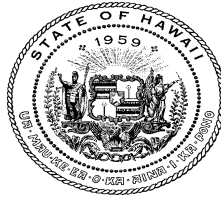


JOSH GREEN, M.D.  
GOVERNOR

KEITH A. REGAN  
ACTING LIEUTENANT GOVERNOR



JADE T. BUTAY  
DIRECTOR

WILLIAM G. KUNSTMAN  
DEPUTY DIRECTOR

BENNETTE MISALUCHA  
EXECUTIVE DIRECTOR

**STATE OF HAWAII  
KA MOKU'ĀINA O HAWAII  
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS  
KA 'OIHANA PONO LIMAHANA**

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**HAWAII WORKFORCE DEVELOPMENT COUNCIL  
Performance Management and Finance Committee Meeting**

**AGENDA**

**Date:** July 2, 2026

**Time:** 1:30 p.m.

**In-Person Meeting Location:** Princess Ruth Ke'elikolani Building  
830 Punchbowl Street, Room 317  
Honolulu, Hawaii 96813

**Virtual Participation:** Virtual Video Conference Meeting – Zoom Meeting (Link Below)  
<https://us06web.zoom.us/j/87192849271?pwd=SpjOJDCK00tldu2qoSfPdGG6wftecq.1>  
Meeting ID: 871 9284 9271842468  
Passcode: 842468  
  
One tap mobile  
+1-719-359-4580

**Agenda:** The agenda was posted to the State electronic calendars as required by §92-7(b), Hawai'i Revised Statutes ("HRS")

**Board Meeting Materials:** Meeting materials are available for review at  
<https://labor.hawaii.gov/wdc/meeting-docs/>

Individuals may submit written testimony by hard copy mail or hand delivery to: Attn: Workforce Development Council, 830 Punchbowl Street, Suite 317, Honolulu, HI 96813 or by email at [DLIR.Workforce.Council@hawaii.gov](mailto:DLIR.Workforce.Council@hawaii.gov). We request submission of testimony at least 24 hours prior to the meeting to ensure that it can be distributed to the Board members. Any written testimony submitted after such time will be retained as part of the record and distributed to members as soon as practicable, but we cannot ensure members will receive it in sufficient time to review prior to any decision-making.

**Internet Access:**

To view the meeting and provide live oral testimony, please use the link at the top of the agenda. You will be asked to enter your name. The Board requests that you enter your full name, but you may use a pseudonym or other identifier if you wish to remain anonymous. You will also be asked for an email address. You may fill in this field with any entry in an email format, e.g., [\\*\\*\\*\\*\\*@\\*\\*\\*mail.com](mailto:*****@***mail.com).

Your microphone will be automatically muted, and video will be turned off. When the Chairperson asks for public testimony, you may click the Raise Hand button found on your Zoom screen to indicate that you wish to testify about an agenda item. You will individually be enabled to unmute your microphone, turn on your video if you choose to, and testify. When recognized by the Chairperson, please unmute your microphone and turn on your video if you choose to before speaking and mute your microphone and turn off your video after you finish speaking

**Phone Access:**

If you do not have internet access, you may get audio-only access by calling the Zoom Phone Number listed at the top on the agenda. Upon dialing the number, you will be prompted to enter the Meeting ID which is also listed at the top of the agenda. After entering the Meeting ID, you will be asked to wait to be admitted into the meeting. When the Chairperson asks for public testimony, you may indicate you want to testify by entering “\*” and then “9” on your phone’s keypad. After entering “\*” and then “9”, a voice prompt will let you know that the host of the meeting has been notified. When recognized by the Chairperson, you may unmute yourself by pressing “\*” and then “6” on your phone. A voice prompt will let you know that you are unmuted. Once you are finished speaking, please enter “\*” and then “6” again to mute yourself.

For both internet and phone access, when testifying, you will be asked to identify yourself and the organization, if any, that you represent, but you may use a pseudonym or other identifier if you wish to remain anonymous. Each testifier is asked to limit their testimony to five minutes per agenda item. Pursuant to section 92-3.7(e), HRS, the Board may remove or block any person who willfully disrupts or compromises the conduct of the meeting.

If connection to the meeting is lost for more than 30 minutes, the meeting will be continued on a specified date and time. This information will be provided on the Council’s website at <https://labor.hawaii.gov/wdc/meeting-docs/>.

Instructions to attend State of Hawaii virtual board meetings may be found online at <https://cca.hawaii.gov/wp-content/uploads/2026/03/State-of-Hawaii-Virtual-Board-Attendee-Instructions.pdf>

**Vision Statement:**

The Workforce Development Council’s vision is that all employers have competitively skilled employees and all residents seeking work or advancement have sustainable employment and self-sufficiency.

**Mission Statement:**

It is the intent of the Workforce Development Council to support and guide the implementation of the Unified State Plan through active collaboration and regional sensitivity for the purpose of aligning,

coordinating, and integrating workforce services to meet the needs of employers and residents in order to foster a robust economy.

- I. Call to Order..... Sean Nakamura, Performance Management & Finance Committee Chair
- II. Approval of Minutes of April 14, 2026
- III. Reports
  - A. Workforce Innovation and Opportunity Act (WIOA) Grants  
Administrative Services Office will provide an overview of WIOA grant expenditures, budget status, and financial performance. The report will highlight current allocation, spending trends, and forecasts.
  - B. Performance Reports-Statewide  
Workforce Development Council Employment Services Specialist Jeanne Ohta will provide an overview of the negotiated performance goals for Program Years 2027 and 2028 for the State of Hawaii Adult, Dislocated Worker, and Youth programs.
- IV. Report on the Use of General Appropriation Funds for FY 2026\*  
*WDC Executive Director Bennette Misalucha will provide an overview of the status of the WDC's General Appropriation funds.*

*Since 2024, the State Legislature had restored the general funds appropriations to the Workforce Development Council. Last year, the state monies went to the McKinley School for adults (which administers Title II or Adult Education and Financial Literacy Act funds). The monies were used to purchase educational modules for the various training programs including Build Your Farm, and Build Your Business*

*This year, the Council will allocate funds for two major projects:*

- 1. *Contract with the University of Hawaii Community colleges to continue the work of sector partnerships.*
- 2. *Contract with the University of Hawaii office of the President to partially fund the AI Institute Day on August 11, 2026.*

*The Performance Management and Finance Committee recommendation\* will be forwarded to the Executive Committee for further action when it meets on August 10, 2026.*

\* Requires Performance Management and Finance Committee Action

- V. Report on the Proposed FY 2027 General Appropriation Funds Budget\*  
*WDC Executive Director, Bennette Misalucha will provide an overview of the proposed General Appropriation funds*

*The Performance Management and Finance Committee is responsible for monitoring the Council's financial resources and performance outcomes. For FY 2027, the Committee will present the recommended budget for the Council's General Appropriations (GA) funds for consideration by the full Workforce Development Council.*

*The Performance Management and Finance Committee's recommendation\* will be forwarded to the Executive Committee for further action when it meets on August 10, 2026.*

*\*Requires Performance Management and Finance Committee Action*

VI. Executive Directors Report

A. *Projects/ Activities*

*The Executive Director will report on the Second and Third Quarter Activities.*

- *Execution of Contracts for the Fiscal Year 2026 monies*
- *Workforce Pell Grant working group*
- *Eligible Training Provider List Task Force*
- *Eligible Training Provider Platform Modernization project with University of Hawaii*
- *Employer Engagement Committee and the Sector Strategies and Career Pathways Committee*
- *Symposium Series on Artificial Intelligence; Second series was held on June 25, 2026.*
- *Planning for the Synergy Summit III on August 3, 2026*
- *Launch of Industry Listening Sessions- June 22, 2026.*
- *Research Project in collaboration with the Hawaii Employers Council*

B. *FOCUS FOR Quarter 4*

*The Executive Director will report on the focus for the next quarter:*

- *Mandatory training for all State and local board members, focusing on roles, governance, and compliance).*
- *Preparation for the implementation of the Workforce Pell Grant*
- *Eligible Training Provider List (ETPL) Task Force (A specialized task force will be convened to streamline and strengthen the process for approving and monitoring eligible training providers.)*
- *State Board Acting as the Local Board on Kaua'i (Training will be conducted for Kauai stakeholders in August to pave the way for transition on Kauai).*
- *Prepare to conduct a Request for Proposals (RFP) for the operation of the Kauai American Job Center*
- *Symposium Series on Artificial Intelligence on September 3, October 29*
- *Future of Work Conference on September 23, 2026*
- *Employer Engagement Listening Series for July and August*
- *Building Staff Capacity (The Council will continue to strengthen its team and align staffing for optimum efficiency.)*
- *Establishing Parameters for WDC Grants and Procurement of these services.*
- *Continuing to maximize the relevance of existing committees and adjust as needed.*

VII. Next Meeting

Tentatively scheduled for Tuesday, October 13, 2026, Virtual Videoconferencing Meeting via Zoom and in-person at 830 Punchbowl Street, Room 317, Honolulu, HI 96813.

VIII. Adjournment

Reasonable accommodation for people with disabilities is available upon request. Requests for accommodations should be submitted via email to [Bennette.E.Misalucha@hawaii.gov](mailto:Bennette.E.Misalucha@hawaii.gov) or by calling Bennette Misalucha at (808) 586- 3018 (voice) as soon as possible. Such requests should include a detailed description of the accommodation needed. In addition, please include a way for Bennette Misalucha to contact the requester if more information is needed to fulfill the request. Last-minute requests will be accepted but may not be possible to accommodate. Upon request, this notice is available in alternate formats.