	Maui	111,518.00	111,518.00	-	100%		92,046.00	32,233.77	59,812.23	35%		101,366.00	0.00	101,366.00	0%	
Maui Total		1,333,456.00	754,456.08	578,999.92		207	1,131,059.00	751,688.34	379,370.66		173	1,126,100.00	127,419.60	998,680.40		0
Grand Total		8,755,289.00	4,908,294.12	3,846,994.88		1,739	8,602,120.00	5,631,155.75	2,970,964.25		1483	7,942,698.00	599,858.46	7,342,839.54		0

				Unexpended	Moved From	Remaining			Unexpended	Moved From	Remaining			Unexpended	Moved From	Remaining
		Budget	Expenditures	Funds	PY23	funds after adjustment	Budget	Expenditures	Funds	Move to PY22	Move From PY24	Budget	Expenditures	Funds	Move to PY23	funds after adjustment
RAPID RESPONSE	Hawaii	94,791	59,936.10	34,854.90	65,941.69	(31,086.79)	86,932.00	86,932.00	-	(65,941.69)		86,161.00	-	86,161.00	-	86,161.00
	Honolulu	278,796	41,612.27	237,183.73	114,050.94	123,132.79	265,910.00	114,050.94	151,859.06	(114,050.94)		258,482.00	-	258,482.00	-	258,482.00
	Kauai	72,487	40,278.88	32,208.12	32,208.12	-	66,478.00	34,893.34	31,584.66	(32,208.12)		60,819.00	-	60,819.00	-	60,819.00
	Maui	111,518	111,518.00	-	92,046.00	(92,046.00)	92,046.00	92,046.00	-	(92,046.00)	17,197.44	101,366.00	17,197.44	84,168.56	(17,197.44)	101,366.00
		557,592	253,345.25	304,246.75	304,246.75	-	511,366.00	327,922.28	183,443.72	(304,246.75)	17,197.44	506,828	17,197.44	489,630.56	(17,197.44)	506,828.00

PY23/FY24 RAPID RESPONSE

County	RR Budget	RR Up to May	June Estimate RR	RR Funds Available
Hawaii	86,932.00	65,941.69	5,709.35	15,280.96
Honolulu	265,910.00	-	9,070.00	256,840.00
Kauai	66,478.00	2,685.22	2,678.00	61,114.78
Maui	92,046.00	17,197.44	6,461.00	68,387.56
TOTAL	511,366.00	85,824.35	23,918.35	401,623.30

*** DATA REFLECT THE \$304,246.75 RR TRANSFER FROM PY23 TO PY22

PY22/FY23 UP TO MAY						PY23/FY24 UP TO MAY						PY24/FY25 UP TO MAY					
RAPID RESPONSE		Budget	Expenditures	Unexpended Funds	Moved From PY23	Remaining funds after adjustment	Budget	Expenditures	Unexpended Funds	Move to PY22	Move From PY24	Remaining funds after adjustment	Budget	Expenditures	Unexpended Funds	Move to PY23	Remaining funds after adjustment
	Hawaii	94,791	59,936.10	34,854.90	65,941.69	(31,086.79)	86,932.00	86,932.00	-	(65,941.69)		20,990.31	86,161.00	-	86,161.00	-	86,161.00
	Honolulu	278,796	41,612.27	237,183.73	114,050.94	123,132.79	265,910.00	114,050.94	151,859.06	(114,050.94)		265,910.00	258,482.00	-	258,482.00	-	258,482.00
	Kauai	72,487	40,278.88	32,208.12	32,208.12	-	66,478.00	34,893.34	31,584.66	(32,208.12)		63,792.78	60,819.00	-	60,819.00	-	60,819.00
	Maui	111,518	111,518.00	-	92,046.00	(92,046.00)	92,046.00	92,046.00	-	(92,046.00)	17,197.44	74,848.56	101,366.00	17,197.44	84,168.56	(17,197.44)	101,366.00
		557,592	253,345.25	304,246.75	304,246.75	-	511,366.00	327,922.28	183,443.72	(304,246.75)	17,197.44	425,541.65	506,828	17,197.44	489,630.56	(17,197.44)	506,828.00
<u>Budget to be reallocated:</u>																	
	Hawaii					31,086.79											
	Honolulu					(123,132.79)											
	Kauai																
	Maui					92,046.00											
						-											

GENERAL FUNDS

Workforce Development

LBR: 135/IA **TITLE:** Council

APPROPRIATION: G-26-008-L **MONTH:** November 2025

	REMAINING APPROPRIATION	12 MONTHS APPROPRIATION
Appropriation	\$ -	\$ -
Add (Deduct)	427,474.00	455,026.00
Restrictions	-	(13,776.00)
Collective Bargaining	-	(13,776.00)
Contingency Restrictions	-	-
Total Allocation	\$ 427,474.00	\$ 427,474.00
	CURRENT MONTH	YEAR TO DATE
Personal Services		
Hazard - THP	-	-
Payroll Encumbrance	-	-
	-	-
Sub-Total	\$ -	\$ -
Other Current Expenses		
Office Supplies	\$ -	-
Dues/Subscription	-	-
Travel out-of-state	-	-
Telephone	-	-
Equipment	-	-
Claims Encumbrance	-	-
Equipment Rental	-	-
Repair/Maintenance	-	-
Services on Fee	-	-
Premises Rent	-	-
Services	-	-
Miscellaneous	-	-
	-	-
Sub-Total	\$ -	\$ -
Total Expenses	\$ -	\$ -
Remaining Appropriation	\$ 427,474.00	\$ 427,474.00