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HAWAII WORKFORCE DEVELOPMENT COUNCIL
PERFORMANCE MANAGEMENT and FINANCE COMMITTEE

AGENDA

Date: April 14, 2026

Time: 1:30 p.m.

In-Person Meeting Location: Princess Ruth Ke'elikolani Building
830 Punchbowl Street, Room 317
Honolulu, Hawaii 96813

Virtual Participation: Virtual Videoconference Meeting – Zoom Meeting (Link below)

Join Zoom Meeting

<https://us06web.zoom.us/j/88902914331?pwd=S0C12W4R0nQIHxpfq3LiPYVTNhPxUv.1>

Meeting ID: 889 0291 4331

Passcode: 232599

Dial-In: +16694449171

Agenda: The agenda was posted to the State electronic calendars as required by §92-7(b), Hawai'i Revised Statutes ("HRS")

Board Meeting Materials: Meeting materials are available for review at
<https://labor.hawaii.gov/wdc/meeting-docs/>

Individuals may submit written testimony by hard copy mail or hand delivery to: Attn: Workforce Development Council, 830 Punchbowl Street, Suite 317, Honolulu, HI 96813 or by email at DLIR.Workforce.Council@hawaii.gov. We request submission of testimony at least 24 hours prior to the meeting to ensure that it can be distributed to the Board members. Any written testimony submitted after such time will be retained as part of the record and distributed to members as soon as practicable, but we cannot ensure members will receive it in sufficient time to review prior to any decision-making.

Internet Access:

To view the meeting and provide live oral testimony, please use the link at the top of the agenda. You will be asked to enter your name. The Board requests that you enter your full name, but you may use a pseudonym or other identifier if you wish to remain anonymous. You will also be asked for an email address. You may fill in this field with any entry in an email format, e.g., *****@***mail.com.

Your microphone will be automatically muted, and video will be turned off. When the Chairperson asks for public testimony, you may click the Raise Hand button found on your Zoom screen to indicate that you wish to testify about an agenda item. You will individually be enabled to unmute your microphone, turn on your video if you choose to, and testify. When recognized by the Chairperson, please unmute your microphone and turn on your video if you choose to before speaking and mute your microphone and turn off your video after you finish speaking

Phone Access:

If you do not have internet access, you may get audio-only access by calling the Zoom Phone Number listed at the top on the agenda. Upon dialing the number, you will be prompted to enter the Meeting ID which is also listed at the top of the agenda. After entering the Meeting ID, you will be asked to wait to be admitted into the meeting. When the Chairperson asks for public testimony, you may indicate you want to testify by entering “*” and then “9” on your phone’s keypad. After entering “*” and then “9”, a voice prompt will let you know that the host of the meeting has been notified. When recognized by the Chairperson, you may unmute yourself by pressing “*” and then “6” on your phone. A voice prompt will let you know that you are unmuted. Once you are finished speaking, please enter “*” and then “6” again to mute yourself.

For both internet and phone access, when testifying, you will be asked to identify yourself and the organization, if any, that you represent. Each testifier will be limited to five minutes of testimony per agenda item. Pursuant to section 92-3.7(e), HRS, the Board may remove or block any person who willfully disrupts or compromises the conduct of the meeting.

If connection to the meeting is lost for more than 30 minutes, the meeting will be continued on a specified date and time. This information will be provided on the Council’s website [at https://labor.hawaii.gov/wdc/meeting-docs/](https://labor.hawaii.gov/wdc/meeting-docs/).

Instructions to attend State of Hawaii virtual board meetings may be found online at <https://labor.hawaii.gov/wp-content/uploads/2025/01/State-of-Hawaii-Virtual-Board-Attendee-Instructions.pdf>.

Vision Statement

The Workforce Development Council’s vision is that all employers have competitively skilled employees and all residents seeking work or advancement have sustainable employment and self-sufficiency.

Mission Statement

It is the intent of the Workforce Development Council to support and guide the implementation of the Unified State Plan through active collaboration and regional sensitivity for the purpose of aligning, coordinating, and integrating workforce services to meet the needs of employers and residents in order to foster a robust economy.

- I. Call to Order Sean Nakamura, Committee Chair

- II. Approval of Minutes of January 13, 2026

- III. Reports
 - A. Workforce Innovation and Opportunity Act (WIOA) Grants
Administrative Services Office will provide an overview of WIOA grant expenditures, budget status, and financial performance. The report will highlight current allocations, spending trends, and forecasts.

 - B. Local Area Performance
Workforce Development Council Executive Director Bennette Misalucha will provide an overview of performance outcomes for Program Year 2025 for the State of Hawaii.

IV. General Appropriations (GA) Funds

Workforce Development Council (WDC) Executive Director Bennette Misalucha will provide an overview of the status of the WDC's General Appropriation funds.

V. Executive Director's Report

a. Update on the 2024-2028 State Unified Plan Implementation

A status report on the tactics and strategies that are being implemented relevant to the 2024-2028 Unified Plan.

b. Status of the 2026 Modification Plan

The 2026-2027 Modified Plan was submitted on April 4, 2026. The Council met at a special meeting on April 2, 2026 to authorize the submission of the Plan to the United States Department of Labor. The State met its deadlines in the Plan submission.

c. Accomplishments for First Quarter

i. First Annual Hawaii Internship Summit 2026

The Internship Summit was held in March 2026 and brought together more than 200 attendees from the private, public, education and philanthropy sectors. United States Department of Labor was the keynote speaker.

ii. Internship Excellence Awards

The State of Hawaii honored and recognized outstanding honorees who pushed the agenda of internships to be used as a tool to create sustainable pathways.

iii. State Unified Plan

We completed the State of Hawaii Workforce Development Plan and it was submitted as prescribed. The Council's purview as the development, modification and the Implementation of the State Plan.

d. Focus for the second quarter

i. Workforce Pell Working Group

The working group involved in implementing the Workforce Pell grant for the State of Hawaii has started to meet regularly. This is an update of the group's activities.

ii. Operational Transition

There are duties and responsibilities assigned to the Workforce Development Council that are in the process of being administered in light of additional personnel.

iii. Implementation of Unified Plan/collaboration with Hui stakeholders

The Workforce Development Council is part of the Learn, Work, Thrive Hui which is leading the charge for the implementation of the State's Workforce Generational Commitment.

iv. Building Strategic Alliances with key community organizations

WDC continues to recognize that strategic alliances with other workforce stakeholders will contribute to a more effective workforce ecosystem. WDC is therefore actively pursuing building these alliances.

v. Procurement of Services for Research and Grants

There are a number of projects that WDC seeks to accomplish by June 30, 2026 and to secure these contracts, procurement is necessary. So greater focus will be placed on completing the procurement process.

vi. Staff Training and Transition

Because WDC has a new staff, the goal is to ensure that the staff is equipped with the necessary tools and knowledge so projects can be implemented effectively and efficiently. This internal tactic will involve a clear definition of the division of labor amongst the WDC staff.

VI. Next Meeting

Scheduled for Thursday, July 2, 2026, 1:30 p.m.

Virtual Videoconferencing Meeting via Zoom and in-person at 830 Punchbowl Street, Room 317, Honolulu, HI 96813

VII. Adjournment

Reasonable accommodations for people with disabilities are available upon request. Requests for accommodations should be submitted via email to Bennette.E.Misalucha@hawaii.gov or by calling Bennette Misalucha at (808) 586- 3018 (voice) as soon as possible. Such requests should include a detailed description of the accommodation needed. In addition, please include a way for Bennette Misalucha to contact the requester if more information is needed to fulfill the request. Last minute requests will be accepted but may not be possible to accommodate. Upon request, this notice is available in alternate formats.