



Performance Management and Finance Committee Meeting

MEETING PACKET

Thursday, July 2, 2026

1:30 p.m.





Performance Management and Finance Committee Meeting

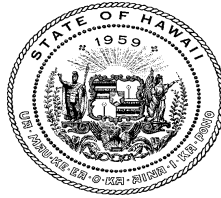
AGENDA

Thursday, July 2, 2026
1:30 p.m.



JOSH GREEN, M.D.
GOVERNOR

KEITH A. REGAN
ACTING LIEUTENANT GOVERNOR



JADE T. BUTAY
DIRECTOR

WILLIAM G. KUNSTMAN
DEPUTY DIRECTOR

BENNETTE MISALUCHA
EXECUTIVE DIRECTOR

**STATE OF HAWAII
KA MOKU'ĀINA O HAWAI'I
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
KA 'OIHANA PONO LIMAHANA**

830 PUNCHBOWL STREET, ROOM 317
HONOLULU, HAWAII 96813
<https://labor.hawaii.gov/wdc/>
Phone: (808) 586-8815 / Fax: (808) 586-8822
Email: dlir.workforce.council@hawaii.gov

**HAWAII WORKFORCE DEVELOPMENT COUNCIL
Performance Management and Finance Committee Meeting**

AGENDA

Date: July 2, 2026

Time: 1:30 p.m.

In-Person Meeting Location: Princess Ruth Ke'elikolani Building
830 Punchbowl Street, Room 317
Honolulu, Hawaii 96813

Virtual Participation: Virtual Video Conference Meeting – Zoom Meeting (Link Below)
<https://us06web.zoom.us/j/87192849271?pwd=SpjOJDCK00tldu2qoSfPdGG6wftecq.1>
Meeting ID: 871 9284 9271842468
Passcode: 842468

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Agenda: The agenda was posted to the State electronic calendars as required by §92-7(b), Hawai'i Revised Statutes ("HRS")

Board Meeting Materials: Meeting materials are available for review at
<https://labor.hawaii.gov/wdc/meeting-docs/>

Individuals may submit written testimony by hard copy mail or hand delivery to: Attn: Workforce Development Council, 830 Punchbowl Street, Suite 317, Honolulu, HI 96813 or by email at DLIR.Workforce.Council@hawaii.gov. We request submission of testimony at least 24 hours prior to the meeting to ensure that it can be distributed to the Board members. Any written testimony submitted after such time will be retained as part of the record and distributed to members as soon as practicable, but we cannot ensure members will receive it in sufficient time to review prior to any decision-making.

Internet Access:

To view the meeting and provide live oral testimony, please use the link at the top of the agenda. You will be asked to enter your name. The Board requests that you enter your full name, but you may use a pseudonym or other identifier if you wish to remain anonymous. You will also be asked for an email address. You may fill in this field with any entry in an email format, e.g., *****@***mail.com.

Your microphone will be automatically muted, and video will be turned off. When the Chairperson asks for public testimony, you may click the Raise Hand button found on your Zoom screen to indicate that you wish to testify about an agenda item. You will individually be enabled to unmute your microphone, turn on your video if you choose to, and testify. When recognized by the Chairperson, please unmute your microphone and turn on your video if you choose to before speaking and mute your microphone and turn off your video after you finish speaking

Phone Access:

If you do not have internet access, you may get audio-only access by calling the Zoom Phone Number listed at the top on the agenda. Upon dialing the number, you will be prompted to enter the Meeting ID which is also listed at the top of the agenda. After entering the Meeting ID, you will be asked to wait to be admitted into the meeting. When the Chairperson asks for public testimony, you may indicate you want to testify by entering “*” and then “9” on your phone’s keypad. After entering “*” and then “9”, a voice prompt will let you know that the host of the meeting has been notified. When recognized by the Chairperson, you may unmute yourself by pressing “*” and then “6” on your phone. A voice prompt will let you know that you are unmuted. Once you are finished speaking, please enter “*” and then “6” again to mute yourself.

For both internet and phone access, when testifying, you will be asked to identify yourself and the organization, if any, that you represent, but you may use a pseudonym or other identifier if you wish to remain anonymous. Each testifier is asked to limit their testimony to five minutes per agenda item. Pursuant to section 92-3.7(e), HRS, the Board may remove or block any person who willfully disrupts or compromises the conduct of the meeting.

If connection to the meeting is lost for more than 30 minutes, the meeting will be continued on a specified date and time. This information will be provided on the Council’s website at <https://labor.hawaii.gov/wdc/meeting-docs/>.

Instructions to attend State of Hawaii virtual board meetings may be found online at <https://cca.hawaii.gov/wp-content/uploads/2026/03/State-of-Hawaii-Virtual-Board-Attendee-Instructions.pdf>

Vision Statement:

The Workforce Development Council’s vision is that all employers have competitively skilled employees and all residents seeking work or advancement have sustainable employment and self-sufficiency.

Mission Statement:

It is the intent of the Workforce Development Council to support and guide the implementation of the Unified State Plan through active collaboration and regional sensitivity for the purpose of aligning,

coordinating, and integrating workforce services to meet the needs of employers and residents in order to foster a robust economy.

- I. Call to Order..... Sean Nakamura, Performance Management & Finance Committee Chair
- II. Approval of Minutes of April 14, 2026
- III. Reports
 - A. Workforce Innovation and Opportunity Act (WIOA) Grants
Administrative Services Office will provide an overview of WIOA grant expenditures, budget status, and financial performance. The report will highlight current allocation, spending trends, and forecasts.
 - B. Performance Reports-Statewide
Workforce Development Council Employment Services Specialist Jeanne Ohta will provide an overview of the negotiated performance goals for Program Years 2027 and 2028 for the State of Hawaii Adult, Dislocated Worker, and Youth programs.
- IV. Report on the Use of General Appropriation Funds for FY 2026*
WDC Executive Director Bennette Misalucha will provide an overview of the status of the WDC's General Appropriation funds.

Since 2024, the State Legislature had restored the general funds appropriations to the Workforce Development Council. Last year, the state monies went to the McKinley School for adults (which administers Title II or Adult Education and Financial Literacy Act funds). The monies were used to purchase educational modules for the various training programs including Build Your Farm, and Build Your Business

This year, the Council will allocate funds for two major projects:

- 1. *Contract with the University of Hawaii Community colleges to continue the work of sector partnerships.*
- 2. *Contract with the University of Hawaii office of the President to partially fund the AI Institute Day on August 11, 2026.*

The Performance Management and Finance Committee recommendation will be forwarded to the Executive Committee for further action when it meets on August 10, 2026.*

* Requires Performance Management and Finance Committee Action

- V. Report on the Proposed FY 2027 General Appropriation Funds Budget*
WDC Executive Director, Bennette Misalucha will provide an overview of the proposed General Appropriation funds

The Performance Management and Finance Committee is responsible for monitoring the Council's financial resources and performance outcomes. For FY 2027, the Committee will present the recommended budget for the Council's General Appropriations (GA) funds for consideration by the full Workforce Development Council.

The Performance Management and Finance Committee's recommendation will be forwarded to the Executive Committee for further action when it meets on August 10, 2026.*

**Requires Performance Management and Finance Committee Action*

VI. Executive Directors Report

A. *Projects/ Activities*

The Executive Director will report on the Second and Third Quarter Activities.

- *Execution of Contracts for the Fiscal Year 2026 monies*
- *Workforce Pell Grant working group*
- *Eligible Training Provider List Task Force*
- *Eligible Training Provider Platform Modernization project with University of Hawaii*
- *Employer Engagement Committee and the Sector Strategies and Career Pathways Committee*
- *Symposium Series on Artificial Intelligence; Second series was held on June 25, 2026.*
- *Planning for the Synergy Summit III on August 3, 2026*
- *Launch of Industry Listening Sessions- June 22, 2026.*
- *Research Project in collaboration with the Hawaii Employers Council*

B. *FOCUS FOR Quarter 4*

The Executive Director will report on the focus for the next quarter:

- *Mandatory training for all State and local board members, focusing on roles, governance, and compliance).*
- *Preparation for the implementation of the Workforce Pell Grant*
- *Eligible Training Provider List (ETPL) Task Force (A specialized task force will be convened to streamline and strengthen the process for approving and monitoring eligible training providers.)*
- *State Board Acting as the Local Board on Kaua'i (Training will be conducted for Kauai stakeholders in August to pave the way for transition on Kauai).*
- *Prepare to conduct a Request for Proposals (RFP) for the operation of the Kauai American Job Center*
- *Symposium Series on Artificial Intelligence on September 3, October 29*
- *Future of Work Conference on September 23, 2026*
- *Employer Engagement Listening Series for July and August*
- *Building Staff Capacity (The Council will continue to strengthen its team and align staffing for optimum efficiency.)*
- *Establishing Parameters for WDC Grants and Procurement of these services.*
- *Continuing to maximize the relevance of existing committees and adjust as needed.*

VII. Next Meeting

Tentatively scheduled for Tuesday, October 13, 2026, Virtual Videoconferencing Meeting via Zoom and in-person at 830 Punchbowl Street, Room 317, Honolulu, HI 96813.

VIII. Adjournment

Reasonable accommodation for people with disabilities is available upon request. Requests for accommodations should be submitted via email to Bennette.E.Misalucha@hawaii.gov or by calling Bennette Misalucha at (808) 586- 3018 (voice) as soon as possible. Such requests should include a detailed description of the accommodation needed. In addition, please include a way for Bennette Misalucha to contact the requester if more information is needed to fulfill the request. Last-minute requests will be accepted but may not be possible to accommodate. Upon request, this notice is available in alternate formats.



Performance Management and Finance Committee Meeting

Meeting Minutes of April 14, 2026

Thursday, July 2, 2026
1:30 p.m.



JOSH GREEN, M.D.
GOVERNOR

SYLVIA LUKE
LIEUTENANT GOVERNOR



JADE T. BUTAY
DIRECTOR

WILLIAM G.
KUNSTMAN
DEPUTY
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**STATE OF HAWAII
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**HAWAII WORKFORCE DEVELOPMENT COUNCIL
PERFORMANCE MANAGEMENT and FINANCE COMMITTEE**

MINUTES

Date: April 14, 2026

Time: 1:30 p.m.

In-Person Meeting Location: Princess Ruth Ke'elikolani Building
830 Punchbowl Street, Room 317
Honolulu, Hawaii 96813

Virtual Participation: Virtual Videoconference Meeting – Zoom

Agenda: The agenda was posted to the State electronic calendars as required by §92-7(b), Hawai'i Revised Statutes ("HRS")

Board Meeting Materials: Meeting materials are available for review at
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Attendees:

Sean Nakamura, Chair, Performance Management & Finance Committee
Sean Knox, Vice Chair, Performance Management & Finance Committee
Lea Dias, Vice Chair, Performance Management & Finance Committee
Chentelle Rowland, Executive Director, Maui County Workforce Development Board
Tasha Mahelona
Erick Pascua, Workforce Development Manager, Workforce Development Division (WDD)
Lei Ana Green, Job Training Specialist, WDD
Maricar Pilotin-Freitas, Administrator, WDD
Rona Fukumoto, WDC Council member
David Miyashiro, Hawaii Kids Can
Ariel Nault, Accountant, Department of Labor and Industrial Relations
Bennette Misalucha, Executive Director, Workforce Development Council (WDC)
Jeanne Ohta, Employment Specialist, WDC
Tyrone Apolinar, Program Specialist, WDC
Margaret Miura, Program Specialist

- I. Committee Chair Sean Nakamura called the meeting to order at 1:31 pm.
- II. [Video 00:05:06] Minutes for January 13, 2026, were approved as posted.
- III. Reports

- A. [Video 00:07:11] Local Area Performance – Jeanne Ohta, Employment Specialist, WDC, presented an example of the Statewide Performance Report for Program Year 2024. See pages 21 – 32 in the committee packet.

Title I Adult – Jeanne Ohta

- Although we missed the target for the Adult Employment Rate for two quarters after exit, Employment Rate after four quarters after exit showed 75.3% retention rate of 140 participants throughout the state.
- Median earnings exceeded the negotiated target of \$7500.
- Credential Rate and Measurable Skill Gains also exceeded the target rates.

Executive Director Bennette Misalucha provided a summary. Overall, Hawaii is doing well except for credential attainment. WDD and WDC investigated the circumstances and WDD met with US Department of Labor. Factors that can have a big impact include working with small number of participants and results or data not inputted on time. As a result, the US Department of Labor will be offering technical assistance and providing advance warnings so we can address the situation before it is too late.

If failure in the same metrics occurs two years in a row, there are some financial consequences. The Fed could hold back as much as 5% of funding.

- B. [Video 21:27:00] Workforce Innovation and Opportunity Act (WIOA) Grants – Ariel Nault, Accounting, provided the WIOA Financial Report.
 - Thank you to all counties for submitting reports on time
 - 9 Ready to Work invoices received are reflected under encumbrances
 - Transferring expenses from PY24 to PY23 to spend down funds
 - Rapid Response is still using PY23
 - Tracking Youth expenditures by county
 - We requested a waiver to reduce Out-of-school youth expenditures to 50% rather than 75% of the total appropriated for Youth. (50% Out-of-School, 50% In-School) If we do not meet the requirement, we are required to pay the federal government back these “disallowed funds” using general funds.

IV. General Appropriations (GA) Funds – deferred to confer with the Administrative Services Office

V. [Video 00:28:19] Executive Director’s Report

- A. Executive Director Bennette Misalucha provided a brief background on the 2024-2028 State Unified Plan Implementation
- B. The 2026-2027 Modified Plan was submitted April 3, 2026, ahead of the April 6th deadline, to the US Department of Labor. It normally takes about 60 days to review for approval.
- C. Accomplishments for First Quarter
 - i. We held four webinars on strengthening our ecosystem with presenters from ~~Maine~~, Maine,

North Dakota, and North Carolina.

- ii. In collaboration with Hawaii Employers Council and the Workforce Development Division, the first Hawaii Internship Summit 2026 was held in March 2026. Individuals and organizations were chosen and recognized for various Internship Excellence Awards. Positive feedback and other indicators suggest this will become an annual event.

D. Focus for the second quarter

- i. Workforce Pell Working Group is developing the criteria for the Workforce Pell programs. A convening is planned for all the states in May to prepare for the July 1st implementation date. More information is to come.
- ii. We will continue to build strategic alliances with key community organizations.
- iii. Welcome “Ty” Tyrone Apolinar to the WDC staff.
- iv. Division of labor amongst the staff will be presented to the board once completed.
- v. Currently in the process of modernizing the ETP (Eligible Training Provider) List to make it more user-friendly and readily accessible.
- vi. Planning to procure services for employer engagement and research studies that will be presented to the board
- vii. The first of a four-part AI Symposium will be held April 30, 2026. Please sign up.

VI. [Video 00:35:32] Next Meeting

Scheduled for Thursday, July 2, 2026, 1:30 p.m.

Virtual Videoconferencing Meeting via Zoom and in-person at 830 Punchbowl Street,
Room 317, Honolulu, HI 96813

VII. The meeting was adjourned by Committee Chair Nakamura at 2:07 pm.



Performance Management and Finance Committee Meeting

WIOA Grant Reports

Thursday, July 2, 2026
1:30 p.m.



WIOA SUMMARY DETAILS BY LOCAL AREA

As of April 30, 2024

		PY24/FY25 EXPENDITURES				
			Expenditures		PY24	
		PY24	PY24 Exp	% Expended	Funds Avail.	Current
WIOA Programs	Local Areas	ALLOCATION	4/30/2026	4/30/2026	4/30/2026	Participants
Adult Program:*	Hawaii	550,121.00	365,453.24	66%	184,667.76	269
DW Program:	Hawaii	252,020.00	132,105.75	52%	119,914.25	49
Local Admin:	Hawaii	140,931.00	65,041.00	46%	75,890.00	N/A
Youth Program:	Hawaii	466,233.00	289,304.50	62%	176,928.50	98
Rapid Response	Hawaii	86,161.00	0.00	0%	86,161.00	0
	Hawaii Total	1,495,466.00	851,904.49	57%	643,561.51	416
Adult Program:	Honolulu	1,545,579.00	1,225,880.11	79%	319,698.89	973
DW Program:	Honolulu	756,060.00	385,445.74	51%	370,614.26	178
Local Admin:	Honolulu	448,563.00	281,825.83	63%	166,737.17	N/A
Youth Program:	Honolulu	1,735,425.00	987,854.16	57%	747,570.84	235
Rapid Response	Honolulu	258,482.00	0.00	0%	258,482.00	0
	Honolulu Total	4,744,109.00	2,881,005.84	61%	1,863,103.16	1386
Adult Program:	Kauai	154,648.76	71,266.70	46%	83,382.06	24
DW Program:	Kauai	181,395.84	66,418.17	37%	114,977.67	12
Local Admin:	Kauai	40,204.93	17,916.75	45%	22,288.18	N/A
Youth Program:	Kauai	139,954.47	13,009.64	9%	126,944.83	5
Rapid Response	Kauai	60,819.00	0.00	0%	60,819.00	0
	Kauai Total	577,023.00	168,611.26	29%	408,411.74	41
Adult Program:	Maui	366,747.00	205,317.28	56%	161,429.72	193
DW Program:	Maui	296,494.00	147,550.78	50%	148,943.22	63
Local Admin:	Maui	102,474.00	70,795.54	69%	31,678.46	N/A
Youth Program:	Maui	259,019.00	208,308.45	80%	50,710.55	56
Rapid Response	Maui	101,366.00	0.00	0%	101,366.00	0
	Maui Total	1,126,100.00	631,972.05	56%	494,127.95	312
	Grand Total	7,942,698.00	4,533,493.64	57%	3,409,204.36	2155

*as of 3/31/26

WIOA YOUTH REQUIREMENTS: 75% OUT OF SCHOOL (OSY)/25% IN SCHOOL (ISY) - 20% WORK EXPERIENCE (WE)

		PY23	PY23	PY23	PY23	PY24	PY24	PY24	PY24
As of 4/30/2026		% EXPENDED	OSY	ISY	WE	% EXPENDED	OSY	ISY	WE
	HONOLULU	74%	83%	17%	31%	57%	93%	6%	15%
	HAWAII	63%	66%	34%	16%	62%	76%	24%	16%
	MAUI	80%	75%	25%	2%	80%	72%	28%	30%
	KAUAI	18%	98%	2%	0%	9%	100%	0%	0%

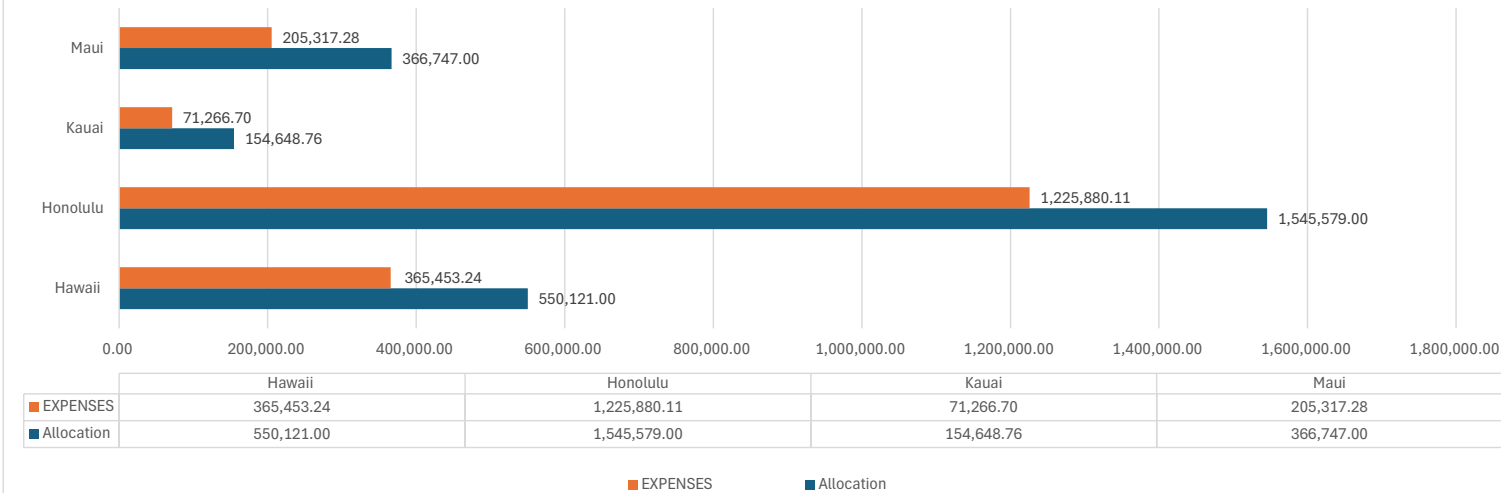
WIOA LOCAL AREA EXPENDITURES

By Program

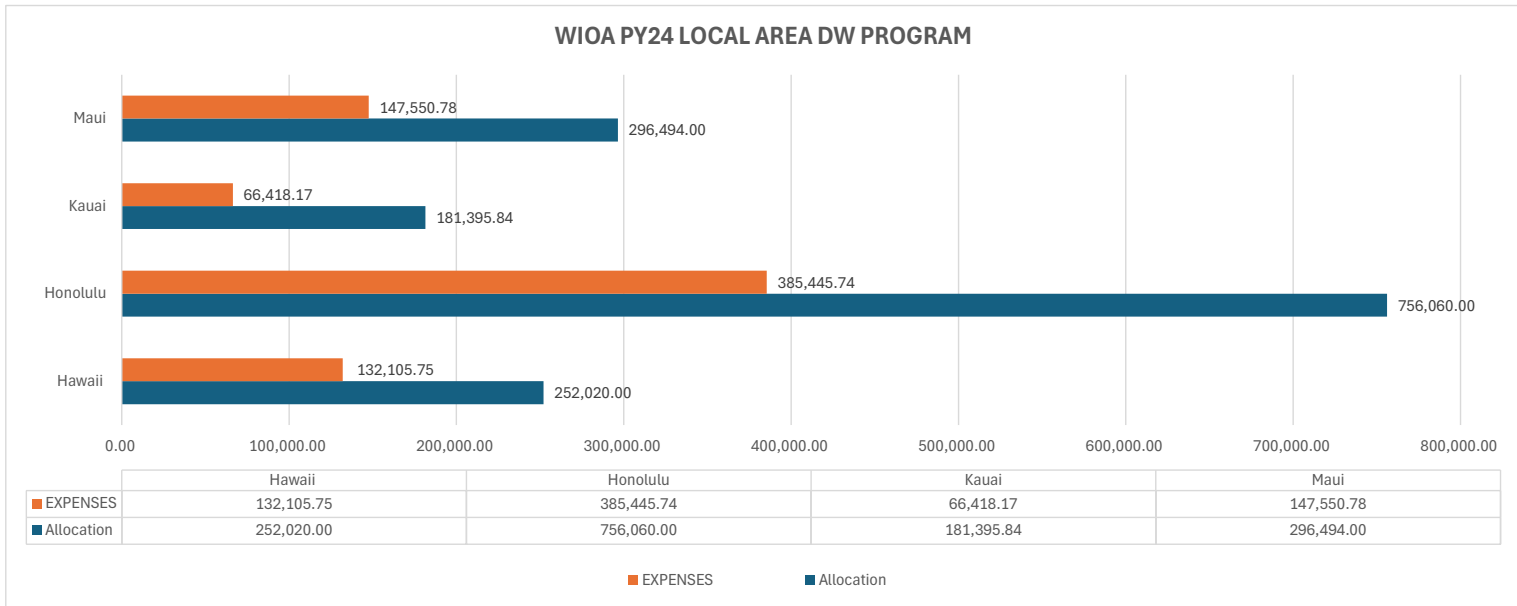
As of 4/30/26

Adult Program	PY24/FY25: 07/01/2024-06/30/2026						PY25/FY26: 07/01/2025-06/30/2027					
	Expenditures		PY24	PY24			Expenditures		PY25	PY25		
	PY24 Allocation	PY24 Exp 4/30/2026	% Expended 4/30/2026	Funds Avail. 4/30/2026	Current Participants	Cost Per Participant	PY25 Allocation	PY25 Exp 4/30/2026	% Expended 4/30/2026	Funds Avail. 4/30/2026	Current Participants	Cost Per Participant
Hawaii	550,121.00	365,453.24	66%	184,667.76	269	\$ 1,358.56	636,607.00	0.00	0%	636,607.00	0	\$ -
Honolulu	1,545,579.00	1,225,880.11	79%	319,698.89	973	\$ 1,259.90	1,249,637.00	0.00	0%	1,249,637.00	0	\$ -
Kauai	154,648.76	71,266.70	46%	83,382.06	24	\$ 2,969.45	150,074.00	0.00	0%	150,074.00	0	\$ -
Maui	366,747.00	205,317.28	56%	161,429.72	193	\$ 1,063.82	353,670.00	0.00	0%	353,670.00	0	\$ -
Total Adult	2,617,095.76	1,867,917.33	71%	749,178.43	1459		2,389,988.00	0.00	0%	2,389,988.00	0	

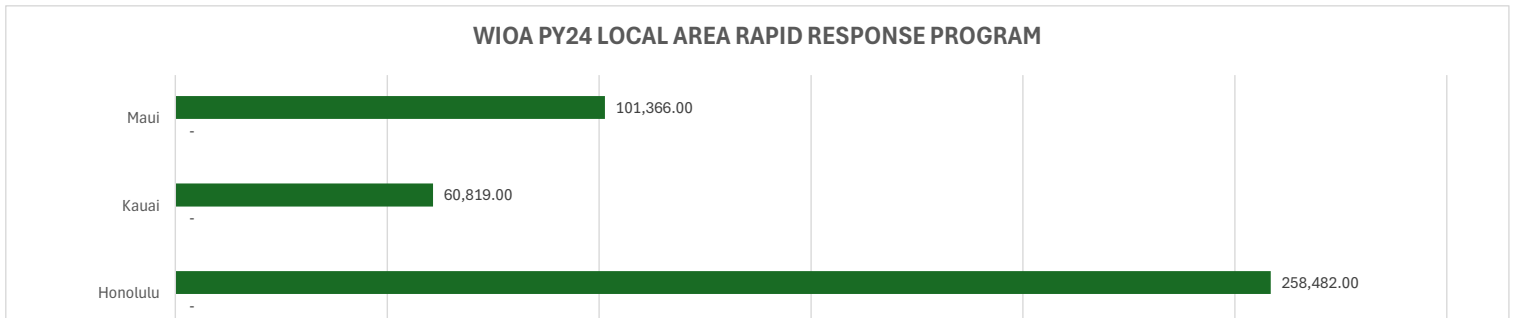
WIOA PY24 LOCAL AREA ADULT PROGRAM

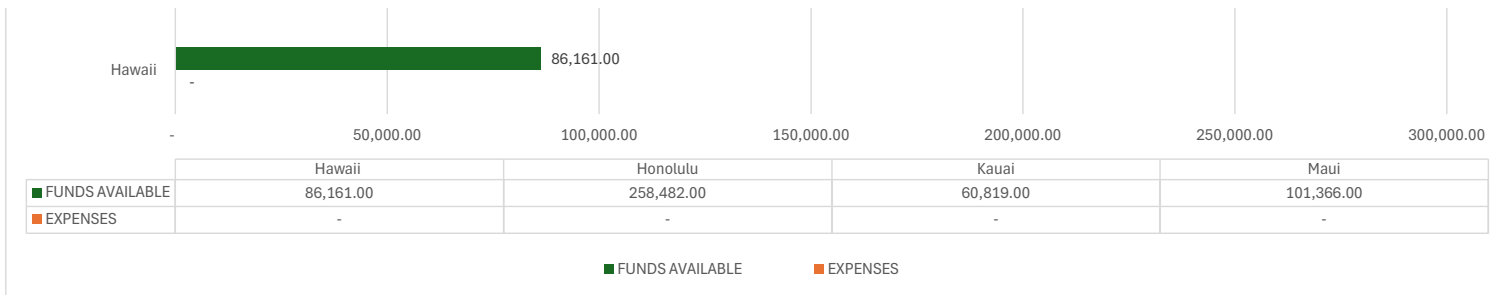


DW PROGRAM	PY24/FY25: 07/01/2024-06/30/2026						PY25/FY26: 07/01/2025-06/30/2027					
	Expenditures		PY24	PY24			Expenditures		PY25	PY25		
	PY24 Allocation	PY24 Exp 4/30/2026	% Expended 4/30/2026	Funds Avail. 4/30/2026	Current Participants	Cost Per Participant	PY25 Allocation	PY25 Exp 4/30/2026	% Expended 4/30/2026	Funds Avail. 4/30/2026	Current Participants	Cost Per Participant
Hawaii	252,020.00	132,105.75	52%	119,914.25	49	\$ 2,696.04	256,792.00	0.00	0%	256,792.00	0	\$ -
Honolulu	756,060.00	385,445.74	51%	370,614.26	178	\$ 2,165.43	618,303.00	0.00	0%	618,303.00	0	\$ -
Kauai	181,395.84	66,418.17	37%	114,977.67	12	\$ 5,534.85	150,074.00	0.00	0%	150,074.00	0	\$ -
Maui	296,494.00	147,550.78	50%	148,943.22	63	\$ 2,342.08	308,818.00	0.00	0%	308,818.00	0	\$ -
Total DW	1,485,969.84	731,520.44	49%	754,449.40	302		1,333,987.00	0.00	0%	1,333,987.00	0	

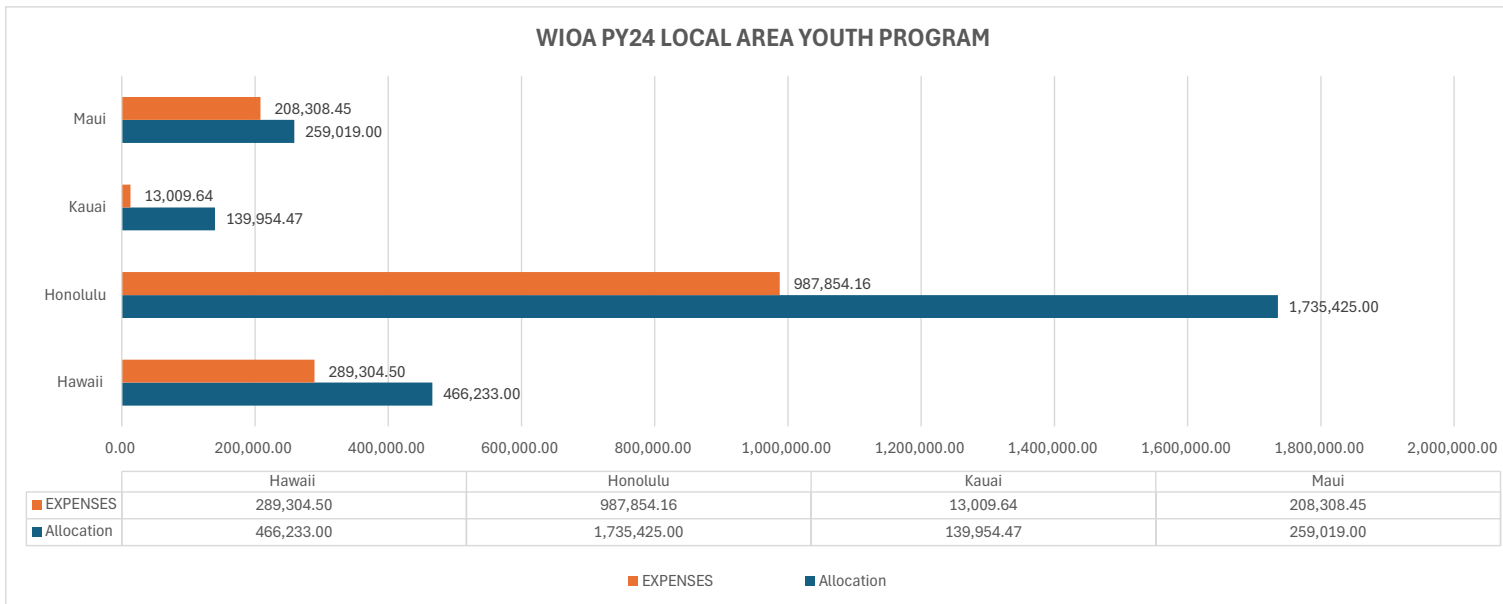


RAPID RESPONSE PROGRAM	PY24/FY25: 07/01/2024-06/30/2026				PY25/FY26: 07/01/2025-06/30/2027			
	Expenditures		PY24	PY24	Expenditures		PY25	PY25
	PY24	PY24 Exp	% Expended	Funds Avail.	PY25	PY25 Exp	% Expended	Funds Avail.
	Allocation	4/30/2026	4/30/2026	4/30/2026	Allocation	4/30/2026	4/30/2026	4/30/2026
Hawaii	86,161.00	-	0%	86,161.00	-	-	0%	0.00
Honolulu	258,482.00	-	0%	258,482.00	211,386.00	-	0%	0.00
Kauai	60,819.00	-	0%	60,819.00	-	-	0%	#VALUE!
Maui	101,366.00	-	0%	101,366.00	-	-	0%	#VALUE!
Total RR	506,828.00	-	0%	506,828.00	211,386.00	-	0%	#VALUE!

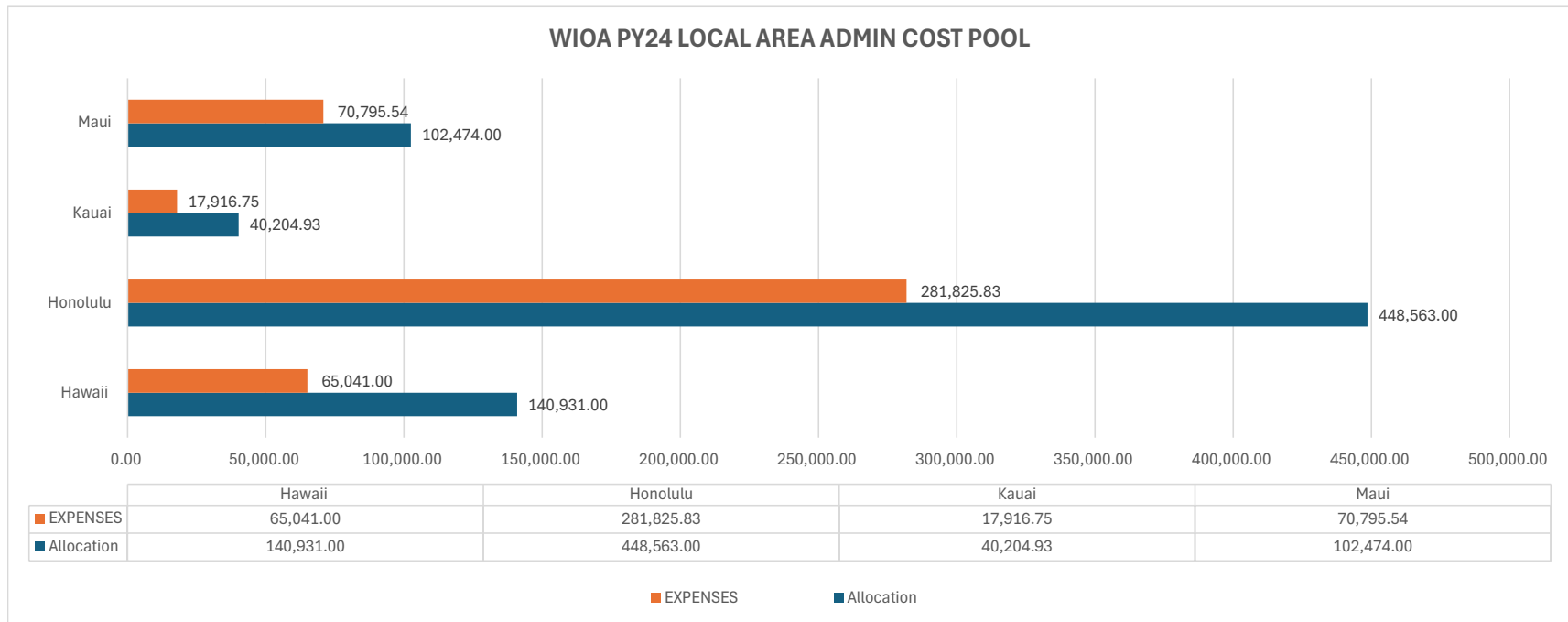




YOUTH PROGRAM	PY24/FY25: 07/01/2024-06/30/2026						PY25/FY26: 07/01/2025-06/30/2027					
	Expenditures		PY24	PY24			Expenditures		PY25	PY25		
	PY24 Allocation	PY24 Exp 4/30/2026	% Expended 4/30/2026	Funds Avail. 4/30/2026	PY24 Participants	Cost Per Participant	PY25 Allocation	PY25 Exp 4/30/2026	% Expended 4/30/2026	Funds Avail. 4/30/2026	PY25 Participants	Cost Per Participant
Hawaii	466,233.00	289,304.50	62%	176,928.50	98	\$ 2,952.09	393,319.00	-	0%	393,319.00	0	\$ -
Honolulu	1,735,425.00	987,854.16	57%	747,570.84	235	\$ 4,203.63	1,596,410.00	-	0%	1,596,410.00	0	\$ -
Kauai	139,954.47	13,009.64	9%	126,944.83	5	\$ 2,601.93	0.00	-	0%	0.00	0	\$ -
Maui	259,019.00	208,308.45	80%	50,710.55	56	\$ 3,719.79	231,364.00	-	0%	231,364.00	0	\$ -
Total Youth	2,600,631.47	1,498,476.75	58%	1,102,154.72	394		2,221,093.00	-	0%	2,221,093.00	0	0



ADMIN COST POOL	PY24/FY25: 07/01/2024-06/30/2026				PY25/FY26: 07/01/2025-06/30/2027			
	Expenditures		PY24	PY24	Expenditures		PY25	PY25
	PY24	PY24 Exp	% Expended	Funds Avail.	PY25	PY25 Exp	Funds Avail.	% Expended
	Allocation	4/30/2026	4/30/2026	4/30/2026	Allocation	4/30/2026	4/30/2026	4/30/2026
Hawaii	140,931.00	65,041.00	46%	75,890.00	142,969.00	-	142,969.00	0%
Honolulu	448,563.00	281,825.83	63%	166,737.17	384,927.00	-	384,927.00	0%
Kauai	40,204.93	17,916.75	45%	22,288.18				
Maui	102,474.00	70,795.54	69%	31,678.46	99,317.00	-	99,317.00	0%
TOTAL	732,172.93	435,579.12	59%	296,593.81	627,213.00	-	627,213.00	0%



PY 24 TRAINING/CAREER EXPENDITURES

Oahu	Training/Career	Salaries/Fringe	Balance as of 04/30/26
Youth	173,914.00	459,773.79	633,687.79
Adult	542,616.36	493,163.17	1,035,779.53
DW	45,687.30	256,834.50	302,521.80
Total	762,217.66	1,209,771.46	1,971,989.12
Hawaii			
Youth	230,559.33	58,744.72	289,304.05
Adult	335,855.34	29,597.90	365,453.24
DW	102,605.24	29,500.51	132,105.75
Total	669,019.91	117,843.13	786,863.04
Maui			
Youth	9,500.00	145,820.00	155,320.00
Adult	32,475.00	71,609.00	104,084.00
DW	8,539.00	50,323.00	58,862.00
Total	50,514.00	267,752.00	318,266.00
Kauai			
Youth	-	14,105.44	14,105.44
Adult	5,703.00	63,642.02	69,345.02
DW	4,000.00	60,198.85	64,198.85
Total	9,703.00	137,946.31	147,649.31

PY23 WDC Unexpended Funds 07/01/25-6/30/26

Program	Unexpended Funds	WDC Expenditures	Balance As of 04/30/2026	WDC Encumbrances	Unencumbered Balance
WIOA Adult	940,457.85				
WIOA Youth	1,167,003.35				
WIOA DW	861,112.24				
Funds Recaptured	2,968,573.44	1,699,434.37	1,269,139.07	825,786.16	443,352.91

Encumbrances (07/01/25-06/30/2026)	Budgeted	Expenditures	Balance
Ready to Work Program			
Castle HS - PO 00104985	285,230.00	184,062.25	101,167.75
Konawaena HS - PO 0010499	157,260.00	73,876.68	83,383.32
Kapolei HS - PO 00104986	318,570.00	216,629.32	101,940.68
Leilehua HS - PO 00104987	311,550.00	223,677.66	87,872.34
Maui HS - PO 00104988	284,930.00	206,927.78	78,002.22
Waiakea HS - PO 00104990	295,230.00	51,532.39	243,697.61
Roosevelt HS - PO 00104989	311,550.00	181,827.76	129,722.24
	1,964,320.00	1,138,533.84	825,786.16

HAWAII NEGOTIATED PERFORMANCE GOALS 2026-2027

	2024		
ADULT	Actual	2026	2027
Employment Rate 2Q	70.4%	72.50%	73.00%
Employment Rate 4Q	75.30%	74.00%	75.00%
Median Earnings 2Q	\$7,858	\$8,250	\$8,250
Credential Attainment Rate 4Q	56.00%	50.50%	50.80%
Measurable Skill Gains	53.70%	50.50%	50.80%
DISLOCATED WORKER			
Employment Rate 2Q	71.90%	72.00%	73.00%
Employment Rate 4Q	80.90%	76.50%	76.50%
Median Earnings 2Q	\$10,330	\$10,101	\$10,101
Credential Attainment Rate 4Q	26.70%	51.80%	52.00%
Measurable Skill Gains	61.00%	51.00%	51.50%
YOUTH			
Emp/Educ Rate 2Q	67.70%	64.00%	64.00%
Emp/Educ Rate 4Q	66.70%	65.00%	66.00%
Median Earnings 2Q	\$6,488	\$5,500	\$5,750
Credential Attainment Rate 4Q	69.00%	62.80%	63.00%
Measurable Skill Gains	47.50%	50.50%	50.80%



Performance Management and Finance Committee Meeting

General Appropriations Funds

Thursday, July 2, 2026
1:30 p.m.



As of June 2026

General Funds Appropriation FY 2026 (July 1, 2025 to June 30, 2026)

\$455,000.00

Restrictions (as of Feb 2026)

\$27,526.00

Total Allocation

\$427,474.00

Budget was approved by WDC at its November 2025 meeting and February 2026 meeting

DISBURSEMENT	Allocated	Expensed	(+/-)	NOTES
Governor's Auto Savings	\$27,526	\$27,526	\$45,000	represents 10% of total
Workforce Analysis/Grants	\$100,000	\$20,000	\$80,000	UH AI Institute in August 2026/ Half from FY 2027
Grants	\$200,000	\$361,250	-\$161,250	Sector Strategies/UHCC/ 2 years
2025 Future of Work Conference	\$25,000	\$0	\$25,000	
Conferences	\$20,000	\$850	\$19,150	conference fees, travel, etc
2026 Internship Summit	\$20,000	\$20,975	-\$975	
Board Members Annual Conference	\$10,000	\$0	\$10,000	Postponed to September 2026
Miscellaneous Expenses	\$25,000	\$507	\$24,493	
TOTAL	\$427,526	\$431,108	-\$3,582	

*Notes

- 1)The grant to UHCC for sector partnerships is for two years. It was a strategic effort to save time and resources rather than two separate yearly grants
- 2) The UH Grant for the AI insitute will be split into two disbursements (\$20K for PY 26 and \$20K from PY 27)
- 3) The overbudget for the Internship summit was due to increased interest / we covered registration for 1/2 of the attendees

Use of General Appropriation Funds for FY 2026

1. Contract with the University of Hawaii Community Colleges to continue the work of Sector Partnerships

Contract Amount:	\$361,250.00
Time of Performance:	July 1, 2026-June 30, 2028
Final Project Report:	August 1, 2028
Scope of Services:	Attachment 1

2. Contract with the University of Hawaii office of the President to partially fund the AI Institute Day on August 11, 2026.

Contract Amount	\$40,000
Time of Performance:	July 1, 2026-October 31, 2026
Final Project Report:	October 31, 2026
Scope of Services:	Attachment 2

CONTRACT NO. _____

Attachment 1

SCOPE OF SERVICES

The PROVIDER shall, in a satisfactory and proper manner as determined by the STATE and in strict accordance with the terms and conditions of this Contract, provide and perform the works set forth in the Project Proposal attached hereto as Exhibit A which is made a part of this Contract. In the event that there is a conflict between the scope of services in the Contract and the Project Proposal, this contract shall control.

The purpose of this Contract is to provide General Appropriation (GA) funds to the PROVIDER to maintain and expand Hawai'i's momentum in industry sector partnership development and statewide workforce collaboration. Through the convening of employers, industry associations, workforce partners, education and training providers, labor representatives, and community stakeholders, the PROVIDER will support the development of industry-led solutions that address workforce needs and strengthen talent pipelines across key sectors of Hawai'i's economy.

This work directly supports the Workforce Development Council's strategic priority to increase employer engagement and strengthen industry participation in workforce development activities in the State.

Employer engagement has been identified as a critical area for continued improvement within Hawai'i's workforce ecosystem, and the activities supported through this Contract will help advance a more demand-driven workforce system by increasing employer involvement in sector partnerships, work-based learning opportunities, career pathway development, internships, apprenticeships, and other workforce initiatives.

The Contract also supports the implementation of Hawai'i's Modified State Unified Plan and advances the State's vision that every Hawai'i resident of working age can learn, work, thrive, and belong in Hawai'i through stronger alignment between employers, workforce partners, and education and training systems.

BACKGROUND:

Under the federally-funded Good Jobs Challenge initiative, University of Hawaii Community Colleges (UHCC) successfully administered a statewide subaward partnership with the Chamber of Commerce Hawai'i to coordinate industry sector partnerships and employer engagement activities. This proposed project builds upon this proven model and leverages the established partnership framework developed through Good Jobs Hawai'i.

The proposed activities are strongly aligned with the Workforce Innovation and Opportunity Act (WIOA), which identifies industry sector partnerships and employer engagement as foundational strategies for developing a responsive, demand-driven workforce system. Employer engagement has been identified as an area requiring continued improvement across the workforce ecosystem.

Consistent with the priorities of Hawai'i's Modified State Unified Plan, the project will support efforts to strengthen connections between employers, education and training providers, workforce partners, and community organizations to better align workforce development activities with industry needs.

This Contract involves the following parties:

Workforce Development Council (WDC) will be responsible for administering the allocation of General Appropriation funds for sector partnerships.

The PROVIDER shall coordinate the continued implementation of the Sector Partnership initiative, serving as the primary liaison between Workforce Development Council and UHCC, and UHCC and the Chamber of Commerce of Hawai'i. The PROVIDER will assist in the facilitation of communication among sector partners, and ensure employer feedback is incorporated into workforce planning and training strategies across the community college system.

(Page 2 of 3)

The PROVIDER will ensure that the Chamber of Commerce of Hawaii, the sub awardee, serves as a key partner in coordinating Hawaii's statewide sector partnership efforts and ensure alignment between industry workforce needs and community college training programs. The PROVIDER will supervise the Chamber as it conducts sector partnerships in healthcare, information technology, skilled trades and clean energy.

There are three critical priorities of the community college system in reference to sector partnerships:

Priority 1: PROVIDER shall direct the Chamber of Commerce Convene to support Hawaii's industry sector partnerships aligned with UHCC workforce plan, including Healthcare, Information Technology, and Skilled Trades.

Priority 2: PROVIDER shall advance the creation of sector partnerships focused on the field of agriculture.

Priority 3: PROVIDER shall oversee the sub awardee in promoting and expanding a statewide network of sector-aligned employers committed to supporting career pathway employment opportunities, work-based learning (WBL), and on-the-job training (OJT) opportunities for community college students and graduates across both credit and non-credit workforce programs.

The Project Milestone and Goals as follows:

Goal 1: The PROVIDER shall sustain statewide sector partnership coordination aligned with UHCC workforce priorities.

Project Milestones:

The PROVIDER shall:

- a) Execute a subcontract agreement with the Chamber of Commerce Hawaii to support statewide sector partnership coordination activities;
- b) Maintain active statewide sector partnerships in Healthcare, Information Technology, Skilled Trades, and Agriculture throughout the project period;
- c) Coordinate regular sector partnership convenings and workforce planning meetings across identified priority sectors; and
- d) Facilitate ongoing communication and collaboration between employers, UHCC campuses, workforce agencies, and sector partners.

Goal 2: Expand employer engagement supporting workforce pathways and work-based learning opportunities.

Project Milestones:

(cont)

(Page 3 of 3)

The PROVIDER shall:

- a) Conduct employer outreach and engagement activities to expand participation in work-based learning (WBL) and on-the-job training (OJT) opportunities;
- b) Obtain employer commitments to participate in work-based learning (WBL), internships, apprenticeships, and on-the-job training (OJT) opportunities connected to UHCC programs;
- c) Promote employer engagement with both credit and non-credit workforce training pathways across the UHCC system;
- d) Coordinate activities that strengthen employer awareness of UHCC workforce programs and talent pipelines; and
- e) Recruit new employer partners representing healthcare, IT, skilled trades sectors, and agriculture.

Goal 3: Support statewide workforce alignment and long-term sector partnership sustainability.

Project Milestones:

The PROVIDER shall:

- a) Maintain statewide coordination infrastructure supporting Hawai'i's sector partnership ecosystem;
- b) Complete required project coordination, fiscal oversight, and WDC reporting activities during the grant period; and
- c) Support planning discussions focused on long-term sustainability and continued statewide sector partnership collaboration beyond the project period.

The PROVIDER will ensure adherence to all subaward monitoring requirements for the Chamber of Commerce Hawai'i, including quarterly invoicing and biannual reporting. Subrecipient monitoring activities occur throughout the year and may take various forms, such as: Reporting – Reviewing financial and performance reports submitted by the subrecipient.

Site visits – Performing site visits at the subrecipient's location to review performance and financial records and observe operations.

Regular Contact – Regular communications with subrecipients and appropriate inquiries concerning program activities.

CONTRACT NO. _____

Attachment 1

SCOPE OF SERVICES

The PROVIDER shall, in a satisfactory and proper manner as determined by the STATE and in strict accordance with the terms and conditions of this Contract, provide and perform the works set forth in the Project Proposal attached hereto as Exhibit A which is made a part of this Contract. In the event that there is a conflict between the scope of services in the Agreement and the Project Proposal, the Contract shall control.

The purpose of this Contract is to provide General Appropriation (GA) funds to the PROVIDER to partially fund a professional learning event on Tuesday, August 11, 2026 which is the inaugural Artificial Intelligence (AI) Institute day. The impact of this event has a strong bearing on the future of workforce development in the State.

I. BACKGROUND

The purpose of this Contract is to provide General Appropriation (GA) funds to the PROVIDER to partially support the planning, coordination, and implementation of the inaugural AI Institute Day, scheduled for August 11, 2026. The Event will be held at the University of Hawaii Manoa Campus Center Ballroom, and will offer both in person and virtual engagement. The PROVIDER will be responsible for the remaining cost of the event.

The AI Institute Day represents a strategic investment in Hawai'i's workforce development ecosystem by strengthening the capacity of the University of Hawai'i (UH) System and its partners to prepare students, workers, educators, and employers for the rapidly evolving impacts of Artificial Intelligence (AI) on the future of work.

As AI continues to reshape industries, occupations, and workforce skill requirements across the globe, Hawai'i must proactively position itself to respond to emerging workforce demands, support economic competitiveness, and ensure that residents have access to the knowledge and competencies needed to succeed in an increasingly technology-driven economy.

The University of Hawai'i plays a critical role within this ecosystem as a primary talent development partner responsible for preparing current and future workers across multiple industry sectors. The AI Institute Day will convene educators, workforce practitioners, industry representatives, policymakers, and other key stakeholders to explore the implications of AI for education, workforce development, and economic opportunity in Hawai'i.

Through exposure to current research, emerging practices, practical applications, and strategic dialogue, participants will strengthen their understanding of how AI is transforming workforce needs and how educational and workforce systems can adapt accordingly.

The knowledge, partnerships, and strategies generated through this event are expected to extend beyond the UH System and contribute to broader statewide workforce development efforts by informing curriculum design, talent development strategies, industry engagement, and workforce planning activities.

The event will also help foster greater alignment among education, workforce, industry, and community partners as Hawai'i develops coordinated approaches to preparing its workforce for the opportunities and challenges presented by AI.

This initiative directly supports the State's goals related to workforce readiness, economic diversification, innovation, talent retention, and lifelong learning. It is also aligned with Hawai'i's "Generational Commitment" that by 2045 every resident of working age will have the opportunity to learn, work, thrive, and belong in Hawai'i.



II. ROLES AND RESPONSIBILITIES

This Contract involves the following parties:

Workforce Development Council (WDC) will be responsible for administering the allocation of General Appropriation funds to partially fund the event.

The PROVIDER shall:

- 1) coordinate the planning and implementation of the learning event, including logistics, marketing, and outreach to potential attendees. The AI Institute Day is geared for educators, workforce practitioners, industry representatives, policymakers, and other key stakeholders to explore the implications of AI for education. Approximately 300 attendees are expected to attend either in person or virtually;
- 2) ensure that WDC will be named as the official co-sponsor across event materials, signage, the program and the livestream with an opportunity for brief welcome remarks or a role in the closing call to action at the event;
- 3) include WDC workforce resources, such as HireNet Hawai'i and the American Job Centers, included in participant-facing materials;
- 4) Provide a written report on the impact of greater AI fluency among UH employees who support students, instruction, and operations statewide; and
- 4) Produce a replicable and scalable model for connecting public sector workforce development to AI readiness.

III. TRAINING CONTENT

SCHEDULE

- 8:00 AM Registration
- 8:30 AM Welcome and Opening Remarks (UH President Wendy Hensel & VP for Senior Advisor to the President at the University of Hawai'i System Kim Siegenthaler)
- 9:00 AM AI 101: Introduction to Generative AI for Professional Transformation (Dr. Asim Ali)
- 10:15 AM Break
- 10:30 AM AI 201: Beyond the Basics: From Experimentation to Institutional Momentum (Dr. Asim Ali)
- 11:30 AM UH AI Strategy Updates (Gloria Niles)
- 12:00 PM Lunch and table conversations
- 1:00 PM AI 301: Tools to Teammates: What's Next for AI in Higher Education (Dr. Asim Ali)
- 2:00 PM Closing Remarks and Call to Action (Dr. Gloria Niles)

IV. DELIVERABLES

The PROVIDER shall submit a written post-event report within 60 days of the event that summarizes participation, key discussion topics, lessons learned, workforce implications, and recommendations for future action.

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PROPOSED FY 2027 GA FUNDS BUDGET

General Funds Appropriation FY 2027 (July 1, 2026 to June 30, 2027)

	\$455,026.00	\$	445,355.00
Restrictions (as of Feb 2026)	\$27,552.00	\$	26,966.42
Total Allocation	\$427,474.00	\$	418,388.58

Budget was approved by WDC at its November 2025 meeting and February 2026 meeting

DISBURSEMENT	Allocated	Expensed	(+/-)	NOTES
Governor's Auto Savings	\$27,526	\$27,526		Governor's Reserves
Workforce Analysis/Grants	\$100,000			HI Employers Pulse/Annual Survey
Grants	\$200,000	\$60,000	\$140,000	
2025 Future of Work Conference	\$25,000			Federal funds
Conferences	\$25,000			conference fees, travel, etc
2026 Internship Summit	\$20,000			totally funded by GA funds
Board Members Annual Conference	\$10,000			To be held in September 2026
Miscellaneous Expenses	\$10,000	\$3,582		Deficit from FY 2026
TOTAL	\$417,526	\$91,108		

FY 2027 Grants

Hawaii DOE	\$20,000.00
Hawaii DOE	\$20,000.00
UH Office of Pres	\$20,000.00
	\$60,000



Performance Management and Finance Committee Meeting

Executive Director's Report

Tuesday, July 2, 2026
1:30 p.m.





Executive Director's Report

Performance Management & Finance Committee
Thursday, July 2, 2026

Bennette E. Misalucha



Agenda

Report on First Quarter 2026 Event and Activities
Focus on Second and Third Quarter

First Quarter 2026 Activities

- *First Internship Summit –March 4, 3036*
- *Internship Excellence Awards*
- *Submission of the modified State Unified Plan – April 3, 2028*
- *Implementation of the State Unified Plan- Planning with Gen. Commitment Leadership Hui*
- *webinar series on the Transformation Journey of other states: Maine, North Dakota and North Carolina*
- *Workforce Pell Grant working group*
- *Eligible Training Provider List Task Force*
- *Eligible Training Provider Platform Modernization project with University of Hawaii*
- *Restructuring of the Employer Engagement Committee and the Sector Strategies and Career Pathways Committee*

Hawaii State Unified Plan Timeline



Second/Third Quarter Focus

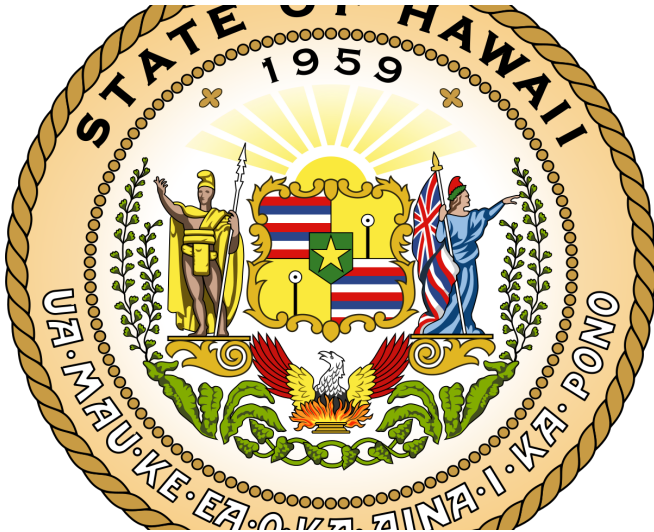
- *Orientation session for new Council members in May*
- *Preparation for the implementation of the WorkforcePell Grant/ NGA Academy*
- *Eligible Training Provider List (ETPL) Task Force (A specialized task force to streamline and strengthen the process for approving and monitoring eligible training providers.)*
- *State Board Acting as the Local Board on Kauaʻi (Training will be conducted to ensure the State Board can fully meet its responsibilities when acting as the Local Workforce Board for Kauaʻi)*
- *Certification of the Kauaʻi American Job Center*
- *Prepare to conduct a Request for Proposals (RFP) for the operation of the Kauai American Job Center*
- *Mandatory Board Member Training – State and Local Boards (We are planning an in-person statewide joint training session in July, focusing on roles, governance, and compliance).*
- *Symposium Series on Artificial Intelligence, starting with April 30, 2026 event. (Other dates include June 25, September 3, October 29)*

Second/Third Quarter Focus

- *Procurement of contracts using General Funds –Encumbered by June 30, 2026*
- *Synergy Summit in July 2026 (TBD)*
- *Future of Work Conference on September 23, 2026*
- *Employer Engagement Listening Series (eight sessions) for May, June, July, August and September*
- *Research Project in collaboration with the Hawaii Employers Council*
- *Artificial Intelligence (AI) Research Project/ How are Hawaii companies preparing for AI?*
- *Building Staff Capacity(The Council will continue to strengthen its team and align staffing for optimum efficiency.)*
- *Establishing Parameters for WDC Grants and Procurement of these services.*
- *Continuing to maximize the relevance of existing committees and adjust as needed.*

UPCOMING EVENTS

- April 30, 2026: Symposium 1: Where is AI Today and Where is it Going? 8:30 to 4:30 at Capitol Auditorium
- May 21, 2026 – WDC Quarter 2 Board Meeting
- May (TBD) – Listening Session 1
- June 2026 (TBD) – Listening Session 2 and 3
- June 25, 2026: AI Symposium 2
- July TBD : Synergy Summit III
- July 2026 (TBD) : Listening Sessions 4 and 5
- July 27, 2026: Mandatory Board Training
- August, 2026 (TBD) : Listening Sessions 6 and 7
- September 2026 (TBD) – Listening Session 8
- September: Workforce Development Month
- September 3, 2026: AI Symposium 3
- September 10, 2026: WDC Quarter 3 Board Meeting
- September 23, 2026: Future of Work Conference/ Workforce Heroes Awards
- October 29, 2026: AI Symposium 4
- November 12, 2026: WDC Quarter 4 Board Meeting



**Workforce Development
Council**

MAHALO!



Performance Management and Finance
Committee
Meeting

NEXT MEETING

Thursday, October 13, 2026
1:30 p.m.

