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KA 'OIHANA PONO LIMAHANA**
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**HAWAII WORKFORCE DEVELOPMENT COUNCIL
PERFORMANCE MANAGEMENT and FINANCE COMMITTEE¹**

AGENDA

Date: January 13, 2026

Time: 1:30 p.m.

**In-Person
Meeting
Location:** Princess Ruth Ke'elikolani Building
830 Punchbowl Street, Room 317
Honolulu, Hawaii 96813

**Virtual
Participation:** Virtual Videoconference Meeting – Zoom Meeting (Link below)

<https://us06web.zoom.us/j/81225109868?pwd=2l1Qab5AhsKHZcTwvImKNHjw6dg68v.1>
Meeting ID: 812 2510 9868
Passcode: 576582
Dial-in: 1 (719) 359-4580

Agenda: The agenda was posted to the State electronic calendars as required by §92-7(b), Hawai'i Revised Statutes ("HRS")

**Board Meeting
Materials:** Meeting materials are available for review at
<https://labor.hawaii.gov/wdc/meeting-docs/>

Individuals may submit written testimony by hard copy mail or hand delivery to: Attn: Workforce Development Council, 830 Punchbowl Street, Suite 317, Honolulu, HI 96813 or by email at DLIR.Workforce.Council@hawaii.gov. We request submission of testimony at least 24 hours prior to the meeting to ensure that it can be distributed to the Board members. Any written testimony submitted after such time will be retained as part of the record and distributed to members as soon as practicable, but we cannot ensure members will receive it in sufficient time to review prior to any decision-making.

¹ The committee's name change from the "Performance Management and Technology Committee" to the "Performance Management and Finance Committee" was approved by the Workforce Development Council at their meeting on November 19, 2025.

Internet Access:

To view the meeting and provide live oral testimony, please use the link at the top of the agenda. You will be asked to enter your name. The Board requests that you enter your full name, but you may use a pseudonym or other identifier if you wish to remain anonymous. You will also be asked for an email address. You may fill in this field with any entry in an email format, e.g., *****@***mail.com. Your microphone will be automatically muted, and video will be turned off. When the Chairperson asks for public testimony, you may click the Raise Hand button found on your Zoom screen to indicate that you wish to testify about an agenda item. You will individually be enabled to unmute your microphone, turn on your video if you choose to, and testify. When recognized by the Chairperson, please unmute your microphone and turn on your video if you choose to before speaking and mute your microphone and turn off your video after you finish speaking

Phone Access:

If you do not have internet access, you may get audio-only access by calling the Zoom Phone Number listed at the top on the agenda. Upon dialing the number, you will be prompted to enter the Meeting ID which is also listed at the top of the agenda. After entering the Meeting ID, you will be asked to wait to be admitted into the meeting. When the Chairperson asks for public testimony, you may indicate you want to testify by entering “*” and then “9” on your phone’s keypad. After entering “*” and then “9”, a voice prompt will let you know that the host of the meeting has been notified. When recognized by the Chairperson, you may unmute yourself by pressing “*” and then “6” on your phone. A voice prompt will let you know that you are unmuted. Once you are finished speaking, please enter “*” and then “6” again to mute yourself.

For both internet and phone access, when testifying, you will be asked to identify yourself and the organization, if any, that you represent. Each testifier will be limited to five minutes of testimony per agenda item. Pursuant to section 92-3.7(e), HRS, the Board may remove or block any person who willfully disrupts or compromises the conduct of the meeting.

If connection to the meeting is lost for more than 30 minutes, the meeting will be continued on a specified date and time. This information will be provided on the Council’s website at <https://labor.hawaii.gov/wdc/meeting-docs/>.

Instructions to attend State of Hawaii virtual board meetings may be found online at <https://labor.hawaii.gov/wp-content/uploads/2025/01/State-of-Hawaii-Virtual-Board-Attendee-Instructions.pdf>.

Vision Statement

The Workforce Development Council’s vision is that all employers have competitively skilled employees and all residents seeking work or advancement have sustainable employment and self-sufficiency.

Mission Statement

It is the intent of the Workforce Development Council to support and guide the implementation of the Unified State Plan through active collaboration and regional sensitivity for the purpose of aligning, coordinating, and integrating workforce services to meet the needs of employers and residents in order to foster a robust economy.

- I. Call to Order.....Sean Nakamura, Chair, Performance Management and Finance Committee
- II. Approval of October 22, 2025 Meeting Minutes
- III. Round table discussion on roles and responsibilities of the Performance Management and Finance

Committee Sean Nakamura, Chair

IV. Reports

A. Workforce Innovation and Opportunity Act (WIOA) Grants

Administrative Services Office Accountant Julie Radke will provide an overview of WIOA grant expenditures, budget status, and financial performance. The report will highlight current allocations, spending trends, and forecasts.

B. General Appropriations (GA) Funds

Workforce Development Council (WDC) Executive Director Bennette Misalucha will provide an overview of the status of the WDC's GA funds.

C. Local Area Performance

WDC Executive Director Bennette Misalucha will provide an overview of performance outcomes, including WIOA benchmarks, key performance indicators, and areas for improvement for all local areas: County of Maui, County of Kauai, County of Hawai'i, City & County of Honolulu.

V. Executive Director's Report

- A. Update on the 2024-2028 State Unified Plan² Implementation
- B. Status of the Modified State Plan³
- C. Focus for the first quarter

VI. Next Meeting

Scheduled for Tuesday, April 14, 2026, 1:30 p.m.

Virtual Videoconferencing Meeting via Zoom and in-person at 830 Punchbowl Street, Room 317, Honolulu, HI 96813

VII. Adjournment

Reasonable accommodations for people with disabilities are available upon request. Requests for accommodations should be submitted via email to [C](#) or by calling Bennette Misalucha at (808) 586- 3018 (voice) as soon as possible. Such requests should include a detailed description of the accommodation needed. In addition, please include a way for Bennette Misalucha to contact the requester if more information is needed to fulfill the request. Last minute requests will be accepted but may not be possible to accommodate. Upon request, this notice is available in alternate formats.

² Under the Workforce Innovation and Opportunity Act (WIOA) each State must submit a State Plan to the U.S. Department of Labor that outlines a four-year strategy for the State's workforce development system. Hawaii's plan can be accessed at: <https://labor.hawaii.gov/wdc/reports>

³ WIOA Modified State Plans are the required two-year update to the State's four-year Plan to reflect changes in economic conditions, labor markets, policies ensuring alignment with federal workforce goals. States may also incorporate new innovations and federal guidelines for better workforce coordination.