

JOSH GREEN, M.D.  
GOVERNOR

SYLVIA LUKE  
LIEUTENANT GOVERNOR



JADE T. BUTAY  
DIRECTOR

WILLIAM G. KUNSTMAN  
DEPUTY DIRECTOR

BENNETTE MISALUCHA  
EXECUTIVE DIRECTOR

**STATE OF HAWAI'I  
KA MOKU'ĀINA O HAWAI'I  
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS  
KA 'OIHANA PONO LIMAHANA**  
830 PUNCHBOWL STREET,  
ROOM 317  
HONOLULU, HAWAI'I 96813  
<https://labor.hawaii.gov/wdc/>  
phone: (808) 586-8815 / Fax: (808) 586-8822  
Email: dlir.workforce.council@hawaii.gov

**HAWAII WORKFORCE DEVELOPMENT COUNCIL  
PERFORMANCE MANAGEMENT and FINANCE COMMITTEE<sup>1</sup>**

**AGENDA**

**Date:** January 13, 2026

**Time:** 1:30 p.m.

**In-Person  
Meeting  
Location:** Princess Ruth Ke'elikolani Building  
830 Punchbowl Street, Room 317  
Honolulu, Hawaii 96813

**Virtual  
Participation:** Virtual Videoconference Meeting – Zoom Meeting (Link below)

<https://us06web.zoom.us/j/81225109868?pwd=2l1Qab5AhsKHZcTwvImKNHjw6dg68v.1>  
Meeting ID: 812 2510 9868  
Passcode: 576582  
Dial-in: 1 (719) 359-4580

**Agenda:** The agenda was posted to the State electronic calendars as required by §92-7(b), Hawai'i Revised Statutes ("HRS")

**Board Meeting  
Materials:** Meeting materials are available for review at  
<https://labor.hawaii.gov/wdc/meeting-docs/>

Individuals may submit written testimony by hard copy mail or hand delivery to: Attn: Workforce Development Council, 830 Punchbowl Street, Suite 317, Honolulu, HI 96813 or by email at [DLIR.Workforce.Council@hawaii.gov](mailto:DLIR.Workforce.Council@hawaii.gov). We request submission of testimony at least 24 hours prior to the meeting to ensure that it can be distributed to the Board members. Any written testimony submitted after such time will be retained as part of the record and distributed to members as soon as practicable, but we cannot ensure members will receive it in sufficient time to review prior to any decision-making.

<sup>1</sup> The committee's name change from the "Performance Management and Technology Committee" to the "Performance Management and Finance Committee" was approved by the Workforce Development Council at their meeting on November 19, 2025.

### **Internet Access:**

To view the meeting and provide live oral testimony, please use the link at the top of the agenda. You will be asked to enter your name. The Board requests that you enter your full name, but you may use a pseudonym or other identifier if you wish to remain anonymous. You will also be asked for an email address. You may fill in this field with any entry in an email format, e.g., [\\*\\*\\*\\*\\*@\\*\\*\\*mail.com](mailto:*****@***mail.com). Your microphone will be automatically muted, and video will be turned off. When the Chairperson asks for public testimony, you may click the Raise Hand button found on your Zoom screen to indicate that you wish to testify about an agenda item. You will individually be enabled to unmute your microphone, turn on your video if you choose to, and testify. When recognized by the Chairperson, please unmute your microphone and turn on your video if you choose to before speaking and mute your microphone and turn off your video after you finish speaking

### **Phone Access:**

If you do not have internet access, you may get audio-only access by calling the Zoom Phone Number listed at the top on the agenda. Upon dialing the number, you will be prompted to enter the Meeting ID which is also listed at the top of the agenda. After entering the Meeting ID, you will be asked to wait to be admitted into the meeting. When the Chairperson asks for public testimony, you may indicate you want to testify by entering “\*” and then “9” on your phone’s keypad. After entering “\*” and then “9”, a voice prompt will let you know that the host of the meeting has been notified. When recognized by the Chairperson, you may unmute yourself by pressing “\*” and then “6” on your phone. A voice prompt will let you know that you are unmuted. Once you are finished speaking, please enter “\*” and then “6” again to mute yourself.

For both internet and phone access, when testifying, you will be asked to identify yourself and the organization, if any, that you represent. Each testifier will be limited to five minutes of testimony per agenda item. Pursuant to section 92-3.7(e), HRS, the Board may remove or block any person who willfully disrupts or compromises the conduct of the meeting.

If connection to the meeting is lost for more than 30 minutes, the meeting will be continued on a specified date and time. This information will be provided on the Council’s website at <https://labor.hawaii.gov/wdc/meeting-docs/>.

Instructions to attend State of Hawaii virtual board meetings may be found online at <https://labor.hawaii.gov/wp-content/uploads/2025/01/State-of-Hawaii-Virtual-Board-Attendee-Instructions.pdf>.

### **Vision Statement**

The Workforce Development Council’s vision is that all employers have competitively skilled employees and all residents seeking work or advancement have sustainable employment and self-sufficiency.

### **Mission Statement**

It is the intent of the Workforce Development Council to support and guide the implementation of the Unified State Plan through active collaboration and regional sensitivity for the purpose of aligning, coordinating, and integrating workforce services to meet the needs of employers and residents in order to foster a robust economy.

- I. Call to Order.....Sean Nakamura, Chair, Performance Management and Finance Committee
- II. Approval of October 22, 2025 Meeting Minutes
- III. Round table discussion on roles and responsibilities of the Performance Management and Finance

Committee ..... Sean Nakamura, Chair

IV. Reports

A. Workforce Innovation and Opportunity Act (WIOA) Grants

Administrative Services Office Accountant Julie Radke will provide an overview of WIOA grant expenditures, budget status, and financial performance. The report will highlight current allocations, spending trends, and forecasts.

B. General Appropriations (GA) Funds

Workforce Development Council (WDC) Executive Director Bennette Misalucha will provide an overview of the status of the WDC's GA funds.

C. Local Area Performance

WDC Executive Director Bennette Misalucha will provide an overview of performance outcomes, including WIOA benchmarks, key performance indicators, and areas for improvement for all local areas: County of Maui, County of Kauai, County of Hawai'i, City & County of Honolulu.

V. Executive Director's Report

- A. Update on the 2024-2028 State Unified Plan<sup>2</sup> Implementation
- B. Status of the Modified State Plan<sup>3</sup>
- C. Focus for the first quarter

VI. Next Meeting

Scheduled for Tuesday, April 14, 2026, 1:30 p.m.

Virtual Videoconferencing Meeting via Zoom and in-person at 830 Punchbowl Street, Room 317, Honolulu, HI 96813

VII. Adjournment

Reasonable accommodations for people with disabilities are available upon request. Requests for accommodations should be submitted via email to [C](#) or by calling Bennette Misalucha at (808) 586- 3018 (voice) as soon as possible. Such requests should include a detailed description of the accommodation needed. In addition, please include a way for Bennette Misalucha to contact the requester if more information is needed to fulfill the request. Last minute requests will be accepted but may not be possible to accommodate. Upon request, this notice is available in alternate formats.

<sup>2</sup> Under the Workforce Innovation and Opportunity Act (WIOA) each State must submit a State Plan to the U.S. Department of Labor that outlines a four-year strategy for the State's workforce development system. Hawaii's plan can be accessed at: <https://labor.hawaii.gov/wdc/reports>

<sup>3</sup> WIOA Modified State Plans are the required two-year update to the State's four-year Plan to reflect changes in economic conditions, labor markets, policies ensuring alignment with federal workforce goals. States may also incorporate new innovations and federal guidelines for better workforce coordination.

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HAWAII WORKFORCE DEVELOPMENT COUNCIL  
TECHNOLOGY & PERFORMANCE MANAGEMENT COMMITTEE

WRITTEN SUMMARY

**Date:** October 22, 2025

**Time:** 10:00 a.m.

**In-Person Meeting Location:** Princess Ruth Ke'elikolani Building  
830 Punchbowl Street, Room 317  
Honolulu, Hawaii 96813

**Virtual Participation:** Virtual Videoconference Meeting – Zoom Meeting (Link below)

<https://us06web.zoom.us/j/81549654037?pwd=VsM9aawzqZVjNumGzx0kaXleg8Rthe.1>

Meeting ID: 815 4965 4037

Passcode: 905567

Dial-in: 1 (719) 359-4580

**Agenda:** The agenda was posted to the State electronic calendars as required by §92-7(b), Hawai'i Revised Statutes ("HRS")

**Board Meeting Materials:** Meeting materials are available for review at  
<https://labor.hawaii.gov/wdc/meeting-docs/>

**Attendees:** Sean Nakamura, Corporate Controller & Treasurer, Tradewind Group  
Tui Scanlan, President, International Association of Stage and  
Theater Employees (IASTE) Mixed Local 665  
Sean Knox, President, Hawaii Employment Services, Inc.  
Amber Akana, Union Representative, Seafarers International Union  
of North America  
Rona Fukamoto, President & CEO, Lanakila Pacific  
Pane Meatoga III, Deputy Political Director, Operating Engineers  
Local 3

Thomas Chock, DBEDT Creative Industries Division  
Lea Dias, Administrator, Department of Human Services, Vocational Rehabilitation Division  
Bennette Misalucha, Executive Director, Workforce Development Council  
Julie Radke, Accountant, DLIR Administrative Services Office  
Kelly Quitevis, Program Specialist, Workforce Development Council  
Sahara Sauni-Medina, Intern, Workforce Development Council

- I. [Video 00:03:50] Call to Order: The meeting was called to order at 10:02 a.m.
- II. [Video 00:05:30] Reports
  - A. Workforce Innovation and Opportunity Act (WIOA) Grants  
Administrative Services Office Accountant Julie Radke will provide an overview of WIOA grant expenditures, budget status, and financial performance. The report will highlight current allocations, spending trends, and forecasts.
  - B. General Appropriations (GA) Funds  
Workforce Development Council (WDC) Executive Director Bennette Misalucha will provide an overview of the status of the WDC's GA funds.
  - C. Local Area Performance  
WDC Executive Director Bennette Misalucha will provide an overview of performance outcomes, including WIOA benchmarks, key performance indicators, and areas for improvement for all local areas: County of Maui, County of Kauai, County of Hawai'i, City & County of Honolulu.
- III. [Video 00:22:57] Fiscal Protocols  
With new Committee leadership in place, the Committee will establish new fiscal protocols, outlining key procedures and safeguards to ensure compliance, accountability, and transparency in overseeing fiscal matters.
- IV. [Video 00:29:50] Executive Director's Report
  - A. Update on the 2024-2028 State Unified Plan Implementation
  - B. A report on the Future Work Conference held September 24, 2025 and the Generational Commitment or State Unified Plan North Star
  - C. Focus for the fourth quarter
- V. [Video 00:34:05] Next Meeting  
Tentatively scheduled for January 13, 2026 at 1:30 p.m.  
Virtual Videoconferencing Meeting via Zoom and in-person at 830 Punchbowl Street, Room 317, Honolulu, HI 96813
- VI. [Video 00:34:25] Adjournment called at 10:33 a.m.



# **Performance Management and Finance Committee**

## **Roles and Responsibilities**

# Monitor Program Outcomes and Key Metrics

*Review quarterly and annual performance reports across all WIOA core programs and partner programs.*

*Identify performance gaps, emerging risks, and regional disparities that require intervention.*

# Conduct Data-Driven Performance Reviews

*Analyze trends using dashboards, benchmarks, and cross-program comparisons.*

*Translate complex data into actionable insights for the Council and local boards.*

*Recommend corrective actions, technical assistance, or strategy shifts where performance falls short.*

# Support Continuous Quality Improvement

*Promote performance management practices focused on learning and improvement rather than compliance alone.*

*Encourage use of pilot projects, innovative models, and evidence-based practices.*

*Ensure corrective action plans include measurable milestones, timelines, and accountability mechanisms.*

# Evaluate Outcomes and Return on Investment

*Assess cost-effectiveness of workforce initiatives and training investments.*

*Monitor whether programs produce measurable results such as job retention, career advancement, and wage gains.*

*Provide recommendations to refine spending priorities based on demonstrated impact.*

# Ensure Alignment with Statewide Strategy

*Verify that performance outcomes reflect priorities in the Unified State Plan and sector strategy initiatives.*

*Ensure local boards' performance strategies align with statewide workforce goals.*

*Promote integration across education, economic development, and workforce systems.*

# Oversee Board Financial Protocols

*Review and monitor financial management practices for WIOA and applicable State funds governed by the Council.*

*Ensure internal controls, transparency, and appropriate authorization procedures are followed.*

*Support the development and implementation of financial policies that safeguard public funds.*

# Monitor Expenditures and Compliance

*Identify potential risks such as under-spending, over-obligation, or misalignment with program intent.*

*Recommend corrective actions or adjustments when financial concerns arise.*

# Coordinate with Audits and Fiscal Reviews

Review audit findings, monitoring reports, and financial risk assessments.

Oversee remediation plans and verify that deficiencies are corrected.

Promote a culture of fiscal accountability and stewardship across the workforce system.

# Promote Transparency and Reporting

*Ensure performance and finance outcomes are communicated clearly to the Council, policymakers, and the public when appropriate.*

*Support development of dashboards and reports that improve visibility and accountability.*

# Advise the Full Council on Policy Decisions

*Provide findings and recommendations to guide funding priorities and system improvements.*

*Recommend policy adjustments when performance or fiscal results indicate systemic gaps.*

*Ensure Council decisions are grounded in reliable data, evidence, and fiscal responsibility.*

## WORKFORCE INNOVATION AND OPPORTUNITY ACT

Grants Summary As of 11/30/2025

### PY23: 04/01/2024-06/30/2026

County	Allocated	Expenditures	Balance	
			As of 11/30/2025	Lapsed 6/30/26
Honolulu	4,816,645.00	3,465,879.00	1,350,766.00	
Hawaii	1,697,603.00	1,104,907.00	592,696.00	
Maui	1,039,013.00	719,455.00	319,558.00	
WDD-Kauai	537,493.00	204,202.00	333,291.00	
<b>Subtotal By County</b>	<b>8,090,754.00</b>	<b>5,494,443.00</b>	<b>2,596,311.00</b>	
Rapid Response	511,366.00	234,020.00	277,346.00	
WIOA State Level	1,518,020.45	1,145,759.00	372,261.45	
<b>Total by County</b>	<b>10,120,140.45</b>	<b>6,874,222.00</b>	<b>3,245,918.45</b>	-

### PY23-Unexpended Funds-07/01/25-06/30/2026

Unexpended Funds	Unexpended Funds	Expenditures	Balance As of 11/30/2025	Encumbrances	Unexpended/Unencumbered Balance
WIOA Adult	895,299.52	51,777.60	843,521.92	686,414.40	157,107.52
WIOA Youth	1,036,501.12	49,852.94	986,648.18	680,088.06	306,560.12
WIOA DW	829,604.51	36,704.85	792,899.66	459,482.15	333,417.51
<b>Subtotal By County</b>	<b>2,761,405.15</b>	<b>138,335.39</b>	<b>2,623,069.76</b>	<b>1,825,984.61</b>	<b>797,085.15</b>
WIOA RR	511,366.00	234,020.00	277,346.00		
WIOA State Level	1,518,020.45	1,145,759.00	372,261.45		
<b>TOTAL</b>	<b>4,790,791.60</b>	<b>1,518,114.39</b>	<b>3,272,677.21</b>	<b>1,825,984.61</b>	<b>797,085.15</b>

### Encumbrances (07/01/25-06/30/2026)

	Budgeted	Expenditures	Balance
Ready to Work Program			
Castle HS - PO 00104985	285,230.00		285,230.00
Konawaena HS - PO 00104991	157,260.00		157,260.00
Kapolei HS - PO 00104986	318,570.00	78,095.00	240,475.00
Leilehua HS - PO 00104987	311,550.00	44,778.46	266,771.54
Maui HS - PO 00104988	284,930.00		284,930.00
Waiakea HS - PO 00104990	295,230.00		295,230.00

Roosevelt HS - PO 00104989

311,550.00	54,509.43	257,040.57
<b>1,964,320.00</b>	<b>177,382.89</b>	<b>1,786,937.11</b>

## PY24-LAPSE 06/30/2027

County	Budgeted	Training/Career	Salaries/Fringe	Other Expenses	Total Expenditure
Honolulu	4,485,627.00	611,277.44	601,394.76	306,937.80	1,519,610.00
Hawaii	1,409,305.00	267,553.90	144,799.23	(69,251.13)	343,102.00
Maui	1,024,734.00	30,063.00	139,637.00	160,231.00	329,931.00
WDD-Kauai	516,204.00	8,000.00	68,757.70	11,295.30	88,053.00
<b>Subtotal By County</b>	<b>7,435,870.00</b>	<b>916,894.34</b>	<b>954,588.69</b>	<b>409,212.97</b>	<b>2,280,696.00</b>
Rapid Response	506,828.00				0.00
WIOA State Level	1,401,653.00				219,437.46
<b>Total by County</b>	<b>9,344,351.00</b>	<b>916,894.34</b>	<b>954,588.69</b>	<b>409,212.97</b>	<b>2,500,133.46</b>

## PY24 TRAINING/CAREER EXPENDITURES

Honolulu	Training/Career	Salaries/Fringe	Balance as of 11/30/2025
Youth	219,926.73	235,901.42	455,828.15
Adult	368,413.77	236,949.76	605,363.53
DW	22,936.94	128,543.58	151,480.52
<b>Total</b>	<b>611,277.44</b>	<b>601,394.76</b>	<b>1,212,672.20</b>
Hawaii			
Youth	98,407.88	42,123.75	140,531.63
Adult	123,278.72	72,686.38	195,965.10
DW	45,867.30	29,989.10	75,856.40
<b>Total</b>	<b>267,553.90</b>	<b>144,799.23</b>	<b>412,353.13</b>
Maui			
Youth	12,464.00	77,885.00	90,349.00
Adult	10,543.00	39,711.00	50,254.00
DW	7,056.00	22,041.00	29,097.00
<b>Total</b>	<b>30,063.00</b>	<b>139,637.00</b>	<b>169,700.00</b>
Kauai			
Youth	-	7,211.78	7,211.78
Adult	4,000.00	31,386.36	35,386.36
DW	4,000.00	30,159.56	34,159.56
<b>Total</b>	<b>8,000.00</b>	<b>68,757.70</b>	<b>76,757.70</b>

**GRANT SUMMARY DETAILS  
AS OF NOVEMBER 30, 2025**

PY22/FY23 EXPENDITURES						
Expenditures		PY22		PY22		
PY22	PY22	Funds Avail.	% Expended	PY22		
Budget	06/30/24	06/30/24	06/30/24	Participants		
Adult Program:	Hawaii	615,398.00	456,194.35	159,203.65	74%	103
DW Program:	Hawaii	277,263.00	217,556.05	59,706.95	78%	25
Local Admin:	Hawaii	164,734.00	130,996.43	33,737.57	80%	
Youth Program:	Hawaii	589,942.00	307,149.68	282,792.32	52%	54
Rapid Response	Hawaii	94,791.00	59,936.10	34,854.90	63%	
	<b>Hawaii Total</b>	<b>1,742,128.00</b>	<b>1,171,832.61</b>	<b>570,295.39</b>		<b>182</b>
Adult Program:	Honolulu	1,566,467.00	977,778.19	588,688.81	62%	66
DW Program:	Honolulu	815,479.00	426,181.85	389,297.15	52%	34
Local Admin:	Honolulu	471,141.00	347,678.25	123,462.75	74%	
Youth Program:	Honolulu	1,858,316.00	941,069.13	917,246.87	51%	56
Rapid Response	Honolulu	278,796.00	41,612.27	237,183.73	15%	
	<b>Honolulu Total</b>	<b>4,990,199.00</b>	<b>2,734,319.69</b>	<b>2,255,879.31</b>		<b>156</b>
Adult Program:	Kauai	217,564.00	88,477.17	129,086.83	41%	7
DW Program:	Kauai	235,583.00	70,614.03	164,968.97	30%	5
Local Admin:	Kauai	-	-	-		
Youth Program:	Kauai	163,872.00	48,315.66	115,556.34	29%	1
Rapid Response	Kauai	72,487.00	40,278.88	32,208.12	56%	
	<b>Kauai Total</b>	<b>689,506.00</b>	<b>247,685.74</b>	<b>441,820.26</b>		<b>13</b>
Adult Program:	Maui	419,589.00	184,231.78	235,357.22	44%	72
DW Program:	Maui	326,191.00	128,634.70	197,556.30	39%	39
Local Admin:	Maui	122,193.00	65,140.85	57,052.15	53%	
Youth Program:	Maui	353,965.00	264,930.75	89,034.25	75%	14
Rapid Response	Maui	111,518.00	111,518.00	-	100%	
	<b>Maui Total</b>	<b>1,333,456.00</b>	<b>754,456.08</b>	<b>578,999.92</b>		<b>125</b>
	<b>Grand Total</b>	<b>8,755,289.00</b>	<b>4,908,294.12</b>	<b>3,846,994.88</b>		<b>476</b>

\*\* Participant Report is as of 09/30/25

PY 22 State Level F<sup>i</sup> 1,545,051.00

RAPID RESPONSE	Budget	Expenditures	Unexpended Funds	Remaining funds after adjustment	
				PY23	
Hawaii	94,791	59,936.10	34,854.90	65,941.69	(31,086.79)
Honolulu	278,796	41,612.27	237,183.73	114,050.94	123,132.79
Kauai	72,487	40,278.88	32,208.12	32,208.12	-
Maui	111,518	111,518.00	-	92,046.00	(92,046.00)
	557,592	253,345.25	304,246.75	304,246.75	-

Budget to be reallocated:

Hawaii	31,086.79
Honolulu	(123,132.79)
Kauai	-
Maui	92,046.00

**GRANT SUMMARY DETAILS**  
**AS OF NOVEMBER 30, 2025**

PY23/FY24 EXPENDITURES					
	Expenditures		PY23	PY23	
	PY23	PY23 Exp	Funds Avail.	% Expended	PY23
	Budget	11/30/2025	11/30/2025	11/30/2025	Participants
Adult Program:	Hawaii	698,272.00	482,270.84	216,001.16	69%
DW Program:	Hawaii	254,277.00	200,853.07	53,423.93	79%
Local Admin:	Hawaii	169,760.00	60,440.11	109,319.89	36%
Youth Program:	Hawaii	575,294.00	361,342.39	213,951.61	63%
Rapid Response	Hawaii	86,932.00	30,811.84	56,120.16	35%
	<b>Hawaii Total</b>	<b>1,784,535.00</b>	<b>1,135,718.25</b>	<b>648,816.75</b>	<b>170</b>
Adult Program:	Honolulu	1,687,490.00	1,413,112.46	274,377.54	84%
DW Program:	Honolulu	#REF!	412,256.35	365,377.54	53%
Local Admin:	Honolulu	#REF!	258,988.46	222,676.54	54%
Youth Program:	Honolulu	#REF!	1,381,521.40	488,181.60	74%
Rapid Response	Honolulu	265,910.00	140,242.82	125,667.18	53%
	<b>Honolulu Total</b>	<b>#REF!</b>	<b>3,606,121.49</b>	<b>1,476,280.40</b>	<b>69</b>
Adult Program:	Kauai	145,473.00	85,554.53	59,918.47	59%
DW Program:	Kauai	194,447.00	72,881.19	121,565.81	37%
Local Admin:	Kauai	53,749.00	22,709.78	31,039.22	42%
Youth Program:	Kauai	143,824.00	23,055.87	120,768.13	16%
Rapid Response	Kauai	66,478.00	22,419.90	44,058.10	34%
	<b>Kauai Total</b>	<b>603,971.00</b>	<b>226,621.27</b>	<b>377,349.73</b>	<b>11</b>
Adult Program:	Maui	378,230.00	276,682.44	101,547.56	73%
DW Program:	Maui	269,234.00	142,637.97	126,596.03	53%
Local Admin:	Maui	103,902.00	71,201.86	32,700.14	69%
Youth Program:	Maui	287,647.00	228,932.30	58,714.70	80%
Rapid Response	Maui	92,046.00	40,544.50	51,501.50	44%
	<b>Maui Total</b>	<b>1,131,059.00</b>	<b>759,999.07</b>	<b>371,059.93</b>	<b>97</b>
	<b>Grand Total</b>	<b>8,602,120.00</b>	<b>5,728,460.08</b>	<b>2,873,506.81</b>	<b>347</b>

**PY 23 State Level F** **1,518,020.00**

RAPID RESPONSE	Unexpended				
	Budget	Expenditures	Funds	Move to PY22	Move From PY24
Hawaii	86,932.00	86,932.00	-	(65,941.69)	
Honolulu	265,910.00	114,050.94	151,859.06	(114,050.94)	
Kauai	66,478.00	34,893.34	31,584.66	(32,208.12)	
Maui	92,046.00	92,046.00	-	(92,046.00)	17,197.44
	511,366.00	327,922.28	183,443.72	(304,246.75)	17,197.44

**GRANT SUMMARY DETAILS**  
**AS OF NOVEMBER 30, 2025**

PY24/FY25 EXPENDITURES					
	Expenditures	PY24	PY24		
	PY24	PY24 Exp	Funds Avail.	% Expended	PY24
	Budget	11/30/2025	11/30/2025	11/30/2025	Participants
Adult Program:	Hawaii	550,121.00	141,624.98	408,496.02	26%
DW Program:	Hawaii	252,020.00	59,723.75	192,296.25	24%
Local Admin:	Hawaii	140,931.00	15,652.98	125,278.02	11%
Youth Program:	Hawaii	466,233.00	126,100.27	340,132.73	27%
Rapid Response	Hawaii	86,161.00		86,161.00	0%
<b>Hawaii Total</b>		<b>1,495,466.00</b>	<b>343,101.98</b>	<b>1,152,364.02</b>	<b>0</b>
Adult Program:	Honolulu	1,545,579.00	653,323.35	892,255.65	42%
DW Program:	Honolulu	756,060.00	183,910.32	572,149.68	24%
Local Admin:	Honolulu	448,563.00	146,471.38	302,091.62	33%
Youth Program:	Honolulu	1,735,425.00	535,904.25	1,199,520.75	31%
Rapid Response	Honolulu	258,482.00		258,482.00	0%
<b>Honolulu Total</b>		<b>4,744,109.00</b>	<b>1,519,609.30</b>	<b>3,224,499.70</b>	<b>0</b>
Adult Program:	Kauai	154,648.76	36,681.08	117,967.68	24%
DW Program:	Kauai	181,395.84	35,589.80	145,806.04	20%
Local Admin:	Kauai	40,204.93	7,995.86	32,209.07	20%
Youth Program:	Kauai	139,954.47	7,785.97	132,168.50	6%
Rapid Response	Kauai	60,819.00		60,819.00	0%
<b>Kauai Total</b>		<b>577,023.00</b>	<b>88,052.71</b>	<b>488,970.29</b>	<b>0</b>
Adult Program:	Maui	366,747.00	100,511.21	266,235.79	27%
DW Program:	Maui	296,494.00	72,198.87	224,295.13	24%
Local Admin:	Maui	102,474.00	34,525.91	67,948.09	34%
Youth Program:	Maui	259,019.00	122,694.19	136,324.81	47%
Rapid Response	Maui	101,366.00	0.00	101,366.00	0%
<b>Maui Total</b>		<b>1,126,100.00</b>	<b>329,930.18</b>	<b>796,169.82</b>	<b>0</b>
<b>Grand Total</b>		<b>7,942,698.00</b>	<b>2,280,694.17</b>	<b>5,662,003.83</b>	<b>0</b>

**PY 24 State Level Funds** **1,401,652.00**

**\*\* PY24: JULY 1, 2024-JUNE 30, 2026**

RAPID RESPONSE		Unexpended				
		Budget	Expenditures	Funds	Move to PY22	Move From PY24
	Hawaii	86,932.00	86,932.00	-	(65,941.69)	
	Honolulu	265,910.00	114,050.94	151,859.06	(114,050.94)	
	Kauai	66,478.00	34,893.34	31,584.66	(32,208.12)	
	Maui	92,046.00	92,046.00	-	(92,046.00)	17,197.44
		511,366.00	327,922.28	183,443.72	(304,246.75)	17,197.44

## GENERAL FUNDS

**LBR:** 135/IA      **APPROPRIATION:** G-26-008-L      **Workforce Development**  
**TITLE:** Council      **MONTH:** November 2025

	<b>REMAINING APPROPRIATION</b>	<b>12 MONTHS APPROPRIATION</b>
	\$	\$
<b>Appropriation</b>	-	-
Add (Deduct)	427,474.00	455,026.00
Restrictions	-	(13,776.00)
Collective Bargaining	-	(13,776.00)
Contingency Restrictions	-	(13,776.00)
<b>Total Allocation</b>	<b>\$ 427,474.00</b>	<b>\$ 427,474.00</b>
	<b>CURRENT MONTH</b>	<b>YEAR TO DATE</b>
<b>Personal Services</b>	-	-
Hazard - THP	-	-
Payroll Encumbrance	-	-
	-	-
	-	-
	-	-
<b>Sub-Total</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Other Current Expenses</b>	\$	\$
Office Supplies	-	-
Dues/Subscription	-	-
Travel out-of-state	-	-
Telephone	-	-
Equipment	-	-
Claims Encumbrance	-	-
Equipment Rental	-	-
Repair/Maintenance	-	-
Services on Fee	-	-
Premises Rent	-	-
Services	-	-
Miscellaneous	-	-
	-	-
<b>Sub-Total</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenses</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Remaining Appropriation</b>	<b>\$ 427,474.00</b>	<b>\$ 427,474.00</b>



# Executive Director's Report

Performance Management and Finance Committee  
Tuesday, January 13, 2026

Bennette E. Misalucha



# Agenda

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Update on Unified Plan Implementation

Status of the Modified State Plan

Focus for First Quarter 2026/Events

# Update on Unified Plan Implementation

- Four Pillar Catalyst Teams will evolve into the Generational Commitment values of Learn, Work, Thrive and Belong
- Community-Driven Effort led by the Hawaii Funders Collaborative and the Chamber of Commerce of Hawaii
- Lessons Learned from Other States Webinar Series
- Timeline for Implementation



# Modification of Unified Plan

- Background: Every two years, the State Unified Plan needs to be updated.
- Status of Guidance Letter from Department of Labor
- Working with core partners efforts
- Due date: TBD
- But need Board approval/ February 18, 20206 Board Meeting(?)

# Hawaii State Unified Plan Timeline



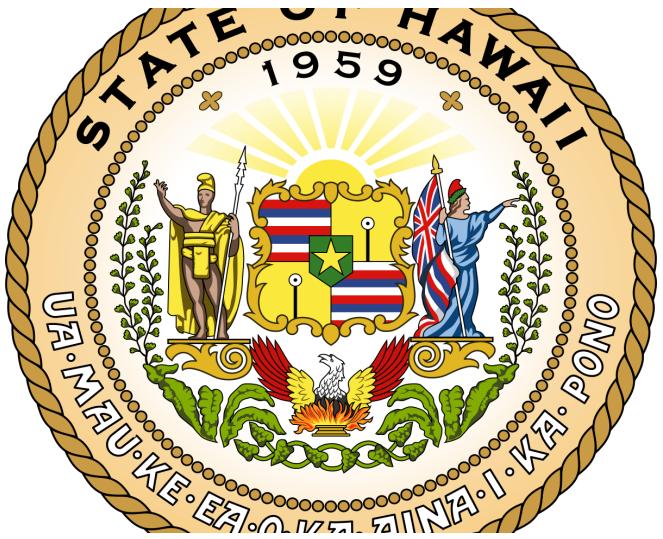
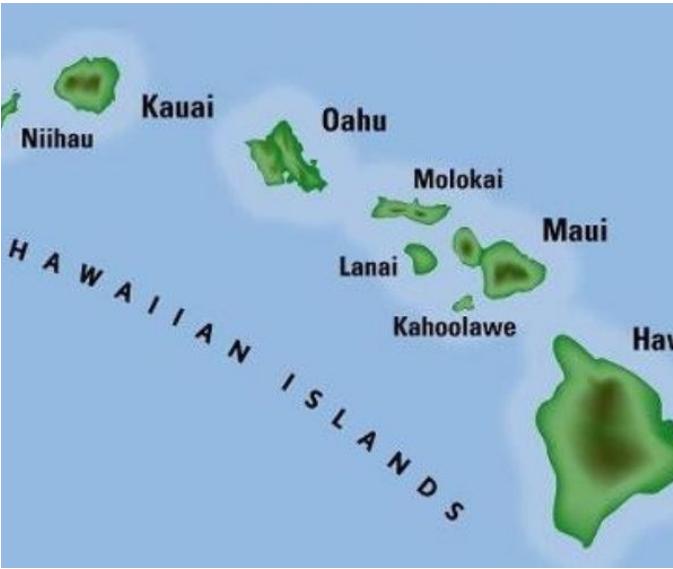
# FOCUS IN 2026

## First Quarter

- First Annual Hawaii Internship Summit 2026
- Internship Excellence Awards
- Workforce Pell Working Group
- Legislative Matters
- Operational Transition on pertinent WIOA roles
- Implementation of Unified Plan/collaboration with Hui stakeholders
- Building Strategic Alliances with key community organizations
- Procurement of Services for Research and Grants
- Staff Training and Transition.

# UPCOMING EVENTS

- **January 15, 2026** at 1:30 pm: Presentation from the State of Tennessee on best practices for employer engagement
- **January 17, 2026** : launch of the Internship Excellence Awards
- **January 23, 2026** at 9:30 am: Webinar Series: National Governor's Association
- **January 30, 2026** at 9:30 am: Webinar Series: Presentation from the State of Maine
- **February 4, 2026** at 9:30 am: Webinar Series: Presentation from the State of North Dakota
- **February 13, 2026** at 9:30 am: Webinar Series: Presentation from the State of North Carolina
- **February 18, 2026** at 9:30 am: WDC Quarterly Board Meeting
- **March 4, 2026** at 8:30 am to 3 pm: First Annual Hawaii Internship Summit at Japanese Cultural Center



## Workforce Development Council

MAHALO!