
Healthcare Workforce Advisory Board Meeting
Princess Ruth Keelikolani Building
830 Punchbowl Street, Room 321
Tuesday, October 23, 2018
10:00 a.m. – 12:00 p.m.

AGENDA

- I. Call To Order
- II. Approval of December 12, 2017 Meeting Minutes
- III. FY 2018 Project Updates
- IV. FY 2019
 - A. Budget
 - B. Proposal Criteria/Guidelines
 - C. Proposal Request Process
 - D. Proposal Review Process
- V. Discussion – Appointment of Board Member(s)
- VI. Next Steps
- VII. Announcements
- VIII. Next Meeting
- IX. Adjournment

Maui
Hale Makua (Wes Lo)
472 Kaulana Street
Kahului, Hawaii 96732

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HAWAII HEALTHCARE WORKFORCE ADVISORY BOARD

State of Hawaii

Department of Labor and Industrial Relations (DLIR)

Minutes of Meeting

Date: Tuesday, October 23, 2018

Time: 10:00am – 12:00pm

Location: Princess Ruth Ke'elikolani Building 830 Punchbowl Street, Room 321

Board Members Present:

Leonard Hoshijo, Chair, Director, Department of Labor and Industrial Relations (DLIR)
Aukahi Austin Seabury, Executive Director, I Ola Lāhui Rural Hawai'i Behavioral Health
Kathryn Braun, Director, Office of Public Health Studies, University of Hawaii
Wesley Lo, CEO, Hale Makua Health Services (by teleconference)
Mark Fridovich, (representing Bruce Anderson, Director, Department of Health)
Liane Muraoka, Hawaii State Center for Nursing
Laura Reichhardt, Director, Hawaii State Center for Nursing
Richard Taaffe, CEO, West Hawai'i Community Health Center
Kelley Withy, Director, Hawaii/Pacific Basin AHEC

Staff:

Elaine Young, Administrator, Workforce Development Division
Jay Ishibashi, Program Specialist, Workforce Development Division
Phyllis Dayao, Office Chief, Research and Statistics DLIR

Guests:

Laura Arcibal (Department of Health)

I. Call to Order

With a quorum of members present, the meeting of the Hawaii Healthcare Workforce Advisory Board was called to order by Chair Leonard Hoshijo at 10:07 am.

II. Approval of the December 12, 2017 Board Meeting Minutes

Board member Kelley Withy motioned and board member Kathryn Braun seconded the motion to approve the minutes of the December 12, 2017 board meeting. The board voted to approve the draft of the minutes as submitted.

III. FY 18 Healthcare Workforce Project Updates

A. Health Educator Career Pathway Training Course

The goal of the project was to provide health science teachers an in depth understanding of the different health occupations available and insight into what is required for preparation of health education students at the high school level. The project included an online course along with an observation component in laboratory health classes at Kapiolani Community College.

Sally Pestana of the Kapiolani Community College (KCC) shared that a misunderstanding by the Department of Education (DOE) led to the DOE funding the online development and delivery funding portion of the course. Consequently, the project is now able to support up to fifty teachers over the original twenty proposed. Thirty teachers from Oahu are enrolled in the class. Sally Pestana offered for the Board's consideration an addendum to the proposal to have the program completion deadline extended and to use the project's remaining funds to replicate the course's success for neighbor island teachers.

The board motioned and approved an extension to March 1, 2019 with the intent of offering the training course to neighbor island health science teachers.

Board member Richard Taaffe asked if there has been seen an increase in the number of students going into health classes. Sally Pestana responded that it is too early to say but an effort would be made to find mechanisms to track the direction of the students.

B. Advanced Pharmacy Technician Program

Sally Pestana of the Kapiolani Community College provided an update of the Advanced Pharmacy Technician Program. Currently the majority of pharmacy technicians work in the retail side of the field. The Advanced Pharmacy Technician Program was introduced to address the shortage in the clinical pharmacy technician area. Kapiolani Community College focused their recruitment efforts for the advanced program on the 140 graduates from the previously funded DLIR project (foundational pharmacy technician program). The program was unable to recruit enough students from the 140 graduates for the cohort and requested of the Board to amend the project proposal to allow for redirection of the funds to foundational pharmacy technician programs at two Oahu high schools. After discussion, the Board agreed to KCC's proposal revision and set a deadline of April 30, 2019 as the completion date.

KCC is preparing a brief survey to be sent to the 140 graduates to help determine the reasons for their non participation in the advanced program.

C. Department of Health (DOH) Telehealth Initiative

Laura Arcibal reported that the Department of Health is developing telehealth to increase patient access to healthcare services in the community. The purpose of the DOH Telehealth Initiative project is to develop a telehealth ready workforce of community health workers. The Department of Health contracted with the Ka'u Rural Health Community Association for expansion of telehealth into the community home setting. Five community health workers were selected and two physicians agreed to participate in the pilot project. The pilot started in March ended in September of 2018. The Department of Health has some funding to continue the successes of the project.

D. Certified Nurse Aide (CNA) Non Credit Training Program

Karen Hanada of the University of Hawaii Maui sent an e-mail to the Board explaining that the project is unable to provide an update at this time because the coordinator for the program is currently on leave. The project will be providing a summary with their final report upon the conclusion of the CNA training program.

E. Preceptor Education for APRN Clinical Practice

Board member Laura Reichhardt spoke on behalf of the project and updated the Board on the project's progress. In August 2018 the Preceptor Education for APRN Clinical Practice program implemented the first of the five module trainings developed for the project. The training included ten participants with a mix of expert and novice preceptors who discussed and provided valuable feedback with regard to understanding the appropriate roles of the preceptor, school and student; the channels of communication; as well as strategies to make changes to the practitioner's practice. The goal for the second training was to target neighbor island participants. The pilot project is scheduled to conclude in November. The next steps are to increase the inter-professional approach and design.

F. Solo/Small Practice Loan Repayment Program

Board member Kelley Withy reported that the DLIR funding for the Solo/Small Practice Loan Repayment project funded part of the match for three private practice physicians on the neighbor islands. The recipients (a psychiatrist on Kauai, an OB GYN physician on Maui and a family physician in Hilo) of the DLIR/JABSOM loan repayment program did not qualify for loan repayment on the federal level due to a requirement that the practitioner be working for a non profit group in a health profession shortage area. The benefits associated with the DLIR funded program drew the attention of private organizations and insurers who expressed interest in replicating the concept.

G. Skill Panel Behavioral Health Follow Up

Board member Kelley Withy restated the objectives of the project (to assess the psychologist and social work workforce; create a one page promotional document; and travel to four island sights to start community action groups for support in the development of the behavioral health workforce).

The psychology national demand model estimates that Hawaii needs 663.9 psychologists. The project's research found a supply of 412 in Hawaii for a net estimated shortage of 252 psychologists. The project also found the data on social work numbers but did not have the demand model as of yet.

Board members Aukahi Austin Seabury, Kelley Withy and Laura Reichardt highlighted the successes of the meetings on each of the islands. The project has thus far completed three of the four proposed mental health neighbor island meetings.

IV. Fiscal Year 2019 Proposals

The Board agreed to keep the proposal guidelines and project criteria for examining fiscal year 2019 funding proposals the same (with the exception of updating the dates of completion and submission of fiscal and reporting documents) as in previous years. The Board decided on a deadline of December 1, 2018 for proposal submittals.

V. Appointment of Board Member(s)

The Board members were briefed on the appointment of board members per Act 166 (creation of the Hawaii Healthcare Workforce Advisory Board) and the Board agreed to further discuss and take any necessary action on the appointments at the next Board meeting.

VII. Announcements

Elaine Young invited the board members to attend a legislative briefing in November 2018 highlighting the accomplishments of the DLIR State funded mini grants appropriated by the legislature.

X. Next Meeting

The Board agreed to schedule the meeting through e-mail to review and select proposals to fund for fiscal year 2019.

V. Adjournment

Meeting was adjourned by Chair Hoshijo at 11:54 am.